



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Planning and Community Committee**
Councillors P. Wicks (Chairman); K. Baker; D. Bragg; J. Cheng; C. Jewell; M. Nagra;
J. Sartorel; R. Skegg; B. Soane;

NOTICE IS HEREBY GIVEN that a meeting of the Planning and Community Committee will be held at the Oakwood Centre at 7:45 pm on Tuesday 3 January 2023, at which your attendance is requested.

The Town Council reserves the right to record and broadcast this meeting. Anybody attending the meeting will, by virtue, consent to having their image and audio recorded for this purpose.

Deborah Mander
Town Clerk

A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 1 NOVEMBER 2022** Page 5
To approve the minutes of the Council Meeting held on 1 November 2022, and that they be signed by the Chairman. These minutes have been amended as requested at the Planning & Community Committee meeting held on 29 November 2022. Amendments are shown in **RED**.
4. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 29 NOVEMBER 2022** Page 15
To approve the minutes of the Planning and Community Committee meeting held on 29 November 2022 and for the Chairman to sign them as a true record.
5. **CURRENT PLANNING APPLICATIONS**
To consider current planning applications and agree comments to be forwarded to the planning authority. **(Appendix 5)** Page 23

6. **PLANNING DECISIONS**

To note information on decision notices received from the planning authority since the last meeting. (*Appendix 6*)

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7. **PLANNING APPEALS**

To note that the following appeal against refusal of planning permission has been lodged with the Planning Inspectorate:

Application: 220133

Location: 101 and 101A Pound Lane, Sonning, Wokingham, RG4 6GG

Proposal Outline application for the proposed erection of a 4 storey 70 Bedroom care home with associated parking and servicing following demolition of the existing 2 No dwellings and out buildings (Access, scale, Layout and Design to be considered).

(Woodley Town Council had no objections to the proposal.)

8. **REVISED ESTIMATES 2022/23 AND BUDGET ESTIMATES 2023/24**

To consider the Revised Estimates 2022/23, the Budget Estimates 2023/24 and the Annual Grant applications, set out in **Report No. PC 1/23**.

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9. **PROPOSED LAND TRANSFER TO THAMES WATER AT WAINGELS SCHOOL**

To consider the consultation in relation to a proposal by Wokingham Borough Council to transfer a small area of land within Waingels College's boundary to Thames Water. Details are provided at *Appendix 9*.

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The deadline for comments and objections to be submitted to WBC is 31 January 2023.

10. **WOKINGHAM BOROUGH COUNCIL (VARIOUS OFF-STREET BOROUGH CAR PARKS) (NO. 1) ORDER 2023**

Wokingham Borough Council have now issued a press release and published a Notice of Proposal in relation to their proposed car parking fee increases. These are included in the agenda at *Appendix 10*.

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The draft Traffic Regulation Order can be viewed on Wokingham Borough Council's website:- www.wokingham.gov.uk.

Members are asked to consider whether to provide a response to the draft Traffic Regulation Order. Responses are required to be submitted by 29 January 2023.

11. **COMMUNITY SPEEDWATCH**

To note the update below, provided by Councillor Bragg, with regards to the Town Council's Speedwatch activities, and any other update provided at the meeting.

"I regret that it has been impossible for me to do anything in this regard since my last report to the Planning Committee. I had hoped to have a meeting of volunteers the last week of August or beginning of September but the speed of events rather overtook that ambition. Certainly volunteers received notification of [a] planned meeting and a number withdrew because they no longer wanted to be involved, largely because reported cases of speeding may not necessarily be followed up by the Police. That will depend on the speed recorded and number of times the number plate is recorded." [cont...]

"I am trying to contact PC Turnball at the moment as it is necessary to get his input for the addition of another co-ordinator, and I hope to have further information in time for the next planning meeting."

12. **EARLEY STATION FOOTBRIDGE**

To receive an update on the Earley Station Footbridge.

13. **COMMUNITY ISSUES**

To discuss and consider any recent community issues noted by Members.

14. **HIGHWAYS ISSUES**

To discuss and consider any recent highway issues noted by Members.

15. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- Me2 Club Newsletter – November 2022
- Me2 Club Newsletter – December 2022
- CCB eBulletin – December 2022

16. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

17. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

18. **ENFORCEMENT ISSUES**

a) To note the enforcement notifications listed in ***Appendix 18a.***

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b) To note the enforcement case closures listed in ***Appendix 18b.***

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Minutes of a Meeting of the Planning and Community Committee held at the Oakwood Centre on Tuesday 1 November 2022 at 7:45 pm

Present: *Councillors: P. Wicks (Chairman); K. Baker; J. Cheng; C. Jewell; M. Nagra; R. Skegg*

Officers present: *K. Murray, Deputy Town Clerk; M. Filmore, Committee Officer;*

Also present: *Cllr A. Heap
1 member of the public*

110. Before the meeting commenced, the Chairman asked those in attendance to observe a one-minute silence in memory of Councillor Sam Rahmouni who died recently.

111. **APOLOGIES**

Apologies for absence were received from Councillors Bragg, Sartorel and Soane.

112. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

113. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 4 OCTOBER 2022**

RESOLVED:

- ◆ That the minutes of the Planning and Community Committee meeting held on 4 October 2022 be approved and be signed by the Chairman as a true and accurate record.

114. **CURRENT PLANNING APPLICATIONS**

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

115. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

116. **PRIOR APPROVAL SUBMISSION**

RESOLVED:

- ◆ To note application 223004:
Location: 36 Wyndham Crescent, Woodley, Wokingham, RG5 3AZ
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5.40m, for which the maximum height would be 3.00m and the height of the eaves 2.90m.

- ◆ To note application 223099:
 Location: 5 Beaufield Close, Woodley, Wokingham, RG5 3DH
 Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6.62m, for which the maximum height would be 3.20m and the height of the eaves 2.80m.

117. **TREE PRESERVATION ORDERS**

a) Applications for works to trees

RESOLVED:

- ◆ To note application 222986:
 Location: TPO 1067/2004: East Reading Retail Centre, Unit 4, Shepherds Hill, Woodley, Wokingham, RG6 1FE.
 Proposal: T1, Oak – Crown reduction by 3m in height and spread. T2, Oak - Crown reduction by 3m in height and spread.

118. **b) TPO Confirmations**

RESOLVED:

- ◆ To note that Wokingham Borough Council has confirmed the following Tree Preservation Order:

TPO 1902/2022 - Trees rear of 6 and 8 Woodlands Avenue, Woodley, RG5 3HJ.

119. **b) Effectiveness of TPO 003/1951**

Councillor Skegg summarised the report which he had provided as part of the agenda to Members. Members concurred that the existing blanket TPO was not effective at protecting trees within the area.

RESOLVED:

- ◆ To note the report, submitted by Councillor Skegg and included in the agenda, with regards to the effectiveness of TPO-0003/1951.
- ◆ For Councillor Skegg to draft a letter to Wokingham Borough Council to detail the Committee's concerns and request that they examine a better method of effectively protecting relevant trees within the area currently defined by TPO-0003/1951, and for the draft to be circulated to the Committee before sending.
- ◆ To issue a press release which highlights TPO-0003/1951 and the area which it covers, and notes that most people are unaware of the TPO and that it covers all trees, from sapling to mighty oak, within the defined area; any works to trees in the area require planning permission, without which residents who undertake work are potentially liable for prosecution. This should also note that the Council is looking to work with Wokingham Borough Council to implement a more effective way of protecting the trees in the area.

120. **BUDGETARY CONTROL**

RESOLVED:

- ◆ To note Report No. PC 6/22.
- ◆ To issue a press release advertising the Council's Annual Grant scheme.

121. **APPLICATION FOR VARIATION TO GAMING MACHINE PERMIT**

The Committee considered the application and had no objections to the proposal for The Chequers to increase its number of category C gaming machines from 4 to 5.

RESOLVED:

- ◆ To note receipt of an application for a variation to a Gaming Machine Permit for The Chequers, 198 Crockhamwell Road, Woodley.
- ◆ To respond to Wokingham Borough Council to confirm the Committee had no objections.

122. **PAVEMENT LICENCE APPLICATION**

RESOLVED:

- ◆ To note receipt of the following application for a Pavement Licence under section 2 of the Business and Planning Act 2022:

Site: Greggs - 136-142 Crockhamwell Road Woodley RG5 3JH
Details: Application for land adjacent to the above for the operation of refreshment facilities
Operating Times: Mondays to Saturdays 06:30 (6.30am) to 20:00 (8pm)
Sundays 08:00 (8am) to 18:00 (6pm)

- ◆ To note that, as comments were required by 27 October 2022, Members views were sought prior to the meeting and following receipt of comments a response was submitted to Wokingham Borough Council objecting to the proposed earlier start time of 6.30am (currently 7.00am) on Mondays to Saturdays.

123. **TWYFORD NEIGHBOURHOOD PLAN CONSULTATION**

Members had no comments to make regarding the proposed Twyford Neighbourhood Plan.

124. **FINCHAMPSTEAD NEIGHBOURHOOD PLAN CONSULTATION**

Members had no comments to make regarding the proposed Finchampstead Neighbourhood Plan.

