



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Planning Committee**

Councillors T. Barker (Chairman); S. Brindley; J. Cheng; R. Dolinski; M. Forrer;
D. Fradley; B. Franklin; J. MacNaught; D. Mills; S. Rahmouni; M. Walker; P. Wicks;
M. Willson

NOTICE IS HEREBY GIVEN that a meeting of the Planning Committee will be held at The Oakwood Centre at 7:45 pm on Tuesday 27 February 2018, at which your attendance is requested.

Deborah Mander
Town Clerk

A G E N D A

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members on agenda items.

3. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 30 JANUARY 2018**

To approve the minutes of the Planning Committee meeting held on 30 January 2018 and for the Chairman to sign them as a true record. ***(These minutes were provided in the Full Council agenda of 6 February 2018.)***

4. **CURRENT PLANNING APPLICATIONS**

To consider current planning applications and agree comments to be forwarded to the planning authority. ***(Appendix 4)***

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5. **PLANNING DECISIONS**

To note information on decision notices received from the planning authority since the last meeting. ***(Appendix 5)***

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6. **OFFICE CONVERSION PRIOR NOTIFICATION**

To note application 180184

Location: 81-109 Crockhamwell Road, Woodley, RG5 3JP.

Proposal: Prior approval submission for the conversion of part of first floor of existing offices (Use Class B1 (a)) to 8No. residential units (Use Class C3).

7. **PLANNING APPEAL**

To note the following appeal decision:

Application: 170364

Location: Land known as 7-10 The Parade, Brecon Road, Woodley, RG5 4PR.

Details: Appeal against the refusal of planning permission for the construction of two semi-detached houses with associated parking, drainage and access.

Decision: The appeal was allowed and planning permission granted.

8. **TREE PRESERVATION ORDERS**

To note that Wokingham Borough Council has made the following Tree Preservation Orders:

a) TPO 1624/2018 - relating to 2 English oak trees on land at The Bulmershe School, Woodlands Avenue, Woodley.

This order takes effect, on a provisional basis, from 31 January 2018 and will continue in force for 6 months or until the order is confirmed by Wokingham Borough Council.

b) TPO 1635/2018 - relating to 5 broad leaf trees on land at Woodley Park Estate, Reading Road, Woodley.

This order takes effect, on a provisional basis, from 9 February 2018 and will continue in force for 6 months or until the order is confirmed by Wokingham Borough Council.

9. **COMMUNITY SPEED WATCH**

To receive an update from the Chairman on matters relating to Community Speed Watch.

10. **WOKINGHAM BOROUGH COUNCIL SCHOOL CROSSING PATROL CONSULTATION**

As requested at the Planning Committee meeting held on 30 January (minute number 171), the comments made by the Town Council when the matter of school crossing patrollers was considered previously have been circulated to the Committee.

The current consultation on the proposal that the remaining school crossing patrols should cease at the end of this academic year (July 2018) runs until 2 March 2018.

The affected sites in Woodley are:

- Willow Bank Infant and Junior Schools, Duffield Road
- South Lake Primary School, Nightingale Road
- Woodley C of E Primary School, Hurricane Way

Members are asked to consider a response to the consultation.

11. **APPLICATION FOR PREMISES LICENCE: 1 ENGLEFIELD PLACE**

To note that notification has been received from Wokingham Borough Council of an application under the Licensing Act 2003 for a premises licence to permit the sale alcohol at 1 Englefield Place, Earley, RG6 1FR. Although this location has an Earley postcode, it is located within the Woodley parish boundary.

The Town Council's comments on this application were required prior to this meeting and details of the application were therefore circulated to the Committee and Member's views sought. No objections were raised.

12. **APPLICATION FOR THE DESIGNATION OF ST NICHOLAS HURST PARISH AS A NEIGHBOURHOOD AREA**

To note that St Nicholas Hurst Parish Council has applied to have the area of St Nicholas Hurst Parish designated as a 'Neighbourhood Area' for the purposes of neighbourhood planning. The application can be viewed at: www.wokingham.gov.uk/planning/planning-policy/neighbourhood-planning/

Comments on the application are required by 16 March 2018.

