



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Planning Committee**
Councillors T. Barker (Chairman); D. Bragg; J. Cheng; R. Dolinski; M. Forrer;
D. Fradley; B. Franklin; J. MacNaught; D. Mills; S. Rahmouni; M. Walker; P. Wicks

NOTICE IS HEREBY GIVEN that a meeting of the Planning Committee will be held at The Oakwood Centre at 7:45 pm on Tuesday 9 October 2018, at which your attendance is requested.

Deborah Mander
Town Clerk

A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 11 SEPTEMBER 2018** Page 5
To approve the minutes of the Planning Committee meeting held on 11 September 2018 and for the Chairman to sign them as a true record.
4. **CURRENT PLANNING APPLICATIONS**
To consider current planning applications and agree comments to be forwarded to the planning authority. **(Appendix 4)** Page 13
5. **PLANNING DECISIONS**
To note information on decision notices received from the planning authority since the last meeting. **(Appendix 5)** Page 17

6. **NEIGHBOUR CONSULTATION SCHEME**

To note application 182443

Location: 11 Master Close, Woodley, RG5 4UB.

Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, for which the maximum height would be 2.9m and the height of the eaves 2.9m.

7. **PLANNING APPEALS**

To note that the following appeal against refusal of planning permission has been lodged with the Planning Inspectorate:

Application: 180659

Location: 12 Woodlands Avenue, Woodley, RG5 3HJ.

Proposal: Householder application for the proposed erection of two storey rear extension to dwelling and two side dormers.

8. **TREE PRESERVATION ORDERS**

a) **Tree Preservation Order 1645/2018**

To note that Wokingham Borough Council has confirmed Tree Preservation Order 1645/2018 without modification. This Tree Preservation Order relates to 1 English oak tree on land at 39 Crockhamwell Road, Woodley, RG5 3JZ.

b) **Tree Preservation Order 1646/2018**

To note that Wokingham Borough Council has confirmed Tree Preservation Order 1646/2018 without modification. This Tree Preservation Order relates to 6 individual broad leaf and coniferous trees, 2 groups of broadleaf and coniferous trees and 1 woodland of mixed broadleaf and coniferous species on land at Southlake Primary School, Campbell Road, Woodley, RG5 3NA.

c) **Tree Preservation Order 1647/2018**

To note that Wokingham Borough Council has confirmed Tree Preservation Order 1647/2018 without modification. This Tree Preservation Order relates to an oak and a maple tree on land at The Bulmershe School, Woodley.

9. **HIGHWAYS**

To note the details of items discussed at the Wokingham Borough Council Road Works/Street Works Major Project Co-ordination meeting held on 18 September 2018. **(Appendix 9)**

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10. **BUTTS HILL ROAD BRIDGE, WOODLEY**

To note correspondence received from Network Rail regarding the work that is currently being undertaken to the Butts Hill Road bridge. **(Appendix 10)**

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11. **COMMUNITY SPEED WATCH UPDATE**

To receive an update from the Chairman on matters relating to Community Speed Watch.

12. **WOKINGHAM BOROUGH COUNCIL – DRAFT LEVEL 1 STRATEGIC FLOOD RISK ASSESSMENT CONSULTATION**

To receive a verbal report from the Chairman on the Wokingham Borough Council draft Level 1 Strategic Flood Risk Assessment, as agreed at the Planning Committee meeting held on 11 September 2018 (minute number 81).

Members are asked to consider a response to the consultation. Responses are required by 10 October 2018.

13. **WOKINGHAM BOROUGH COUNCIL – REVIEW OF POLLING DISTRICTS AND POLLING PLACES**

Under the provisions of the Representation of the People Act 1983, Wokingham Borough Council is required to undertake a review of polling districts and polling stations every 5 years. The review is required to consider the designated polling places (i.e. the buildings where voting takes place) and the boundaries of the polling districts within each ward. It will not consider the ward boundaries, as these can only be modified by the Boundary Commission for England.

The consultation document for the current review is attached at **Appendix 13**, with an abridged Appendix A showing the polling districts for Woodley. The full document can be viewed at: www.wokingham.gov.uk/council-and-meetings/elections-and-voting/review-of-polling-districts-and-places-2018 Page 24

Members are asked to consider a response to the consultation. Responses are required by 16 November 2018.

14. **NEW SHARED FOOTWAY AND CYCLEWAY – BADER WAY CORRIDOR**

To note the press release from Wokingham Borough Council, attached at **Appendix 14**, giving details of proposed work to improve links from East Woodley to Dinton Pastures Country Park for cyclists and pedestrians.

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15. **WOKINGHAM BOROUGH COUNCIL: CHANGES IN DEVELOPMENT MANAGEMENT**

To receive a verbal report from Councillor Bragg on the meeting he attended on 27 September 2018 at which Wokingham Borough Council detailed the changes being made in Development Management.

16. **CITIZENS ADVICE WOKINGHAM**

To note the update on funding and staffing matters received from Citizens Advice Wokingham, attached at **Appendix 16**.

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17. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- *Community Council for Berkshire E-Bulletin – September 2018*
- *Me2 Club Newsletter – September 2018*

18. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

19. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

20. **EXCLUSION OF PUBLIC AND PRESS**
To resolve that, in view of the confidential nature of the business about to be transacted in relation to legal matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 21 on the agenda.