125. **LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW**

Councillor Baker advised Members that Wokingham Borough Council had already provided an approved submission to the Local Government Boundary Commission for England (LGBCE) which set out two options for Woodley with regards to the potential re-drawing of ward areas. Councillor Baker stated that the LGBCE would be issuing a consultation on the 8 November 2022 and that it would be appropriate for the Town Council to respond to that consultation, rather than the LGBCE consultation set out in the agenda which required a response by 7 November 2022. Members noted this and requested that sections of the new LGBCE consultation relevant to Woodley be extracted, circulated to Members individually for response, and publicised widely to members of the public.

RESOLVED:

- ◆ To await the issuing of the new LGBCE consultation, expected on the 8 November, and to extract the sections of the consultation relevant to Woodley and circulate / publicise to both Councillors and residents.

[C.O. Note: Following the meeting, Councillor Baker emailed Committee Members to advise he was mistaken regarding the deadlines for comments on the boundary changes, and that the information advised in the agenda, stating a deadline of the 7 November 2022, was in fact correct. Members were directed to the consultation and asked to respond individually if they wished.]

126. **THAMES & CHILTERN IN BLOOM AWARDS**

The Deputy Town Clerk advised that he had been unable to supply further information for this meeting but had reviewed previous award submissions from other Councils to find out what might be involved.

Members noted that, within Woodley, there are already submissions made by the Town Centre Partnership and the Friends of Woodford Park (FoWP). The Deputy Town Clerk suggested that a Town portfolio submission might be possible, which would involve engagements with local organisations and schools. This would require some work going forward; however, it could tie in with work already undertaken as part of the Council's Green Flag submission for Woodford Park and climate objectives. The Deputy Town Clerk stated further information could be brought to a future meeting.

Members noted that the Council would need to work with the Town Centre Partnership and the FoWP to ensure any Town Council submission was not competing against either of their submissions, and it was suggested it might be appropriate for a small group, involving Brian Fennelly (Town Centre Manager), David Provins (FoWP), and either a Councillor or Council Officer, to meet to discuss this. Councillor Jewell suggested she would be interested in taking part in this too.

127. **SANDFORD PARK REEDBED RESTORATION WORKS**

Councillor Jewell reiterated previous comments that it was a shame there is no bridge providing access to residents to enable wider usage of the area.

RESOLVED:

- ◆ To note that information provided by Wokingham Borough Council Countryside Service regarding a reed bed restoration project on the Sandford Park site, as included in the agenda.

128. **COMMUNITY SPEEDWATCH**

As Councillor Bragg was unable to attend the meeting there was no update provided with regards to Community Speedwatch.

RESOLVED:

- ◆ For Councillor Wicks to contact Councillor Bragg to receive an update on Community Speedwatch.

129. **EARLEY STATION FOOTBRIDGE UPDATE**

Councillor Baker advised Members that Wokingham Borough Council have already made a decision that it is too expensive to replace the bridge and instead will work to maintain and refurbish the existing bridge.

RESOLVED:

- ◆ To note the letter sent from Matt Rodda MP to Network Rail in relation to the replacement of Earley Station footbridge, as provided in the agenda.

130. **COMMUNITY ISSUES**

No community issues were raised by Members.

131. **HIGHWAYS ISSUES**

Councillor Baker updated Members with regards to Wokingham Borough Council's proposed increase to car park charges, advising that, following a call in on the decision, the Overview and Scrutiny Committee had decided not to refer the decision to approve the charges back to the Executive Committee.

Councillor Baker advised that, last week, a petition to stop the proposed charges increase had been submitted to Wokingham Borough Council with in excess of 4,000 signatures. Members noted that this would trigger a full debate at the Borough Council.

With regards to a complaint that the proposals were not consulted on, Councillor Baker advised that Wokingham Borough Council's response was that, to introduce increased car parking charges, the Borough Council needed to implement a new Traffic Regulation Order (TRO). Members noted that any new TRO needs to be published in a local paper, following which there is a 21 day period for comments and objections to be made, and Wokingham Borough Council are stating this will provide the formal consultation on the proposals.

Councillor Skegg stated his main concerns regarding the proposal were a lack of consultation and the appropriateness of the research the charges were based upon. He stated that it was not relevant to consider Wokingham's proposed charges against that of Bracknell, Basingstoke and Reading due to the differing nature of those towns. Whilst accepting that daytime charges need to increase, Councillor Skegg felt the introduction of evening and Sunday charging was the biggest issue, and suggested a reduction in footfall could lead to businesses closing, with the reduction in business rates far outweighing any potential increase in car parking revenue. Councillor Skegg stated that he was keen to unpack the various elements of the proposals as it was important not just to object to the proposal but to respond to Wokingham Borough Council with a suggestion as to the right approach.

Members concurred with Councillor Skegg's comments, and it was suggested that he might wish to draft a response to the proposed charges on behalf of the Town Council.

Councillor Nagra suggested Wokingham Borough Council's Chief Financial Officer should be invited to a future meeting of the Committee to explain the rationale behind the charge increases before the Town Council responds. It was suggested that, as a full discussion on this took place at the Borough Council's recent Overview and Scrutiny meeting, a recording of which was on YouTube, it would be more appropriate to view this meeting to understand the background.

RESOLVED:

- ◆ For Councillor Skegg to draft a response, on behalf of the Town Council, to Wokingham Borough Council regarding their proposed car parking charge increases, **and for the draft to be circulated to the Committee before sending.**

132. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - Me2 Club Newsletter – September 2022
 - CCB e-Bulletin – October 2022

133. **FUTURE AGENDA ITEMS**

There were no future agenda items raised by Members.

134. **PUBLICITY/WEBSITE**

There were no publicity or website items raised by Members, other than those already noted earlier in the meeting.

135. **ENFORCEMENT ISSUES**

RESOLVED:

- ◆ To note the information on enforcement issues received from the planning authority, as given in the agenda.

The meeting closed at 9:11 pm

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Woodley Town Council

Observations on the following Planning Applications made at the Planning & Community Committee meeting held on 1 November 2022

Application No. & Address	Proposal
222093 1 Crediton Close, Woodley, RG5 4DQ	Householder application for First Floor side extension. Single Storey rear extension. Changes to fenestration.
Observations: No objections.	
222632 4 Coppice Road, Woodley, RG5 3QX	Householder application for the proposed erection of a part single and part double storey front, side and rear extensions to existing dwelling following loft conversion works and demolition of the existing garage.
Observations: Members of the Planning & Community Committee have considered this application and recommended it be refused on the following grounds: <ul style="list-style-type: none"> - Overdevelopment - Insufficient on-site / off-road parking provision - Cumulative impact of additional traffic and resultant on-street parking 	
222850 10 Linden Road, Woodley, RG5 3QT	Full application for the erection of a single storey rear extension and reconfiguration of the existing garage block to form an attached garage. (Retrospective)
Observations: No objections.	
222939 21 Austin Road, Woodley, RG5 4EJ	Householder application for the proposed single storey rear extension with flat roof and side extension with pitched roof along with changes to fenestration following demolition of the existing single storey rear and side extensions.
Observations: The Planning & Community Committee have reviewed this revised application and believe it does not sufficiently address the reasons for refusal stated in Wokingham Borough Council's previous decision notice to merit the application being approved this time.	
222949 128 Howth Drive, Woodley, RG5 3DL	Householder application for the proposed garage conversion, single storey rear extension and single storey front extension to form porch.
Observations: No objections.	
222972 25 Henley Wood Road, Earley, RG6 7EE	ADJOINING PARISH CONSULTATION Full application for the proposed erection of 2 no. residential dwellings and associated parking, access, cycle and bin storage on side garden of existing residential dwelling.
Observations: No comments.	

222984 116, Colemansmoor road, Woodley, RG5 4DN	Householder application for the proposed Single storey front extension to create porch along with conversion of garage to create habitable accommodation and changes to fenestration.
Observations: No objections.	
223007 7 The Ridgeway, Woodley, RG5 3QD	Full application for the proposed subdivision of the site and erection of a 3 no. bedroom detached dwelling with associated access and parking, following demolition of the existing detached garage.
Observations: The Planning & Community Committee have considered this revised application and believe it does not sufficiently address the reasons for refusal stated in Wokingham Borough Council's previous decision notice. As such, the Committee recommended that it be refused on the grounds previously stated by the Committee, which were: <ul style="list-style-type: none"> - Overdevelopment - Out of character with the street scene; along this side of The Ridgeway properties are spaced out, with gaps between each property, but this proposal will reduce the gaps between the neighbouring properties. - Overbearing (massing) on the neighbouring bungalow - Cumulative impact of additional traffic and resultant on-street parking, which is already an issue in the road. 	
223020 113 Tippings Lane, Woodley, RG5 4RY	Householder application for the proposed erection of a single storey rear extension with 3 no. roof lanterns following demolition of the existing conservatory.
Observations: No objections.	
223022 38 Norton Road, Woodley, RG5 4AJ	Householder application for the proposed erection of a single storey rear extension and installation of 1No. side rooflight following demolition of existing rear conservatory with changes to fenestration.
Observations: No objections.	
223053 42 Walmer Road, Woodley, RG5 4PN	Householder application for the proposed erection of a single storey side and rear extension, including internal modifications.
Observations: No objections.	
223080 1 Comet Way, Woodley, RG5 4NZ	Householder application for the proposed two storey side extension.
Observations: The Planning & Community Committee have considered this application and, whilst they had no objections, they noted a preference for the hedge to the side of the property to be retained, if possible, to avoid a loss of habitat for wildlife. The Committee also requested that the neighbour's comments are taken into account.	

