



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Planning Committee**
Councillors T. Barker (Chairman); D. Bragg; J. Cheng; M. Forrer; D. Fradley;
B. Franklin; J. MacNaught; D. Mills; S. Rahmouni; M. Walker; P. Wicks

NOTICE IS HEREBY GIVEN that a meeting of the Planning Committee will be held at The Oakwood Centre at 7:45 pm on Tuesday 8 January 2019, at which your attendance is requested.

Deborah Mander
Town Clerk

A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 4 DECEMBER 2018**
To approve the minutes of the Planning Committee meeting held on 4 December 2018 and for the Chairman to sign them as a true record. ***(These minutes were provided in the Full Council agenda of 11 December 2018.)***
4. **CURRENT PLANNING APPLICATIONS**
To consider current planning applications and agree comments to be forwarded to the planning authority. ***(Appendix 4)*** Page 4
5. **PLANNING DECISIONS**
To note information on decision notices received from the planning authority since the last meeting. ***(Appendix 5)*** Page 9

6. **NEIGHBOUR CONSULTATION SCHEME**

To note application 183413

Location: 128 Reading Road, Woodley, RG5 3AD.

Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6.0m, for which the maximum height would be 3.0m and the height of the eaves 2.5m.

To note application 183428

Location: 80 Kingfisher Drive, Woodley, RG5 3LG.

Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.0m, for which the maximum height would be 3.715m and the height of the eaves 2.6m.

7. **PLANNING APPEALS**

a) To note that the following appeal against refusal of planning permission has been lodged with the Planning Inspectorate:

Application: 180297

Location: Land to the South of Sandford Farm Cottage, Perimeter Road, Woodley, RG5 4SU.

Proposal: Full application for the proposed erection of 2 new dwellings, relocation of access, including enhancement of TPO and landscape proposals.

b) To note the following appeal decision:

Application: 182265

Location: 67 Malone Road, Woodley, RG5 3NL.

Proposal: Proposed erection of single storey front/side/rear extension incorporating roof light, and two storey front extension.

Decision: The appeal was dismissed.

8. **REVISED ESIMATES 2018/19 AND BUDGET ESTIMATES 2019/20**

To consider the Revised Estimates 2018/19, the Budget Estimates 2019/20 and the Annual Grant applications. **Report No. PC 1/19.**

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9. **COMMUNITY SPEEDWATCH UPDATE**

To receive an update from the Chairman on matters relating to Community Speedwatch.

10. **WOKINGHAM BOROUGH COUNCIL LOCAL PLAN UPDATE:
STATEMENT OF COMMUNITY INVOLVEMENT CONSULTATION**

At the last meeting of the Planning Committee (4 December 2018, minute number 136) it was resolved that Members would send any comments on the Wokingham Borough Council Statement of Community Involvement to the Town Clerk so that a response could be made to the consultation. Members to note that no comments were received.

11. **WOKINGHAM BOROUGH COUNCIL LOCAL PLAN UPDATE:
HOMES FOR THE FUTURE CONSULTATION**

Item deferred from the Planning Committee meeting held on 4 December 2018 (minute number 137).

Members are asked to consider the Homes for the Future consultation, which forms part of the Wokingham Borough Council Local Plan Update. The Homes for the Future document can be viewed at

www.wokingham.gov.uk/consultations

The consultation deadline has been extended by one week and responses to the consultation are now required by 22 February 2019.

A number of events are being held across the borough to give residents the opportunity to find out more about the consultation and ask questions. One of these events is being held in the Oakwood Centre, Headley Road, Woodley on Tuesday 12 February 2019, 7pm – 9pm.

12. **CORRESPONDENCE FROM STUDENTS OF WAINGELS COLLEGE
REGARDING WASTE MANAGEMENT**

Members to note the four letters received from students of Waingels College and to consider sending a response. ***(Appendix 12)***

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13. **WOODLEY AND NORTH EARLEY COMMUNITY FORUM**

To note the report of the Woodley and North Earley Community Forum held on 5 December 2018. ***(Appendix 13)***

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14. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- *WTCMI Newsletter – December 2018*
- *Me2 Club Newsletter – December 2018*
- *Thames Valley Environmental Records Centre Newsletter – Winter 2018*
- *Homes for the Future information leaflet – Wokingham Borough Council*

15. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

16. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

17. **EXCLUSION OF PUBLIC AND PRESS**

To resolve that, in view of the confidential nature of the business about to be transacted in relation to legal matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 18 on the agenda.

18. **ENFORCEMENT ISSUES**

To note any enforcement issues.

