



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ  
www.woodley.gov.uk

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To: **Members of the Planning Committee**  
Councillors T. Barker (Chairman); D. Bragg; J. Cheng; R. Dolinski; M. Forrer;  
D. Fradley; B. Franklin; J. MacNaught; D. Mills; S. Rahmouni; M. Walker; P. Wicks

**NOTICE IS HEREBY GIVEN that a meeting of the Planning Committee will be held at The Oakwood Centre at 7:45 pm on Tuesday 19 June 2018, at which your attendance is requested.**

Deborah Mander  
Town Clerk

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## A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 22 MAY 2018** Page 5  
To approve the minutes of the Planning Committee meeting held on 22 May 2018 and for the Chairman to sign them as a true record.
4. **CURRENT PLANNING APPLICATIONS**  
To consider current planning applications and agree comments to be forwarded to the planning authority. **(Appendix 4)** Page 13
5. **PLANNING DECISIONS**  
To note information on decision notices received from the planning authority since the last meeting. **(Appendix 5)** Page 17
6. **NEIGHBOUR CONSULTATION SCHEME**  
To note application 181510  
Location: 198 Kingfisher Drive, Woodley, RG5 3LQ.  
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.05m, for which the maximum height would be 2.8m and the height of the eaves 2.35m.

7. **PLANNING APPEALS**

To note the following appeal decision:

Application: 173178

Location: 67 Malone Road, Woodley, RG5 3NL.

Details: Appeal against the refusal of planning permission for the erection of a two storey side and single storey front and rear extensions.

Decision: The appeal was dismissed.

8. **TREE PRESERVATION ORDERS**

To note that Wokingham Borough Council has confirmed the following Tree Preservation Order without modification:

TPO 1611/2017: Relating to trees on land at and adjacent to the Sandford Farm development and Beggars Hill Road, Woodley, and to the north and east of Phillips Close, Woodley, and to the south and east of Briley Cottage and Temple Cottage, Charvil, and adjacent to Beggars Hill Road, Charvil.

This Tree Preservation Order was made in response to the removal of trees in the area; the development at Sandford Farm and site clearance on land to the north of Phillips Close, Woodley, and south of Temple Cottage, Charvil. The Order can be used to ensure that the remaining trees, which make a significant contribution to the surrounding landscape and provide screening of development, are retained.

9. **BUDGETARY CONTROL**

To note **Report No. PC 2/18**.

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10. **COMMUNITY SPEED WATCH**

To receive an update from the Chairman on matters relating to Community Speed Watch.

11. **WOKINGHAM BOROUGH COUNCIL - HOUSING NEEDS ANALYSIS**

To note the correspondence received from Wokingham Borough Council, attached at **Appendix 11**, regarding the production of a new Housing Strategy and to consider a response to the survey questions. Responses are required by 29 June 2018.

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12. **NHS ENGLAND – CONTROLLED LOCALITY DETERMINATION OF READING**

To note correspondence received from NHS England regarding the result of the recent controlled locality determination in relation to Reading.

**(Appendix 12)**

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13. **WOODLEY AND NORTH EARLEY COMMUNITY FORUM**

To note the report of the Woodley and North Earley Community Forum held on 12 April 2018. **(Appendix 13)**

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14. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

15. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

16. **EXCLUSION OF PUBLIC AND PRESS**  
To resolve that, in view of the confidential nature of the business about to be transacted in relation to legal matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 17 on the agenda.
17. **ENFORCEMENT ISSUES**  
To note any enforcement issues.

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**Minutes of a Meeting of the Planning Committee held at the Oakwood Centre  
on Tuesday 22 May 2018 at 7:45 pm**

**Present:** *Councillors: T. Barker (Chairman); D. Bragg; J. Cheng; R. Dolinski;  
M. Forrer; B. Franklin; J. MacNaught; D. Mills; S. Rahmouni; M. Walker;  
P. Wicks*

**Also present:** *20 members of public*

**Officer present:** *L. Matthews, Committee Officer*

1. **APOLOGIES**

Apologies for absence were received from Councillor D Fradley.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

3. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 24 APRIL 2018**

**RESOLVED:**

- ◆ That the minutes of the Planning Committee meeting held on 24 April 2018 be approved and signed by the Chairman as a true and accurate record.

Before considering the current planning applications, the Chairman welcomed newly elected Town Councillor David Bragg to the Planning Committee.

4. **CURRENT PLANNING APPLICATIONS**

**RESOLVED:**

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

5. **PLANNING DECISIONS**

**RESOLVED:**

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

6. **NEIGHBOUR CONSULTATION SCHEME**

**RESOLVED:**

- ◆ To note application 181265.  
Location: 31 Telford Crescent, Woodley, RG5 4QT.  
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.3m, for which the maximum height would be 2.7m and the height of the eaves 2.6m.

- ◆ To note application 181337.  
Location: 27 Willowside, Woodley, RG5 4HJ.  
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5m, for which the maximum height would be 3.95m and the height of the eaves 2.5m
- ◆ To note application 181404.  
Location: 2 Leyburn Close, Woodley, RG5 4PX.  
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.5m, for which the maximum height would be 3m and the height of the eaves 2.2m

## 7. **PLANNING APPEAL**

### **RESOLVED:**

- ◆ To note that the following appeal against refusal of planning permission had been lodged with the Planning Inspectorate:

Application: 173178  
Location: 67 Malone Road, Woodley, RG5 3NL.  
Proposal: Householder application for the proposed erection of two-storey side extension and single storey front and rear extensions following demolition of existing garage.