13. **CONTROLLED LOCALITY (RURALITY) DETERMINATION OF READING: NHS PHARMACEUTICAL REGULATIONS**

To note correspondence received from NHS England, attached at **Appendix 13**, regarding a controlled locality determination for Reading and surrounding areas in accordance with NHS pharmaceutical regulations. NHS England is seeking the views of any persons it considers may be affected by the outcome of the determination. Responses are required by 23 March 2018. Page 11

Members are asked to consider a response.

14. **BUS SERVICE 12**

An update on the current situation regarding Bus service 12 has been received from Wokingham Borough Council. The Executive Council has approved funding for the service and the key principles for the service have been agreed, including the requirement that future tenders must include morning peak journeys. The tender documents are currently being compiled and it is hoped that these will be sent out at about Easter time. This will allow the bids to be assessed and an operator to be appointed to run the service from September 2018.

15. **WOODLEY AND NORTH EARLEY COMMUNITY FORUM**

To note the report of the Woodley and North Earley Community Forum held on 29 January 2018. **(Appendix 15)** Page 14

16. **INTRODUCTION OF FOOD WASTE COLLECTION**

To note the press release received from Wokingham Borough Council regarding plans to introduce weekly food waste collections next year. **(Appendix 16)** Page 18

17. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- *Thames Valley Environmental Records Office Newsletter – January 2018*
- *JAC Newsletter – Autumn 2017*
- *Launchpad Newsletter – February 2018*
- *Community Council for Berkshire E-Bulletin – February 2018*

18. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

19. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

20. **EXCLUSION OF PUBLIC AND PRESS**

To resolve that, in view of the confidential nature of the business about to be transacted in relation to legal matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 21 on the agenda.

21. **ENFORCEMENT ISSUES**

To note any enforcement issues.

New Applications Received Between 26/01/2018 and 22/02/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
New Application				
180143	26/01/2018	Ade Balogun	Mr & Mrs Riley	214 Colemans Moor Road Colemans Moor Road Woodley RG5 4DW
Proposal : Householder application for the proposed erection of single storey rear extension to form conservatory.				
Observations :				
180161	12/02/2018	Christine Phillips	Mr Jonathan Cawthorn	172 Crockhamwell Road Crockhamwell Road Woodley RG5 3JH
Proposal : Advertisement consent for the proposed erection of 1No. internally illuminated fascia sign and 1No. internally illuminated projecting sign.				
Observations :				
180176	01/02/2018	Senjuti Manna	Mr A Stewart	18 Glendevon Road Glendevon Road Woodley RG5 4PJ
Proposal : Application to vary condition 2 (approved plans) of planning consent 172429 for the erection of a single storey side extension to existing dwelling. The new plans propose change in the roof design.				
Observations :				
180178	31/01/2018	Rasha Khoja	Mr E Claus	27 Dowding Close Dowding Close Woodley RG5 4NL
Proposal : Householder application for the proposed part conversion of existing garage to habitable accommodation, single storey front and rear extension, first floor extension over existing garage.				
Observations :				
180205	01/02/2018	Ade Balogun	Mr Mark Green	2 Gainsborough Close Gainsborough Close Woodley RG5 4HD
Proposal : Householder application for proposed erection of single storey rear extension to dwelling and part conversion of existing garage to provide habitable accommodation.				
Observations :				
180231	06/02/2018	Christine Phillips	Mr Mark Seagrove	53 Haddon Drive Haddon Drive Woodley RG5 4LX
Proposal : Householder application for the proposed erection of single storey side extension.				
Observations :				