New Applications Received Between 30/11/2018 and 03/01/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
New Application			
180988	20/12/2018	Unknown	Pitts Works Colemans Moor Road Woodley RG5 4DA
Proposal : Full application for the proposed erection of 20 dwellings together with associated vehicular access, car parking and landscaping following demolition of the existing dwelling and outbuildings, once associated with a former scrapyard use.			
REVISED PLANS NOTIFIED 20/12/2018 Revised application for the proposed erection of 17 dwellings together with associated vehicular access, car parking and landscaping following demolition of the existing dwelling and outbuildings, once associated with a former scrapyard use.			
Observations : Eight residents were present at the meeting to voice their concerns and four letters of concern had been received.			
After listening to the residents' concerns, the Committee considered the proposal and recommended that the application be refused on the following grounds:			
<ul style="list-style-type: none"> - Overdevelopment of the site. - Overlooking and loss of privacy to properties in Consul Close and Hudson Road. - Current problems due to lack of capacity in the local sewerage system will be exacerbated. Residents in Consul Close report that manhole covers are regularly displaced and the sewers overflow and cause flooding when the capacity is exceeded. - The development will cause additional surface water runoff and will lead to an increased flooding risk in the area. Residents report that there is currently a stream running across the site, which collects water from the site. - Part of the site is currently an overgrown garden area and development of this will result in harm to the local ecology and loss of habitat for wildlife. - The extra traffic generated by this development will increase the existing traffic problems on Colemans Moor Road, especially during the morning and evening rush-hours. - The development could lead to increased parking in Colemans Moor Road if the proposed number of parking spaces proves to be insufficient. 			
Local residents also had concerns regarding the clearance of the site, which contains industrial waste and hazardous materials, and the possible damage to surrounding buildings, by vibration and by excavation close to buildings located adjacent to the site boundary. The Committee asked that these concerns be addressed if planning permission is granted.			
182572	04/12/2018	Mr & Mrs Kang	30 Munro Avenue Munro Avenue Woodley RG5 3QY
Proposal : Householder application for the proposed erection of part single, part two storey side/rear extension to dwelling.			
Observations :			
182696	20/12/2018	Mr Stuart Hall	Land S of Sandford Farm Cottag Perimeter Road Woodley RG5 4SU
Proposal : Full planning application for the erection of 1 No. dwelling and relocation of access, including enhancement of TPO and landscape proposals.			
Observations :			

New Applications Received Between 30/11/2018 and 03/01/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
183091	30/11/2018	Mr Kashif Hussain	51 Malone Road Malone Road Woodley RG5 3NL
Proposal : Householder application for the proposed conversion of existing garage to additional habitable accommodation, erection of a single storey rear extension, pitched roof to front and erection of a front porch.			
Observations :			
183143	05/12/2018	Mr Steve Kendrick	91 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4AE
Proposal : Full planning application for the proposed erection of a two storey dwelling following demolition of existing bungalow.			
Observations :			
183190	04/12/2018	Mr Peter Roe	4 Keane Close Keane Close Woodley RG5 4LG
Proposal : Householder application for proposed single storey rear, side and front extensions and conversion of existing garage to habitable accommodation.			
Observations :			
183213	02/01/2019	Mr Mahendra Patel	59 Malone Road Malone Road Woodley RG5 3NL
Proposal : Application for the removal of Condition 4 of planning consent 180018 for the proposed erection of single storey front extension, plus part single part two storey side and rear extension to dwelling. Condition 4 relates to garage to be retained.			
Observations :			
183229	06/12/2018	Unknown	The Former Adwest Western Site Headley Road East Woodley RG5 4SN
Proposal : Full planning application for the redevelopment to form 5 industrial units for different use classes with associated access, car parking, hardstanding and landscaping works.			
Observations :			
183246	30/11/2018	Mr & Mrs A Durrell	2 Corbett Gardens Corbett Gardens Woodley RG5 4JY
Proposal : Householder application for proposed part single storey rear extension, part two storey side and rear extensions to existing dwelling and conversion of existing garage space to provide habitable accommodation.			
Observations :			

New Applications Received Between 30/11/2018 and 03/01/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
183268	21/12/2018	Mr Paul Potter	Orchard Cottage Western Avenue Woodley RG5 3BN
Proposal : Householder application for the proposed erection of single storey front extension, conversion of existing garage to create habitable accommodation, installation of 2 No. dormers to existing double garage, plus changes to fenestration.			
Observations :			
183280	04/12/2018	Mr P Buley	32 Malvern Close Malvern Close Woodley RG5 4HL
Proposal : Householder application for proposed erection of a white PVCu framed conservatory to the rear of existing dwelling.			
Observations :			
183292	01/12/2018	Mr & Mrs Tejani	65 Quentin Road Quentin Road Woodley RG5 3NE
Proposal : Householder application for proposed erection of single storey rear, side and front extensions following demolition of existing garage plus internal alterations.			
Observations :			
183299	01/12/2018	Miss V Shehu	46 Woodlands Avenue Woodlands Avenue Woodley RG5 3HJ
Proposal : Householder application for the proposed erection of single storey rear/side extension and first floor rear/side extension to existing dwelling incorporating 6 No. side dormer extensions.			
Observations :			
183330	05/12/2018	Mr & Mrs H Singh	33 Antrim Road Antrim Road Woodley RG5 3NU
Proposal : Householder application for the proposed erection of single storey rear extension to dwelling, plus internal alterations and changes to fenestration.			
Observations :			
183343	06/12/2018	Ms K Allchurch	30 Quentin Road Woodley RG5 3NE
Proposal : Householder application for a proposed single storey front extension to form porch and conversion of existing garage to habitable accommodation.			
Observations :			

