

**Minutes of a meeting of the Strategy & Resources Committee held remotely
on Tuesday 24 November 2020 at 7:30 pm**

Present: *Councillors K. Baker (Chairman); J. Anderson; S. Brindley; A. Chadwick; K. Gilder; T. McCann; B. Rowland; P. Wicks*

Officers present: *D. Mander, Town Clerk; K. Murray, Deputy Town Clerk; L. Matthews, Committee Officer*

Also present: *Councillors N. Al-Sanjari; M. Doyle; A. Heap; C. Jewell
2 members of the public*

Before starting the meeting, the Chairman noted that there were several councillors present who were not members of the committee. He informed all present that, as the agenda for this meeting was very long, in order to complete all of the business on the agenda, priority would be given to committee members to speak and ask questions during consideration of agenda items. If non-committee members did not have the opportunity to ask any questions that they wanted to raise, he asked that they send their questions to the Committee Officer.

23. **APOLOGIES**

Apologies for absence were received from Councillor M. Nagra.

24. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

25. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ That in view of the confidential nature of the business about to be transacted in relation to contractual matters, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda item.

26. **CATERING PARTNERSHIP**

The Deputy Town Clerk presented Report No. SR 21/20 of the Catering Partnership meeting held on 17 November 2020.

RESOLVED:

- ◆ To note Report No. SR 21/20.
- ◆ To extend the current contract for catering services in the Oakwood Centre for a period of 5 years, from February 2021, in accordance with the terms of the current contract.

Members of the public were able to rejoin the meeting prior to consideration of the next item.

27. **CATERING PARTNERSHIP VACANCY**

Following the death of Councillor John MacNaught, it was

RESOLVED:

- ◆ To appoint Councillor Brindley to the vacant position on the Catering Partnership.

28. **MINUTES OF THE MEETING HELD ON 15 SEPTEMBER 2020**

RESOLVED:

- ◆ That the minutes of the Strategy and Resources Committee meeting of 15 September 2020 be approved and signed by the Chairman as a correct record.

29. **MINUTES OF THE EXTRAORDINARY MEETING HELD ON 27 OCTOBER 2020**

It was noted that the minutes incorrectly stated that this meeting took place on 27 September 2020.

RESOLVED:

- ◆ That the minutes of the Extraordinary Strategy and Resources Committee meeting of 27 October 2020 be approved and signed by the Chairman as a correct record, following an amendment to correctly record the date of the meeting.

30. Under Standing Order 13(a)(ix), the following motion was proposed by Councillor Rowland and seconded by Councillor McCann:

"This motion proposes the setting up of a Financial Review Sub-committee reporting to this committee and, according to Standing Order 7 a), all members would be sent the notice of meeting.

This would address the present lack of information and accountability concerning ongoing pandemic-related financial issues which are being discussed by the Urgency Committee behind closed doors.

Using the sub-committee to address these important matters would allow the most qualified councillors available to participate and ensure public scrutiny of the financial process, protecting the credibility of the Council's decision-making process. Necessary confidential actions would still be addressed using Part 2 arrangements."

Councillors Rowland and McCann spoke in favour of the motion. Councillor Baker spoke against the motion, following which Councillor Jewell made a point of personal explanation.

Councillor Rowland exercised her right of reply before a vote was taken.

Following a vote, it was.

RESOLVED:

- ◆ That the motion be defeated.

Voting: For: 2 Against: 6 Abstentions: 0

31. **FINANCE**

a) **Budgetary Control**

The Town Clerk presented Report No. SR 22/20 and was questioned on the effect the Covid restrictions and the second national lockdown were having on the Council's budget. She assured Members that everything possible was being done to reduce

expenditure and reported that most of the staff were currently furloughed to enable the Council to claim income from the Government's furlough scheme.

RESOLVED:

- ◆ To note Report No. SR 22/20.

b) **Payments**

RESOLVED:

- ◆ To approve the following payments, listed in **Appendix A** (September) and **Appendix B** (October):

	Current account	Imprest account
September 2020	£141,379.39	£65,030.43
October 2020	£167,938.94	£51,534.82

Voting: For: 7 Against: 0 Abstentions: 1

c) **Internal audit**

RESOLVED:

- ◆ To receive the report of the Council's internal auditors for the period from April to August 2020 and to note that recommendations made by the internal auditors had been addressed, apart from the approval of draft minutes for the June and July meetings of Council.