21. **ENFORCEMENT ISSUES**
To note any enforcement issues.

**Minutes of a Meeting of the Planning Committee held at the Oakwood Centre
on Tuesday 11 September 2018 at 7:45 pm**

Present: *Councillors: T. Barker (Chairman); D. Bragg; J. Cheng; B. Franklin;
J. MacNaught; D. Mills; S. Rahmouni; M. Walker*

Officer present: *L. Matthews, Committee Officer*

Also present: *Councillor K. Baker
Councillor R. Horskins
11 members of public*

71. **APOLOGIES**

Apologies for absence were received from Councillors R. Dolinski, M. Forrer, D. Fradley and P. Wicks.

72. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

73. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 14 AUGUST 2018**

RESOLVED:

- ◆ That the minutes of the Planning Committee meeting held on 14 August 2018 be approved and signed by the Chairman as a true and accurate record.

74. **CURRENT PLANNING APPLICATIONS**

Members noted that the documents for application No. 182440: 48 Rowan Drive, which was listed in the agenda, were not yet available on the Wokingham Borough Council website and this application would therefore be considered at the next meeting of the Committee, on 9 October 2018.

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

75. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

76. **NEIGHBOUR CONSULTATION SCHEME**

RESOLVED:

- ◆ To note application 182338.
Location: 2 Keswick Gardens, Woodley, RG5 3QB.
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4m, for which the maximum height would be 3.1m and the height of the eaves 2.2m.

77. **PLANNING APPEALS**

RESOLVED:

- ◆ To note that the following appeal against refusal of planning permission had been lodged with the Planning Inspectorate:

Application: 172057
Location: Land at 152 Colemans Moor Road, Woodley, RG5 4BX.
Proposal: Full application for proposed erection of 1 No. 4 bedroom dwelling and annex.

- ◆ To note the following appeal decision:

Application: 180416
Location: 36 Loddon Bridge Road, Woodley, RG5 4AS.
Proposal: Householder application for proposed erection of part single, part first floor side and rear extensions plus two storey rear extension to dwelling.
Details: The appeal was made against a refusal of planning permission.
Decision: The appeal was dismissed.

78. **TREE PRESERVATION ORDERS**

RESOLVED:

- ◆ To note that Wokingham Borough Council had confirmed the following Tree Preservation Order without modification:
TPO 1636/2018: Relating to individual oak, ash and Scots pine, and primarily broadleaf woodland located on land at the Bulmershe Allotments, Woodley.

79. **COMMUNITY SPEEDWATCH UPDATE**

The Chairman informed the meeting that he was aiming to position the data logging equipment for a roadside test run in the next few weeks and following this a meeting of the speedwatch volunteers would be arranged. There were currently 13 residents who had volunteered to help with the scheme.

80. **WOKINGHAM BOROUGH COUNCIL – MINERALS AND WASTE PLAN CONSULTATION**

Members considered the Wokingham Borough Council draft Minerals and Waste Plan.

RESOLVED:

- ◆ To send a “no comment” response to the Wokingham Borough Council Minerals and Waste Plan consultation.

81. **WOKINGHAM BOROUGH COUNCIL – DRAFT LEVEL 1 STRATEGIC FLOOD RISK ASSESSMENT CONSULTATION**

RESOLVED:

- ◆ That Councillor Barker would review the Wokingham Borough Council draft Level 1 Strategic Flood Risk Assessment and would report on the documents at the next meeting on 9 October 2018.

82. **WOKINGHAM BOROUGH COUNCIL – DRAFT BOROUGH PLAN
– PUBLIC CONSULTATION**

Members noted that Wokingham Borough Council was requesting feedback from residents on the draft Borough Plan

RESOLVED:

- ◆ That no response would be sent on behalf of the Council as this was a consultation of members of the public.

83. **READYBIKE**

At the Strategy and Resources Committee meeting held on 12 June 2018 (minute number 13) officers had been asked to investigate the possibility of having a ReadyBike station in Woodley and it had been agreed that the results would be reported to the Planning Committee.

Members noted the information given in the agenda reporting that ReadyBike had been contacted twice about this matter and the request had been passed to the Managing Director, but that no response had been received.

The following item was tabled at the meeting as the information had been received shortly before the meeting and a response was required before the next meeting.

84. **WOKINGHAM BOROUGH COUNCIL – CHANGES IN DEVELOPMENT MANAGEMENT**

Members noted information received from Wokingham Borough Council explaining that they had been undergoing a restructure and had been looking at ways of enhancing their interaction with customers, while at the same time saving time and money. The Borough Council had invited each town and parish council in the borough to send 2 or 3 representatives to attend a meeting on 27 September to hear about changes in Development Management.

RESOLVED:

- ◆ That Councillors Bragg, Cheng and MacNaught would attend the Wokingham Borough Council meeting about changes in Development Management on 27 September 2018.

85. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - *Community Council for Berkshire E-Bulletin - August 2018*

86. **FUTURE AGENDA ITEMS**

There were no suggestions for future agenda items.

87. **PUBLICITY/WEBSITE**

There were no suggestions for items to be publicised.

88. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ That in view of the confidential nature of the business about to be transacted in relation to legal matters, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda item.

89. **ENFORCEMENT ISSUES**

The Chairman informed Members that no enforcement notifications had been received since the last meeting.