New Applications Received Between 30/11/2018 and 03/01/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
183357	12/12/2018	Mr & Mrs IM Iqbal	8 Butts Hill Road Butts Hill Road Woodley RG5 4NH
Proposal : Householder application for proposed alterations to driveway, formation of a new access and erection of brick piers/gates.			
Observations :			
183465	21/12/2018	Mr Ashley Wirasinha	57 Colemans Moor Road Colemans Moor Road Woodley RG5 4BT
Proposal : Householder application for proposed part two storey rear extension including new dual pitch roof, part extension of existing loft including installation of side facing dormers, changes to fenestration, removal of existing chimney, and internal alterations.			
Observations :			
183469	21/12/2018	Mr Jay Smith	61 Nightingale Road Nightingale Road Woodley RG5 3LU
Proposal : Householder application for proposed erection of a single storey rear extension and partial garage conversion to provide habitable accommodation.			
Observations :			
183498	02/01/2019	Mr & Mrs Cripps	24 Nightingale Road Nightingale Road Woodley RG5 3LS
Proposal : Householder application for proposed erection of a single storey rear extension and installation of raised patio level with internal floor.			
Observations :			
183500	02/01/2019	Unknown	10 Western Avenue Western Avenue Woodley RG5 3BH
Proposal : Householder application for proposed erection of a part single storey rear extension, part single storey side extension to existing dwelling.			
Observations :			
183507	02/01/2019	Mr & Mrs M Bridson	19 Fosters Lane Fosters Lane Woodley RG5 4HH
Proposal : Householder application for the proposed erection of single storey side/rear extension incorporating 1 No. rooflight following the demolition of existing conservatory and outbuilding, plus changes to fenestration.			
Observations :			

New Applications Received Between 30/11/2018 and 03/01/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
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Applications Received :- 21

NOTIFICATIONS OF PLANNING DECISIONS FROM Wokingham Borough Council

Thu 3 January 2019

' C ' Contrary to Borough

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' E ' Endorsed by Borough

GRANTED PLANNING PERMISSIONS

C 181879	Approved	62 Lysander Close Local COMMENT The Committee considered the proposal and recommended that this application be refused as the drawings were of a poor standard and did not give any dimensions, making it impossible to tell whether the stairs would fit in the proposed location or whether the bedroom sizes met the minimum requirements.
C 182157	Approved	11 Kingfisher Drive Local COMMENT One resident was present at the meeting to voice concerns about this application. The Committee considered the proposal and recommended that the application be refused on the following grounds: - No layout plan has been submitted for the proposed second floor development in the roof space. - The proposed front and rear elevations are incorrectly labelled. In reality, the rear elevation faces onto Kingfisher Drive and the front elevation faces away from the road. (The existing elevations are correctly labelled.) - The proposed dormer extension faces Kingfisher Drive and is out of character with the street scene, as there are no other dormers in Kingfisher Drive. The Committee also had the following concerns: - Insufficient parking provision for a dwelling with six or more bedrooms. There are a total of six bedrooms shown on the ground and first floor layouts and presumably there will be additional bedrooms in the proposed dormer extension. - The proposed flat roof dormer extends to the ridge level of the existing roof. - Any dormer extension to this dwelling should face away from Kingfisher Drive - i.e. it should be built to the western elevation.
E 182388	Approved	St James Church
E 182529	Approved	17 Master Close
E 182575	Approved	54 Bodmin Road
E 182801	Approved	10 Farriers Close
E 182806	Approved	17 Carrick Gardens
E 182864	Approved	8 Wroxham Road

NOTIFICATIONS OF PLANNING DECISIONS FROM Wokingham Borough Council

Thu 3 January 2019

' C ' Contrary to Borough

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' E ' Endorsed by Borough

GRANTED PLANNING PERMISSIONS

E 182877	Approved	18 Stonehaven Drive
E 182878	Approved	4 Kittiwake Close
E 182954	Approved	12 Highcliffe Close
C 183007	Approved	55 Colemans Moor Road Local COMMENT The Committee recommended that this application be refused on the following grounds: - The proposed metal cladding is out of character in a residential area. - The metal cladding will be noisy (for example, during periods of rain) and will affect the neighbours. - Visually unacceptable. - The use of more traditional materials, in keeping with the rest of the building, should be considered.
E 183048	Approved	4 Frampton Close
E 183067	Approved	11 Austin Road
E 183090	Approved	59 Hawker Way

REFUSED PLANNING PERMISSIONS

C 182335	Refused	105 Colemans Moor Road Local COMMENT The Committee had the following concerns about the proposed parking provision: - The proposed 6 No. parking spaces are insufficient for 4 No. 2 bed apartments and 2 No. 1 bed apartments. - There is no provision for visitor parking. - Adequate on site parking should be provided as users of the adjacent Bridges Resource Centre already park in the road.
C 182803	Refused	64 Headley Road Local COMMENT The Committee had the following concerns: - The proposed dormers are very large. - The dormers are out of character with the street scene on Headly Road.
C 183082	Refused	57a Colemans Moor Lane Local COMMENT No objections.

OTHER PLANNING DETAILS

182175	Withdrawn	31 Wallace Close
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REVISED ESTIMATES 2018/19, BUDGET ESTIMATES 2019/20 AND ANNUAL GRANT APPLICATIONS

REPORT OF THE TOWN CLERK

PURPOSE OF REPORT

To inform and advise Members of the Planning Committee's Revised Estimates for the 2018/19 financial year and to provide information on the applications for Annual Grants in respect of the Budget Estimates for 2019/20 in order to make recommendations to the Strategy and Resources Committee.