32. **OAKWOOD CENTRE UPDATE**

- a) The Deputy Town Clerk presented Report No. SR 23/20. He informed Members that the Oakwood Centre had been required to close from 5 November, under the national lockdown regulations, and the coffee shop had also been closed since that date. Blood donation sessions had been allowed to continue in the Oakwood Centre. Members considered a proposal to contact local healthcare providers with a view to utilising the Council's venues in the roll out of the Covid vaccination programme.

Members noted that in-house repairs to the Oakwood Centre roof had started.

RESOLVED:

- ◆ To note Report No. SR 23/20.
 - ◆ To make initial enquiries to local healthcare providers with a view to utilising the Council's venues in the roll out of the Covid vaccination programme.
- b) As requested at the Strategy and Resources Committee meeting held on 15 September (minute number 6), the Town Clerk informed Members that the Committee had approved the free use of rooms in the Oakwood Centre to:
- The Woodley Business Club - for the use of the centre for its annual fair and meetings relating to the arrangements for the fair.
 - The Community Youth Partnership - for the conference it held on addressing anxiety for parents and practitioners.

Members noted that during the pandemic, the Council had also provided rooms free of charge to Citizens Advice Wokingham for advisers to meet with clients who needed to be seen in person.

Regular hirers were given a small discount in recognition of their ongoing bookings.

33. **PERSONNEL SUB COMMITTEE**

Councillor Anderson presented Report No. SR 24/20 of the Personnel Sub Committee meeting held on 16 November 2020.

Councillor Anderson reported that, in line with the authority delegated by the Strategy and Resources Committee at a meeting on 27 October 2020 (minute number 22), the Personnel Sub Committee had agreed that the Committee Officer post be recruited to, following notice of the retirement of the current post holder.

The Chairman thanked the Committee Officer for the fantastic work she had done over the many years she had worked for the Council.

RESOLVED:

- ◆ To note Report No. SR 24/20.

34. **INVESTMENTS WORKING PARTY**

The Town Clerk presented Report No. SR 25/20 of the Investments Working Party meeting held on 6 November 2020.

During consideration of the report, it was suggested that the Council should consider using environmentally friendly investments, in line with its commitment to fight climate change. The Chairman commented that this would need to be reviewed by the Council's investment advisors and could be an agenda item for the next meeting of the Investments Working Party.

RESOLVED:

- ◆ To note Report No. SR 25/20.
- ◆ That Rathbones be engaged as the Council's investment advisors for a further five years to 2025.

RECOMMENDED:

- ◆ That the Draft Treasury Management Strategy 2021/22, as presented, be adopted.

Voting: For: 7 Against: 0 Abstentions: 1

35. **COMMUNITY GRANTS**

Members considered the requests for grant funding, as set out in Report No. SR 26/20, in line with the community grants criteria and

RESOLVED:

- ◆ That, under Section 137 of the Local Government Act 1972, the following grants be awarded:

AFC Reading	£250	Towards the cost of running 2 football tournaments for primary school girls in Years 4 and 5.
Berkshire Multiple Sclerosis Therapy Centre	£250	Towards the cost of providing a range of treatments and therapies.

Wokingham Job Support Centre	£250	Towards the cost of providing internet access, training and support for job seekers.
Woodley Adopt A Street Project (WASP)	£250	To purchase additional equipment for the volunteers to use.
<u>Individual</u> Jade Croakley (Kick Twist Cheerleading)	£100	Towards the cost of travelling and accommodation for the 2021 World Cheerleading Championships in USA. This grant to be subject to the condition that the event takes place.

36. **ALLOTMENT RENT REVIEW**

The Deputy Town Clerk presented Report No. SR 27/20, setting out the proposed allotment charges from January 2022.

RESOLVED:

- ◆ To note Report No. SR 27/20.
- ◆ To increase the allotment plot charges from January 2022 by 1.1% in line with the Retail Price Index figure in September 2020.
- ◆ That the following charges be made for allotment plots at the Reading Road site in 2022:

Poles		Rent	Water	Total		Rent	Water	Total
10	Woodley Resident	£48.00	£4	£52.00	Woodley Resident – State pensioner	£36.00	£4	£40.00
	Non Woodley	£72.00	£4	£76.00	Non Woodley – State pensioner	£54.00	£4	£58.00
5	Woodley Resident	£24.00	£2	£26.00	Woodley Resident – State pensioner	£18.00	£2	£20.00
	Non Woodley	£36.00	£2	£38.00	Non Woodley – State pensioner	£27.00	£2	£29.00

Voting: For: 7 Against: 0 Abstentions: 1

37. **WOODLEY BOWLING CLUB - LEASE AND LICENCE TO OCCUPY**

The Town Clerk presented Report No. SR 28/20.