The meeting closed at 9:15 pm

Woodley Town Council

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Date :- 12/09/2018

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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Approved on the following applications;**182229**

15/08/2018	Rosie Rogers	Sheet Anchor Evolve Ltd	First Floor, Nos. 81 - 121 Crockhamwell Road Woodley RG5 3JP
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Proposal : Full planning application for the proposed replacement of windows at first floor level elevation.
Observations : No objections.

182254

13/08/2018	Stefan Fludger	Mr & Mrs Mehra	5 Keats Road Keats Road Woodley RG5 3RJ
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Proposal : Householder application for proposed erection of single storey side/rear extension to dwelling incorporating roof light, following the demolition of existing garage and conservatory and two storey rear extension.
Observations : No objections.

182258

10/08/2018	Abinel Gurung	Mr & Mrs Shafi	5 Corbett Gardens Corbett Gardens Woodley RG5 4JY
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Proposal : Householder application for the proposed conversion of the existing store to create habitable accommodation.
Observations : No objections.

182265

13/08/2018	Abinel Gurung	Mr Mark Redman	67 Malone Road Malone Road Woodley RG5 3NL
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Proposal : Householder application for proposed erection of single storey front/side/rear extension to dwelling incorporating roof light, following the demolition of existing garage and conservatory and two storey front extension
Observations : No objections.

182305

28/08/2018	Charenjit Braich	Mr Haider Kayani	2 Oak Drive Oak Drive Woodley RG5 4BA
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Proposal : Householder application for the proposed erection of single storey rear extension and first floor side extension to existing dwelling.
Observations : No objections.

182346

21/08/2018	Rasha Khoja	Mr & Mrs Whiting	32 Nightingale Road Nightingale Road Woodley RG5 3LS
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Proposal : Householder application for the proposed erection of single storey rear/side extension to dwelling, following the demolition of existing garage and conservatory.
Observations : No objections.

Date :- 12/09/2018

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
182349	21/08/2018	Abinel Gurung	Mr Steve Kendrick	91 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4AE
Proposal : Householder application for the raising of roof to create first floor accommodation following the demolition of the existing conservatory.				
Observations : No objections.				
182386	06/09/2018	Senjuti Manna	Miss Charlotte Sandall	2 Chaffey Close Chaffey Close Woodley RG5 4EQ
Proposal : Householder application for the proposed erection of single storey rear extension to dwelling incorporating 4 No. roof lights.				
Observations : No objections.				

Date :- 12/09/2018

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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Concerns on the following applications;**181600**

23/08/2018	Charenjit Braich	J Rai	8 Armstrong Way Armstrong Way Woodley RG5 4NW
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Proposal : Full application for proposed erection of part two storey, part single storey side extension to create one 2 bedroom terraced dwelling.

Observations : Three residents were present at the meeting to voice their concerns about this application and one letter of concern had been received.

The Committee considered the application and were concerned that the proposed dwelling would have a very small garden and asked that this be checked to ensure that it met the minimum requirements.

182134

23/08/2018	Senjuti Manna	Mr A Sokhi	167 Colemans Moor Road Colemans Moor Road Woodley RG5 4DD
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Proposal : Full planning application for the proposed change of use of land from amenity space to residential garden involving relocation of fence plus single storey front extension, two storey side extension and single storey rear extension to dwelling.

Observations : The Committee had no objections to the proposed extension to the house; however the Committee did object to the relocation of the fence at the side of the property as this would result in the loss of amenity land.

182279

20/08/2018	Simon Taylor	Browins Limited	Lawn Tennis Club Silver Fox Crescent Woodley RG5 3JA
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Proposal : Full planning application for the proposed erection of 4 No. detached dwelling houses with attached garages, bike stores, landscaping and access road.

Observations : Four residents were present at the meeting to voice their concerns about this application.

After listening to the residents' concerns, the Committee considered the proposal and had the following concerns:

- Concern about the narrow access road resulting in emergency vehicles being unable to access the site, especially as there have previously been such problems in Silver Fox Crescent.
- The access to the site is situated close to a blind bend and on a road where there are existing parking problems, which will make access difficult and unsafe.
- Concern about whether construction vehicles will be able to access the site along the narrow lane.

The Committee commented that they would not have any objections to the application if all of the reasons for refusal listed in the decision notice for the previous application (No. 181053) were to be addressed and the proposal amended accordingly.

182306

20/08/2018	Stefan Fludger	Mrs V Shehu	46 Woodlands Avenue Woodlands Avenue Woodley RG5 3HJ
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Proposal : Householder application for the proposed erection of single storey rear/side extension and first floor rear/side extension incorporating 6 No. side dormer extensions.

Observations : One resident was present at the meeting to voice concerns about this application.

Date :- 12/09/2018

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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The Committee considered the proposal and had the following concerns:

- Concern about insufficient parking provision. The proposed parking provision is not shown on the drawings.
- Concern about the large size of the proposed extension.
- Concern about the overlooking of neighbouring gardens due to the very large floor to ceiling window to the first floor of the rear elevation.
- Concern about the overlooking of No.44 to the side of the property.

If planning permission is granted, the Committee requested that there be a condition that the property cannot be used as a house of multiple occupation.

182331

21/08/2018	Senjuti Manna	Mr Mark de Quervain	6 Tiverton Close Tiverton Close Woodley RG5 3BE
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Proposal : Householder application for the proposed erection of single storey front extension to form porch.
Observations : One resident was present at the meeting to voice concerns about this application and two letters of concern had been received. The residents did not object to the proposed development, but were concerned about the presence of bats.