## 8. **COMMUNITY SPEED WATCH**

The Chairman reported that an order had been placed for the speed detection data logger and necessary software, battery charger and brackets, as had been agreed at the meeting of the Planning Committee held on 27 March 2018 (minute number 210). He noted that a demonstration for Committee members of the previously purchased Sentinel equipment had been held immediately prior to this meeting.

The Chairman informed Members that Finchampstead Parish Council's speed watch team had invited Woodley Members to accompany them while they were monitoring vehicles so that they could observe the process in operation. The Chairman would send the operation dates to the Committee Officer for circulation to Committee members.

It was agreed that the setting up and operation of the Woodley speed watch scheme should now be considered and Councillors Barker, MacNaught and Mills agreed to meet to plan the way forward and report back to the Committee. Councillor Dolinski suggested that progress in setting up the speed watch scheme could be reported to the next meeting of the Woodley and North Earley Community Forum and the Chairman reported that he had already written to the chairman of the Community Forum saying that he would like to attend.

## 9. **WOKINGHAM BOROUGH COUNCIL CONSULTATION: GAMBLING ACT 2005: REVIEW OF STATEMENT OF GAMBLING PRINCIPLES**

### **RESOLVED:**

- ◆ To send a "no comment" response to the Wokingham Borough Council consultation on the review of the Statement of Gambling Principles under the Gambling Act 2005.

10. **WOKINGHAM BOROUGH COUNCIL CONSULTATION:  
LICENSING ACT 2003: REVIEW OF STATEMENT OF LICENSING POLICY**

**RESOLVED:**

- ◆ To send a "no comment" response to the Wokingham Borough Council consultation on the review of the Statement of Licensing Policy under the Licensing Act 2003.

11. **PUBLICATIONS/INFORMATION**

**RESOLVED:**

- ◆ To note receipt of the following:
  - *Community Council for Berkshire E-Bulletin - May 2018*

12. **FUTURE AGENDA ITEMS**

The following item was requested for inclusion in the next agenda:

- Community Speed Watch update

13. **PUBLICITY/WEBSITE**

There were no suggestions for items to be publicised.

14. **EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED:**

- ◆ That in view of the confidential nature of the business about to be transacted in relation to legal matters, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda item.

15. **ENFORCEMENT ISSUES**

The Chairman informed the meeting of two ongoing enforcement matters.

The meeting closed at 9:15 pm

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## Woodley Town Council

Page 1

Date :- 23/05/2018

## Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>Approved on the following applications;</b>				
<b>180828</b>	25/04/2018	Mark Croucher	Unknown	Bulmershe Leisure Centre Woodlands Avenue Woodley RG5 3EU
<b>Proposal :</b> Full application for the proposed erection of replacement leisure centre that includes a 6-lane swimming pool and teaching pool (with moveable floor), 75 No. unit gymnasium, 4 No. court sports hall, 2 No. studios, ancillary cafe, parking, access and landscaping along with the provision of an extension to the existing Bulmershe School car park; following the demolition of the existing leisure centre and caretaker house.				
<b>Observations :</b> No objections.				
<b>180868</b>	16/05/2018	Christine Phillips	Mr Wes Seaman	35 Rose Close Rose Close Woodley RG5 4UR
<b>Proposal :</b> Householder application for the proposed single storey rear extension plus pitched roof over existing flat roof garage.				
<b>Observations :</b> No objections.				
<b>180870</b>	30/04/2018	Nesha Burnham	Mrs Hardish Deol	34 Rowan Drive Rowan Drive Woodley RG5 4LW
<b>Proposal :</b> Householder application for the proposed erection of single storey side/rear extension to dwelling.				
<b>Observations :</b> No objections.				
<b>180940</b>	23/04/2018	Simon Taylor	Unknown	Loddon Vale House Loddon Vale Centre Woodley RG5 4UX
<b>Proposal :</b> Full planning application for the proposed external alterations plus addition of new balconies.				
<b>Observations :</b> No objections.				
<b>180950</b>	30/04/2018	Senjuti Manna	Mrs A Barker	76 Redwood Avenue Redwood Avenue Woodley RG5 4DR
<b>Proposal :</b> Householder application for the proposed conversion of existing storage to create habitable accommodation plus raising the roof on the existing storage.				
<b>Observations :</b> No objections.				
<b>180981</b>	30/04/2018	Christine Phillips	Mr & Mrs Mike Hurst	136 Butts Hill Road Butts Hill Road Woodley RG5 4NR
<b>Proposal :</b> Householder application for the proposed erection of single storey side and rear extensions following the demolition of existing conservatory plus conversion of existing detached garage to create habitable accommodation.				



