



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Planning and Community Committee**
Councillors P. Wicks (Chairman); K. Baker; D. Bragg; J. Cheng; C. Jewell; M. Nagra;
J. Sartorel; R. Skegg; B. Soane;

NOTICE IS HEREBY GIVEN that a meeting of the Planning and Community Committee will be held at the Oakwood Centre at 7:45 pm on Tuesday 9 August 2022, at which your attendance is requested.

The Town Council reserves the right to record and broadcast this meeting. Anybody attending the meeting will, by virtue, consent to having their image and audio recorded for this purpose.

Deborah Mander
Town Clerk

A G E N D A

Prior to the commencement of the meeting the Chairman will ask for a minute's silence following the death of a 32-year-old man who was found in Woodford Park on Tuesday 2 August.

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members on agenda items.

3. **WOKINGHAM BOROUGH COUNCIL ACTIVE TRAVEL ROUTE – WOODLEY TO READING**

To note Wokingham Borough Council are consulting on the updated proposals for an Active Travel Route from Woodley to Reading. The consultation runs until 19 August 2022. Consultation documents are included at **Appendix 3**.

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Wokingham Borough Council officers - Daniela Figueroa (Capital Project Manager) and Robert Curtis (Transport Planning Team Manager) - along with Sam Goss (PJA consultancy) are due to attend to provide a summary of the proposals and answer any questions.

Members are asked to consider a response to the consultation.

4. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 12 JULY 2022** Page 23
 To approve the minutes of the Planning and Community Committee meeting held on 12 July 2022 and for the Chairman to sign them as a true record.
5. **CURRENT PLANNING APPLICATIONS** Page 33
 To consider current planning applications and agree comments to be forwarded to the planning authority. (*Appendix 5*)
6. **PLANNING DECISIONS** Page 35
 To note information on decision notices received from the planning authority since the last meeting. (*Appendix 6*)
7. **TREE PRESERVATION ORDERS**
Applications for works to trees
 This type of application does not require consultation.
- To note application 222053:
 Location: TPO 0003/1951, WOODLAND 3: 24 Hazel Drive, Woodley, Wokingham, RG5 3SA.
 Proposal: G1, Mixed Species - Remove all vegetation in rear garden to just above ground level.
 T1, Pyracantha – Remove from northeast boundary to just above ground level.
 G2, Mixed Species - Remove all vegetation on northwest boundary to just above ground level.
 G3, Mixed Species - Remove shrubs to ground level. Trim hedges on northeast and southwest boundaries.
- To note application 222069:
 Location: TPO 1849/2022, WOODLAND 2: Land to north and east of 8 Constable Close, Woodley, Wokingham, RG5 4US.
 Proposal: T1, Ash – Reduce the lateral overhang by 3m back to boundary; remove deadwood.
 T2, Field Maple – Reduce the lateral overhang by 3m back to boundary; remove deadwood.
 G1, Mixed Species - Reduce the lateral overhang by 1m back to boundary; remove deadwood.
- To note application 222085:
 Location: TPO 1210/2007, T1 and T2: 3 and 5 Keats Road, Woodley, Wokingham, RG5 3RJ.
 Proposal: T1, Oak – Remove 4 no. branches growing towards roof back to source; remove epicormic growth from main trunk up to first major union.
 T2, Oak - Remove 2 no. low branches that overhang the garden of no. 5 Keats Road back to source.
- To note application 222187:
 Location: TPO 1079/2005, GROUP 1: West Warren, Warren Road, Woodley, Wokingham, RG5 3AR.
 Proposal: T1, Corsican Pine - Fell.
8. **CYCLING IN WOODLEY SUB COMMITTEE** Page 37
 To note the amended report of the Cycling in Woodley Sub Committee meeting held on 29 June 2022 (*Report No. PC 4/22*). Amendments are highlighted in red.

9. **WOKINGHAM BOROUGH COUNCIL LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN (LCWIP) CONSULTATION**

To note the correspondence received from Wokingham Borough Council on 12 July 2022 regarding the consultation on the proposed Local Cycling and Walking Infrastructure Plan (**Appendix 9**). This was forwarded to all Councillors on 13 July 2022 to provide individual responses. The consultation runs until 19 August 2022.