RESOLVED:

- ◆ To note Report No. SR 28/20.
- ◆ To renew the Lease and Licence for the use of the Land and Bowling Green on terms similar to those currently existing, as proposed in Report No. SR 28/20, and including the requirement for equality and environmental policies, for a period of 20 years from 1 May 2021 to 30 April 2041.

38. **COUNCILLORS' FINANCIAL LIABILITY**

The Town Clerk informed Members that, following a request to the National Association of Local Councils (NALC) regarding an individual councillor's liability should the Council run out of funds, the legal team at NALC had replied with the following information:

"The Town Council is a body corporate and therefore the financial consequences of its activities are those of the Town Council and not the individual councillor."

The Town Clerk agreed to circulate to all councillors the full response received from NALC, for information.

39. **WOODLEY TOWN CENTRE MANAGEMENT INITIATIVE**

RESOLVED:

- ◆ To note the report of the Woodley Town Centre Management Initiative meeting held on 7 October 2020.

40. **PROJECTS SCHEDULE 2020/21**

The Deputy Town Clerk presented the updated Projects Schedule 2020/21.

The Chairman remarked that it would be useful to know which committee was responsible for each project and asked for this information to be provided in future.

RESOLVED:

- ◆ To note the information contained in the updated Projects Schedule 2020/21.

41. **COUNCIL MEETING DATES 2021/22**

RECOMMENDED:

- ◆ That the schedule of meetings for the 2021/22 municipal year, as attached at **Appendix C**, be approved.

Voting: For: 6 Against: 0 Abstentions: 1

42. **WOKINGHAM BOROUGH COUNCIL: CONSULTATION ON MEMBERS' CODE OF CONDUCT**

Members considered the Wokingham Borough Council consultation on Members' Code of Conduct.

RESOLVED:

- ◆ To respond to the consultation stating that the proposals are acceptable to Woodley Town Council, and under the heading "Best Practice 9" to state that the Town Council supports Option 3.

Voting: For: 7 Against: 1 Abstentions: 0

43. **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

a) Members noted that the September Neighbourhood CIL Proportion (Transfer to Parish/Town Councils) Report identified potential CIL funds to the Town Council of £71,778.

b) Members noted that CIL payment of £37,778 was paid to the Town Council in October 2020 and that a further £40,723 due to the Town Council had been invoiced by Wokingham Borough Council but not yet received by them.

44. **BOROUGH/PARISH LIAISON FORUM**

Members noted the minutes of the Borough/Parish Liaison Forum held on 19 October 2020. Councillor Baker and the Deputy Town Clerk had attended this meeting to give a presentation on the steps taken by Woodley Town Council in declaring a Climate Emergency and developing a Climate Emergency Action Plan.

It was noted that the Council's representative on the forum was not present at the meeting and Members asked that the representative be reminded to inform the Town Clerk if he was unable to attend a meeting, so that the substitute could attend if available.

45. **FUTURE AGENDA ITEMS**

An agenda item to consider a green investment strategy for the Council was requested. The Chairman agreed that this was a very important topic, but noted that officers were currently working hard to deal with the situation resulting from the Covid pandemic and were unlikely to be able to investigate this subject during the current fiscal year. He asked that this subject be investigated when time permitted.

46. It was proposed by the Chairman and

RESOLVED:

- ◆ That as business was unlikely to be completed by 10pm the meeting continue in order to complete the business set out in the agenda.

Voting: For: 7 Against: 0 Abstentions: 1

47. **PUBLICITY AND WEBSITE**

The Chairman asked that any items to be publicised be sent to the Committee Officer.

48. **MINUTES OF THE URGENCY COMMITTEE**

a) Councillor McCann repeated the concerns he had raised previously, during the debate of the motion put forward by Councillor Rowland (minute No. 30), regarding the Council's finances and the openness of the Urgency Committee overseeing this.