Date :- 23/05/2018

**Observations on the following Planning Applications**

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>Observations :</b> No objections.				
<b>181108</b>	25/04/2018	Rosie Rogers	Mr & Mrs P Thomas	22 Dowding Close Dowding Close Woodley RG5 4NL
<b>Proposal :</b> Householder application for the proposed erection of single storey rear extension to dwelling plus conversion of existing garage to create habitable accommodation.				
<b>Observations :</b> No objections.				
<b>181123</b>	26/04/2018	Charenjit Braich	Mr S Parker	26 Victor Way Victor Way Woodley RG5 4UZ
<b>Proposal :</b> Householder application for the proposed erection of part single, part two storey side extension plus single storey rear extension to dwelling.				
<b>Observations :</b> No objections.				
<b>181126</b>	30/04/2018	Nesha Burnham	Mrs Butchart	71 Vauxhall Drive Vauxhall Drive Woodley RG5 4EB
<b>Proposal :</b> Householder application for the proposed erection of single storey rear extension to dwelling.				
<b>Observations :</b> No objections.				
<b>181140</b>	03/05/2018	Charenjit Braich	Mr & Mrs Christopher Webb	1 Austin Road Austin Road Woodley RG5 4EJ
<b>Proposal :</b> Householder application for the proposed erection of single storey side/rear extension to dwelling plus erection of new fence along the side boundary.				
<b>Observations :</b> No objections.				
<b>181146</b>	24/04/2018	Christine Phillips	Mr Ben Watson	Headley Park Industrial Estate Headley Road East Woodley RG5 4SA
<b>Proposal :</b> Permitted development notification for proposed replacing 3 of existing 6 antennas along with cabling and associated ancillary equipment plus internal works within the existing equipment cabin.				
<b>Observations :</b> No objections.				
<b>181191</b>	01/05/2018	Rasha Khoja	Mr & Mrs Harper	38 Silver Fox Crescent Silver Fox Crescent Woodley RG5 3JA
<b>Proposal :</b> Householder application for the proposed erection of part single, part two storey side/rear extension to dwelling plus erection of front porch canopy.				
<b>Observations :</b> Four local residents, including the applicants, were present for the discussion on this application.				

Date :- 23/05/2018

**Observations on the following Planning Applications**

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
The Committee considered the proposal and had no objections to the application, but asked that the neighbour's concerns about possible loss of light be taken into consideration.				
<b>181204</b>	16/05/2018	Stefan Fludger	Mr Andrew Walker	4 Wroxham Road Wroxham Road Woodley RG5 3AT
<b>Proposal :</b> Householder application for the proposed demolition of existing garage and single storey rear extension. Construction of two storey side extension and part two storey, part single storey rear extension.				
<b>Observations :</b> The Committee had no objections to the proposed extension, but had concerns about possible overlooking of the neighbouring property by the proposed rooflights to the side.				
<b>181249</b>	10/05/2018	Senjuti Manna	Mr M James	17 Hawker Way Hawker Way Woodley RG5 4PF
<b>Proposal :</b> Householder planning application for the proposed erection of part single, part two storey side and rear extension to dwelling.				
<b>Observations :</b> No objections.				

Date :- 23/05/2018

**Observations on the following Planning Applications**

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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**Refused on the following applications;****181053**

30/04/2018	Mandeep Chaggar	Bronwins Ltd	Woodley Tennis Club Silver Fox Crescent Woodley RG5 3JA
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**Proposal :** Full planning application for the proposed erection of 4 No. detached dwelling houses with attached garages, bike stores, landscaping and access road.

**Observations :** Fifteen local residents were present at the meeting to voice their concerns and two letters of concern had been received.

After listening to the residents' concerns, the Committee considered the proposal and recommended that the application be refused on the following grounds:

- The access to the site is along a narrow lane that can only be widened by purchasing a strip of land from an adjacent property. This would be classed as back garden development and would not conform with Wokingham Borough Council's development policy.
- Concerns about the narrow access road resulting in emergency vehicles being unable to access the site, especially as there have previously been such problems in Silver Fox Crescent.
- The access to the site is situated close to a blind bend and on a road where there are existing parking problems, which will make access difficult and unsafe.
- There is no provision for visitor parking, which could exacerbate the existing parking problems in Silver Fox Crescent.
- Two of the proposed houses are located very close to the boundary with the properties in Woodlands Avenue and will overlook these houses and gardens, as there are windows proposed to all elevations.
- This land is currently used as amenity land by dog-walkers.
- Concerns about whether construction vehicles will be able to access the site along the narrow lane.

The Committee agreed to ask the local borough councillor to list this application for determination by the Borough Council Planning Committee.

Date :- 23/05/2018

**Observations on the following Planning Applications**

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<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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**Concerns on the following applications;****181018**

10/05/2018	Senjuti Manna	Mr A Sokhi	167 Colemans Moor Road Colemans Moor Road Woodley RG5 4DD
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**Proposal :** Full planning application for the proposed single storey front extension, two storey side extension, single storey rear extension to dwelling plus relocation of existing side boundary fence to incorporate existing amenity space within rear garden.

**Observations :** Four local residents, including the applicant, were present for the discussion on this application.

The Committee considered the proposal and had no objections to the proposed extension to the house; however the Committee did object to the relocation of the fence at the side of the property as this would result in the loss of amenity land.

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**New Applications Received Between 17/05/2018 and 14/06/2018**