<p>223087 73 Butts Hill Road, Woodley, RG5 4NJ</p>	<p>Householder application for the proposed erection of side window dormers and a single storey side extension.</p>
<p>Observations: The Planning & Community Committee have considered this application and, whilst they had no objections, they requested that the neighbour's comments are taken into account.</p>	
<p>223170 46 Fairwater Drive, Woodley, RG5 3JB</p>	<p>Householder application for the proposed erection of a single storey front extension.</p>
<p>Observations: No objections.</p>	

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Minutes of a Meeting of the Planning and Community Committee held at the Oakwood Centre on Tuesday 29 November 2022 at 7:45 pm

Present: *Councillors: P. Wicks (Chairman); J. Cheng; C. Jewell; B. Soane;*

Officers present: *K. Murray, Deputy Town Clerk; M. Filmore, Committee Officer;*

Also present: *Cllr A. Heap
1 member of the public*

136. **APOLOGIES**

Apologies for absence were received from Councillors Baker, Bragg, Nagra, Sartorel and Skegg.

137. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

138. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 1 NOVEMBER 2022**

RESOLVED:

- ◆ To amend the resolution under minute 131 to clarify that, once Councillor Skegg has drafted a response to Wokingham Borough Council's proposed increase to car park charges, the draft will be circulated to the Committee before sending. The amended minutes will be brought to the next meeting of the Committee for approval.

139. **CURRENT PLANNING APPLICATIONS**

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

140. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

141. **PLANNING APPEALS**

RESOLVED:

- ◆ To note the following appeal decision:
Application: 220206
Location: 6 Brunel Drive, Woodley, RG5 4PW
Proposal: Ground floor extension, ground floor front extension and loft conversion to raise the height of the roof to provide second floor bedroom accommodation.
Details: Appeal against refusal of planning permission.
Decision: The appeal was dismissed.

142. **PRIOR APPROVAL SUBMISSION**

RESOLVED:

- ◆ To note application 223263:
Location: 85 Woodlands Avenue, Woodley, Wokingham, RG5 3HG
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6.00m, for which the maximum height would be 3.00m and the height of the eaves 2.95m.

- ◆ To note application 223402:
Location: 2 Munro Avenue, Woodley, Wokingham, RG5 3QY
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6.00m, for which the maximum height would be 3.00m and the height of the eaves 2.40m.

143. **TREE PRESERVATION ORDERS**
Applications for works to trees

RESOLVED:

- ◆ To note application 223244:
Location: TPO 1431/2012, T1: 19 Welford Road, Woodley, Wokingham, RG5 4QS.
Proposal: T1, Oak – Crown reduction by 1m and remove deadwood; remove epicormic growth on the main stem to a height of 3m from ground level, and selectively prune to clean the canopy.

- ◆ To note application 223473:
Location: TPO 0003/1951, WOODLAND 3: 15 Highgate Road, Woodley, Wokingham, RG5 3ND.
Proposal: T1, Scots Pine – Cut back the lowest branch over the summerhouse by approx. 2m and reduce one stem located at the top of the tree and growing towards no. 15 Highgate Road by 1-1.25m.

- ◆ To note application 223500:
Location: TPO 0003/1951, WOODLAND 3: Land adjacent to 31 and 31a Wallace Close, Woodley, Wokingham, RG5 3HW.
Proposal: T1, Conifer – Crown lift to 2.4m over pavement. T2, Conifer – Crown lift to 2.4m over pavement.

144. **STREET TRADING CONSENT APPLICATION**

RESOLVED:

- ◆ To note that notification was received from Wokingham Borough Council regarding the following application to renew street trading consent:

Application: ST26
Applicant: Mr Jan Ratip – Mo's Kebabs
Trading Site: Woodlands Avenue, Woodley (opposite university site)
Trading Times: Sunday to Thursday – 0700 to 0100 Hours
Friday and Saturday – 0700 to 0300 Hours
(One hour shut down at 3pm to prepare for evening food)

- ◆ To note that comments were required prior to this meeting and details were therefore circulated to the Committee and Members' views sought, and no objections were raised.

145. **CENTRAL & EASTERN BERKSHIRE JOINT MINERALS AND WASTE PLAN**

RESOLVED:

- ◆ To note the update received from Wokingham Borough Council regarding the Central and Eastern Berkshire Authorities Join Minerals and Waste Plan.

146. **ELECTRIC VEHICLE CHARGING LOCATIONS**

RESOLVED:

- ◆ To note the news release from Wokingham Borough Council confirming the locations for new Electric Vehicle (EV) charging points across the Borough.

147. **NEW TRAFFIC ENFORCEMENT POWERS CONSULTATION**

Members discussed Wokingham Borough Council's new traffic enforcement consultation and suggested individuals should respond independently. Members questioned whether there is also a plan to enforce cycling offences.

RESOLVED:

- ◆ To circulate Wokingham Borough Council's new traffic powers consultation to Members, suggesting that comments should be made individually where appropriate.
- ◆ To publicise the consultation to members of the public.
- ◆ To write to Wokingham Borough Council to ask whether there is also a plan to enforce cycling offences.

148. **COMMUNITY SPEEDWATCH**

As Councillor Bragg was unable to attend the meeting there was no update provided with regards to Community Speedwatch.

RESOLVED:

- ◆ To contact Councillor Bragg requesting a progress update on the Community Speedwatch scheme in time for the Full Council meeting on 6 December 2022.

149. **EARLEY STATION FOOTBRIDGE UPDATE**

Following the comments of Councillor Baker at the last meeting of the Planning & Community Committee, Members noted there had been no formal contact from Wokingham Borough Council to confirm whether they had determined further actions with regards to the replacement or repair of the footbridge.

RESOLVED:

- ◆ To contact Wokingham Borough Council to request whether a decision has been made with regards to whether the replace or maintain the Earley Station footbridge.

150. **COMMUNITY ISSUES**

No community issues were raised by Members.

151. **HIGHWAYS ISSUES**

Councillor Jewell advised that she had been contacted by the MyJourney team at Wokingham Borough Council with regards to funding they have been awarded from DEFRA to provide a cycle pump and repair facility within Woodley. The Deputy Town Clerk advised that he had also receive information regarding this and was in discussion with the Amenities Manager to consider a suitable location. It was noted this may possibly be at the front of the Oakwood Centre.

RESOLVED:

- ◆ For Councillor Jewell to liaise with the Deputy Town Clerk and the Amenities Manager to identify a suitable location for the bike pump and repair facility.

153. Councillor Soane raised a concern regarding continual water laying on Colemans Moor Road, between Colemans Moor Lane and Austin Road. He advised that Thames Water have investigated leaks there previously, but that the water is still laying on the road, and with winter approaching this could cause a potential hazard.

RESOLVED:

- ◆ To write to Wokingham Borough Council to highlight the concern about laying water on Colemans Moor Road.

152. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - Me2 Club Newsletter – October 2022
 - Wokingham Borough Council Planning Policy Newsletter – November 2022
 - CCB e-Bulletin – November 2022

153. **FUTURE AGENDA ITEMS**

There were no future agenda items raised by Members.

154. **PUBLICITY/WEBSITE**

Members requested that the Council publicise the offer of a bike pump and repair station in Woodley. As mentioned earlier in the meeting, Members requested the Council publicise Wokingham Borough Council's new traffic enforcement powers consultation to the public

155. **ENFORCEMENT ISSUES**

RESOLVED:

- ◆ To note the information on enforcement issues received from the planning authority, as given in the agenda.

156. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ That in view of the confidential nature of the business about to be transacted in relation to personal information, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda item.

157. **COMMUNITY HEROES AWARDS**

Following consideration of each of the nominations it was:

RESOLVED:

- ◆ To award a total of five Community Heroes Awards.
- ◆ For the 2023 awards, to rename the Climate Champion of the Year award as Environmentalist of the Year.

The meeting closed at 8:52 pm

Woodley Town Council

Observations on the following Planning Applications made at the Planning & Community Committee meeting held on 29 November 2022

Application No. & Address	Proposal
222559 First Floor Unit 4c, Woodley Park Estate, 59-69 Reading Road, Woodley, RG5 3AW	Full application for the proposed change of use of a room on the first floor of the existing commercial building to a tattoo studio.
Observations: No objections.	
222632 4 Coppice Road, Woodley, RG5 3QX	Householder application for the proposed erection of a part single and part double storey front, side and rear extensions to existing dwelling following loft conversion works and demolition of the existing garage.
Observations: Members of the Planning & Community Committee have considered this application and recommended it be refused on the following grounds: <ul style="list-style-type: none"> - the plans constitute an overdevelopment of the site - three parking spaces are not sufficient for the proposed seven-bedroom property. - The likely increased level of traffic will cause problems on a busy road, which is difficult to negotiate, and which Members also noted is a bus route. 	
223169 47 Hawker Way, Woodley, RG5 4PF	Householder application for the proposed single storey rear extension, to include rooflights. Plus first floor side extension.
Observations: The Planning & Community Committee have considered this application and, whilst they had no objections, they ask that consideration is made to ensure there is no negative impact to neighbouring properties.	
223203 23 Fawcett Crescent, Woodley, RG5 3HX	Householder application for the proposed erection of a single storey front porch and conversion of the garage.
Observations: No objections.	
223204 56 Bruce Road, Woodley, RG5 3DZ	Householder application for the proposed erection of a single storey front, side and rear extension.
Observations: No objections.	

