

Minutes of a Meeting of the Planning and Community Committee held at the Oakwood Centre on Tuesday 13 August 2019 at 7:45 pm

Present: *Councillors: J. Cheng (Chairman); K. Baker; D. Bragg; M. Doyle; M. Forrer; C. Jewell; J. MacNaught; D. Mills; S. Rahmouni; R. Skegg; P. Wicks*

Officer present: *L. Matthews, Committee Officer*

53. **APOLOGIES**

Apologies for absence were received from Councillor M. Nagra.

54. **DECLARATIONS OF INTEREST**

Councillor R. Skegg – Personal interest: Agenda item 4, planning application 191848: 25 Millbank Crescent, as the applicant is a friend.

Councillor Skegg left the room during the discussion of this application and took no part in the decision making.

55. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 16 JULY 2019**

Councillor Forrer commented that he had sent apologies for the meeting on 16 July but that this had not been recorded in the minutes. The Committee Officer agreed to amend the minutes to reflect this.

RESOLVED:

- ◆ That the amended minutes of the Planning and Community Committee meeting held on 16 July 2019 be approved and signed by the Chairman as a true and accurate record.

56. **CURRENT PLANNING APPLICATIONS**

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

57. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

58. **PLANNING APPEALS**

RESOLVED:

- ◆ To note that the following appeal against refusal of planning permission had been lodged with the Planning Inspectorate:

Application: 190056

Location: 268 Kingfisher Drive, Woodley, RG5 3LH.

Proposal: Householder application for proposed erection of two storey side extension to existing dwelling with front and rear dormers, single storey front extension to form porch, plus internal alterations.

- ◆ To note the following appeal decision:

Application: 173614
Location: 21 Duffield Road, Woodley, RG5 4RL.
Details: Appeal against the refusal of planning permission for the erection of 6 No. two storey dwellings with associated parking and landscaping following the demolition of the existing property.
Decision: The appeal was dismissed.

59. **COMMUNITY SPEEDWATCH UPDATE**

Councillor Baker reported that members of the Woodley Speedwatch team were still trying to arrange a meeting with the Thames Valley Police Neighbourhood Supervisor for Community Speedwatch, as reported at the last meeting, and were awaiting a response from him. The Committee Officer agreed to chase this up.

60. **CYCLING IN WOODLEY**

Members considered the proposed terms of reference for a Cycling in Woodley Working Party, which had been included in the agenda. It was suggested that the Vision 2020 document published by the Woodley Community Partnership in 2009 should be reviewed by the working party to ascertain how many of the recommendations had been achieved, and this document could then be used as a basis for the future work of the working party. Members agreed that the terms of reference should be amended to reflect this.

It was agreed that the working party should consist of Members who had an interest in cycling, irrespective of which political party they represented, or whether they were a member of the Planning and Community Committee. Councillor Jewell agreed to canvas Councillors to see who would be interested in joining the working party.

Following discussion, Members agreed that in addition to looking at improving facilities for cyclists, the working party would also take the views of non-cyclists into consideration and look at the problems that were sometimes caused by cyclists.

RESOLVED:

- ◆ To set up a Cycling in Woodley Working Party.
- ◆ To approve the amended terms of reference for the Cycling in Woodley Working Party, as attached at **Appendix B**.

61. **WOKINGHAM BOROUGH COUNCIL: DRAFT PUBLIC RIGHTS OF WAY IMPROVEMENT PLAN 2020-2030 CONSULTATION**

Item deferred from the Planning and Community Committee meeting held on 16 July 2019 (minute number 42).

Councillor Jewell presented her report on the draft Public Rights of Way Improvement Plan 2020-2030. This report had been circulated to Members prior to the meeting.

The Committee discussed the report and some Members asked for more time to consider a response.

Councillor Baker thanked Councillor Jewell for her report on the consultation document.

RESOLVED:

- ◆ That Members would send their comments on the draft Public Rights of Way Improvement Plan 2020-2030 to the Committee Officer by the end of August.
- ◆ That the Committee Officer would combine Members' comments to form a response to the consultation.