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>New Application</b>				
<b>180940</b>	05/06/2018	Simon Taylor	Unknown	Loddon Vale House Loddon Vale Centre Woodley RG5 4UX
<b>Proposal :</b> Full planning application for the proposed external alterations plus addition of new balconies.				
REVISED PLANS RECEIVED 05/06/2018: The revised plans show changes to the bin/recycling store and the cycle store, some additional doors to provide access to private terrace areas and the provision of obscure glass screens between some of the terrace areas for privacy.				
<b>Observations :</b> No objections to original plans.				
<b>181208</b>	18/05/2018	Rosie Rogers	Mr & Mrs Smith	19 Vauxhall Drive Vauxhall Drive Woodley RG5 4EA
<b>Proposal :</b> Householder application for the proposed erection of a two storey side extension, single storey rear extension, additional window, roof lights and alterations to front elevation at first floor level.				
<b>Observations :</b>				
<b>181280</b>	21/05/2018	Fiona Sullivan	Ms N Dearling	9 Fosters Lane Fosters Lane Woodley RG5 4HH
<b>Proposal :</b> Householder application for the proposed erection of a single storey rear extension to the existing dwelling.				
<b>Observations :</b>				
<b>181309</b>	24/05/2018	Dariusz Kusyk	Mr & Mrs Green	16 Nightingale Road Nightingale Road Woodley RG5 3LS
<b>Proposal :</b> Full planning application for the proposed erection of a single storey rear extension following demolition of existing conservatory; changes to fenestration on the front elevation; internal alterations to the existing detached dwelling to form 2 semi-detached dwellings plus provision of additional driveway.				
<b>Observations :</b>				
<b>181326</b>	18/05/2018	Stefan Fludger	Mr David Holden	3 Copse Mead Copse Mead Woodley RG5 4RP
<b>Proposal :</b> Householder application for the proposed erection of a part single storey, part two storey rear extension; part single storey front extension including rear and front dormers plus first floor side extension to the existing dwelling.				
<b>Observations :</b>				

**New Applications Received Between 17/05/2018 and 14/06/2018**

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>181359</b>	18/05/2018	Charenjit Braich	Mr and Mrs Geary	27 Reading Road Reading Road Woodley RG5 3DA
<b>Proposal :</b> Householder application for the proposed erection of part single, part two storey rear extension plus first floor side/rear extension to dwelling.				
<b>Observations :</b>				
<b>181380</b>	21/05/2018	Rasha Khoja	Mr & Mrs Tyler	104 Millbank Crescent Millbank Crescent Woodley RG5 4ER
<b>Proposal :</b> Householder application for the proposed erection of single storey rear extension to dwelling plus single storey front extension to form porch.				
<b>Observations :</b>				
<b>181385</b>	24/05/2018	Nesha Burnham	Mr N Looby	1 Windermere Close Windermere Close Woodley RG5 4EZ
<b>Proposal :</b> Householder application for the proposed erection of single storey extension to the existing detached garage to create store room.				
<b>Observations :</b>				
<b>181416</b>	23/05/2018	Charenjit Braich	Mr & Mrs Sharp	13 Malone Road Malone Road Woodley RG5 3NL
<b>Proposal :</b> Householder application for proposed erection of single storey rear conservatory extension to dwelling.				
<b>Observations :</b>				
<b>181449</b>	25/05/2018	Dariusz Kusyk	Mr J Dunster	44 Caldbeck Drive Caldbeck Drive Woodley RG5 4LA
<b>Proposal :</b> Householder application for the proposed erection of single storey side and rear extension to dwelling following the demolition of the existing garage.				
<b>Observations :</b>				
<b>181455</b>	29/05/2018	Simon Taylor	Nick Crossley	Unit 1 Englefield Place Earley RG6 1FR
<b>Proposal :</b> Application for advertisement consent for the proposed 1 No. illuminated projecting sign, 7 No. non-illuminated wall signs, 7 No. non-illuminated post signs, plus 1 No. non-illuminated totem sign.				
<b>Observations :</b>				

## New Applications Received Between 17/05/2018 and 14/06/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>181523</b>	01/06/2018	Nesha Burnham	Mr Mansfield	41 Fosters Lane Fosters Lane Woodley RG5 4HH
<b>Proposal :</b> Householder application for the proposed erection of single storey side extension to dwelling, single storey front extension to form porch plus loft conversion to create habitable accommodation.				
<b>Observations :</b>				
<b>181524</b>	01/06/2018	Senjuti Manna	Mr David Quevillart	39 Buccaneer Close Buccaneer Close Woodley RG5 4XP
<b>Proposal :</b> Householder application for the proposed erection of 2m high timber fence.				
<b>Observations :</b>				
<b>181543</b>	04/06/2018	Nesha Burnham	Mr K Longworth	45 Hawker Way Hawker Way Woodley RG5 4PF
<b>Proposal :</b> Householder application for proposed erection of single storey rear extension to dwelling.				
<b>Observations :</b>				
<b>181546</b>	05/06/2018	Christine Phillips	Mr & Mrs Chen	14 Colemans Moor Lane Colemans Moor Lane Woodley RG5 4BU
<b>Proposal :</b> Householder application for the proposed erection of single storey side/rear extension to increase the existing garage plus erection of a detached outbuilding.				
<b>Observations :</b>				
<b>181559</b>	06/06/2018	Dariusz Kusyk	Mr R Allan	18 Harris Close Harris Close Woodley RG5 4XH
<b>Proposal :</b> Householder application for the proposed erection of single storey side/rear extension to dwelling.				
<b>Observations :</b>				
<b>181615</b>	11/06/2018	Christine Phillips	Mrs Marilyn Stanley	10 Silver Fox Crescent Silver Fox Crescent Woodley RG5 3JA
<b>Proposal :</b> Householder application for the proposed erection of single storey rear extension to dwelling plus erection of two rear dormers to increase the existing loft space.				
<b>Observations :</b>				

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**New Applications Received Between 17/05/2018 and 14/06/2018**


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<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>181664</b>	14/06/2018	Rasha Khoja	Mr & Mrs Keshari	31 Telford Crescent Telford Crescent Woodley RG5 4QT
<b>Proposal :</b> Householder application for the proposed erection of single storey side extension to dwelling plus conversion of the existing garage to create habitable accommodation.				