<p>223270 21 Rothwell Gardens, Woodley, RG5 4TJ</p>	<p>Householder application for the proposed single storey front extension to create enclosed porch plus single storey rear extension following demolition of existing conservatory.</p>
<p>Observations: No objections.</p>	
<p>223297 2 Welford Road, Woodley, RG5 4QS</p>	<p>Householder application for the proposed erection of an outbuilding in the rear garden.</p>
<p>Observations: Members of the Planning & Community Committee have considered this application and recommended it be refused on the following grounds:</p> <ul style="list-style-type: none"> - Out of character with neighbouring properties - The proposed outbuilding should be located nearer to the main dwelling, rather than at the furthest point of the garden, nearer to neighbouring properties at 7 and 9 Enstone Road, causing an unacceptable and unneighbourly impact on them. <p>The Committee asked that the neighbour's comments are taken into account.</p>	
<p>223318 46 Buccaneer Close, Woodley, RG5 4XP</p>	<p>Householder application for the proposed erection of a single storey front extension, conversion of existing storage room to create habitable accommodation, first floor rear extension, plus changes to fenestration and demolition of existing porch.</p>
<p>Observations: Members of the Planning & Community Committee have considered this application and recommended it be refused on the following grounds:</p> <ul style="list-style-type: none"> - Out of character with the street scene - Overdevelopment - Insufficient on-site / off road parking provision <p>The Committee asked that the neighbour's comments are taken into account.</p>	
<p>223348 Addington School, Woodlands Avenue, Woodley, RG5 3EU</p>	<p>Full planning application for a single-storey modular building erected on hard standing (94m2 footprint) with external access ramp and steps. For a period of up to three years including minor alterations to landscaping.</p>
<p>Observations: The Planning & Community Committee have considered this application and, whilst they had no specific objections, they were concerned that the application only provides a tree count and not a tree survey. The Committee were concerned about the impact on landscaping, with the potential loss of up to 7 silver birch trees, and recommended that the plans only be approved on condition that the trees be retained.</p>	
<p>223394 20 Butts Hill Road, Woodley, RG5 4NH</p>	<p>Householder application for the proposed loft conversion and single storey rear extension with 5 no. roof lights, including changes in fenestration, with a gated entrance.</p>
<p>Observations: No objections.</p>	
<p>223398 1 School Drive, Woodley, RG5 3PZ</p>	<p>Householder application for a proposed loft conversion, including a rear pitched dormer and 3 no. roof lights to the front elevation.</p>
<p>Observations: No objections.</p>	

223399 12 Grays Crescent, Woodley, RG5 3EN	Householder application for the proposed 1 no. single storey outbuilding in rear garden (retrospective).
Observations: The Planning & Community Committee have considered this application and believe it is unclear as to the precise location of the outbuilding. They requested that the application provide more details about the location. The Committee also questioned whether the outbuilding is located within 3 metres of ancient woodland; they wished to highlight that, in a recent determination, WBC advised that development was not permitted to take place within this distance of ancient woodland.	
223425 95 Haddon Drive, Woodley, RG5 4LY	Householder application for the proposed erection of a part single, part two storey side/rear extension following the demolition of existing garage, with changes to fenestration.
Observations: No objections.	
223462 23 Stanton Close, Earley, RG6 7DX	ADJOINING PARISH CONSULTATION Application to vary condition 2 of planning consent 213725 for the erection of a two storey dwelling following the demolition of the existing dwelling house. Condition 2 relates to the approved details and the variation is to allow the use of porcelain tiles on the front driveway
Observations: No objections.	

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Woodley Town Council

PLANNING APPLICATIONS

Application No. & Address	Proposal
222367 Library Parade, Crockhamwell Road, Woodley	Full application for the proposed creation of a mixed use building consisting of the retention of the existing 3 no. retail stores at ground floor level and the addition of 16 no. apartments on new first, second and third floor levels, including the erection of three and four storey rear extensions with associated car parking, cycle and bin stores, following partial demolition of the existing building. We have received revised/additional plans for the above application. The revised details show: Revised plans received amending the internal layout of proposed third floor and fenestration in units 14 and 15.
223324 44 Sunderland Close, Woodley, RG5 4XR	Householder application for the proposed single storey rear extension following demolition of existing conservatory. Two storey front extension plus two storey side extension to include changes to fenestration.
223395 28 Nimrod Close, Woodley, RG5 4UW	Householder application for the proposed erection of a single storey side extension to form garage.
223414 53 Woodlands Avenue, Woodley, RG5 3HF	Application to vary conditions 2 and 3 of planning consent 220156 for the proposed single storey side, rear extension and front open porch. Condition 2 refers to approved details and the variation is to allow changes to fenestration, alterations/relocation of roof light, addition of 2no. roof lights, alterations to roof, alterations to open porch, plus roof overhang to the rear elevation. Condition 3 refers to external materials and the variation is to allow changes to the rendering and roof tiles. (Part retrospective).
223458 Sonning Golf Club, Duffield Road, Reading, RG4 6GJ	ADJOINING PARISH CONSULTATION Outline planning permission for the proposed erection of up to 54 no. dwellings with public open space and revised access off Duffield Road, plus associated improvements to Sonning Golf Club including reconfigured and extended golf club car parking areas and relocation of the 18th green, addition of an extended practice putting green, new driving nets, new short game chipping area and conversion of the west wing of the existing clubhouse to accommodate a new golf simulator practice facility, including removal of external staircase and changes to fenestration. (All matters reserved except for access.)
223486 65 Norton Road, Woodley, RG5 4AJ	Householder application for the proposed loft conversion to original roof comprising of flat roof rear dormer, 2 roof lights to front, and metal flue in lieu of brick chimney stack.
223526 12 Master Close, Woodley, RG5 4UB	Householder application for the proposed erection of a rear flat roof dormer extension with the addition of two roof lights to the front roof slope.
223537 44 Tippings Lane, Woodley, RG5 4RY	Householder application for the proposed single storey rear extension with 2 no. roof lanterns following demolition of the existing conservatory.
223555 24 Wyndham Crescent, Woodley, RG5 3AZ	Householder application for the proposed erection of a single storey rear extension with roof lantern over and partial garage conversion.

223566 59 Crockhamwell Road, Woodley, RG5 3JP	Full application for the proposed removal of the existing roof and the erection of two additional storeys to provide 9 no. dwellings, together with associated external alterations, changes to fenestration and the erection of refuse and cycle stores.
223582 71 Vauxhall Drive, Woodley, RG5 4EB	Householder application for the proposed erection of a single storey outbuilding.
223611 86 Austin Road, Woodley, RG5 4ES	Householder application for the proposed single storey front extension.
223639 Tennis Courts, Land off Silver Fox Crescent, Woodley,	Full planning application for the proposed erection of 4 no. self- build three bedroom detached dwellings with associated parking and landscaping.
223641 4A Colemans Moor Lane, Woodley, RG5 4BU	Householder application for the proposed erection of a first floor extension and replacement roof.
223682 34 Hawthorn Crescent, Woodley, RG5 4FH	Householder application for the proposed erection of a garden outbuilding to be used as a home office/hobby room (retrospective).
223684 28 Bruce Road, Woodley, RG5 3DZ	Householder application for the proposed erection of a single storey front extension to form a porch and a two storey side and single storey rear extension following demolition of the existing porch and garage, plus modifications to the existing front driveway and widening of the dropped kerb.
223705 15 Dartington Avenue, Woodley, RG5 3PD	Householder application for the proposed erection of a first floor single storey side extension, single storey rear extension and single storey front extension to form porch. Erection of a single storey extension to existing outbuilding (home gym) to house a WC/shower room.
223729 7 Sopwith Close, Woodley, RG5 4PD	Householder application for the proposed garage conversion to create habitable accommodation and single storey front extension to create porch.
223746 42 Western Avenue, Woodley, RG5 3BH	Householder application for the proposed erection of a single storey rear extension with existing roof amendments including 3no. roof lights, dormer roof alterations and garage conversion with amendments to fenestration.