The Committee considered the application and had no objection to the proposal, but noted that local residents reported that bats were present around this property. The Committee therefore recommended that a bat survey should be carried out. The Committee pointed out that the presence of bats would also affect the proposed rear extension at this property (application No. 182249), which was to be carried out under permitted development rights.

New Applications Received Between 07/09/2018 and 04/10/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
New Application				
181879	14/09/2018	Charenjit Braich	Emma Cowburn	62 Lysander Close Lysander Close Woodley RG5 4ND
Proposal : Householder application for the proposed erection of two storey front extension to dwelling.				
Observations :				
182409	03/10/2018		Mr Henry Courtier	81-121 Crockhamwell Road Crockhamwell Road Woodley RG5 3JP
Proposal : Full planning application for the erection of an additional storey to create 5 No. self-contained dwellings, alongside associated cycle and refuse storage.				
Observations :				
182432	02/10/2018		Unknown	86 Bruce Road Bruce Road Woodley RG5 3DZ
Proposal : Householder application for the proposed erection of a single storey rear extension to existing dwelling, plus erection of 2 No. access ramps to front and rear elevations.				
Observations :				
182440	07/09/2018	Adriana Gonzalez	Mr R Kindred	48 Rowan Drive Rowan Drive Woodley RG5 4LW
Proposal : Householder application for the proposed single storey rear extension following demolition of existing conservatory.				
Observations :				
182445	12/09/2018	Rosie Rogers	Mr & Mrs Simmonds	284 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4BG
Proposal : Householder application for the proposed erection of a single storey side extension plus raising roof height to provide first floor studio including a new side dormer to the existing double garage.				
Observations :				
182451	12/09/2018	Christine Phillips	Mr & Mrs Manley	106 Haddon Drive Haddon Drive Woodley RG5 4LL
Proposal : Householder application for proposed single storey rear/side extension and part conversion of the garage to create habitable accommodation and alterations to porch.				

New Applications Received Between 07/09/2018 and 04/10/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
Observations :				
182473	02/10/2018		Unknown	Adwest Western Site Headley Road East Woodley RG5 4SZ
Proposal : Application for prior notification of proposed demolition of existing buildings on site.				
Observations :				
182476	10/09/2018	Nesha Burnham	Mr & Mrs K Rolfe	15 Copse Mead Copse Mead Woodley RG5 4RP
Proposal : Householder application for the proposed erection of single storey rear extension following the demolition of existing conservatory.				
Observations :				
182500	12/09/2018	Christine Phillips	Mr Dharmesh Modi	8 Wroxham Road Wroxham Road Woodley RG5 3AT
Proposal : Householder application for the proposed erection of single storey front extension to form porch and extend existing garage, part conversion of existing garage to create habitable accommodation; first floor side extension; part single, part two storey rear extension incorporating roof lantern plus conversion of loft space to create habitable accommodation incorporating 3 No. front roof lights.				
Observations :				
182519	13/09/2018	Charlotte Black	Mr Watson	163 Colemans Moor Road Colemans Moor Road Woodley RG5 4DB
Proposal : Householder application for the proposed erection of single storey front extension including replacement of flat roof with pitched roof, plus internal alterations.				
Observations :				
182530	18/09/2018	Nesha Burnham	Mr Paul Cousins	12 Woodlands Avenue Woodlands Avenue Woodley RG5 3HJ
Proposal : Application to vary condition 2 of planning consent 181881 for the erection of two storey rear extension to dwelling and two rear side dormers plus internal alterations. Condition 2 relates to approved details to allow alterations to the scale of first floor extension with substituted plans 18002-06.				
Observations :				
182552	17/09/2018	Nesha Burnham	Mr & Mrs Paul Richards	16 Messenger Road Messenger Road Woodley RG5 4TR
Proposal : Householder application for the proposed erection of single storey rear extension incorporating				

New Applications Received Between 07/09/2018 and 04/10/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
				two roof lights.
Observations :				
182568	18/09/2018	Sue Kauder	Mr & Mrs J Froud	7 Selsdon Avenue Selsdon Avenue Woodley RG5 4PQ
				Proposal : Householder application for the proposed erection of single storey rear extension to existing dwelling, part conversion of existing garage to create habitable accommodation, plus conversion of loft space to create habitable accommodation including erection of a side dormer.
Observations :				
182583	19/09/2018	Nesha Burnham	Mr & Mrs Tejani	65 Quentin Road Quentin Road Woodley RG5 3NE
				Proposal : Householder application for the proposed erection of single storey front and rear extensions incorporating 3 No. roof lights and two storey side extension following the demolition of existing garage.
Observations :				
182594	20/09/2018	Nesha Burnham	Mr Smith	35 Rivermead Road Rivermead Road Woodley RG5 4DH
				Proposal : Householder application for the proposed erection of single storey front extension to dwelling.
Observations :				
182605	24/09/2018	Stefan Fludger	Mr W M Raja	32 Lismore Close Lismore Close Woodley RG5 3RT
				Proposal : Householder application for the proposed erection of single storey rear extension incorporating roof lantern following the demolition of existing conservatory. (Retrospective)
Observations :				
182607	24/09/2018	Nesha Burnham	Mr & Mrs Bridson	19 Fosters Lane Fosters Lane Woodley RG5 4HH
				Proposal : Householder application for the proposed erection of single storey side/rear extension incorporating two roof lights following the demolition of existing conservatory and outbuilding.
Observations :				
182692	03/10/2018		Mr Zutshu & Mrs Pandital	80 Kingfisher Drive Kingfisher Drive Woodley RG5 3LG
				Proposal : Householder application for the proposed erection of a single storey rear extension to dwelling.
Observations :				