**Observations :**


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<b>181693</b>	13/06/2018	Charenjit Braich	Mr Gary McIlvenna	22 Sherbourne Drive Sherbourne Drive Woodley RG5 4QY
<b>Proposal :</b> Householder application for the proposed erection of a single storey side and rear extension to dwelling.				

**Observations :**


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**Applications Received :- 19**



NOTIFICATIONS OF PLANNING DECISIONS FROM Wokingham Borough Council

Thu 14 June 2018

' C ' Contrary to Borough

Page No : 1

' E ' Endorsed by Borough

**GRANTED PLANNING PERMISSIONS**

E 180576	Approved	3 Sycamore Close
E 180793	Approved	7 Uppingham Drive
E 180981	Approved	136 Butts Hill Road
E 181011	Approved	50 Rowan Drive
E 181191	Approved	38 Silver Fox Crescent

**REFUSED PLANNING PERMISSIONS**

E 180297	Refused	Land S of Sandford Farm Cottag
C 180659	Refused	12 Woodlands Avenue Local COMMENT The Committee had no objections to this application, subject to there being no overlooking of neighbouring properties.

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**PLANNING COMMITTEE****BUDGETARY CONTROL 2018/19****Report No. PC 2/18**

<b>EXPENDITURE</b>	<b>Budget 2018/19</b>	<b>Actual Exp as at 31/05/17</b>	<b>Actual Exp as at 31/05/18</b>	<b>Actual Exp as % of Budget</b>
Annual grants	13500	18349	9500	70.4 (2017 includes Readibus) In 2017 & 2018 ARC grant paid in full - other grants half of total grant paid.
SLA Readibus	18162		9081	50.0 First year of SLA
<b>Total</b>	<b>31662</b>	<b>18349</b>	<b>18581</b>	<b>58.7</b>
<b>INCOME</b>	<b>Budget 2018/19</b>	<b>as at 31/05/17</b>	<b>as at 31/05/18</b>	<b>as % of Budget</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net</b>	<b>31662</b>	<b>18349</b>	<b>18581</b>	<b>58.7</b>

**Month 2 = 16.7%**

Date: 4<sup>th</sup> June 2018



**WOKINGHAM  
BOROUGH COUNCIL**

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Economic Prosperity and Place  
Strategy and Commissioning  
Wokingham Borough Council  
Shute End, Wokingham  
Berkshire, RG40 1BN  
Tel: (0118) 974 6000

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Dear Sir or Madam

### **Wokingham Borough Council – Housing Need Analysis**

Wokingham Borough Council is starting work on refreshing our Housing Strategy. The current document runs from 2015 to 2018 and we hope to have a new strategy in place in spring 2019. For information, the Housing Strategy 2015-2018 can be downloaded from:

<http://www.wokingham.gov.uk/council-and-meetings/open-data/plans-policies-and-strategies>

The Council holds a lot of information relating to housing needs, including from our housing register. However, we are keen to better understand particular local issues and to gather further insight from our partners. We are therefore writing to all parish and town councils in order to gain your views about the local housing issues affecting your residents.

Please can you complete and return the enclosed survey to me using the address above by **Friday 29 June 2018**. This information will inform the development of our new strategy and there will be an opportunity to comment on a draft later this year.

Kind Regards

Victoria Higgins  
Housing Policy Officer

## PARISH COUNCIL HOUSING SURVEY 2018

We would be grateful if you could respond to the following questions:

1. Please describe the demographic of the residents in most housing need in your area, for example, young people, families etc.

2. Please tell us where you think there is most need for more homes in your area. Any evidence that you can provide would be gratefully received.

3. What sorts of homes are people in your area most in need of? For example, social rented homes, shared ownership, private rent, etc.

4. If you are a rural parish, have you ever commissioned a rural housing needs strategy? If yes, please send it to us. If not, would you be interested in commissioning one?

5. Is there any interest from local parishioners for self-build schemes?

6. Is there anything else about housing need in your area that you want to tell us?

Further information is always welcome, so please use additional sheets as needed. If you would like to discuss this further, please contact me via email or telephone.



NHS England South (South Central)  
Jubilee House  
5510 John Smith Drive  
Oxford Business Park South  
Oxford  
OX4 2LH

17th May 2018

To whom it may concern,

**Re: Controlled locality determination in relation to Reading.**

We have now considered whether or not Reading and the ward of Shiplake is a controlled locality (Rural), and have determined:

- Reading is within a Non-Controlled locality (Urban).
- Shiplake Ward is within a Controlled locality (Rural)