New Applications Received Between 26/01/2018 and 22/02/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
180277	22/02/2018	Katie Herrington	Mr Arun Gill	3 Southlake Parade Kingfisher Drive Woodley RG5 3SJ
Proposal : Full application for the proposed change of use from Office to 1No. two bedroom residential dwelling.				
Observations :				
180287	12/02/2018	Christine Phillips	Mr Daniel Smith	45 Haddon Drive Haddon Drive Woodley RG5 4LX
Proposal : Householder application for the proposed erection of single storey side and rear extensions to dwelling following the demolition of existing conservatory and existing garage plus internal alterations on the ground floor.				
Observations :				
180296	06/02/2018	Ade Balogun	Mr & Mrs Syam Nair	67 Woodlands Avenue Woodlands Avenue Woodley RG5 3HF
Proposal : Householder application for the proposed erection of single storey rear, single storey side extension to form porch, hip to gable rear roof extension plus changes to fenestration.				
Observations :				
180319	21/02/2018	Rosie Rogers	Mrs H Gennace	66 Bruce Road Bruce Road Woodley RG5 3DZ
Proposal : Householder application for the proposed erection of single storey side extension to dwelling.				
Observations :				
180362	15/02/2018	Rosie Rogers	Mr & Mrs Tyler	3 Haddon Drive Haddon Drive Woodley RG5 4LX
Proposal : Householder application for the proposed erection of single storey side and rear extension to dwelling following the demolition of existing garage plus single storey front extension to form porch and internal alterations.				
Observations :				
180364	16/02/2018	Ade Balogun	Mr Stuart Simpkins	41 Reading Road Reading Road Woodley RG5 3DA
Proposal : Householder application for the proposed erection of single storey front extension to extend existing porch plus erection of gazebo to the rear of the dwelling.				
Observations :				

New Applications Received Between 26/01/2018 and 22/02/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
180382	16/02/2018	Nuno Fernandes	Mr Balaradjou Anandhakrishnan	10 Cottesmore Road Cottesmore Road Woodley RG5 3NX
Proposal : Householder application for the proposed erection of single storey rear extension following the demolition of the existing conservatory, erection of single storey front to form porch, garage conversion to create habitable accommodation, plus changes to fenestration.				
Observations :				
180388	21/02/2018	Dariusz Kusyk	Mr & Mrs Thompson	1 Lindberg Way Lindberg Way Woodley RG5 4XE
Proposal : Householder application for the proposed erection of single storey rear extension to dwelling following the demolition of existing conservatory.				
Observations :				
180393	22/02/2018	Senjuti Manna	Mr & Mrs M Smith	45 Coppice Road Coppice Road Woodley RG5 3RA
Proposal : Householder application for the proposed erection of a single storey rear extension following demolition of existing conservatory.				
Observations :				
180404	16/02/2018	Ade Balogun	Mrs Seymour	18 Roslyn Road Roslyn Road Woodley RG5 3HR
Proposal : Householder application for the proposed erection of single storey rear extension to dwelling plus demolition of existing detached garage.				
Observations :				
180435	21/02/2018	Senjuti Manna	Mr & Mrs Morgan & B Brennan	77 Western Avenue Western Avenue Woodley RG5 3BL
Proposal : Householder application for the proposed extension of a new side dormer to dwelling.				
Observations :				
180444	21/02/2018	Ade Balogun	Mr & Mrs Paul Bell	84 Butts Hill Road Butts Hill Road Woodley RG5 4NR
Proposal : Householder application for the proposed erection of single storey rear extension to dwelling.				
Observations :				

New Applications Received Between 26/01/2018 and 22/02/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
180449	21/02/2018	Ade Balogun	Mr V Pitambaran	15 Concorde Way Concorde Way Woodley RG5 4NF
				Proposal : Householder application for the proposed conversion of existing garage to habitable accommodation.
				Observations :

Applications Received :- 19

NOTIFICATIONS OF PLANNING DECISIONS FROM Wokingham Borough Council

Thu 22 February 2018

' C ' Contrary to District

Page No : 1

' E ' Endorsed by District

GRANTED PLANNING PERMISSIONS

E 172423	Approved	8 Copse Mead
C 173033	Approved	24 Badgers Rise Local COMMENT The Committee recommended that this application be refused on the following grounds: - The extension is not subservient to the existing building. - The proposed dormer extension is the same height as the roof ridge. - Visually unacceptable. - Out of keeping with neighbouring properties. - This extension would set a precedent.
173377	Approved	29 Duncan Road
E 173417	Approved	Hawkhurst House
E 173470	Approved	74 Millbank Crescent
E 173496	Approved	30 Redwood Avenue
E 173525	Approved	42 Highgate Road
E 173573	Approved	5 Herald Way
E 173581	Approved	118 Kingfisher Drive
E 173591	Approved	4 Quentin Road
E 173597	Approved	38 Cypress Road
E 173697	Approved	7 Bingley Grove

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21st February 2018

To whom it may concern,

Controlled locality (Rurality) determination of Reading as per NHS Pharmaceutical Regulations.