New Applications Received Between 07/09/2018 and 04/10/2018

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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Applications Received :- 18

NOTIFICATIONS OF PLANNING DECISIONS FROM Wokingham Borough Council

Thu 4 October 2018

' C ' Contrary to District

Page No : 1

' E ' Endorsed by District

GRANTED PLANNING PERMISSIONS

E 181881	Approved	12 Woodlands Avenue
E 181918	Approved	4 Triumph Close
E 181975	Approved	10 Headley Close
E 182194	Approved	119 Haddon Drive
E 182254	Approved	5 Keats Road

REFUSED PLANNING PERMISSIONS

C 182265	Refused	67 Malone Road
District COMMENT		Local COMMENT No objections.

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Road/Street Works Major Projects Update - Woodley - 18 September 2018

Works Promoter	Street Name	Start	Finish	Description	Location
SGN	FAIRWATER DRIVE	01/04/2018	31/03/2019	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted
Network Rail	BUTTS HILL ROAD	21/04/2018	31/10/2018	To ensure compliance with the Overhead Line Electrification requirements, prep works will need to be done. Traffic management required to narrow the rd where a temporary fence has been installed on the structure. TM will stay in place 24hr a day for the duration	At Road Over Railbridge NAMED: BUTTS HILL ROAD
SGN	FAIRWATER DRIVE	11/06/2018	01/10/2018	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted
SGN	KINGFISHER DRIVE	11/06/2018	01/10/2018	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted
SGN	PLYMOUTH AVENUE	11/06/2018	01/10/2018	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted
SGN	RICKMAN CLOSE	11/06/2018	22/10/2018	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted

Works Promoter	Street Name	Start	Finish	Description	Location
SGN	HIGHGATE ROAD	06/08/2018	02/11/2018	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted
SGN	WALLACE CLOSE	06/08/2018	02/11/2018	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted
SSEN	WOODLANDS AVENUE	16/08/2018	02/11/2018	Installation of new SSE HV Circuits.	From near SSE Pole 149 to approximately 185m east towards Highwood Primary School
SGN	FAIRWATER DRIVE	20/08/2018	02/11/2018	Forward Planning - Gas Main Replacement	Full scope to follow when known or the 3 month application is submitted
SSEN	TOWN LANE	12/09/2018	03/10/2018	TO EXCAVATE A NEW 33KV DUCT ROUTE AND ASSOCIATED WORKS	FROM JCN PITTS LANE FOR APP 200M
WBC - Integrated Transport	KINGFISHER DRIVE	09/11/2018	16/11/2018	footway closer. Build out 280 to 282 kingfisher drive	Build out 280 to 282 kingfisher drive
WBC - Structures	SANDFORD LANE	12/11/2018	16/11/2018	Bridge maintenance	Whole length
WBC - Structures	LODDON BRIDGE ROAD	19/11/2018	23/11/2018	Bridge maintenance	between the gorge pub and coppice road

Works Promoter	Street Name	Start	Finish	Description	Location
Gigaclear	BATH ROAD	19/11/2018	07/12/2018	Laying micro duct in footway / verge / c/w, erect cabinets/boxes, install pots	From JNC Pound Lane roundabout to JNC Sonning Lane
WBC - Street Lighting	THE BADER WAY	19/11/2018	17/12/2018	LIGHTING COLUMN INSTALLATION - ROAD CLOSURE	App. 140m north east of A329M/0 slip rd to winnersh triangle access road rd to.
Thames Water	WAINGELS ROAD	01/03/2019	28/08/2019	WORKING ON BEHALF THAMES WATER: INSTALL 700M OF RISING MAIN	From o/s Waingels College to 175m from Denmark Ave



Community Relations
Western House
1 Holbrook Way
Swindon
SN1 1BD

**Network Rail 24 hour
National Helpline
03457 11 41 41**

24 September 2018

Our reference: **GWRM MLN1 32m 72ch**

Dear Neighbour

Butts Hill Road Bridge

Earlier in the year we wrote to you, ahead of work starting, about our project to make Butts Hill road bridge safe for electrification. As part of our Railway Upgrade Plan, we are electrifying the railway from London Paddington to Cardiff, and down to Newbury. This work is already enabling GWR to introduce new electric trains which are better for passengers, lineside neighbours and the environment.

September update

Since the spring we have been preparing the bridge for the new modifications including removing a significant amount of rust, undertaking repairs and applying a three-coat paint system. Much of this has taken place out of the public's view and at night when we can access the bridge safely.

On some days this has meant we only have 90 minutes between staff being on site and having to vacate for the railway lines to reopen for passenger services. As a result, it is taking us longer to complete these works than anticipated and we are now expecting the road will reopen fully in December.

What work is being done?

Work will continue with installation of strengthening plates on the existing bridge and then start installing the new steel onto the bridge.