REVISED ESTIMATES 2018/19

The Revised Estimates for 2018/19, **Budget Appendix A**, show that there have been no revisions in the year to the budget estimates that were set this time last year. Members will note that since 2017/18 the former Annual Grant to Readibus is provided under a Service Level Agreement linked to the Retail Price Index.

BUDGET ESTIMATES 2019/20

The Budget Estimates for 2019/20, **Budget Appendix A**, set out the list of Annual Grant applications received along with the sum requested. A summary of the applications is provided below and the full applications are provided separately for Members' information.

INFORMATION

The Council has received four Annual Grant applications;

Citizens Advice Wokingham (CAW) - provides a free, confidential, impartial and independent service of problem solving information, advice, mediation, representation and support for the community - regardless of race, gender, age, sexuality or disability. The organisation helps people with problems in welfare benefits, debt, consumer issues, employment, housing, legal, relationship, tax utilities, community care health and immigration. CAW has eight paid staff (mostly part time) and 85 volunteers. The estimated running cost for the whole of CAW services in 2019/20 is estimated to be £187,493.

CAW has requested a grant of £6,620 towards the costs of providing Citizens Advice services from the office in Woodley. The service in Woodley helped 516 people last year, who visited the office 1,032 times with 1,106 new problems. The Woodley office is managed by a paid part time supervisor and staffed by volunteers. In the coming year CAW hopes to maintain the high level of professional service it provides, continue to work for social change to prevent more people having some of the same problems in future and to continue to recruit competent volunteers and seek adequate funding for their services.

Keep Mobile - provides a Dial a Ride service, shopping trips, as well as day excursions and contract work for other voluntary organisations. The service helps people socialise, providing a sense of inclusion and helping clients maintain a good level of health. Keep Mobile has one full time and 13 part time paid staff as well as 26 volunteers. The annual running costs as at 31 December 2017 were £478,935 and the charity holds sufficient reserves to enable it to function for 6 months in the event of losing income/grants.

Keep Mobile has requested a grant of £2,000 towards its Day Excursions Programmes, which address the problem of loneliness, and would reduce the number of refusals to Woodley residents for this part of the service. In the last year Keep Mobile has provided services to 261 members -

Dial a Ride, 1,444 trips and 362 day trips - with 218 trips refused because of insufficient funds. Keep Mobile support the Campaign to End Loneliness.

ARC - provides a free and confidential youth counselling service to Woodley residents and a low cost adult counselling service to parents and families. It also runs workshops and a Peer Monitoring Scheme. The charity provides an early intervention service to young people and their families who are struggling to cope with emotional and mental health problems and who are normally referred by their GP, parent, or school. This can stop problems escalating into more serious conditions. ARC sees young people with anxiety, depression, self harm, family breakdown, bullying, suicidal thoughts etc. ARC has 15 part time paid staff and 75 volunteers. Its estimated income, including reserves and charges received, for 2019/20 is £198,000.

ARC has requested a grant of £5,000 towards the costs of providing its services at the Oakwood Centre three evenings a week. Last year the service provided over 1,000 counselling sessions to 200 young people and over 150 adults from Woodley and also ran several workshops on anxiety for parents and professionals. ARC has also worked with other statutory and voluntary organisations. In the coming year ARC aims to continue at least the same service levels in Woodley and to be part of the emotion/wellbeing new approach.

School Days project - was set up just over six months ago under the arm of the First Days Children's charity. The new service aims to address inequality and social exclusion of school age children (4 - 16 years) as a result of low income and poverty within Wokingham Borough by providing school uniform and equipment. The charity wishes to expand to meet the needs of families living in Woodley and is seeking funding to do so. The provision of school uniform and shoes, costs on average £331 for secondary and £200 for primary school children. The School Days project is supported by one part time paid person and 5 volunteers. Funding of £26,000 from Wokingham United Charities and Wokingham Lions has helped set up the new service. The estimated running costs for 2019/20 are £20,886.

School Days Project has requested a grant of £1,800 towards its costs in 2019/20. The Project has already supported 166 children from low income families in one ward in Wokingham and another 89 children, including 12 in Woodley. The charity aims to support a further 20 plus children in Woodley and is requesting a grant of £1,800 for this purpose.

Copies of the Annual Grant applications are provided with this report - these are **confidential** and for Members' information only.

Grant requests:	£
Citizens Advice Wokingham (CAW)	6,620
Keep Mobile	2,000
ARC	5,000
School Days project	1,800
Total	<u>15,420</u>

RESOURCES

In 2018/19 the Council allocated £13,500 to provide Annual Grants to Citizens Advice Wokingham (£7,000), Keep Mobile (£1,000) and ARC (£5,500).

This year's applications total £15,420, which, if all the applications were agreed, would increase the Annual Grants' budget costs by £1,920 over last year's budget allocation.