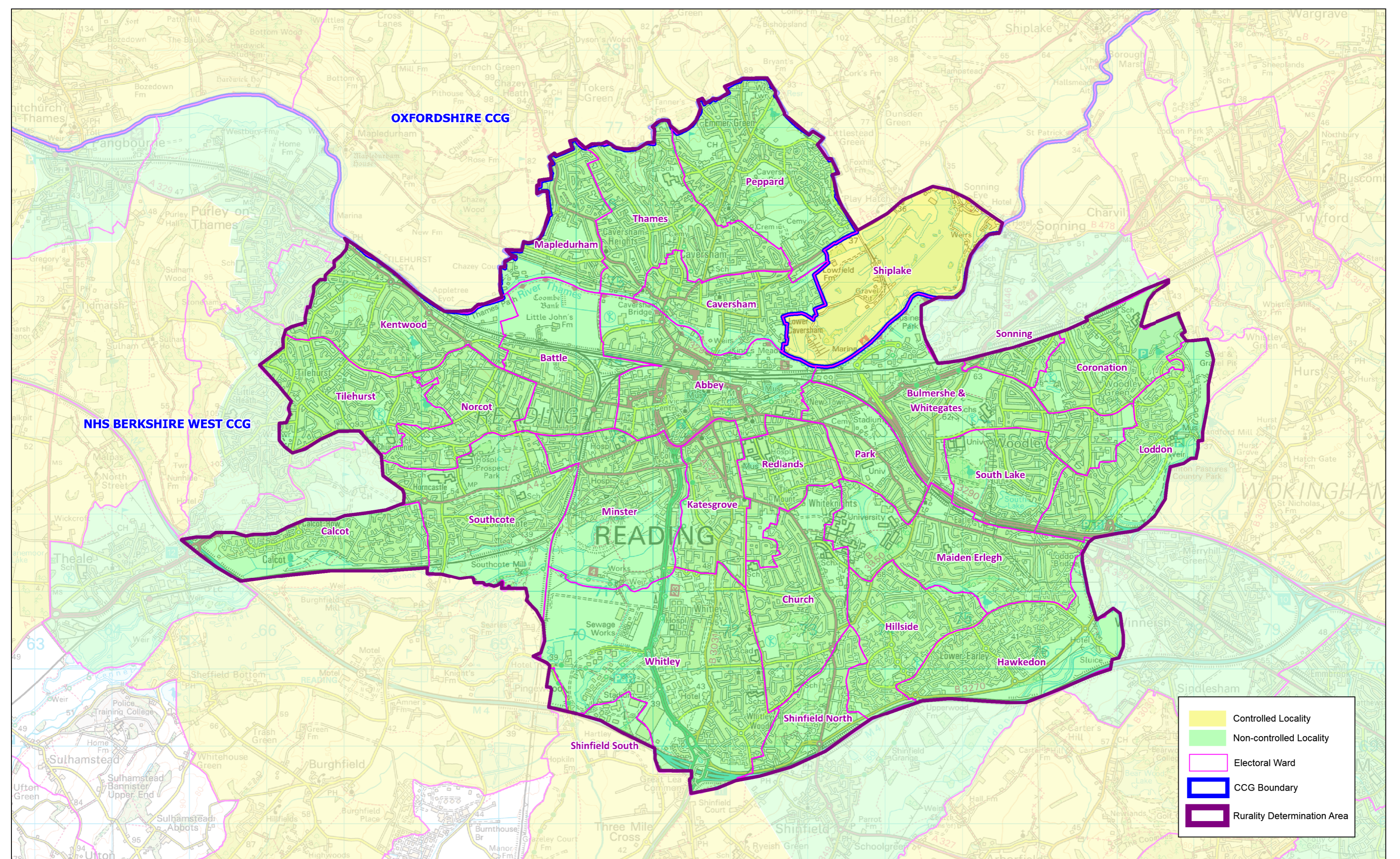
Please see the enclosed map annotating the urban boundary of Reading.

The reasons for this decision were as follows:

- All areas within the defined boundaries, except for shiplake, had an extensive number of amenities and services available.
- There are also numerous amenities and services including pharmacies, GP practices and other health and leisure facilities.
- There is no clear boundary between Mapledurham, Thames and Peppard wards and Reading.

Yours Sincerely

**Beth Lacey**  
Primary Care Commissioning Assistant



	Controlled Locality
	Non-controlled Locality
	Electoral Ward
	CCG Boundary
	Rurality Determination Area

**NHS ENGLAND: RURAL BOUNDARY OF READING**

**RURALITY DETERMINATION OF THE URBAN BOUNDARY OF READING - MAY 2018**

**NHS South, Central and West**

scwcu.healthgis.nhs.net - May 2018 MB  
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 Reading & Bracknell\Workspace\Reading Rurality Determination -  
 May 2018 v1.wor



Thursday, 12<sup>th</sup> April, 2018, 7.30 – 9.30 pm

The Maxwell Room, The Oakwood Centre, Headley Road, Woodley, RG5 4JZ

**Present:** Mary Bather (Chair), Mike Evans (Vice-Chair), Cllr John Armstrong (Earley Town Council - ETC), Graham (member of public), Ian (resident), Kate (resident), Bill (resident), Cllr Alison Swaddle (ETC & Wokingham Borough Council - WBC), Michael (resident), Dave Provins (Friends of Woodley Park), Coling Lawley (Farriers Close), Sgt Mark Smith (Thames Valley Police - TVP), Karen Collins (TVP)

**Apologies received from:** Cllr Keith Baker (Woodley Town Council), Cllr Richard Dolinski (WTC), Al Lloyd (TVP), Zofia Frasiniski, Jacques Lherbier (Town Centre Manager)