NHS England has decided to undertake a controlled locality determination and have determined that regulation 36(3) of the NHS (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013 is not applicable i.e. this area has not been determined in the last 5 years. The area that is to be determined is outlined below and within the attached map.

Area to be determined: (Map attached)

The area consists of Reading Borough Council and the wards of; Shinfield North, Hillside, Maiden Erlegh, Hawkedon, South Lake, Coronation, Bulmershe & Whitegates.

Plus sections of the following wards that are undetermined; Calcot (south of the A4), Shinfield South (North of the M4), Loddon (West of the River Loddon and Weir), Sonning (South of the railway line), Shiplake (South of the A4155 & B478)

Controlled localities are those that have been determined to be 'rural in character' by us. No definition of rural is given in the regulations however a rural area is normally characterised by a limited range of local services. A range of factors (as they pertain at the time of the determination) will therefore be considered when determining whether or not an area is rural for the purposes of pharmaceutical services. These include, but are not limited to:

- environmental factors such as the balance between different types of land use
- employment patterns (bearing in mind that those who live in rural areas may not work there)
- the size of the community and distance between settlements
- the overall population density
- transportation – the availability or otherwise of public transport and the frequency of such provision including access to services such as shopping facilities
- the provision of other facilities, such as recreational and entertainment facilities.

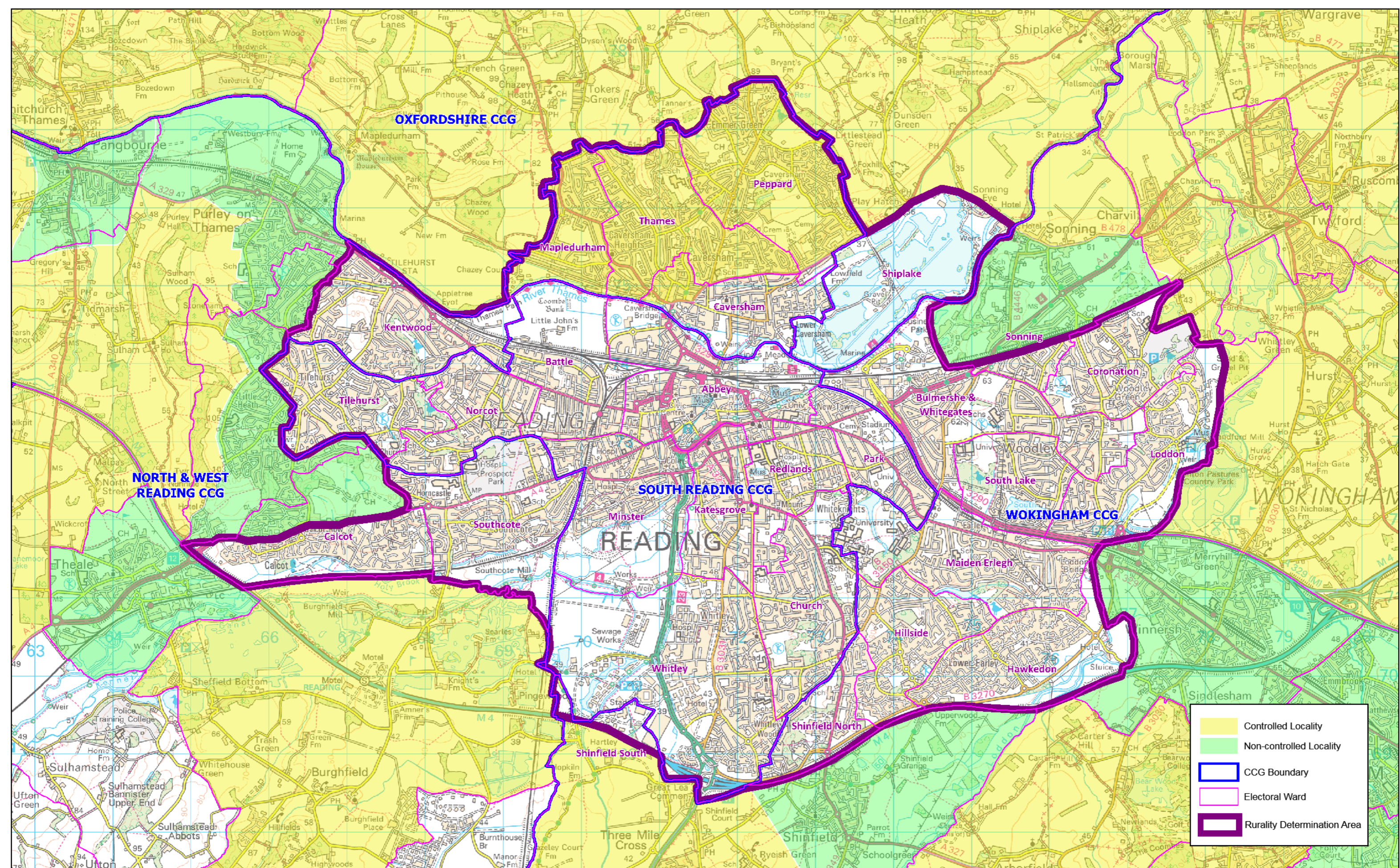
NHS England is required to seek the views of any persons it considers may be affected by the outcome of the determination. Should you wish to make any written representations on this matter please send them to me within 30 days of the date of this letter, i.e. by Friday 23rd March 2018. You should note that any comments submitted will be shared with other interested parties, and may also be shared under the Freedom of Information Act, as requested.