Woodley Town Council

PLANNING DECISIONS

REFUSED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
NONE	

REFUSED – ENDORSING TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
NONE	

APPROVED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
223007 7 The Ridgeway, Woodley, Wokingham, RG5 3QD	Full application for the proposed subdivision of the site and erection of a 3 no. bedroom detached dwelling with associated access and parking, following demolition of the existing detached garage.
223297 2 Welford Road, Woodley, RG5 4QS	Householder application for the proposed erection of an outbuilding in the rear garden. (part-retrospective)

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
222949 128 Howth Drive, Woodley, RG5 3DL	Householder application for the proposed garage conversion, single storey rear extension and single storey front extension to form porch.
223020 113 Tippings Lane, Woodley, RG5 4RY	Householder application for the proposed erection of a single storey rear extension with 3 no. roof lanterns following demolition of the existing conservatory.
223080 1 Comet Way, Woodley, RG5 4NZ	Householder application for the proposed two storey side extension.
223087 73 Butts Hill Road, Woodley, RG5 4NJ	Householder application for the proposed erection of 2no. side dormers to create additional habitable accommodation and a single storey side extension.
223169 47 Hawker Way, Woodley, RG5 4PF	Householder application for the proposed single storey rear extension, to include rooflights. Plus first floor side extension.
223170 46 Fairwater Drive, Woodley, RG5 3JB	Householder application for the proposed erection of a single storey front extension.
223204 56 Bruce Road, Woodley, RG5 3DZ	Householder application for the proposed erection of a single storey front, side and rear extension.
223270 21 Rothwell Gardens, Woodley, RG5 4TJ	Householder application for the proposed single storey front extension to create enclosed porch plus single storey rear extension following demolition of existing conservatory.

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REVISED ESTIMATES 2022/23, BUDGET ESTIMATES 2023/24 AND ANNUAL GRANT APPLICATIONS

REPORT OF THE DEPUTY TOWN CLERK

PURPOSE OF REPORT

To inform and advise Members of the Planning Committee's Revised Estimates for the 2022/23 financial year and to provide information on the applications for Annual Grants in respect of the Budget Estimates for 2023/24 in order to make recommendations to the Strategy and Resources Committee.

REVISED ESTIMATES 2022/23

The Revised Estimates for 2022/23, *Appendix A*, show that there have been no revisions in the year to the budget estimates that were set this time last year.

BUDGET ESTIMATES 2023/24

The Budget Estimates for 2023/24, *Appendix B*, set out the list of Annual Grant applications received along with the sum requested. A summary of the applications is provided below. The full applications, along with the Annual Grant Guidelines, are provided separately for Members' information in the *Annual Grant Appendix*.

INFORMATION

The Council has received seven Annual Grant applications;

ARC Youth Counselling

ARC provides a free and confidential youth counselling service to all Woodley residents, either at school or at the Oakwood Centre if they are non-attenders, ill, or do not want to see a school counsellor. ARC's counsellors are DBS checked, undertake annual safeguarding training, and receive fortnightly supervision.

ARC has 20 part time paid staff and 30 volunteers. ARC's income in its most recent accounts was £194,420. In 2023/24 ARC anticipates income of £201,000.

ARC has requested a grant of £5,000, the same level as was awarded in 2022/23, despite the fact costs have increased. The organisation is increasing their service, and recruiting and training more counsellors to cope with increased demand following the Covid pandemic. Last year ARC saw over 300 young people in Woodley.

Citizens Advice Wokingham (CAW)

Citizens Advice Wokingham is a registered local charity which provides independent, confidential and impartial advice to people to help them find a way forward with their issues; whoever they are and whatever the problem. Their priority is to empower people to resolve their money, legal, consumer and other problems. In the last 12 months, the most common issues people have sought help with include benefits and tax credits, debt, utilities and communications, housing, and access to charitable support and foodbanks. Initial contact with the service is mainly delivered over the phone, with appointments then held in person. CAW has an office next to Woodley Library which is open on Tuesdays and Thursdays.

CAW has 7 full time staff, 16 part time staff and 68 volunteers. CAW's income in its most recent accounts was £475,333. In 2023/24 CAW anticipates income of £447,558.

CAW has requested a grant of £7,000, the same level as was awarded in 2022/23. CAW are seeing an increase in demand due to the cost-of-living crisis. As a comparison, between 1 – 22 September 2020, during the Covid pandemic, the service received 496 calls for support, of which 471 (94.8%) were answered. In the same period in 2022, the service received 966 calls, of which 561 (58.1%) were answered. More calls are being answered, despite having fewer volunteers, but more calls are being unanswered. In the last 12 months CAW helped 694 unique clients in the Woodley area with 2,853 issues. Outcomes for clients in Woodley included 214 clients securing income gains totalling £192,886, 62 were supported with reimbursements and services totalling £15,615, and 8 clients had debts written off totalling £96,268. 21 clients were also supported with threatened homelessness, and 4 with actual homelessness.

First Days Children's Charity

First Days Children's Charity provides support to families suffering financial hardship and the effects of low income. Their support includes free access to the Woodley Toy Library and low cost/free access to party hire, a weekly outreach service meeting families in Woodley precinct and arranging the supply of essential items, a one-to-one coach to work with families with specific, in-depth issues, and access to essential items, such as school uniforms, clothing, beds and bedding, Christmas gifts, and safety equipment.

First Days' has 3 full time members of staff, 9 part time staff members and 55 volunteers. The Charity's income in its most recent accounts was £336,820. In 2023/24 First Day's anticipates income of £445,000.

First Days has requested a grant of £10,000. Last year the charity requested funding of £5,000 but were awarded £4,000 by the Town Council. Of the 1,692 children in Woodley calculated to be living below the poverty line, the Charity supported 1,077 (63.7%) of those children last year. The grant provided by the Town Council in 2022/23 enabled them to support approximately 40 children, with the Charity calculating the cost of supporting a child to be £98. This year's requested grant would fund the support for 102 children within Woodley. Capacity at the charity is stretched, and costs have increased, with the likelihood that the charity would have to reduce the number of families they are able to support if funding levels stay the same.

Keep Mobile

Keep Mobile provides door to door transport services for individual residents with disabilities and / or long-term illness who cannot access mainstream transport, as well as contract work for volunteer organisations such as Stroke Clubs, Arthritis Care, Polio Fellowship, Berkshire Blind, Alzheimer's Association, community groups and Social Services. Members can access a Dial a Ride service, shopping trips and organised day excursions. The service is not supported by either of the local authorities in the area, with the charity having to raise funds in addition to the charges made to members for using the service. Keep Mobile's services help people to socialise with others, providing a sense of inclusion and improved health which, in turn, reduces the burden on the NHS and Social Services. Keep Mobile estimates that its 'social value' equates to £4.60 for every £1 invested in the organisation. All drivers are MiDAS trained (Minibus Drive Awareness Scheme).

Keep Mobile has two full time and 19 part time staff members, as well as 24 volunteers. Keep Mobile's income in its most recent accounts was £308,071. In 2023 Keep Mobile anticipates income of £349,000.

Keep Mobile have requested a grant of £7,485 for 2023/24. This has been calculated based on the trips completed in last full year (2021), when Keep Mobile provided 1097 dial a Ride trips, 152 free trips for vaccinations, and 132 day excursions for Woodley residents at a cost of £7,485. On average, the cost per trip for 2021 worked out to be £5.42, although it should be noted that the cost of day excursions will exceed those of local dial a ride trips.

This year's request is an increase on Keep Mobile's 2022/23 grant, when they requested and received £1,000 from the Town Council. This was calculated based on the trips completed in previous full year (2020), when Keep Mobile provided 403 dial a Ride trips, 105 free trips for vaccinations, and 198 day excursions for Woodley residents at a cost of £7,407. On average, the cost per trip for 2020 worked out to be £10.49, with the Town Council funding £1.42 per trip.

The organisation wishes to obtain higher value grants in order to reduce or even eliminate the number of journey requests which it has to refuse, as well as increasing the Shopping Bus schedule capacity to allow more people to make use of this service. 198 trip requests in 2020, and 209 requests in 2021 from Woodley residents were refused due to funding shortages.

ReadiBus

ReadiBus provide a demand-responsive dial-a-ride door-to-door bus service for people with restricted mobility who are not able to make journeys via mainstream public transport. Buses are fully accessible, with drivers providing assistance in boarding and alighting. Staff are provided with a modular training programme, covering all aspects of service delivery and delivered by in-house trainers. Extensive Covid-safe precautions continue to be taken including intensive cleaning routines and procedures.

ReadiBus has 11 full time and 32 part time staff members, as well as 22 volunteers. ReadiBus' income in its most recent accounts was £1,070,499. In 2023/24 ReadiBus anticipates income of £936,175.

ReadiBus has requested funding of £17,325 for 2023/24, stating it would be helpful, if feasible, to maintain the same level of funding as last year in real terms by providing an uplift for inflation. Last year ReadiBus requested funding of £19,422 but were awarded £16,500 by the Town Council following a decision to provide a grant equivalent to £7.50 per journey based on the number of journeys provided during 2020/21 – 2,187 (Planning & Community Committee Meeting 4 January 2022 – minute 64).

During 2021/22, 3,448 journeys were made by around 200 Woodley residents on ReadiBus, a 50% increase on the number of journeys delivered in the previous year. If the same basis is used by the Committee to calculate the grant for ReadiBus as last year, i.e. £7.50 per journey based on the number of journeys in the previous year (3,448), this would equate to a grant of £25,860. In actual terms, the £19,422 grant provided to ReadiBus for the 2021/22 year equated to £5.63 per journey.

ReadiBus hope the funding will support continued safe travel opportunities for vulnerable residents, and contribute to ReadiBus' efforts to further build back in the aftermath of the pandemic.