RESOLVED:

- ◆ To note report No. SR 29/20 - the minutes of the Urgency Committee meeting held on 5 October 2020.

b) **RESOLVED:**

- ◆ To note Report No. SR 30/20 - the minutes of the Urgency Committee meeting held on 9 November 2020.

c) **RESOLVED:**

- ◆ To note Report No. SR 31/20 - the minutes of the Urgency Committee meeting held on 17 November 2020.

Before the end of the meeting, Councillor McCann criticised the Chairman for not allowing non-committee members to speak during the meeting. The Chairman replied that the Council's Standing Orders did not automatically permit non-committee members to speak at a meeting; permission to speak was at the discretion of the Chairman.

The meeting closed at 10:10 pm

Woodley Town Council**Current Account****List of Payments made between 01/09/2020 and 30/09/2020**

Date Paid	Payee Name	Amount Paid	
04/09/2020	Advanced Maintenance UK Ltd	3348.00	Water pressure accumulator - Depot
17/09/2020	Alan Hadley Ltd	297.00	Refuse collection
04/09/2020	AYS Cleaning Contractors Ltd	51.24	Contract cleaning
25/09/2020	AYS Cleaning Contractors Ltd	2366.43	Contract cleaning
11/09/2020	Be Fuelcards Ltd	0.77	Admin charge
18/09/2020	Be Fuelcards Ltd	32.40	Unlead petrol-Depot
17/09/2020	Bowak Ltd	62.24	Cleaning supplies
17/09/2020	Bowak Ltd	191.04	Cleaning supplies
17/09/2020	Brewers Decorator Centres	45.29	Building supplies
17/09/2020	Brown Bag Cafe Ltd	28.35	Catering services
04/09/2020	CDK Casting Ltd	96.60	Bronze plaque
01/09/2020	CF Corporate Finance Ltd	166.32	Qtrly photocopier charge - WPLC
25/09/2020	Churchill Contract Services Ltd	2629.02	Contract cleaning -WPLC
25/09/2020	Circus Scene	150.00	WTCMI lights
02/09/2020	Club Manager Ltd	80.40	Monthly gym software
18/09/2020	Ecotricity	47.06	Gas supply-Coronation Hall
18/09/2020	Ecotricity	159.55	Gas supply-Oakwood Centre
18/09/2020	Ecotricity	49.07	Gas supply-Chapel Hall
10/09/2020	Epos Now Ltd D/D	30.00	Monthly WPLC till charge
25/09/2020	Ethos Communications Solutions Ltd	108.00	Qtrly photocopier charge - WPLC
09/09/2020	Global 4 Communications	1145.65	Phone/Mobiles
17/09/2020	HMRC Cumbernauld	18534.89	PAYE & NI
11/09/2020	IBS Office Solutions Ltd	375.65	Photocopier - Oakwood Centre
25/09/2020	John Willis	125.00	Window cleaning
17/09/2020	Lantec Security Ltd	126.31	Intruder alarm - install
28/09/2020	Les Mills Fitness UK Ltd	203.69	Bodybalance-Coach WPLC
01/09/2020	Lloyds Bank D/D	17.69	Bank services-Current a/c
14/09/2020	Lloyds Bank D/D	93.20	Monthly Cardnet service
29/09/2020	Lloyds Bank D/D	24.49	Current service charges
15/09/2020	Merchant Rentals Ltd	15.44	Cardnet machine rental
15/09/2020	Merchant Rentals Ltd	18.40	Cardnet machine rental
11/09/2020	Personal Information	500.00	Sat Mkt Mgr - WTCMI
14/09/2020	Plusnet Plc	52.20	Phone- Oakwood Centre
18/09/2020	Plusnet Plc	52.20	Phone-WPLC
25/09/2020	PNC FS UK Ltd-Arnold Laver & Co Ltd	2295.79	Building supplies
17/09/2020	Prudential	307.24	AVC payment deducted from pay
01/09/2020	Public Works Loan Board	5874.06	Public Works Loan Board loan payment
25/09/2020	Public Works Loan Board	1528.12	Public Works Loan Board loan payment
30/09/2020	Public Works Loan Board	69298.08	Public Works Loan Board loan payment
11/09/2020	R.I.D. Ltd	810.00	Repairs to tractor shed - Depot
04/09/2020	Sentinal Roof Consultants Ltd	450.00	Conduct E.L.D test - WPLC roof
04/09/2020	Seton	69.58	Burns first aid kit
11/09/2020	SGW Payroll Ltd	170.06	Payroll services
15/09/2020	Siemens Financial Services	1100.80	Gym equip rental
11/09/2020	SSE Southern Electric	2018.32	Electric supply
17/09/2020	The Berkshire Pension Fund	19598.83	Pension - employers and employees
17/09/2020	Trade UK - BandQ	439.70	Building supplies
17/09/2020	Trade UK - Screwfix	294.58	Building supplies
17/09/2020	Travis Perkins Trading Co	44.97	Building supplies
25/09/2020	Travis Perkins Trading Co	10.15	Building supplies