62. **WOKINGHAM BOROUGH COUNCIL: LOCAL TRANSPORT PLAN 4 (LTP4)**

Item deferred from the Planning and Community Committee meeting held on 16 July 2019 (minute number 44).

Councillor Skegg presented his report reviewing the existing Local Transport Plan 3 (LTP3) document. As the LTP3 document was very long, Members felt they needed more time for consideration of the document and to formulate responses to the questions raised by Wokingham Borough Council. Councillor Skegg agreed to circulate his notes to the Committee for discussion at the next meeting.

Councillor Baker thanked Councillor Skegg for his report on the LTP3 document.

RESOLVED:

- ◆ To defer this item until the next meeting, on 10 September 2019.
- ◆ That the Committee Officer would invite the Wokingham Borough Council LTP4 Team to a meeting with the Planning and Community Committee.

63. **WOKINGHAM BOROUGH COUNCIL: PARKING MANAGEMENT PLAN**

Members noted correspondence received from Wokingham Borough Council regarding the development of a new Parking Management Plan for the borough. Town and parish councils were asked to identify key issues that should be considered when developing the new Plan. As responses were required by 16 August, it was

RESOLVED:

- ◆ That Councillor Baker would formulate a response identifying issues to be considered in the development of the Parking Management Plan and that the proposed response would be circulated to all Committee Members.
- ◆ That Committee Members would send their comments to Councillor Baker for incorporation into the formal response.

64. **WOKINGHAM BOROUGH COUNCIL: LOCAL PLAN UPDATE
– SITE ASSESSMENT ENGAGEMENT 2019**

Members noted correspondence received from Wokingham Borough Council regarding the next stage of the Local Plan Update.

65. **CONNECTING COMMUNITIES IN BERKSHIRE (CCB): COMMUNITY-LED HOUSING**

Members noted correspondence received from CCB regarding a short course on Community-led Housing, to be held on 19 September 2019.

RESOLVED:

- ◆ Not to send a representative to attend the course on Community-led Housing on 19 September 2019.

66. **WOODLEY AND NORTH EARLEY COMMUNITY FORUM**

Members noted the report of the Woodley and North Earley Community Forum meeting held on 17 July 2019.

67. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - *Connecting Communities in Berkshire E-Bulletin – July 2019*
 - *Me2 Club Newsletter – July 2019*
 - *Woodley Town Centre Newsletter – July 2019*

68. **FUTURE AGENDA ITEMS**

No items were suggested for inclusion in a future agenda.

69. **PUBLICITY/WEBSITE**

RESOLVED:

- ◆ To publicise the following:
 - A request for ideas to be considered by the Cycling in Woodley Working Party.

Under this item, Councillor Baker informed members that the Bulmershe SULV Joint Working Party had received a request from the Earley Town Council working party members to consider a possible future planning application on the SULV land and take a joint stance on the decision. The Woodley Town Council members had taken the view that it was not for the working party to comment on specific planning applications as these would be considered by the Planning and Community Committee, as the Committee was the primary decision maker.

70. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ To note that recent advice from Wokingham Borough Council stated that enforcement issues no longer had to be treated as a confidential item and it was therefore not necessary to exclude the public and press.

71. **ENFORCEMENT ISSUES**

The Chairman informed the meeting of ten ongoing enforcement matters and twelve enforcement investigation closure notifications.

The meeting closed at 9:35 pm

Woodley Town Council

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Date :- 14/08/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
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Approved on the following applications;**191394**

08/08/2019

Mr Kondreddy

1 Gemini Road
Gemini Road
Woodley
RG5 4TF

Proposal : Householder application for the erection of 1.6m high railings to boundary. (Retrospective)
Observations : No objections.

191401

12/07/2019

Mr B. Teal

218 Kingfisher Drive
Kingfisher Drive
Woodley
RG5 3LQ

Proposal : Householder application for the proposed erection of a single storey rear extension following demolition of existing conservatory, plus the insertion of 1 No. rooflight and internal alterations.
Observations : No objections.