The Link Visiting Scheme (LVS)

The Link Visiting Scheme's mission is to reduce chronic loneliness and social isolation, to promote friendship and improve the health, wellbeing and independence of older residents. LVS offers a range of friendship services enabling people to establish new relationships so they can feel they are an integral, important part of the community. The core offering is a unique in-home 1-to-1 befriending service, where volunteers are matched to Link Friends with similar interests living nearby, enabling long term friendships and helping the wellbeing of both the Link Friend and volunteer. Due to the demographic, much of LVS' work either takes place in the home, in-person, or via telephone or video conferencing. Community services are also provided in central venues, including in Woodley at the Baptist Church and the library.

The Link Visiting Scheme has 5 full time and 7 part time staff members as well as 405 volunteers. LVS' income in its most recent accounts was £286,729. In 2023/24 LVS anticipates income of £390,000.

The Link Visiting Scheme is requesting a grant of £1,500, an increase from £1,000 awarded in 2022/23. In the past year, there has been a 12% increase in demand for the service. Each one-to-one friendship costs over £300 a year to manage, which covers the cost of client needs assessments, recruitment and training of volunteers, and ongoing client and volunteer support. In the coming year LVS aim to deal with the legacy of Covid-19 and keeping up with the demand for the service.

The Wokingham Volunteer Centre (WVC)

The Wokingham Volunteer Centre provide a number of services to residents. These include a basic gardening service for those unable to look after their gardens, the recruitment and deployment of volunteer marshals to support the Covid vaccination programme including at the Oakwood Centre and Woodley Park Surgery, supporting Woodley Medical Centre to deliver equipment to patients, supporting Woodley charities to recruit volunteers, and, most recently, WVC have also begun transporting Woodley residents to organised activities through the Friendship Alliance. WVC also provide a volunteer brokerage service and portal, available online 24/7, which supports a large number of charities to recruit more volunteers and extend their service provision to local residents.

The Wokingham Volunteer Centre has 5 part time staff as well as 138 regular volunteers plus 70 regular marshals. WVC’s income in its most recent accounts was £157,804. In 2023/24 WVC anticipates income of £153,050.

The Wokingham Volunteer Centre are requesting a grant of £500, an increase from £300 awarded in 2022/23. Around 48 Woodley residents access WVC’s services each week. In the coming year WVC hope to close their funding gap and protect their service for the future. They also intend to extend their service provision to Woodley residents for social trips.

PLEASE NOTE: Copies of the Annual Grant applications are provided with this report for Members' information only and are **CONFIDENTIAL**.

GRANT REQUESTS	£
ARC Youth Counselling	5,000
Citizens Advice Wokingham	7,000
First Days Children’s Charity	10,000
Keep Mobile	7,485
ReadiBus	17,325
The Link Visiting Scheme	1,500
The Wokingham Volunteer Centre	500
Total	48,810

RESOURCES

In 2022/23 the Council allocated £34,800 to provide Annual Grants to ARC (£5,000), Citizens Advice Wokingham (£7,000), First Days Children’s Charity (£4,000), Keep Mobile (£1,000), ReadiBus (£16,500), the Link Visiting Scheme (£1,000), and The Wokingham Volunteer Centre (£300).

This year's applications total £48,810 which, if all the applications were agreed, would increase the Annual Grants' budget and SLA costs by £15,388 over last year's budget allocation.

RECOMMENDATIONS

- ◆ **That Members note the contents of the report.**
- ◆ **That Members recommend approval of the Revised Budget Estimates for the 2022/23 financial year, as set out in the Budget Appendix.**
- ◆ **That Members consider the Annual Grant applications against the guidelines and recommend which to be awarded and included in the Committee's Budget for 2023/24.**
- ◆ **That Members recommend the Budget Estimates for 2023/24 to the Strategy and Resources Committee.**

APPENDIX A

(Report No. PC 1-23)

Planning & Community Committee Budget Summary 2023/24

Expenditure		Actual	Estimate	Revised Est	Estimate
Code	Description	2021/22	2022/23	2022/23	2023/24
	Grants	33422	34800	34800	48810
Total		33422	34800	34800	48810

Income		Actual	Estimate	Revised Est	Estimate
Code	Description	2021/22	2022/23	2022/23	2023/24
Total		0	0	0	0
Net		33422	34800	34800	48810

Annual Grants / Service Level Agreement 605

Expenditure		Actual	Estimate	Revised Est	Estimate
		2021/22	2022/23	2022/23	2023/24
Code	Description				
4660	First Days Children's Charity	0	4000	4000	10000
4661	Readibus grant	19422	16500	16500	17325
4662	Wokingham Volunteer centre	0	300	300	500
4663	Citizens Advice Bureau	7000	7000	7000	7000
4665	Keep Mobile	1000	1000	1000	7485
4666	Link Visiting Scheme	1000	1000	1000	1500
4667	ARC	5000	5000	5000	5000
Total		33422	34800	34800	48810

Income		Actual	Estimate	Revised Est	Estimate
		2021/22	2022/23	2022/23	2023/24
Code	Description				
Total		0	0	0	0
Net		33422	34800	34800	48810

Re: Proposed transfer of land to Thames Water at Waingels School - Consultation

From: Matthew Filmore <matthew.filmore@woodley.gov.uk>

To: Kevin Murray <kevin.murray@woodley.gov.uk>

Date: 12/12/2022 9:51 AM

Begin forwarded message:

From: Amanda Dennis <Amanda.Dennis@wokingham.gov.uk>

Subject: Proposed transfer of land to Thames Water at Waingels School - Consultation

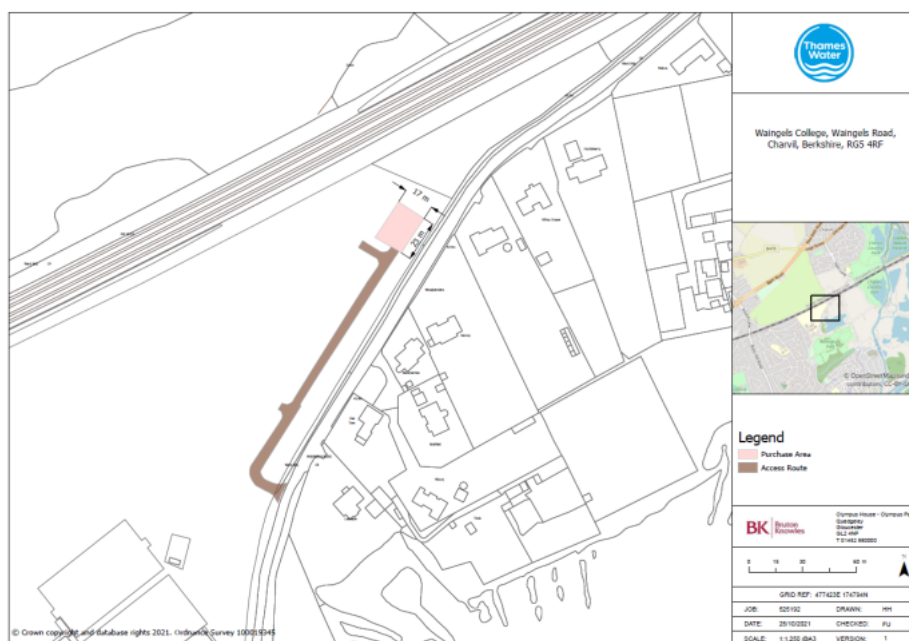
Date: 9 December 2022 at 13:29:29 GMT

To: "clerk@charvil.com" <clerk@charvil.com>, "townclerk@woodley.gov.uk" <townclerk@woodley.gov.uk>

Dear Clerks

Wokingham Borough Council and Waingels College have been in discussion with Thames Water about transferring a small area of land within the College's boundary to Thames Water to enable Thames Water to build a pumping station to benefit nearby houses. Because the land involves school land, Wokingham Borough Council is required by the Department for Education to consult with various parties, including the local Parish Councils, about the proposed land transfer. The site is within Woodley Town Council's boundary but Charvil Parish Council adjoins the site.

You may already be aware of the scheme because you would have commented about the planning application for the pumping station in 2021. By way of reminder, the land concerned is at the far end of the school playing field as shown on the plan and photograph below.



The amount of land is very small in relation to the size of the college grounds and will not affect sports provision at the college. Acquiring this land will enable Thames Water to construct a wastewater pumping station, connecting the twelve local properties along Waingels Road to the mains sewer network. Currently, the properties connect into septic tanks, which during periods of heavy rainfall, have in recent years flooded and caused pollution events. The Environment Agency has requested that Thames Water implement a solution to the problem. Delivery of this project will greatly reduce the risk of further pollution events in the local area, providing the residents, the school and the environment with immediate benefits.

Full planning consent was granted on 1st September 2021 for this project. Details of the planning application can be found [Wokingham Borough Council Online Planning - Details](#) (planning reference number: 212037).

The land currently serves no operational purpose and is marginal scrubland at the north-eastern end of the school's site. Construction of the pumping station will take approximately 5 months. On completion, the pumping station site will be fully fenced and secured with welded mesh security fencing and locked access gate, for the safety of Waingels College attendees and members of the public.