RECOMMENDATIONS

- ◆ **That Members note the contents of the report.**
- ◆ **That Members recommend approval of the Revised Budget Estimates for the 2018/19 financial year, as set out in the Budget Appendix.**

- ◆ **That Members recommend the grants to be allocated to the Annual Grant applicants and to be included in the Committee's Budget for 2019/20, subject to Council approval of the 2019/20 Budget Estimates.**
- ◆ **That Members consider the Annual Grant applications received and make recommendations to the Strategy and Resources Committee on the grants to be awarded in 2019/20.**

PLANNING COMMITTEE BUDGET SUMMARY 2019/20					
Expenditure		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
	Grants and Service Level	31154	31662	31662	34181
	Agreements				
Total		31154	31662	31662	34181
Income		Actual	Estimate	Revised Est	Estimate
		2017/18	2018/19	2018/19	2019/20
Code	Description				
Total		0	0	0	0
Net		31154	31662	31662	34181

Annual Grants/Service Level Agreement 605						
Expenditure		Actual	Estimate	Revised Est	Estimate	
		2017/18	2018/19	2018/19	2019/20	Information
Code	Description					
Grants						
4663	Citizens Advice Bureau	6318	7000	7000	6620	Requested £6620
4665	Keep Mobile	1000	1000	1000	2000	Requested £2000
4667	ARC	5200	5500	5500	5000	Requested £5000
4669	Lend and Play Toy Library	1000	0			
	Friends of Woodford Park	500	0			
	First Days Scholl Days project		0		1800	Requested £1800
	ReadiBus (grant)	17136				
Service Level Agreement						
4661	Readibus		18162	18162	18761	Service Level Agreement wef 2018
Total		31154	31662	31662	34181	
Income						
		Actual	Estimate	Revised Est	Estimate	
	Description	2017/18	2018/19	2018/19	2019/20	
Code						
Total		0	0	0	0	
Net		31154	31662	31662	34181	



Waingels College
 Waingels road
 Woodley
 RG5 4RF

Dear Woodley Residents

Your Community needs YOU! To come together to help reduce our waste. Did you know that over the Christmas period the UK creates 30% more waste than usual which includes:

- 6 million Christmas trees, 250 tonnes of Christmas trees are thrown away after Christmas when they could be used for compost
- 1 billion cards end up in the bin when they could be recycled
- 13,350 tonnes of glass are thrown away in the UK after Christmas
- 227,000 miles of wrapping paper thrown away
- Over 4 million dinners are thrown away, equal to : 263,000 turkeys, 7.5 million mince pies, 740,000 slices of Christmas pudding, 17.2 million Brussels Sprouts, 11.9 million carrots and 11.3 million roast potatoes

The ugly journey of our trash

Globally the effect of waste is impacting the environment and all life on earth:

- 1.3 billion tons of all edible food produced worldwide is wasted each year, 1/3 of the food produced annually. Most of that food is wasted by consumers and is the largest category of waste going to landfills. This is a problem because it impacts the world's resource of water and creates 74% of the total annual deforestation
- 300 barrels of oil are used each year to produce food that is ultimately wasted
- 1 billion people around the world are malnourished even though the world produces enough food to feed twice the world's present population
- As much as 250 million metric tons of plastic could make its way into the ocean by 2025
- More than 1 in 10 species ingesting or becoming entangled in marine debris are threatened with extinction

What can you do to help?

- use recycled paper for present wrapping, buy items with less packaging
- Make a list and only buy what you need
- Buy reusable items – bottles can be reused again and again, cans cannot
- Turn old rubbish like packaging and Christmas cards into beautiful decorations
- Recycle – sort through old rubbish and recycle all you can – plastic containers aluminium cans and tins, cardboard and plastic bottles for the recycle bin
- Give old furniture a good home
- Make edible gifts
- Join freecycle a free network where users can advertise things they no longer want for others to take free of charge

Merry Christmas,



Sources: Food and Agriculture Organization of the United Nations, the United Nations Environment programme, The 5 Gyres Institute for a planet free of plastic pollution, National Geographic, David Attenborough, project aware .org, National Wildlife Federation, Radio1 stories 'no waste man', bbc documentary 'show me what you're made of.

15th December 2018

Dear Local Community,

I am writing to you about our local community's waste. Reducing waste means less environmental impact, less resources and energy used and saves money.

Following my recent research for my year 7 geography project, our local waste disposal consists of a limited amount of blue refuse bags for general waste, black boxes for recycling, these take: clear plastic bottles, paper, cardboard and tins. Glass has to be taken to our local bottle banks to be recycled and the local community also has the option to pay sixty pounds a year for garden waste wheelie bins.

Disposing of waste has huge environmental impacts and can cause serious problems. Much is buried in landfill sites, holes in the ground and sometimes old quarries. Some waste will eventually rot, but not all, in the process it may smell or make gas and decomposed waste may cause pollution. Badly-managed landfill sites may attract pests or cause litter. A lot of our waste like plastic is still ending up in our oceans, killing sea life and the suggested web link really highlights the major impact to our environment, please watch: <https://www.youtube.com/watch?v=hjnqiBBFviE>.

Today, a number of forests are being destroyed to meet the ever-increasing demand for paper. Recycling a ton of mixed paper or newspaper is equivalent to saving 12 trees. The amount of wrapping paper thrown away at Christmas in the UK alone would stretch to the moon, according to estimates by recycling advisors. This, along with around one billion cards and enough tin foil to cover Suffolk, equates to a lot of rubbish generated over the festive period.