17/09/2020	Tudor Environmental	130.86	Litter pickers/gloves
01/09/2020	TV Licensing	157.50	WPLC TV Licence
17/09/2020	Unison Collection Ac	34.00	Union fees deducted from pay
25/09/2020	Veolia ES - UK Ltd	769.36	Refuse collection
11/09/2020	Winnersh Plant Hire Ltd	763.23	Hire - mini excavator/oil
01/09/2020	Wokingham BC - Rates	2283.00	Rates-Woodford Park Leisure Centre
01/09/2020	Wokingham BC - Rates	364.00	Rates-Coronation Hall
01/09/2020	Wokingham BC - Rates	165.00	Rates-Chapel Hall
01/09/2020	Wokingham BC - Rates	898.00	Rates-Oakwood Centre
01/09/2020	Wokingham BC - Rates	245.00	Rates- Public Toilet
25/09/2020	Wokingham Borough Council	35.57	Electric supply-Clock tower
		141379.39	

Clerks Imprest Account

List of Payments made between 01/09/2020 and 30/09/2020

Date Paid	Payee Name	Amount Paid	
29/09/2020	(Personal Information)	21.48	Postage-Attot letters
14/09/2020	(Personal Information)	150.00	Cancel WPLC refund
14/09/2020	(Personal Information)	19.99	Gym member refund
21/09/2020	(Personal Information)	19.99	Gym member refund
14/09/2020	(Personal Information)	86.40	Cancel WPLC refund
07/09/2020	(Personal Information)	24.99	Gym member refund
02/09/2020	(Personal Information)	24.99	Gym member refund
07/09/2020	(Personal Information)	34.20	Allot termination refund
25/09/2020	2nd Woodley Scout Group	250.00	Grant 2020
01/09/2020	Amazon Marketplace	48.99	A4 Snap frames-WPLC
08/09/2020	Amazon Marketplace	35.96	2x Keyboards for computers
15/09/2020	Amazon Marketplace	217.50	3x Panel heaters-Depot
21/09/2020	Amazon Marketplace	204.20	5x Solar outdoor lights
09/09/2020	Amazon.co.uk	15.47	2 x Optical mouse for computers
09/09/2020	Alan Hadleys Ltd	973.80	Refuse collection
25/09/2020	Berkshire Vision	250.00	Grant 2020
15/09/2020	Defibshop.co.uk	186.00	WPLC-Defibrillator equip
23/09/2020	DIY Kitchens.co.uk	4027.94	Building supplies-Depot
25/09/2020	EE top up	15.00	Top up office moblie
15/09/2020	Hicks Holding	253.02	Van service
25/09/2020	Home Start-Wokingham District	250.00	Grant 2020
25/09/2020	Kick Twist Cheerleading	250.00	Grant 2020
02/09/2020	Libra Pilates	120.00	Invoice credit refund
23/09/2020	Lloyds Bank	53018.37	Sept 2020-Net payroll
14/09/2020	Lloyds Bank D/D	13.50	Imprest-bank charges
25/09/2020	Me2 Club	250.00	Grant 2020
02/09/2020	RBL Poppy Appeal	75.00	Poppy wreaths
24/09/2020	Rubberroofing.co.uk	1817.51	OC Roof repair sealant
16/09/2020	Run My Car Ltd	100.00	Insuance excess payment
22/09/2020	Solopress Ltd	44.50	Signage boards-WTCMI
03/09/2020	Wickes	738.23	Building supples-Depot
24/09/2020	Wickes Building.co.uk	180.00	24x Plastic storage bins-Depot
25/09/2020	Woodley Festival of Music & Ar	250.00	Grant 2020
01/09/2020	Woodley Light Opera	288.40	Refund deposit
28/09/2020	Woodley Photographic Club	525.00	
25/09/2020	Woodley United FC	250.00	Grant 2020
		65030.43	