We anticipate making the determination by 3rd July 2018

I will advise you of the outcome, but should you have any questions please do not hesitate to contact me.

Yours Sincerely

Beth Lacey
Primary Care Commissioning Assistant



	Controlled Locality
	Non-controlled Locality
	CCG Boundary
	Electoral Ward
	Rurality Determination Area

RURALITY DETERMINATION OF READING

AREA TO BE DETERMINED OUTLINED ABOVE

NHS South, Central and West

scwcu.healthgis.nhs.net - Feb 2018 GA
 © Crown copyright and database rights 2017
 Ordnance Survey 100006031.
 Contains Royal Mail data © Royal Mail
 copyright and database right 2017.
 X:\PROJECTS\NHS England\South Central\Rural Determination - Bracknell
 & Reading\Workspace\Reading Rurality Determination - Feb 2018 v2.wor

Monday, 29th January, 2018, 7.30 – 9.30 pm

The Maxwell Hall, The Oakwood Centre, Headley Road, Woodley, RG5 4JZ

Present: Mary Bather (chair), Mike Evans (vice-chair), Cllr John Armstrong (Earley Town Council - ETC), Keith Baker (Woodley Town Council - WTC), Richard Dolinski (WTC), Alistair Lloyd (Thames Valley Police – TVP), Mark Smith (TVP), Revd Philip Hobday (Earley St Peters Church), Kim King (Marks and Spencers), Sion Williams (ACER), J Layhe (Coppice Road), R Heather (Coppice Road), Robert and Inger Grindley (Culver Lane), Coling Lawley (Farriers Close), Brenda Cutler (Hilltop Road), Mr and Mrs Ian Haggerty (Bucaneer Close), M Millard (Silver Fox Crescent), Zofia Frasinski (Campbell Road)

Apologies received from: Ian Hill, Jacques Lherbier (WTCM), Jenny Lissaman, David Provins, Michelle Stone (ACER)

1. **Minutes of the previous meeting – 20.11.17** – these were agreed after two typing errors had been amended. Matters arising not on the agenda included:

- **Update on cycling on the pavement** – Mark Smith quoted Highways Act 1835 which states that it is an offence to cycle on the pavement. There is a fixed penalty used with discretion but a warning is usually given first. The type of bike (brakes) should be considered – BMX bikes sometimes lack brakes. Fear of traffic is not a valid argument for adults offending. Secondary school children cycling on the pavement together with enforcement of helmet policy, should be dealt with through the school. Schools can then take actions through parents. The police do not seize bikes that are unsafe for use on the roads / pavements. Police work with the schools to encourage considerate and safe cycling while promoting cycle marking – this has been successful at Piggott. If there are persistent complaints the police will take action, depending on priorities. Keeping a fine balance between encouraging cycling (to promote greener transport) and safety for pedestrians was highlighted by Cllr Baker. Mark Smith also highlighted the dangers to cyclists and pedestrians from residents reversing blindly out of drives.