1. **Welcome, outline of structure of the meeting, introductions and apologies** - Mary welcomed everyone to the AGM and asked them to sign the attendance register. She also asked everyone to complete *Have your say!* forms by ticking the three main community issues they are most concerned about and if anyone had specific concerns regarding policing issues, Sgt Mark Smith would be available to discuss them at the end of the meeting. Mary advised the minutes would be recorded and no one expressed an objection.
2. **Minutes of the previous meeting – 29.01.18 / matters arising on the agenda** – these were agreed. Matters arising not on the agenda included:
  - **Update on cycling on the pavement** – The Acer Chair & Vice Chair were not present to confirm whether they had sent any messages out regarding this issue.
  - **Community Forum Bank Account** – Mary confirmed she has contacted the Public Protection Fund regarding a grant and she is waiting for the forms to be sent through. The forum will have complied with their requirements to have a bank account, a constitution and hold an AGM by the time the forms arrive. The forum will apply for some funding for dissemination of information and leaflets, etc.
  - **Computer fraud / telephone scams** – Messages have been sent out regarding the issue in newsletters and two Burglary & Fraud Conferences have been set up in partnership with other agencies. The first conference took place on Tuesday 10<sup>th</sup> April in Earley and the second one will take place on Saturday 12<sup>th</sup> May at the Oakwood Community Centre from 10:30am-1:00pm. Mike said he and Mary had attended the conference in Earley and they felt it was very useful, productive and informative. He would recommend everyone attend the one in May.
  - **Cycling through Woodley Precinct** – Jacques sent his apology for this evening, but has been in touch with Mary via email to advise he feels there is still quite a problem. It was agreed that a count would be performed to determine the scale of the issue, but volunteers are needed to perform this. Mary will contact Jacques after the meeting and hopes that between them they can find some volunteers to perform a count over 2-3 days to see how many people are cycling and then further action can be taken. Sgt Mark Smith advised that the PCSOs have been patrolling the precinct and a couple of incidents were dealt with, but no big scale problem has been reported to the police.
  - **Burglary** – Mary advised crime prevention advice regarding burglaries was put into the newsletter and also reminders about contacting the police if evidence of drug use is found in the area. The EASI litter pickers are regularly reminded by their organiser to report evidence of drug use.
  - **Town Centre Management Initiative** – Mary has been invited to the next TCMI meeting which is on 25 April.
  - **Butts Hill Road Bridge** – Cllr Baker was going to continue to investigate safer ways to cross the railway, but was not in attendance to provide an update. It was believed that an extension to the roadworks has now been granted up to September/October. In theory, the works are expected to start this week on the 14 April.

**ACTIONS:**

1. Mary to Summarise the Burglary & Fraud conference in the Woodley Herald and ask ACER to put out a summary of the Earley event for members of the public who were unable to attend.
2. Mary to contact Jacques regarding sourcing volunteers.

3. Cllr Baker to provide an update on the Butts Hill Road Bridge.

- 3. Chair's Report** – Mary advised the community forum first met in June 2017 and the aim was to revive the Woodley Neighbourhood Group and at the same time bring in the Whitegates ward of Earley as the Woodley Neighbourhood Policing team now cover this area. The aim of the group is to provide a forum where neighbourhood groups can work together with the police to identify local policing priorities, discuss how these may be addressed, identify the groups who are most likely to be able to address the issues and agree some actions. The forum has met 4 times, this meeting being the 5<sup>th</sup> and the public have been invited to all the meetings. Priorities identified have included cycle theft, anti-social behaviour, unauthorised encampment, speeding, parking and computer fraud / telephone scams. The forum has helped organise a Burglary and Fraud Conference at the Oakwood Centre in response to the current priority which is increasing public awareness of the dangers of computer fraud, telephone scams and giving out too much information under the idea that prevention is better than having to report a fraud. The forum has also had some success with the prevention of unauthorised encampments as there are now more precautions in the Woodley car parks and the Bulmershe field. Once the season starts, the forum will have more idea as to how successful this has been. Cycle theft has also reduced, but this may be subject to seasonal fluctuations. Since starting, the forum has opened a bank account and now has a draft constitution so it can start applying for funding. The forum will be able to apply to Earley Town Council, Woodley Town Council and the Public Protection Fund to help the group get more information out via leaflets aimed at vulnerable groups such as the elderly living on their own. Next steps for the coming year include considering how to hold Have your Say events to engage with and get a feeling about how the public feels and the issues that are concerning them and their community. The forum also needs to think about a website and email contacts for the group, which it does not have at the moment and funding will need to be obtained for this.
- 4. Vice-Chair's Report** – Mike thanked everyone for coming and confirmed that a community bank account has been opened with the Natwest Bank who are providing the service free of bank charges. Mike deposited a small amount to open the account and Acer kindly donated a £25.00 contribution a few weeks ago. Up to now Mary and Mike have been running the forum at their own expense. Now the account is up and running, the forum can begin to apply for grants. The application for the community grant needs to be in by the end of November.
- 5. Election of Chair and Vice-Chair** – Alison Swaddle nominated Mary for Chair and Mary nominated Mike for Vice Chair. The nominations were seconded by Dave. They were both elected by unanimous agreement. Mary advised she was happy to hold the Chair position for this year, but it would be good if someone else took it on next year as she feels it is important to have some turnover.
- 6. Adoption of the constitution** – Mary advised she needs to amend the name under 2.1 Eligibility from Woodley Town Centre Management to Woodley Town Centre Management Initiative. The constitution has been based on one from a local NAG and Mary asked if anyone had any comments on it. Mary asked the group for a show of hands from everyone who was happy with the wording of the constitution. Alison suggested putting the police at the top of the list under 2.1 Eligibility. Mark advised he was quite happy for the police to be lower on the list to reflect the fact the police are no more important than anyone else on the list. It has been a little bit of a misconception that Community forums are only for police matters, they are actually intended to bring together the police, members of the public, partner agencies and community groups to work together to solve all types of issues in the community. It was suggested that the paragraph under 2.1 Eligibility be modified or extended to state that the list is in no particular order. Mary advised she would look at how to phrase this. John asked whether the name of the group should include the word NAG. Mike advised that at their first meeting, the attendees felt that the word NAG had negative connotations and community forum was a more appropriate name for the group. Mike also confirmed it would be difficult to amend the name now as the bank account has been opened as the Woodley and North Earley Community Forum. Mary advised that they have had to explain to some people that a community forum is essentially the same as a NAG. Mary advised that she did not have anyone from Woodley Town Council at the meeting and technically if they were voting to adopt the constitution, she should have a representative present. Mike