If you have any comments or queries about the proposed transfer of the land to Thames Water, please contact me. Any observations to be made to me by 31 January 2023.

Should you have any questions about the scheme itself, further information can be requested from Freddie Unwin MRICS (freddie.unwin@brutonknowles.co.uk) as duly authorised agent on behalf of Thames Water.

Kind Regards

Amanda Dennis
Senior Surveyor

NEWS RELEASE



**WOKINGHAM
BOROUGH COUNCIL**

Date: 14 December 2022
Issued by: Communications, Engagement and
Marketing team

Issue No: 293/22
Version: 0.1

NEXT STEPS FOR PROPOSED PARKING FEE INCREASE

Wokingham Borough Council takes the next step in increasing car parking fees. The council has drawn up a draft traffic regulation order to allow a change to the current arrangements, which is being put forward to offset an expected shortfall from parking charges and keep up highway maintenance without affecting other frontline services.

As part of this process, it will publish a notice of the proposed increases and take objections to the proposals before putting the order into effect. The proposed increase has already been agreed by the council's executive and examined by its overview and scrutiny management committee, which found no reason to pass it back for further discussion.

The expected deficit has been caused partly by increased home working after the covid-19 pandemic and the council doesn't expect this to change soon. Its proposals will allow it to maintain roads and pavements and other routes while continuing to fund services used by more vulnerable residents.

Leader of the council, Cllr Clive Jones, said: "No one wants to raise car parking charges – of course we don't. But, we are in a very serious financial position and we need to do the right thing to keep the council afloat and keep our services up and running."

Balancing the books to protect those in need

Unlike many other local authorities, the council hasn't increased off-street parking charges since April 2018 and they have remained among the lowest in the local area and regionally.

They will remain competitive compared with similar areas, many of which have passed similar rises. Following comments before the executive meeting, the council amended the proposal so the increase would be lower outside Wokingham town.

- MORE -

Despite facing unprecedented financial pressures, with costs spiralling upward and sources of income largely fixed or dropping, the council is committed to helping people through the cost of living crisis. Raising car parking charges means that other funds available to the council won't need to be used to plug the hole in the highways budget.

Spending wisely to look after everyone

Cllr Paul Fishwick, executive member for active travel, transport and highways, said: "We took people's feedback on board before agreeing the increase, and we promise we'll listen to you again when we consult on the traffic regulation order.

"We've got to be realistic - we have to make up the shortfall somehow and keeping parking charges at the current level isn't an option. However, we were able to amend the proposal when you last shared your concerns - and if you identify further changes that might be feasible, we'll do what we can.

"For reasons beyond our control, our finances are increasingly limited and we have to increase car parking charges to protect our road network. As a council, we will always choose to help people, to prioritise those who would otherwise struggle to heat their homes, feed their children and keep a roof over their heads. It's never easy to make unpopular decisions, but we firmly believe it's the right one."

Calling out 'fake news'

Cllr Fishwick added: "There have been claims on social media recently about the reason for the increases which are 'fake news'. The MereOak and Winnersh Triangle Park and Ride services are not running at a loss of £600,000 this year and we are not making these car parking charge increases to cover that non-existent £600K loss.

"Both Park and Rides are under an agreement with Reading Borough Council where we equally share any profits or losses to the two sites. In the past, we would both make a small profit from these. We did lose some money from them during Covid, but that was less than £40,000 shared evenly between both councils. This year, we expect to break even."

- MORE -

What's being proposed

Under the proposal, the daytime charging period for all off-street council owned car parks would increase from the current times of 8am until 6pm, Monday to Saturday, to between 6am and 10pm, Monday to Sunday.

Between 6pm and 10pm, users would pay £1 for an hour's parking and £2 for more, while parking overnight between 10pm and 6am would be free using a ticket from the pay and display machines.

In Wokingham town car parks, the daytime increase would be from 80p to £1.30 (up to an hour), from £1.20 to £2.50 (up to two hours), from £2 to £4.50 (up to four hours), from £3 to £6.50 (up to six hours), and from £4 to £9 (over six hours).

Increases would also apply to market traders using Cockpit Path car park and there will be a new overnight residents' permit, available to all residents to park in council car parks overnight.

Outside Wokingham town, daytime charges at all other car parks would increase from various rates to 60p (up to 30 minutes, Headley Road in Woodley only), £1 (up to an hour), £2 (up to two hours), £4 (up to four hours), £6 (up to six hours) and £8 (over six hours).

Increases would also apply to market traders using Headley Road car park and there will be a new overnight residents' permit, available to all residents to park in council car parks overnight. More details are available on the council's website.

The rise would come into effect from spring at the earliest. The draft traffic regulation order will be published on the council's website on Friday 16 December and can be viewed by visiting www.wokingham.gov.uk and searching 'traffic regulation order'. The deadline for responses is Sunday, 29 January 2023.

- ENDS -

Further information:

1. More from Cllr Paul Fishwick, executive member for active travel, transport and highways, at paul.fishwick@wokingham.gov.uk
2. More from Cllr Clive Jones, leader of the council, at clive.jones@wokingham.gov.uk

ROAD TRAFFIC REGULATION ACT 1984
Notice of Proposal

Wokingham Borough Council
(Various Off-Street Borough Car Parks)
(No. **00) Order 2023

1. NOTICE IS HEREBY GIVEN THAT Wokingham Borough Council in exercise of its powers in relation to off-street parking places, PROPOSES under Sections 32 and 35 of the Road Traffic Regulation Act 1984 (as amended) and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, The Traffic Management Act 2004 and all other Regulations and Orders made in exercise of the powers conferred under the Traffic Management Act 2004 and of all other enabling powers; in accordance with Section 39(3) of the Road Traffic Regulation Act 1984 and after consultation with the Chief Officer of Police in accordance with Paragraph 20, Part III of Schedule 9 to the Road Traffic Regulation Act 1984, TO MAKE THE FOLLOWING ORDER.
2. The effect of the **Wokingham Borough Council (Various Off-Street Borough Car Parks) (No. 1) Order 2023**, would be to revoke, re-enact and update the Wokingham Borough Council (Off-Street Borough Car Parks) (Civil Parking Enforcement) Consolidation Order 2017; Wokingham Borough Council (Council Offices, Shute End Car Park) Order 2018; and Wokingham Borough Council (Rose Street (Temporary) Car Park) Order 2018 as amended (hereinafter referred to as 'the 2017 and 2018 Orders').
3. Further effects of the **Wokingham Borough Council (Various Off-Street Borough Car Parks) (No. 1) Order 2023** would be to;
 - (a) absorb the remaining provisions from the '2017 and 2018 Orders';
 - (b) update and amend the Articles of the '2017 and 2018 Orders';
 - (c) extend existing off-street parking controls to apply 'At All Times' (Mon-Sun (including Bank Holidays)) in all off-street parking places listed in SCHEDULE 1 of this Notice of Proposal except California Country Park, Finchampstead; Dinton Pastures Country Park, Hurst and Laurel Park, Earley;
 - (d) to extend the existing daily periods of operation in all car parks, details of which may be found in SCHEDULES 2 and 3 of this Notice of Proposal; except California Country Park, Finchampstead; Dinton Pastures Country Park, Hurst and Laurel Park, Earley;
 - (e) introduce a new, banded parking charge tariff structure to incorporate new parking charges, details of which may be found in SCHEDULES 2, 3 and 4 of this Notice of Proposal, except California Country Park, Finchampstead; Dinton Pastures Country Park, Hurst and Laurel Park, Earley;

- (f) to introduce a new, banded season ticket parking tariff in all off-street parking places except California Country Park, Finchampstead; Dinton Pastures Country Park, Hurst and Laurel Park, Earley, to incorporate new parking charges, details of which may be found in SCHEDULE 5 of this Notice of Proposal;
- (g) to introduce a new method of payment of parking charges by a 'check in/check out system' in all off-street parking places; within which there would be no requirement to display a ticket purchased, the parking charge would apply according to the parking period purchased;
- (h) to introduce a new 'initial parking period' in Dinton Pastures Country Park Activity Centre Car Park, Hurst; (Mondays to Sundays (including Bank Holidays) 6am to 10pm), wherein the first 15 minutes of parking is without charge when the driver enters the Vehicle Registration Mark of the parked vehicle, obtains a ticket (without charge) from the ticket machine, in accordance with the Order;
- (i) to introduce a new 'initial parking period' in Shute End (Central) Car Park, Wokingham (Mondays to Fridays (excluding Bank Holidays) 6am to 6pm), wherein the first 30 minutes of parking is without charge when the driver enters the Vehicle Registration Mark details of the parked vehicle and obtains a ticket (without charge) from the ticket machine in accordance with the Order;
- (j) to remove the following off-street car parks within the Wokingham Borough Council (Off-Street Borough Car Parks) (Civil Parking Enforcement) Consolidation Order 2017: Elms Road, Wokingham Multi-Storey, The Paddocks Car Park, Wokingham and Wellington House Car Park, Wokingham from the new Off-Street Parking Order;
- (k) to introduce the following parking areas into the Off-street Car Parks Order; Polehampton Library Car Park; and the Elms Walk, Carnival Hub and Alexandra Court Service Areas in Wokingham;
- (l) to introduce a provision for imposing a vehicle release charge and setting a fee therefor in the following car parks; California Country Park, Finchampstead; Dinton Pastures Country Park, Hurst and Laurel Park, Earley;
- (m) to provide for the designation of electric vehicle charging parking bays in any Off-Street Car Park and/or Country Park Car Park;
- (n) to enable the amendment of articles relating to the provision for parking permits to be used in the following car parks (a) a revision to the cost of resident parking permits in School Lane, Wargrave; (b) provision for key worker parking permits for use in the Carnival Multi-storey Car Park, Wokingham; Cockpit Path Car Park, Wokingham; Denmark Street Car Park, Wokingham and Easthampstead Road (East and West) Car Parks, Wokingham; (c) provision for Wokingham Borough Council staff parking permits to be used in the Carnival Multi-storey Car Park, Wokingham; Easthampstead Road East Car Park, Wokingham; and Shute End Eastern & Western Car Parks, Wokingham; (d) provision for Business User permits to be used in the Denmark Street, Wokingham Car Park; and (e) provision for Market Trader parking permits to be used in Cockpit Path Car Park, Wokingham and Headley Road Car Park, Woodley.