Safety – See something suspicious? Contact British Transport Police 0800 405040.

When will the work take place?

We will continue to work through September to November 2018, with the bridge reopening in December 2018. During these times the bridge will now be open to traffic with traffic lights in place to maintain the safety of the work site and the passing traffic.

How will we manage the impact on our neighbours?

We recognise that construction work on the railway can be disruptive to those living or working nearby. The nature of our work often means some disturbance is unavoidable, but please be assured that every effort is made to minimise any unnecessary noise and we have reminded all staff to be considerate to our neighbours.

Contact us

I hope this information is helpful and we apologise for any inconvenience these essential works may cause.

However, if you have any additional questions or concerns about the work taking place in your area please call our dedicated 24-hour National Helpline on: **03457 11 41 41**, visit **networkrail.co.uk/contactus** or email **crwest@networkrail.co.uk**.

Yours sincerely,

Shaun McEvoy
Community Relations Executive



WOKINGHAM BOROUGH COUNCIL

Public Consultation Document Polling District and Polling Places Review for the Borough of Wokingham

Wokingham Borough Council
Civic Offices
Shute End
Wokingham
RG40 1WH

September 2018

1. Introduction

Section 17 of the Electoral Registration Act 2013 introduced a formal process for the timing of compulsory reviews of all UK Parliamentary polling districts and polling places.

A full review of the whole borough must be undertaken at intervals of not less than five years. As the last review was undertaken in 2013, we are required to start a new review by 1 October 2018, with any recommended changes being completed by no later than April 2020.

By way of explanation:

- **Parliamentary Constituency**
Is the area designated by the Boundary Commission for England having separate representation in the House of Commons. Wokingham Borough area contains parts of 4 separate Parliamentary Constituencies. This cannot be changed by the review.
- **Borough Boundary**
Is the area designated as the responsibility of Wokingham Borough Council. This cannot be changed by the review.
- **Wards**
Are the building blocks for the Borough and Parliamentary Constituency boundaries. The Wards are created by the Local Government Boundary Commission. The wards boundaries cannot be changed by the review.
- **Polling Districts**
Are the building blocks for the wards, within which a polling place must be determined which is convenient to the electors. These boundaries can be adjusted as part of this review.
- **Polling Places**
The building or area in which polling stations will be selected by the Returning Officer. These can be changed as a result of this review.
- **Polling Stations**
The actual room or area where voting takes place. This must be located within the polling place and designated for the particular polling district. This function is the responsibility of the Returning Officer and does not form part of this review.

2. Timetable

Date	Task
August	Letter to Borough Councillors outlining review
September	Report to Full Council outlining the review process and agree timings
September	Political Group Meetings agree members assigned to the working group
1 October	Publication of the Notice of Review
1 October	Email consultation papers, set up the web page and activate the Review App
16 November	End of Consultation period
Mid-End November	Working Group Meets to consider responses and compiles appropriate recommendations
December	Political Group Meetings to consider responses received and working group recommendations
January 2019	Working Group Meets to consider responses from Political Groups
21 March	Report to Full Council with recommendations
January 2020	New Polling Places designated

3. The Review Process

The review will be undertaken by Council officers in consultation with local Councillors, local MP's, Parish Councils, disability groups and residents. There are a number of factors to take into account when considering polling districts and polling places. Guidance from the Electoral Commission lists the following key considerations:

With regard to polling district boundaries:

- Boundaries: Are they well defined? For example do they follow the natural boundaries of an area? If not, is it clear which properties belong in the polling district?
- Location: Are there suitable transport links within the polling district, and how do they relate to the areas of the district that are most highly populated? Are there any obstacles to voters crossing the current polling district and reaching the polling place e.g., steep hills, impassable main roads, railway lines, rivers?

With regard to polling places:

- The location: Is it reasonably accessible within the polling district? Does it avoid barriers for the voter such as steep hills, major road, rivers etc.? Are there any convenient transport links?
- Size: Can it accommodate more than one polling station if required? If multiple polling stations are required, is the polling place ample enough to accommodate all voters going into and out of the polling stations, even where there is a high turnout? It is also advisable to take into consideration any expected growth due to new development.
- Suitability: Is the building readily available in the event of any unscheduled elections? Is there any possibility that the building may be demolished as part of a new development? Is the building accessible to all those entitled to attend the polling place?
- This review document will be sent to all stakeholders, including the Returning Officer, local members of parliament, Councillors and local political parties. It will also be sent to persons/organisations who have particular expertise in relation to access to premises or facilities for persons who have different forms of disability.

Inevitably there will be an element of compromise between the different factors involved in reviewing polling places and polling district boundaries, and indeed the Electoral Commission acknowledges this: "In practice, however, the choice of polling places will often be a balance between the quality of a building (access, facilities etc.) and the proximity of the building to the electors. When making a decision, all factors will need to be considered and the authority will need to be able to demonstrate their reasoning behind their decision.

The consultation period for this review will last for six weeks. The timescale will allow for formal ratification of the final scheme of polling districts and polling places to be agreed at the Full Council meeting in March 2019, before being formally adopted in January 2020.

4. The Current Arrangements

A simple list of the current polling districts and polling places is attached at an Appendix A to this document.

Full details of the current arrangements, including maps and expected potential voter statistics can be accessed by an App on our website.