ACTIONS: Residents to be advised (in newsletters etc) to contact relevant school (and their local councillor) if they had concerns about safety from persistent cycling on the pavement.

- **Community Forum Bank Account** – The Chair and Vice-chair had opened a community bank account with £20. ACER (The Whitegates residents' association) has agreed to donate £25 to the forum. The chair planned to apply for a grant from the Public Protection Fund in April. The forum would be eligible for funding once it had had an AGM and an adopted constitution. Cllrs Baker and Dolinski explained that the forum was eligible to apply for a grant of up to £250 from WTC and Cllr Armstrong said that applications for grants from ETC could be sent in in November.

ACTION: Chair and vice- chair to submit grant applications after the AGM in April.

- **Computer fraud / telephone scams** – Coling Lawley reported that he had at last had a response from 'Action Fraud' to which he had reported an attempt at telephone scamming after, a long delay. Action Fraud (a national organisation to which all fraud has to be reported as local police cannot deal with it) was unable to provide information on what proportion of reported cases are followed up. Coling stated that he believed that it was wrong that the local police were not allowed to act when he was able to give them the telephone number of the person involved in an attempted scam. The meeting agreed that both computer and telephone scams were an increasing threat and after discussion it was decided that putting out succinct information (through newsletters / websites) together with training sessions would help protect people in the local area. It was agreed that older residents should be encouraged to attend information events – the majority of the attendees at the successful Piggott event last year had been from the younger generation.

ACTIONS:

1. Al Lloyd to send links to information leaflets to chair, chair to circulate
2. ACER and other organisations (including church) to put key messages in their newsletters / on their websites

3. Chair and Vice-chair to work with WTC and TVP to investigate the hosting of an information event at the Oakwood Centre.

- **Cycling through Woodley Precinct** – Danger to pedestrians from cyclists cycling through Woodley Precinct had been raised had been raised at the November meeting. One suggestion had been for volunteers to approach cyclists advising them of the dangers of their actions but there was concern that this could lead to confrontations. Other suggestions had included the use of PCSOs or street / community wardens (WBC employees whose primary role is to work with disadvantaged families and bring them into the community). Mark Smith reported that he had discussed the issue with the PCSOs who had advised that the volume of ‘offences’ did not make this a priority as regards their time. After some discussion it was agreed that a possible way forward would be the suggestion by Cllr Baker that volunteers to do some counting at different times over 2 or 3 days to give an indication of the extent of the problem (who, time of day etc). Then, if necessary, there could be some education by PCSOs / wardens. Education regarding where to cycle could also be included with work on bike marking.

ACTIONS:

1. Chair to contact WTC Clerk and Town Centre Manager to discuss how to organise volunteers to count precinct cyclists.
2. Police to include cycling in precinct in education work on cycling in schools.

2. **Update from Neighbourhood Policing Team** on recent reported criminal activity in the local area

- **Personnel:** Jon Hare is now back at Woodley with Mark Smith. There will be one more PCSO (from Sulhampstead) arriving in the next 4 – 6 weeks making a total of 5.
- **Burglaries:** Main crime concern is burglaries – currently targeting Asian households for gold / jewellery as they did 3 years ago. Residents urged to be vigilant, looking out for suspicious activity. A grey Audi RS3 had been seen but it is likely that a different car is now being used. Residents are reminded to secure windows and doors, leave lights on so that it looks as though someone is at home, install alarms, CCTV etc.

ACTION: ACER to put reminders in newsletters.

- **Drugs:** Cllr Dolinski asked police for update on progress regarding local drug crime. TVP stated that they now had a lot of intelligence and were planning operations – high profile patrols and under cover work. There needed to be sufficient evidence before a warrant could be granted. Local police now had their first closure order actioned. A house with a vulnerable resident was being targeted and they had found evidence of dealing at a sufficient level to take action. Residents coming forward to report activity / concerns does make a difference!