191602

06/08/2019

Unknown

96 Pitts Lane
Pitts Lane
Earley
RG6 1BU

Proposal : ADJOINING PARISH CONSULTATION
Householder application for the erection of a two storey rear extension to dwelling.
Observations : No objections.

191626

23/07/2019

Mr Nagaraju Perisetty

43 Quentin Road
Quentin Road
Woodley
RG5 3NE

Proposal : Householder application for the proposed extension and conversion of garage to create habitable accommodation plus insertion of 1 No. rooflight and changes to fenestration to existing dwelling.

REVISED DRAWING RECEIVED 23/07/2019

Observations : No objections.

REVISED DRAWINGS RECEIVED 23/07/2019

Following receipt of the revised drawings, the Committee considered this application again and had no objections to the proposal.

191688

19/07/2019

Mr M. Toms

167 Fairwater Drive
Fairwater Drive
Woodley
RG5 3JQ

Proposal : Householder application for the proposed erection of a single storey rear extension following demolition of existing rear extension and the proposed erection of a detached garage following demolition of existing semi-detached garage.

Observations : No objections.

Date :- 14/08/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
191730	23/07/2019	Mrs Tandel	26 Rochester Avenue Rochester Avenue Woodley RG5 4NA
Proposal : Householder application for the proposed outbuilding plus insertion of 3 No. rooflights to rear of existing building.			
Observations : No objections.			
191743	23/07/2019	Mr & Mrs Munnery	11 Alderley Close Alderley Close Woodley RG5 4TG
Proposal : Householder application for the proposed erection of a single storey rear extension plus the insertion of 2 No. rooflights.			
Observations : No objections.			
191761	19/07/2019	Mr & Mrs King	6 Nimrod Close Nimrod Close Woodley RG5 4UW
Proposal : Householder application for the proposed single storey extension plus insertion of 1 No. rooflight to rear, garage conversion to create habitable accommodation, porch canopy extension to front, internal alterations and changes to fenestration to existing dwelling.			
Observations : No objections.			
191787	25/07/2019	Unknown	81 Ravensbourne Drive Ravensbourne Drive Woodley RG5 4LJ
Proposal : Householder application for the proposed single storey front/side extension including porch extension/alteration to existing dwelling.			
Observations : No objections.			
191796	06/08/2019	Mr D Busby	21 Denmark Avenue Denmark Avenue Woodley RG5 4RS
Proposal : Householder application for the proposed erection of a part single storey/part two storey front/side/rear extension plus the insertion of 4 No. rooflights.			
Observations : No objections.			
191848	23/07/2019	Mrs Dearing	25 Millbank Crescent Millbank Crescent Woodley RG5 4EP
Proposal : Householder application for a single storey front extension forming porch.			
Observations : No objections.			

Date :- 14/08/2019

Observations on the following Planning Applications

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
191856	25/07/2019	Unknown	25 Copse Mead Copse Mead Woodley RG5 4RP

Proposal : Householder application for the proposed erection of part single/part two storey side/rear extension following demolition of existing single storey rear extension.

Observations : No objections.

Cycling in Woodley Working Party

Terms of Reference

Overall purpose

1. To develop a Woodley Town Council Cycling Strategy in order to identify, prioritise and optimise actions to:
 - a) Improve Woodley's cycling environment; and
 - b) Provide better facilities for cyclists in Woodley
2. To work with local authorities/cycling groups/experts to achieve the aims of the cycling strategy.

Membership of the working party

There shall be at least 4 members of the Council and no more than 3 interested parties (such as a highways engineer, a cycling expert and cyclists) appointed to the working party. Others may attend by invitation to give expert advice.

Non-councillor members of the working party have no right to vote at the working party's meetings.

Meetings

Meetings of the working party should take place at least quarterly.

Terms of operation

- To review the Vision 2020 document published by the Woodley Community Partnership in 2009, with regard to cycling provision.
- To define the aims and objectives of a WTC cycling strategy.
- To publish and publicise the strategy.
- To discuss how the objectives of the Cycling Strategy may be met.
- To produce a roadmap of the Working Party's planned future.