5. Making representations

Any registered elector in Wokingham may make representations to the Council. Representations will also be considered from persons who have particular expertise in relation to access to premises or facilities for persons who have different forms of disability.

We would encourage anyone making representations to suggest alternative polling districts/places where appropriate and to give reasons for the alternative.

Any representations must be received by **16 November 2018**.

All representations should be addressed to:

Polling Review
Electoral Services
Wokingham Borough Council
Shute End
Wokingham
Berkshire
RG40 1WN

If you prefer you can email your representations to electoralservices@wokingham.gov.uk

All representations will be published on the Council's website as soon as possible after receipt, even if you have already commented on the proposals; you may make further submissions in response to views and comments you see on the website.

6. Completion of the review

On completion of the review, the Council is required to give reasons for its decisions in respect of the designation of both polling districts and polling places.

In addition, the Council must publish:

- all correspondence sent to the Returning Officer in connection with the review and all correspondence sent to any person who the Council thinks has particular expertise in relation to access to premises or facilities for persons who have different forms of disability;
- all representations made by any person in connection with the review;
- the minutes of any meetings held by the Council where details of the review have been considered;
- details of the actual designations of polling districts and polling places agreed as a result of the review; and
- details of where the results of the review have been published.

A report on the final proposed scheme of polling districts and polling places will be presented for formal ratification at the Council meeting in March 2019 in time for changes to be brought into effect for the local government elections due to be held on 7 May 2020.

7. Challenging the Outcome of the Review

Although the Electoral Commission has no initial role in the review process itself, it does have an important role in respect of considering representations and observations made that a Council has not conducted a review so as to:

- meet the reasonable requirements of the electors in the constituency, or a body of them (i.e the reasonable requirements of a particular area of the authority have not been satisfactorily met); or
- take sufficient account of the accessibility to disabled persons of polling stations within a designated polling place.

Who may make a representation to the Electoral Commission?

Section 18D (1) of the Representation of the People Act 1983, sets out who may make representations to the Electoral Commission namely;

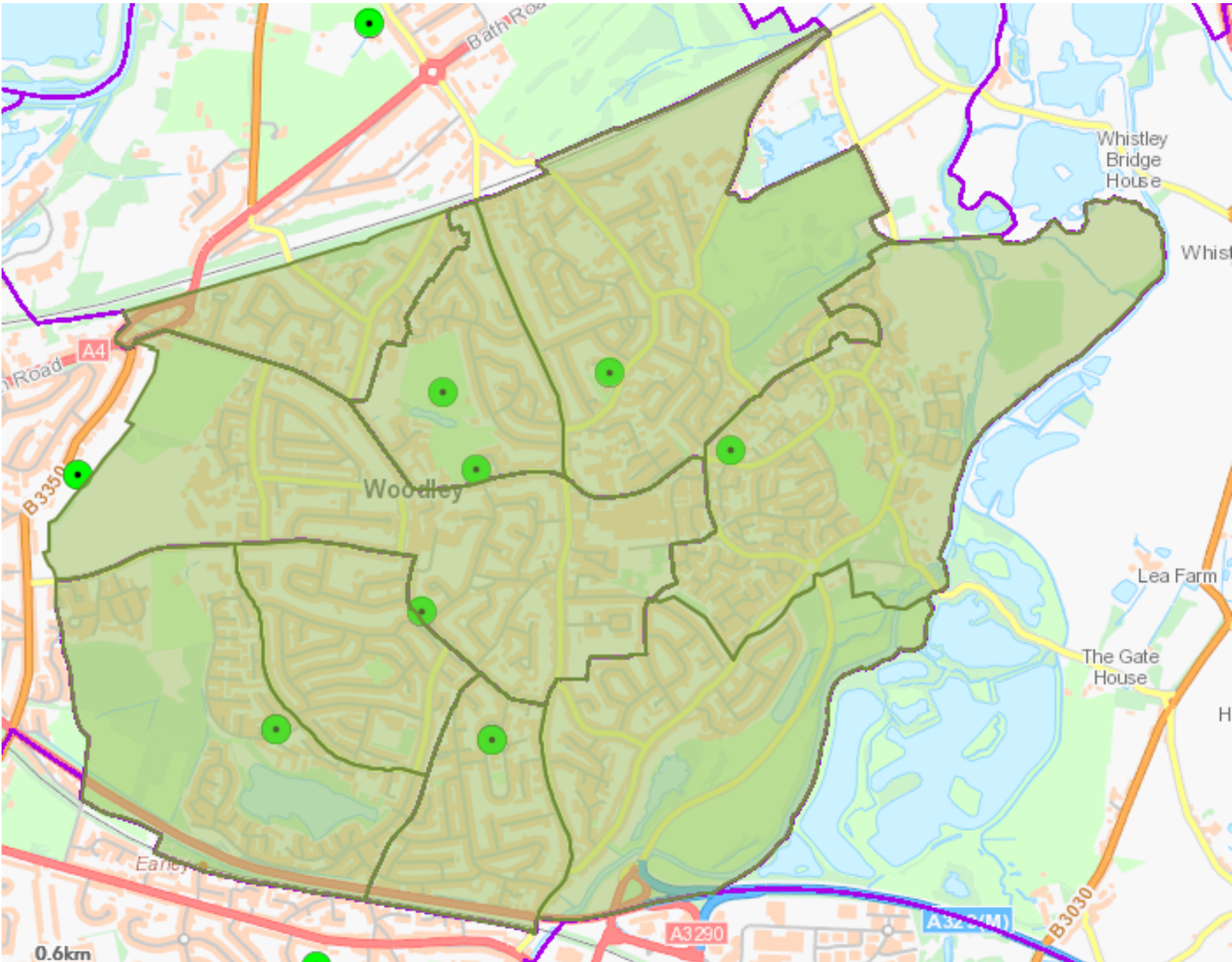
- not less than thirty registered electors in the constituency
- any person who made representations to the Council when the review was being undertaken (except the Returning Officer)

- any person who is not an elector within the constituency who the Electoral Commission feels has sufficient interest in the accessibility of disabled persons;
- In England, any parish council which is wholly or partly situated within the constituency (or parish meeting where there is no council).