suggested that the voting rules would only apply after the constitution was voted in. Mary said that Keith and Richard had not come back to her regarding the constitution, so she has assumed they are happy with it. Alison said Keith and Richard had asked her to pass their apologies and she believed they were happy with the constitution. Mary asked the group if they were happy to vote the Constitution in. There were no objections.

**ACTIONS:** Mary to look at how to phrase the paragraph under 2.1 Eligibility to state that the list of representatives in is no particular order of importance.

**7. Update from Neighbourhood Policing Team** on recent reported criminal activity in the local area.

**Changes to the team** – Mark advised that PC Jon Hare is on attachment as an acting Sergeant and PC Chris Harrison from Twyford is filling in as the neighbourhood supervisor. This leaves the team one PC short and they still have 7 PCSOs across Woodley and Twyford.

**Theft from Vehicles** – this is currently is the main crime concern, in particular, theft of tools from transit vans and work vans. This has most likely been impacted by the number of new builds and estates in the area which has increased the number of tradesman who may be staying in local hotels. Vans are being broken into and tools taken. The team are targeting this issue and Mark has been organising an operation in response to the increase.

**Burglaries** - There was a recent spike in burglaries with a particular MO (modus operandi) of people getting into houses. The neighbourhood teams performed increased patrols and following intelligence lead activities arrests were made and there have been no reported burglaries of this type for the past 6 weeks.

**Drug and Alcohol abuse** - Another operation the team are running is about tackling drug and alcohol abuse with local youths. This operation will continue as drug use is escalating countrywide and one drug of choice which is becoming more popular is Zanex, a very strong tranquiliser. Part of the operation is ongoing test purchasing operations across the LPA and unfortunately, one premise in North Earley was one of two which failed the test purchase and sold alcohol to an underage person. They have been dealt with robustly.

**8. Local policing priorities – Review of progress / agree actions with respect to:**

- **Antisocial behaviour** – The ASB figures for Woodley show a decrease of 4% over the past 12 months, Earley have decreased by 5% and Twyford by 14%. In contrast, Wokingham Town, the Fields (Arborfield, Shinfield and Swallowfield) and Winnersh which border the area) have all increased. ASB generally increases as the summers months approach.
- **Speeding** - Sgt Tim Woolford has now been tasked with getting Community Speedwatch up and running. The volunteers have been interviewed and checked. Cllr Baker was due to provide an update on the acquisition of the speed monitoring equipment by Woodley Town Council. Alison advised she was under the impression that the equipment had been purchased and also indicated that there was no reason why it could not be shared across the area. Mark explained that Community Speedwatch uses speed measuring equipment, but it is not used for prosecution. Volunteers take down the registration, make, model and colour of vehicles exceeding the speed limit and forward this information to police vetted volunteers who carry out Police National Computer (PNC) checks to ascertain the registered keepers and send them a warning letter. The letter advises that their vehicle was seen speeding on a particular road on a particular date and time. If a vehicle appears multiple times, the police can take further action. Community Speedwatch monitoring can also help determine if there is a genuine speeding issue on a particular road. Alison advised she would check with WBC as to whether speed monitoring had been undertaken on Hurricane Way and Coppice Road.  
Mark advised his team has put on several operations to monitor drivers using mobile phones and the wearing of seat belts.
- **Computer fraud / telephone scamming** – Mark advised there were 57 attendees at the Earley Burglary Conference, 12 of whom were councillors. The event was very well received and informative. The next event will be held on 12 May from 10:30am-1:00pm at the Oakwood Centre. Mary expressed concern that the event is currently booked in the Miles suite and will check whether a larger room can be booked for the event. John provided some feedback from the event and

advised he was disappointed there was no presentation about Thames Valley Alert or Neighbourhood Watch.

Mark suggested keeping the current priorities and adding Thames Valley Alert and asked Karen to provide some figures for the next meeting. Mary suggested promoting Thames Valley Alert in the Woodley Herald. Alison suggested putting it in the Woodley Carnival programme.

- **ACTION:**

1. Alison to check with WBC whether speed monitoring has been undertaken on Hurricane Way and Coppice Road.
2. Mary to check whether a larger room can be booked at the Oakwood Centre for the Burglary and Fraud conference in May.
3. Karen to pass feedback regarding the lack of TV Alert and Neighbourhood Watch presentations at the Burglary Conference to the neighbourhood team and to provide figures regarding TV Alert membership in the area for the next meeting.
4. Mary and Mike to investigate ways to get the message out to residents to sign up to TV Alerts.

## 9. AOB

- Mary advised the group needs to be prepared for the new data protection (GDPR) regulations taking effect on 26<sup>th</sup> May.
- Civil Parking Enforcement - the group discussed issues around parking in the area, including parking on verges and pavements. A lot of residents have installed stones to deter parking on their verges.

10. The meeting closed at 9:03pm. Date and venue of next meeting - 13<sup>th</sup> June at the Oakwood Centre.