People are recycling more at home than ever before, and it is now a way of life for many. My suggestions to the community to improve waste disposal would be to avoid the use of polystyrene cups and plastic bottles and non-degradable materials. Purchase products made from recycled materials, a product that has the recycled symbol means that either it has been made from recycled material or it can be recycled. Use reusable cloth bags, don't buy new plastic ones. Where possible donate to charity or sell old clothes, furniture, toys or appliances.

Sweden follow the WTE (Waste to Energy) programme, by doing so they have no waste left to dispose of and are now importing waste from other countries, about only 1% of their waste goes into landfill sites. It is such an effective method that they are turning waste into electricity, the attached link shows you how effective this process is: https://www.youtube.com/watch?v=lpp_rDcf7F8.

With recycling easier than it has ever been at home, are you being mindful of how much waste your household is producing and are you recycling effectively? Would you like to see our country following Sweden's WTE method?

Your Sincerely



15 December 2018

Waste Management Department

Wokingham Borough Council

Shute End

Wokingham

RG40 1BN

Dear Sirs

I'm very excited to save our environment. Unfortunately, there is a lot of non-recyclable household waste especially over the Christmas period.

For example, 30% more waste is used during the festive period than is used throughout the year if businesses are included e.g. restaurants.

Large amounts of non-recyclable waste are thrown away and in landfill this produces lots of toxic leachates.

Did you know that 36 percent of all renewable energy in the UK comes from methane gas exiting a landfill? This is when foodstuffs break down to form nutrients and gas, and the methane is used for energy in a gas plant to power your houses and workplaces.

Most of the time when things are burnt in an incinerator the flue gas ash and solid waste are incredibly toxic and contain dangerously high levels of toxins and contaminants. When put in landfill, they pollute the area around them which could be things like housing, farmland and forestry.

Plastic when put to incineration is heavily toxic and burns green because of the harmful gas and produces lots of CO₂.

When incinerators run, they need a constant supply of garbage, so it gives motivation to make more.

Lots of flue gas is sent to the atmosphere which contains 2 parts nitrogen 1-part CO₂ oxygen carbon monoxide and sulphur oxide.

I think that there is an unbelievable amount of waste spent and thrown away in the festive period of the year, and I hope you will take some sort of action to

reduce the waste. Especially with the Christmas trees and the huge shredder that drives around picking up trees.

Incinerators are good as they provide power for waste that can't be used any more, but it shouldn't be used as a permanent fix because there can still be better ways. It is still hazardous for the environment since it still produces greenhouse gases.

We could take steps to save our environment if everyone:

- Reused or recycle their plastic bags or use bag-for-life.
- Bought paper Christmas cards or gave money to charity in leu of physical cards.
- Wrapped Christmas presents using non-foil-based paper, and then recycled the paper afterwards.
- Recycled their real Christmas tree.
- Store food in the correct way so that it doesn't spoil or go off early.
- Be mindful of food wastage – before going shopping write a shopping list and stick to it.
- Use any food leftovers to make a new meal rather than throwing it into blue bag to go to landfill.
- Fill the kettle with just enough water for your cuppa.
- Walked sort distances instead of driving.

Let's save the environment together! Please share tips on saving both money and the environment with the local community.

Yours faithfully



To whom it may concern,

I am writing to tell you that Christmas waste is becoming a problem.

300,000 tonnes of card packaging is used at Christmas enough to cover London's famous landmark, Big Ben, almost 260,000 times. 1 billion cards end up in the bin; the amount of wrapping paper used for presents is enough to wrap around the equator 9 times. 227,000 miles of wrapping paper is thrown away; 6 million Christmas trees are discarded every year. 250 tonnes of Christmas trees are thrown away after Christmas, when they could be used for compost; approximately 2 million turkeys, 74 million mince pies and 17.2 million Brussel sprouts are thrown away every Christmas and 13,350 tonnes of glass are thrown out in the UK after Christmas. These are some of the problems we are facing after Christmas.

What can be done? Recycling varies from place to place in the UK so the first step is finding out what provisions exist in our local area. Many local councils put in extra measures to cope. As I have already mentioned 300,000 tonnes of card packaging is used at Christmas and out of that 1 billion cards end up in the bin. If we recycled all of this, water would not get contaminated. If the water does not get contaminated, fish will not eat plastic. If fish eat plastic (which some of them do), we will eat the plastic which they have already eaten. If you consume plastic, then your wind pipe will get chocked, if that did not happen, then you are going to severely damage every single basic, biological and chemical functioning of the body. We need to stop wrapping our presents. We need to stop sending cards. More than 2,000 people were surveyed across the UK, 46% said they would rather receive a digital Christmas greeting such as a text, email or social media message. The environmental cost of such waste is monstrous but there are also salient financial and health reasons to think about what you throw away. Each household wastes 30 per cent more and spends £169 at Christmas – and that is just on food. The 300,000 tonnes of card packaging consumed during the period is enough to cover Big Ben nearly 260,000 times. Recycling this card effectively would save enough energy to light 340 Blackpool illuminations, according to Wrap, the government's waste reduction advisory body. The benefits of choosing recyclable and recycled paper are huge: producing recycled paper uses up to 50 per cent fewer chemicals than virgin paper so it's much less polluting. Paper fibres can also be recycled up to seven times. We need to be conservationists! We need to look after our environment.