Woodley Town Council**Current Account****List of Payments made between 01/10/2020 and 31/10/2020**

Date Paid	Payee Name	Amount Paid	
15/10/2020	Adcock Refridgeration & Air Conditioning	577.38	Engineer repair pump-WPLC
15/10/2020	Advanced Maintenance UK Ltd	436.80	Boiler servicing
22/10/2020	Alan Hadley Ltd	676.80	Refuse collection
15/10/2020	ASAP Computer Services	138.00	Annual anti-virus charge-WPLC
01/10/2020	AYS Cleaning Contractors Ltd	15.19	Contract cleaning
22/10/2020	AYS Cleaning Contractors Ltd	2366.43	Contract cleaning
09/10/2020	Be Fuelcards Ltd	0.77	Admin charge
22/10/2020	Bowak Ltd	49.07	Cleaning supplies
22/10/2020	Brewers Decorator Centres	124.82	Building supplies
22/10/2020	Brown Bag Cafe Ltd	28.35	Catering service
01/10/2020	Broxap Ltd	654.00	Cast iron Ripon seat
22/10/2020	CDK Casting Ltd	178.20	Bronze plaques
01/10/2020	Club Manager Ltd	80.40	Gym-Club manager-mthly charge
20/10/2020	Ecotricity	77.35	Gas supply - Coronation Hall
20/10/2020	Ecotricity	363.25	Gas supply - Oakwood Centre
20/10/2020	Ecotricity	57.76	Gas supply-Chapel Hall
15/10/2020	EDF Energy 1 Ltd	15.62	Electric supply
12/10/2020	Epos Now Ltd D/D	30.00	Monthly -WPLC till charge
09/10/2020	Global 4 Communications	1266.06	Office phones & mobiles
27/10/2020	HMRC Cumbernauld	15646.97	PAYE & NI
28/10/2020	HMRC VAT	14105.91	VAT 2nd Qtr 2020
15/10/2020	John Stacey - Sons Ltd	696.00	Refuse collection
22/10/2020	Lamps-Tubes Luminations Ltd	1440.00	Christmas lighting-2020 WTCMI
27/10/2020	Les Mills Fitness UK Ltd	203.69	Bodybalance-Gym coach
01/10/2020	Lightatouch	1083.33	Internal Audit 2020/2021
14/10/2020	Lloyds Bank D/D	96.03	Cardnet service charges
22/10/2020	Lyreco UK Ltd	147.91	Stationery supplies
14/10/2020	Mainstream Digital Ltd	60.76	Phone/Qtrly rental
15/10/2020	Merchant Rentals Ltd	15.44	Carnet machine rental
15/10/2020	Merchant Rentals Ltd	18.40	Cardnet machine rental
15/10/2020	Personal Information	300.00	Mkt Mgr - WTCMI
15/10/2020	Personal Information	400.00	Sat Mkt Mgr-WTCMI
15/10/2020	Mrs K Vevers	650.00	Survey delivery to Woodley households
12/10/2020	Plusnet Plc	52.20	Phone-WTC
19/10/2020	Plusnet Plc	52.20	Phone-WPLC
01/10/2020	PNC FS UK Ltd-Arnold Laver & Co Ltd	191.16	Building supplies
27/10/2020	Prudential	307.24	AVC deducted - pay
01/10/2020	Public Works Loan Board	6676.72	Public Works Loan Board - loan payment 2020/2021 Investment fund re Oakwood
02/10/2020	Rathbones Investment	80000.00	Centre capital repayment
15/10/2020	SGW Payroll Ltd	165.98	Payroll services
15/10/2020	Siemens Financial Services	1100.80	Gym equip rental
15/10/2020	SSE Southern Electric	2380.63	Electric supply
12/10/2020	SWALEC	29.80	Electric supply-Toilet
26/10/2020	SWALEC	30.64	Electric supply-Toilet
15/10/2020	Technical Surfaces Ltd	360.00	3G pitch - Matchfit services
15/10/2020	Thames Valley Water Services Ltd	204.00	Monthly water checks
27/10/2020	The Berkshire Pension Fund	17827.89	Pension - employers and employees
22/10/2020	Trade UK - BandQ	1238.78	Building supplies