Also the Returning Officer may make observations on any representations made to the Commission.

The Electoral Commission is required to consider any such representations and observations and may direct the relevant council to make any alterations it sees necessary to the polling places designated by the review. Should a Council fail to make the alterations within two months of the direction being given, the Commission may make the alterations itself.

Woodley Parish



Ward	Polling District	Current Polling Station	Electorate	Number of polling stations	Comments
Bulmershe & Whitegates	KAR	Christchurch Hall	3764	2	No problems identified
Coronation	KBM	Coronation Hall	1355	1	No problems identified
	KCM	St John Ambulance HQ	3039	2	No problems identified
Loddon	KDR	Woodley Baptist Church Centre	3378	2	No problems identified
	KER	Emmanuel Church Centre	2109	2	Just outside Polling District but best option. No problems identified
	KFR	Emmanuel Church Centre	1721	1	Just outside Polling District but best option. No problems identified
Sonning	KGM	Woodford Park Leisure Centre	1297	1	Outside of polling district, but no problems identified
South Lake	KHR	St James Church Centre	2178	1	Outside Polling District, but not problems identified
	KIR	St James Church Centre	2258	2	No problems identified

PRESS RELEASE

COUNCIL TO IMPROVE LINKS FOR CYCLISTS & PEDESTRIANS TO DINTON PASTURES

Wokingham Borough Council has announced that, as part of their borough-wide sustainable travel campaign 'My Journey', work on a new shared footway and cycleway will begin this autumn.

The new footway and cycleway will improve links between East Woodley, Dinton Pastures Country Park and Loddon Bridge and provide an alternative route to the busy Bader Way, eventually being extended to provide a direct link for cyclists to Winnersh Triangle business park and railway station.

The scheme will also improve access to Dinton Pastures and Woodley Museum of Aviation with the path being constructed with porous and sustainable materials in keeping with the country park.

Cllr Anthony Pollock, executive member for highways and transport, said, "This new footway and cycleway is a welcome addition to the borough and a step in the right direction in providing residents the tools to reduce their car travel, save money and improve their health.

"By reducing car travel we can also help to reduce congestion on Wokingham roads and improve air quality around the borough and this footway and cycleway is a prime example of the way in which the council are committed to providing our residents with more sustainable travel options."

'My Journey' helps residents travel by modes other than single car use which is done through a range of projects, working closely with community groups, businesses and schools.

The Bader Way footway and cycleway will be funded by contributions from recent developments in East Woodley and construction is due to start mid-autumn.

Further details sustainable travel campaign My Journey Wokingham can be found by visiting www.myjourneywokingham.com

Location Plan



Dear Town and Parish Clerks,

I want to bring you up to date with a few things that may interest you.

FUNDING

Wokingham Borough Council have awarded Citizens Advice Wokingham a 2 year 'Advice, Information and Support' contract to help people that *live and work in Wokingham Borough* (this is a new restriction - but will not affect any of your residents). Unfortunately, the funding coming from this contract is the same amount that we have been getting from them as a grant for the past 8 years. This means that we will have to keep finding ways of either increasing our income by other methods (grant applications, fundraising, etc.) or find ways to reduce our costs.

One result of this is that we are unable to keep running our outreaches in Crowthorne and Swallowfield as the income we were receiving to run them was insufficient. At the moment we are continuing to run our help desk at Reading County Court, but the funding for this is not confirmed from April 2019 on.

Another effect is that we have reduced our supervisor staffing level by 21 hours per week (3 people working 1 day per week each have retired, and we have not replaced them). We are currently covering these essential roles with other staff and volunteers, so that our service to clients has not suffered.

STAFFING CHANGES

Our Advice Service Manager (Jean Rathbone) moved out of the area and we now have a replacement - Alicia Harries.

Our Office Manager (Louise Corbett) left us for a (much) higher paid job in a local IT company. We have a replacement - Hayley Rowland.

Our Training Manager (Tina Marinos) also retired and we now have a replacement (Nicky Phull). Finally, I am retiring at the end of December after managing Citizens Advice Wokingham for nearly 16 years. The Trustee Board have appointed a replacement, Jake Morrison, and he starts with us in mid December. I will make sure that he is aware of how important the support from the Town and Parish councils is to us.

If nothing else, it has been a challenging year!

In the meantime I am preparing an Annual Review of our service to each Town and Parish. If you have not received yours yet, you will soon.

I am happy to try and answer any questions you may have.

You can keep up to date via our webpage: www.citizensadvicewokingham.org.uk

Best regards,

John Ferguson
Chief Executive