I hope you read my letter and consider sending me a response.

Yours faithfully,



Date: Wednesday, 05.12.2018, 7.30 – 9.30 pm

Venue: The Maxwell Room, The Oakwood Centre, Headley Road, Woodley, RG5 4JZ

1. **Present:** Mary Bather (chair), Mike Evans (Vice-chair), PC Tracy Mills (TVP), Cllr Shahid Younis (WBC), Cllr Carl Doran (WBC), Cllr Tom Barker (WTC), Cllr Alison Swaddle (ETC), Cllr Sheena Matthews (ETC), David Provins (Friends of Woodford Park), Sam Chaher (University of Reading), Fiorella Wey (University of Reading), Mary Holmes (Chair – WTCMI), M Risby (WASP), Zofia Frazinski (WASP), Residents: Pam Hannington, Roy Hannington, Diane Drake, Brenda Cutler, Peter Wheat, Natasha Pearce, R Heather, J Layhe, A Scott, K Haggerty, M Millard, L Eggleton, R Maslin, C Lawley, C Lander, Ted Wingrove
Apologies from: Cllr K Baker (WTC/WBC), Cllr R Dolinski (WTC/WBC), Revd P Hobday (Earley St Peters Church), Cllr J Rance (ETC), Richard Still, Sgt Mark Smith (TVP), Sion Williams (ACER), Ben Graham, Ian Hills, Jacques Lherbier (WTCMI),

2. **Minutes of the previous meeting (19.09.18) / matters arising and update on actions:**

- **Town Centre Manager** has been updated on the outcome of the September meeting.
- **NHPT** – Chair updated Sgt Smith as to the main issues raised at the meeting. NHPT have patrolled the memorial garden and the rest of the park (and will continue to do so as part of their regular patrols) - no incidents of note. Not aware of any increased burglary activity in Reading Rd area at the time of the last meeting. Local information should be on TV alert. Important to encourage residents to report any incidents.
- **Cycling in the precinct – joint statement.** This has been prepared by the chair and agreed by Sgt Smith. Now with WTC and Town Centre Manager
- **Have your say** – Wednesday am, 24th October (during half term). TVP were also having a stand. Results:

Issue	No of people mentioning as a concern
Burglary	16
Anti-social behaviour	13
Speeding	11
Telephone fraud / internet scams	8
Theft	6
Litter	5
Dog fouling	5
Parking (incl. on footpaths)	4
Cycling in the precinct	2
Cycling on the pavement	2
Drugs	1
There are no problems	3

- **Funding** – chair submitted applications for £240 to Woodley TC and £40 to Earley TC. WTC has awarded the forum £240 for production of leaflets for those less able to use the internet. Chair and Vice-chair to attend WTC meeting to receive cheque on 11th December. Waiting to hear from ETC.
- **Publication / communication** – chair met WTC Communications Manager on 07.11.18. WTC to publish Forum meetings and events on the WTC website and WTC facebook pages and to include a link to Forum website on the WTC website. Other useful ideas came out of the meeting.
- **Email** – the forum now has its own email address – chair.wanecf@gmail.com
- **Second anti-burglary and anti-fraud event** – chair has spoken to Julie Susel (TVP) re a second event. TVP will organise another event similar to the one in May 2018 in the spring of 2020. For 2019 they plan an information café (aimed at the over 50's) and a car-meet (aimed at the younger generation). Dates for 2019 to be agreed by the beginning of the new year so that they can be published in the Woodley Herald in February.
ACTION: PC Mills to contact Julie Susel to discuss dates.
- **Community Speedwatch** – chair gave addition street names to Tim Woolford, who is liaising with the Woodley Independent Speedwatch and attended Woodley Speedwatch information event on 28.11.18

- **Website** –Forum website is now live although still a work in progress. See <http://wanecommunityforum.weebly.com> Thanks to Sam Chaher of the University of Reading for setting up the website. We now need a volunteer to manage the website, blog and eventually a Facebook Page.
- 3. Update from Neighbourhood Policing Team on recent reported criminal activity in the local area** – the main issue was a rise in the number burglaries in the local area. The majority were when the houses were unoccupied. These burglaries were currently under investigation and local police team were patrolling specific areas at specific times. There was a detailed discussion on how to minimise the risk of burglary (leave a light on, ensure windows and doors were secure, install an alarm etc) and residents were reminded that the police would come to do a home security survey if requested. The need for victims of attempted burglary to report the attempt so that the local police were aware of criminal activity in the area was also highlighted. PC Mills expressed concern regarding the use of social media to report attempted crimes (rather than the 101 number) and reminded residents that not everything reported on social media was true and some reports did lead to scare-mongering. Residents reported issues with the 101 police number explaining that it could take 20 minutes or more before anyone answered. PC Mills acknowledged problems in delays in answering 101 calls which had been due to understaffing. However, additional staff had now been employed so the situation should improve in the new year. Concern was also registered about the amount of time it took for the police to attend an actual burglary in Woodley resulting in the house being left insecure overnight. It was agreed that feedback to victims was essential although it is difficult to give detailed feedback when there is an ongoing investigation. However victims should receive a form from TVP which they can use to indicate when and how they wish to receive feedback.