22/10/2020	Trade UK - Screwfix	583.29	Building supplies
27/10/2020	Unison Collection Ac	34.00	Union fees deducted from pay
22/10/2020	Veolia ES - UK Ltd	752.22	Refuse collection
15/10/2020	West Country Steel Buildings Ltd	9783.36	Building supplies-Depot project
15/10/2020	Wingfield Engineering Ltd	212.34	Clutch/brake fluid-KD51WTW
01/10/2020	Wokingham BC - Rates	2283.00	Rates - WPLC
01/10/2020	Wokingham BC - Rates	364.00	Rates - Coronation Hall
01/10/2020	Wokingham BC - Rates	165.00	Rates - Chapel Hall
01/10/2020	Wokingham BC - Rates	898.00	Rates - Oakwood Centre
01/10/2020	Wokingham BC - Rates	245.00	Rates - Toilet
		167938.94	

Clerk's Imprest Account

List of Payments made between 01/10/2020 and 31/10/2020

Date Paid	Payee Name	Amount Paid	
14/10/2020	(Personal Information)	38.50	Allotment keys cut
26/10/2020	(Personal Information)	59.97	Gym cancel refund
26/10/2020	(Personal Information)	197.00	Refund Credit Note
14/10/2020	(Personal Information)	13.00	OC keys cut
26/10/2020	(Personal Information)	20.40	WPLC cancel refund
21/10/2020	(Personal Information)	125.00	Refund deposit
30/10/2020	(Personal Information)	60.00	Refund Credit Note
20/10/2020	(Personal Information)	102.00	WPLC party cancelled
13/10/2020	Amazon.co.uk	67.15	Sq Frame blackboard
22/10/2020	Amazon.co.uk	5.55	400x Map push pins
21/10/2020	Clean-Hands.co.uk	252.89	99.9% Alcohol Sanitizer gel
23/10/2020	(Personal Information)	24.69	Gym cancel refund
01/10/2020	DIY-Kitchens.co.uk	116.97	Building supplies-Depot
27/10/2020	EE Mobile	15.00	Top up - EE Mobile WTC
06/10/2020	Kaspersky.com	54.99	Internet security
09/10/2020	Lloyds Bank D/D	13.50	Imprest service charges
28/10/2020	Lloyds Bank-WTC	49120.14	October 20 net payroll
07/10/2020	Solopress.com	433.00	Folded flyers & leaflets
13/10/2020	Solopress.com	-20.65	Refund Credit Note
20/10/2020	Solopress.com	-20.00	Folded flyers & leaflets
29/10/2020	Solopress.com	74.80	Folded leaflets & flyers
26/10/2020	The Oddfellows-Thames & Kennet	55.00	Refund Credit Note
30/10/2020	The Woodley WI	30.00	WTCMI refund-The Wdly WI
16/10/2020	Wickes Building	695.92	Building supplies-Depot
		51534.82	

SCHEDULE OF MEETINGS - 2021/22

All Council and Committee meetings are held on Tuesdays. Planning Committee meetings start at 7:45pm. All other Council and Committee meetings start at 8:00pm (unless otherwise notified). Members of the public are welcome to attend all meetings.

PLANNING & COMMUNITY	LEISURE SERVICES	STRATEGY & RESOURCES	FULL COUNCIL
<u>2021</u> 18 May 15 June	<u>2021</u> 1 June (SH)	<u>2021</u> 8 June	<u>2021</u> Annual Meeting: 11 May 22 June
13 July 10 August (SH) 7 September	31 August (SH)	14 September	28 September
5 October 2 November 30 November	16 November	23 November	7 December
<u>2022</u> 4 January 1 February	<u>2022</u> 18 January	<u>2022</u> 25 January	<u>2022</u> 8 February
1 March 29 March 26 April	12 April (SH)	19 April (SH)	Town Electors: 8 March Annual Meeting: 10 May

(SH = School Holidays)

SCHOOL TERM DATES

2021 Monday 19 April to Wednesday 21 July
Wednesday 1 September to Friday 17 December
(NOTE: Training days - to be agreed)

Half Term: 31 May - 4 June
Half Term: 25 October - 29 October

Good Friday: 2 April 2021
WBC Elections: 6 May 2021

2022 Tuesday 4 January to Friday 8 April
Monday 25 April to Thursday 21 July
(NOTE: Training days - to be agreed)

Half Term: 21 - 25 February
Half Term: 30 May - 3 June

Good Friday: 15 April 2022
WBC Elections: 5 May 2021