**SCHEDULE 1
PARKING PLACES AFFECTED BY THIS ORDER**

1. **ALEXANDRA COURT SERVICE AREA**
2. **EVERY CORNER Car Park, Finchampstead**
3. **BULMERSHE LEISURE CENTRE Car Park, Woodley**
4. **CALIFORNIA CROSSROADS Car Park & Service Road Finchampstead**
5. **CALIFORNIA COUNTRY PARK VISITOR Car Park, Finchampstead**
6. **CARNIVAL MULTI STOREY Car Park & Service Area, Wokingham**
7. **COCKPIT PATH Car Park, Wokingham**
8. **COUNCIL OFFICES Car Park, Shute End (East/West/Central), Wokingham**
9. **CROCKHAMWELL ROAD Car Park, Woodley**
10. **DENMARK STREET Car Park, Wokingham**
11. **DINTON PASTURES COUNTRY PARK (Visitor Car Park), Hurst**
12. **EASTHAMPSTEAD ROAD EAST Car Park, Wokingham**
13. **EASTHAMPSTEAD ROAD WEST Car Park, Wokingham**
14. **ELMS WALK SERVICE AREA**
15. **HEADLEY ROAD Car Park, Woodley**
16. **HUDSON ROAD Car Park, Earley**
17. **KINGFISHER DRIVE SERVICE ROAD, Woodley**
18. **LAUREL PARK Car Park, Earley**
19. **LYTHAM ROAD EAST Car Park, Woodley (Public areas only)**
20. **LYTHAM ROAD WEST Car Park, Woodley**
21. **PITFORD ROAD Car Park, Woodley**
22. **POLEHAMPTON CLOSE EAST (Season Ticket Holders Only), Twyford**
23. **POLEHAMPTON CLOSE WEST Car Park, Twyford**
24. **POLEHAMPTON LIBRARY Car Park, Twyford**
25. **RICKMAN CLOSE EAST Car Park, Woodley**
26. **RICKMAN CLOSE WEST Car Park, Woodley**
27. **ROSE STREET Car Park, Rose St, Wokingham**
28. **SCHOOL GREEN Car Park, Shinfield**
29. **SCHOOL LANE Car Park, Wargrave**
30. **STATION ROAD Car Park, Earley**
31. **WALLACE CLOSE EAST Car Park, Woodley**
32. **WALLACE CLOSE WEST Car Park, Woodley**
33. **WINNERSH TRIANGLE P&R Car Park, Winnersh**

**SCHEDULE 2
PROPOSED PARKING CHARGES IN WOKINGHAM TOWN CAR PARKS**

Proposed Period of Operation 24 hours Monday to Sunday (inclusive)	Current charges (8am-6pm Monday to Saturday inclusive)	Proposed Charges 6am to 10pm Monday to Sunday (inclusive)
Up to 1 hour	80p	£1.30
Up to 2 hours	£1.20	£2.50
Up to 4 hours	£2.00	£4.50
Up to 6 hours	£3.00	£6.50
Over 6hrs (6am to 10pm)	£4.00	£9.00
Extended day parking charge for Wokingham Market Traders (Cockpit Path Car Park only) Market traders permit also required.	£4.00	£6.50
Wokingham Market Traders Permit	£0.00	£35.00
Evening Charge 6pm to 10pm	£0.00	Up to 1 hour £1.00 Over 1 hour £2.00
Overnight Charge 10pm-6am	£0.00	Free vend ticket requires vehicle to be registered in car park.
Overnight Residents Permit 6pm to 8am. (All Car Parks)	£0.00	3 months £75.00 6 Months £150.00 12 Months £300.00

**SCHEDULE 3
PROPOSED PARKING CHARGES IN CAR PARKS OUTSIDE WOKINGHAM TOWN
(Excludes Country Parks)**

Proposed Period of operation 24 hours Monday to Sunday (inclusive)	Current charges (8am-6pm Monday to Saturday inclusive)	Proposed Charges 6am to 10pm Monday to Sunday (inclusive)
Up to 1 hour	50p*/80p	£1.00
Up to 2 hours	60p*/£1.20	£2.00
Up to 4 hours	£1.50**/£2.00	£4.00
Up to 6 hours	£3.00***	£6.00

Over 6hrs (6am to 10pm)	£4.00	£8.00
Extended hours parking charge for Headley Road Car Park Market Traders only. (Market Traders Permit also required)	£4.00	£6.50
Headley Road Car Park Market Traders Permit	£0.00	£35.00
Evening charge 6pm to 10pm	£0.00	Up to 1 hour £1.00 Over 1 hour £2.00
Overnight 10pm-6am	£0.00	Free vend ticket required to register vehicle in car park.
Overnight Residents Permits 6pm to 8am. (All Car Parks)	£0.00	3 months £69.00 6 Months £128.00 12 Months £275.00

* Polehampton Close Twyford and School Lane Wargrave only

** Polehampton Close Twyford only

*** Headley Road, Woodley only

SCHEDULE 4 PROPOSED PARKING CHARGES IN WINNERSH TRIANGLE P&R CAR PARK

(1) Item No.	(2) Name of parking place (car park)	(3) Classes of vehicle permitted to park in parking place	(4) Position in which vehicle may wait	(5) Days and hours of operation of parking place	(6) Charging & Tariff	(7) Maximum period for which vehicles may wait	(8) Parking period
1.	WINNERSH TRIANGLE PARK & RIDE Winnersh	All motor vehicles whose maximum gross weight does not exceed 3050 kilogrammes, except for access	Wholly within a parking bay (unless as otherwise authorised by the Council)	At Any Time	Mon-Sat: Up to 10 hours £4.00 Sundays & Bank Holidays £1.00 Overnight Mon-Sun: £1.00 Seasons Tickets; 1 month 67.47 3 months £177.10 6 months £303.60 Overnight £292.00	24 hours in any one day	Up to 24 hours

SCHEDULE 5
PROPOSED SEASON TICKET PARKING CHARGES IN ALL WOKINGHAM CAR PARKS

Season Ticket Charges					
	1 Month	3 Months	6 Months	12 Months	Overnight 12 Months Residential Permits. 6pm to 8am
Current	£82.23	£240.35	£450.34	£900.68	£292*
Proposed (Wokingham Town Car Parks)	£100.00	£300.00	£600.00	£1,200.00	£300
Proposed (Car Parks Outside Wokingham Town)	£92.00	£275.00	£550.00	£1100.00	£275

**School Lane Wargrave Car Park Only*

4. Copies of the draft Orders and Statement of Reasons may be inspected at the offices of Wokingham Borough Council, at the address given below during normal office hours to Fridays. These are also available to view at 'www.wokingham.gov.uk/tro'.
5. Any objections to the proposals, together with the grounds on which they are made, should be sent in writing stating the reason for objection to the Traffic Management Team, Place & Growth, PO Box 153, Shute End, Wokingham, Berkshire, RG40 1WL or via email to 'tm.consultations@wokingham.gov.uk' by no later than 29th January 2023.

Dated **15th December 2022**

Chris Easton,
Assistant Director for Place & Growth,
Wokingham Borough Council,
Shute End,
Wokingham, RG40 1WL

ENFORCEMENT NOTIFICATIONS - 3 JANUARY 2023

44 Nightingale Road, Woodley, Wokingham, RG5 3LU

Building in rear garden without PP

83a Loddon Bridge Road, Woodley, Wokingham, RG5 4AR

Refused CLUED application ref 222683

44 Nightingale Road, Woodley, Wokingham, RG5 3LU

Potential Damage to Trees (TPO)

ENFORCEMENT CLOSURES - 22 NOVEMBER 2022

12 Grays Crescent, Woodley, Wokingham, RG5 3EN

extended porch structure at front of building onto council land
Other (passed onto Reading BC as front porch encroached into RBC)

Woodley Tennis Club, Silver Fox Crescent, Woodley, Reading, RG5 3JA

works to tennis court w/o pp refused app 182279
No breach

22 Kingfisher Drive, Woodley, Wokingham, RG5 3LG

gates to their driveway/property that open outwards into the highway
No breach