ACTION: Residents to be advised (in newsletters etc) to tell the police (phone 101 or Crime stoppers – the latter is anonymous) of any evidence of drug use even if they think they know. Examples of evidence include small plastic envelopes, small metal canisters and syringes.

3. **Local policing priorities – Review of progress** / agree actions with respect to:

- **Antisocial behaviour (ASB)** – Woodley precinct has been much quieter recently. Focused police activity has helped but obviously ASB tends to be seasonal so there could be more instances in the spring. There are still some problems at Loddon Vale centre and the Woodley Airfield Community Centre carpark. Residents no longer consider Sandford Park as safe a place as they did after the assaults there last year. This is probably more a problem of perception than reality as despite having a photofit published there has been no arrest. There had been some damage at the Chequers Pub in the precinct but this was likely to have been a licencing issue rather than ASB.
- **Theft from motor vehicles** – this does seem to have died down, partly due to the ‘empty car campaign’. Local police now have a new app on their phones which enables them to report these thefts more quickly. Theft of equipment from trade vans continues to be a problem. Tradesmen should be encouraged to empty their vans at night - they are often reluctant to do so. Police are trying education events (including tool marking) at hire centres, trade fairs, The Wee Waif etc. They

have also had some searches at Car Boot Sales. There has been some success in W Berks but it is difficult to track the thieves down.

- **Bicycle theft** – There has also been a downward trend in this area. 20 bikes have been recovered and there have been some arrests. The University have been supportive and the police have been involved in bike marking events. There will be more bike marking events, including in Woodley town centre, this year. It should be noted that this crime is also seasonal and could increase in the spring when more people take to the roads on bikes in the fine weather.
- **Speeding – Community Speed Watch (CSW)** – 14/15 volunteers are now going through their vetting and will then be trained. Residents interested in volunteering can apply through the TVP website. It has taken some time due to the amount of paperwork and this has been frustrating but it is progressing. It is hoped that the community forum will work with the police to help identify the problem areas and thus prioritise the areas to be monitored. If CSW monitoring supports evidence of a problem the next step could be a mobile camera.

Woodley Town Council: Cllr Baker reported that WTC has agreed to allocate £7000 for speed monitoring equipment with a camera to capture the colour and registration of the car – which have to be recorded by the volunteer when using CSW. No vetting will be needed for volunteers to use this system as the insurance will be covered by WTC. WTC will work with the forum and the police to identify priority areas in Woodley and avoid duplication. Could be 6 months before this is up and running. It should be noted that this equipment will be available for use to monitor speed in Woodley only – it will not be for use in Earley.

Coppice Road/ Loddon Bridge Road – Residents of Coppice Road are still concerned about speeding, including an incident with 3 lads on a motor bike who then hid behind the shops and speeding cars travelling on the wrong side of the road round the bend. Al Lloyd reiterated the need for residents to continue to report such incidents so that they move up the priority list. There was a general discussion on speeding and the drawbacks of using equipment to measure average speed. Police cars and ambulances don't register as emergency vehicles when going over speed monitors but their speeds can influence the results. Speeds tend to be lower at busy times when the traffic is heavier. Speeding often takes place at night when no monitoring is in place.

ACTION:

1. TVP and WTC to keep forum updated as to progress with CSW and WTC speed monitoring equipment.
2. Mark Smith to gather details of speeding from Coppice Road residents.

4. Update of local policing priorities – It was agreed that the priorities for the next two months would be:

- Antisocial behaviour
- Speeding
- Computer fraud / telephone scamming – organisation of an event.

5. Draft Constitution – a draft constitution, drawn up by the chair and vice-chair, had been circulated prior to the meeting. The following was discussed and was agreed:

- The name of the forum should remain Woodley and N Earley although it was recognised that the action area in Earley covered by the local police was the Whitegates ward (as outlined in the constitution).
- The equality statement under 1.3 of the constitution should be amended to be in line with Section 4 of the 2010 Equality Act, and thus read *...regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.*
- That it would be useful to have some clarification on who should have voting rights at meetings.
- That the agenda at the current meetings is tight and it may be worth considering 2 open meetings per year and the other meetings be used for police feed-back / review of the priorities. 'Have your say' events would be useful – it may be possible to combine them with the Woodley Town Electors, meeting.

