

STANDING ORDERS AND FINANCIAL REGULATIONS SUB COMMITTEE

| VERSION | DATE | AMENDED? | COMMENTS |
|----------------|-------------|-----------------|---|
| 1.0 | 25.08.20 | No | Original Version |
| 1.1 | 20.01.22 | Yes | Renamed from 'Working Party' to 'Sub Committee' |
| 1.3 | 22.11.22 | Yes | S&R approved increase from 4 to 5 Councillor members |
| 1.4 | 28.02.23 | Yes | Membership increased from 5 Councillors to 6 at FC (28.02.23) |
| 1.5 | 16.05.23 | Yes | FC approved reduction of places from 6 to 4 |
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- 1. TYPE OF COMMITTEE =>** Sub Committee
- 2. PARENT COMMITTEE =>** Strategy and Resources Committee
- 3. 6 MONTH MEETING RULE VALID (see 6.1.k)**
 - a. NO
- 4. SIZE =>** 4 Councillors

5. DUTIES AND POWERS

5.1.OVERALL PURPOSE

- a. The sub-committee's purpose is to review the Council's standing orders, the powers and duties of the committees and the financial regulations, in line with legislation and any other relevant matters, and to recommend any changes to these documents to the Strategy and Resources Committee.
- b. Final approval of these documents is required by Council after approval by the Strategy and Resources Committee.

5.2.MEETINGS

- a. Meetings of the working party will take place at least four times a year. Additional meetings may be organised, as appropriate and necessary.
- b. The Town Clerk will attend meetings of this Sub Committee.

5.3.TERMS OF OPERATION

- a. To provide reports of meetings to the Strategy and Resources Committee.
- b. To make recommendations to the Strategy and Resources Committee on amendments to the Council's Standing Orders, the Standing Committees and Full Council powers and duties and the financial regulations, as appropriate.
- c. The order of priority for the work of the working party shall be:
 - i. Standing orders and the powers and duties of Standing Committee and Full Council;
 - ii. Financial regulations.