ACTIONS:

- Burglary to be added to the priorities as a result of the concern expressed by residents.
 - PC Mills to report on progress in dealing with burglaries at the February meeting and also give an update on the burglary statistics for the area.
 - Chair to ensure information regarding security of property (including leaving a light on) be passed on to residents via the ACER newsletter and Woodley Herald and the Forum and WTC websites.
 - Response time to 101 calls and quality of feedback to be reviewed at the February meeting to see in the additional staffing had led to improvements.
- 4. Local policing priorities** – It was agreed at the meeting that the local priorities for the coming months be:
- 1. Burglary 2. Antisocial Behaviour (ASB) 3.Speeding**
- **Antisocial behaviour** – Fewer ASB incidents at this time of the year but local police continue to work with some young people and their families. Local police also visit local schools to talk about what constitutes ASB etc. It is hoped that the presence of Waingels students at future meetings could lead to meaningful discussions between young people and residents about what is perceived and what is actual ASB. Residents are encouraged to report any incidents to the police. PC Mills also asked residents to report any approaches from the local ‘beggar’ so that these could be logged and provide evidence when needed.
 - **Speeding – Woodley ‘Independent Speedwatch’** – Cllr Tom Barker gave a very informative presentation on the WTC speedwatch project, explaining how the data-logger and camera worked. Streets reported to WTC as subject to speeding would be monitored with the data-logger for a week. If the resulting data showed that there were a significant number of cars travelling over 35mph then the camera would be deployed for a few hours at a time of day when the data indicated most cars would be speeding. The camera recorded make, model, colour and registration of the car, together with the time, location and speed. This information would be taken to TVP station and the drivers concerned would receive a warning letter explaining that if caught again they would be prosecuted. WTC now had a number of volunteers to train to use the data logger and camera but would like some more. Roads already on the list for monitoring include: Nightingale Road, Butts Hill Rd, Tippings Lane, Hurricane Way, Reading Rd, Coppice Road, Colemansmoor Lane, Colemansmoor Rd, Mohawk Way, Loddon Bridge Rd, Woodlands Ave.

- **Speeding – TVP Community Speedwatch** – Tim Woolford (TVP) is also running a community speedwatch for other parts of Wokingham, including N Earley. Volunteers are currently in the process of being trained to operate the equipment. Residents to send names of roads causing concern to the forum chair.

ACTIONS:

- Residents wishing to volunteer to contact Tom Barker (WTC) at rekrabmot@hotmail.com or the forum chair at chair.wanecf@gmail.com
- Residents to send names of streets they would like to be monitored to the forum chair at the above email address.

5. Communications

- **Website** – Chair thanked Sam Chaher who designed the website. Sam explained that the website was still a work in progress and asked that any suggestions be sent to him via the chair. Chair repeated appeal for a volunteer to update the website, manage the blog and eventually set up a Facebook page.

ACTION: Chair to contact WTC communications officer re publishing request for volunteer.

- **Reaching a wider audience** – Chair had met the head of 6th Form and communications officer at Waingels College to discuss how students could be involved. It was agreed that the students would design a logo for the forum as part of their work in Graphics and it is hoped that a representative of the student council would attend the February meeting. It was suggested that the forum ask the schools to give out information about the forum's activities with the aim of attracting more young families. Leaflets should also be put on the notice boards. It would be useful to get more neighbourhood watch co-ordinators to attend the meeting.

ACTIONS:

- Chair to contact Waingels communication officer in the new year to discuss progress with the logo and the possibility of attendees at the next meeting.
- Chair to continue to work on the leaflets and to contact WTC communications officer to discuss insertion of forum information in February Herald and the distribution of leaflets once printed.
- Chair to contact schools re dissemination of forum information and Diana Parker at New Neighbours re adding forum information to packs delivered to those moving into the area.
- Chair to investigate means of contacting NW co-ordinators.

- 6. Thinking ahead to 2019/20** – The chair announced that due to family commitments she would be standing down at the AGM in April although would continue to support the forum and work on the leaflets. Mike Evans is happy to continue as vice-chair but is unable to take on the role of chair. The forum would need a new chair for 2019/20 therefore. Vice-chair was pleased to see more residents at the meeting but stated that the forum now needs a small committee if it is to continue successfully. Up to now all tasks have been carried out by the chair or vice-chair but committee members are needed to help organise meetings, take minutes, chase actions, manage website, blog and (eventually) Facebook page, publicity (widening the audience) and liaising with other organisations.

ACTIONS: Chair will publicise need for a new chair and additional committee members but residents are asked to let the chair know if they feel that they can help in some way.

7. AOB

- The traffic lights on Butts Hill Road have now gone but the bridge will be closed again at nights up until the 20th December.
- Residents are reminded to ensure that house numbers and house names are visible from the road – this will help the emergency services find a specific address as quickly as possible.

8. Date and venue of next meetings – both at Oakwood Centre, 7.30pm

Wednesday, February 6th, 2019

Wednesday, 10th April, 2019 – Annual General Meeting

The forum thanks Woodley Town Council for the use of the Maxwell Hall at the Oakwood Centre for meetings