- It was suggested that a member of the forum attended the TCMI meetings.

ACTIONS:

1. Chair to amend constitution to reflect renewed equality statement and to refer to the TCMI website for guidance on voting.
2. Chair / vice chair to attend TCMI meetings

6. **Proposed AGM: Thursday, 12th April, 7.30 – 9.30pm, Maxwell Hall, Oakwood Centre, Woodley.** Agenda to include election of chair and vice-chair, adoption of constitution, financial report and review of policing priorities.

ACTIONS:

1. Chair to confirm booking with WTC.
2. Chair and vice-chair to draw up agenda and circulate with draft constitution at least 14 days in advance of the meeting.
3. Chair, together with ETC and WTC, to advertise AGM in local newsletters and on notice boards.

7. AOB

- **Litter** – Zofia Frasiniski mentioned the problems with litter blowing about after the stormy weather on recycling collection day. This matter has now been referred to the TMCI meeting.
- **Marks and Spencers (Shepherds Hill)** – Kim King (M&S) reported parking problems over Christmas due to greater than expected increase in customers. This resulted in customers jumping curbs, bad parking and cars queuing back on the roundabout and along Reading Road. Despite staying open later to spread the demand and drafting in more staff there were not enough parking places to satisfy the customers and not enough staff to deal with the issues. M&S continue to experience problems with shop lifting, as does the BP garage on the roundabout.
- **Butts Hill Road Bridge** – Coling Lawley expressed concern regarding pedestrian safety on the bridge (there is no footway) and wondered if it were safer with the current temporary traffic lights which limited traffic to one way at any one time. Cllr Baker explained that this was indeed a highways issue (not a police issue). Results of a survey of residents in the Coronation ward showed that only 2 residents out of the 8% response would prefer the lights (and thus an alternate one-way system as on Duffield Road) to remain after the work on the railway had finished. Cllr Baker also explained that the construction of a foot way would require a foot bridge which would require a central column. The cost of this would be £7k for the footbridge and £4k for the wayleave for the central column on a main line. A cheaper alternative may be a path to link the two bridges. It should be noted that Network Rail have applied for a 3-month extension for the current work and thus the lights will remain for some time.
ACTION: Cllr Baker to continue to investigate safer ways to cross the railway on Butts Hill Road.
- **Banks** – chair asked about possibility of bank closures in Woodley (in light of recent closures in Caversham). Cllr Baker and Dolinski stated that the Town Centre Manager had not reported any indication of closures. The economy of Woodley was strong and should continue to support a number of local branches.

NEWS RELEASE



APPENDIX 16

**WOKINGHAM
BOROUGH COUNCIL**

Date: Tuesday February 2 2018

Issue No: 15d/17

Version: 0.2

FOOD WASTE COLLECTION SET TO BE INTRODUCED NEXT YEAR

Residents will soon be able to recycle even more from their doorstep after Wokingham Borough Council's executive approved plans to introduce weekly food waste collections next year at their meeting on January 25.

From April 2019, households will be able to recycle almost all types of food waste, excluding fats and oils. Each household will receive a sealable 23 litre kerbside food waste container, along with a smaller kitchen caddy.

Food waste will be collected on a weekly basis at the same time as blue bag and black box collections. Households will continue to receive an allocation of 80 blue bags, or more for larger families, on an annual basis and collections will remain the same.

Cllr Simon Weeks, executive member for planning and enforcement, said: "It's estimated that as much as 30% of our landfill waste – approximately 10,000 tonnes – is food waste that can be recycled. Introducing a doorstep collection is not only great for the environment, but is also far more cost effective than sending it to landfill: the cost of recycling waste is around £60 per tonne compared with £170 per tonne to send it to landfill."

The new service will be provided by current providers, Veolia, whose contract has also been extended beyond March 2019 for a further seven years. The new contract will see around 16 new waste vehicles to support the service.

Local authorities nationally are required to ensure that 50% of all household waste is recycled by 2020.

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