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10. **WOKINGHAM BOROUGH COUNCIL PUBLIC SPACES PROTECTION ORDER SURVEY**

Between 7 June 2022 and 19 July 2022, Wokingham Borough Council ran a survey of local residents regarding how they have been affected by a rise in unauthorised car meets, and what WBC can do to help. The survey suggested the Borough Council are considering adopting a Car Cruising Public Spaces Protection Order, giving them greater power to tackle dangerous and anti-social behaviour. Details of this survey can be seen at **Appendix 10**.

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Wokingham have invited those Town and Parish Councils who have yet to provide a comment on the proposal to do so prior to Wokingham Borough Council's Executive meeting in September where the matter is due to be determined.

Members are asked to consider responding to the proposal. The deadline for comments is 15 September 2022.

11. **GOODS VEHICLE OPERATORS LICENCE APPLICATION – BDT TRANSPORT LTD**

To note that, in response to the letter sent to BDT Transport Ltd seeking details of how they planned to mitigate and / or offset the environmental impact of the increase in heavy goods vehicle traffic as a result of their application (P&C 7 July 2022, minute 45), a representative of the company called Cllr Wicks and advised that the company was required to submit a new "O" licence to cover a number of vans they already operate to enable them to run into Europe. They explained that the vehicles were not additional to those already operated, but in the EU they are required to have a licence for vans as well as trucks being operated.

12. **COMMUNITY SPEEDWATCH**

a) To note that Community Speedwatch signage has now been installed on highway entry points into the town. The locations and images of the signs are provided at **Appendix 12**.

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b) To receive an update on the Town Council's Speedwatch Group activities from Cllr David Bragg.

13. **EARLEY STATION FOOTBRIDGE**

To receive an update on the Earley Station Footbridge from Cllr Philip Wicks.

14. **COMMUNITY ISSUES**

To discuss and consider any recent community issues noted by Members.

15. **HIGHWAYS ISSUES**

To discuss and consider any recent highway issues noted by Members.

16. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- Woodley Town Centre Partnership Newsletter – July 2022
- Me2 Club Newsletter – July 2022

17. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

18. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

19. **ENFORCEMENT ISSUES**

a) To note the enforcement notifications listed in ***Appendix 19a.***

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b) To note the enforcement case closures listed in ***Appendix 19b.***

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Woodley to Reading Active Travel Route

Summary of Design Changes

Woodlands Avenue East (Woodley town centre to Howth Drive)

1

This section would no longer become one-way to accommodate the proposed cycle track, which many of you opposed. A 2.3m cycle track is proposed along the northern side of Woodlands Avenue, taking space from existing verges and the carriageway. The carriageway would be 5m wide and still able to take two-way traffic.

To aid this, it would be subject to a new 7.5-tonne weight limit to prevent use by large vehicles and double yellow lines added. The speed limit would be reduced to 20mph.

The verges and existing footway on the south side would be largely kept, except for a narrow section of verge between Woodway and Howth Drive

2

Proposals for "continuous footways" or "Copenhagen-style" crossings at side road junctions of Woodlands Avenue East, which encourage drivers to give way to pedestrians have been kept.

3

The mini-roundabout on Howth Drive would become a T-junction with cycle track crossing while the lay-by parking opposite, would move to Port Close, subject to Reading Borough Council agreeing. The removed section of lay-by would be set aside to improve drainage and provide more space for buses to turn.

4

Subject to Reading Borough Council agreeing, we aim to plant on green space next to Howth Drive to make up for the loss of trees.



Woodley to Reading Active Travel Route

Summary of Design Changes

Woodlands Avenue West (Howth Drive to Church Road)

5

The cycle track width has been reduced from 2.8 to 2.5m so less streetlights have to be moved and the cycle track is better aligned with the rest of the route. Drainage would be improved on nearby green spaces.

6

The cycle track has been realigned near Addington School to avoid trees and slow cyclists down as they approach.

7

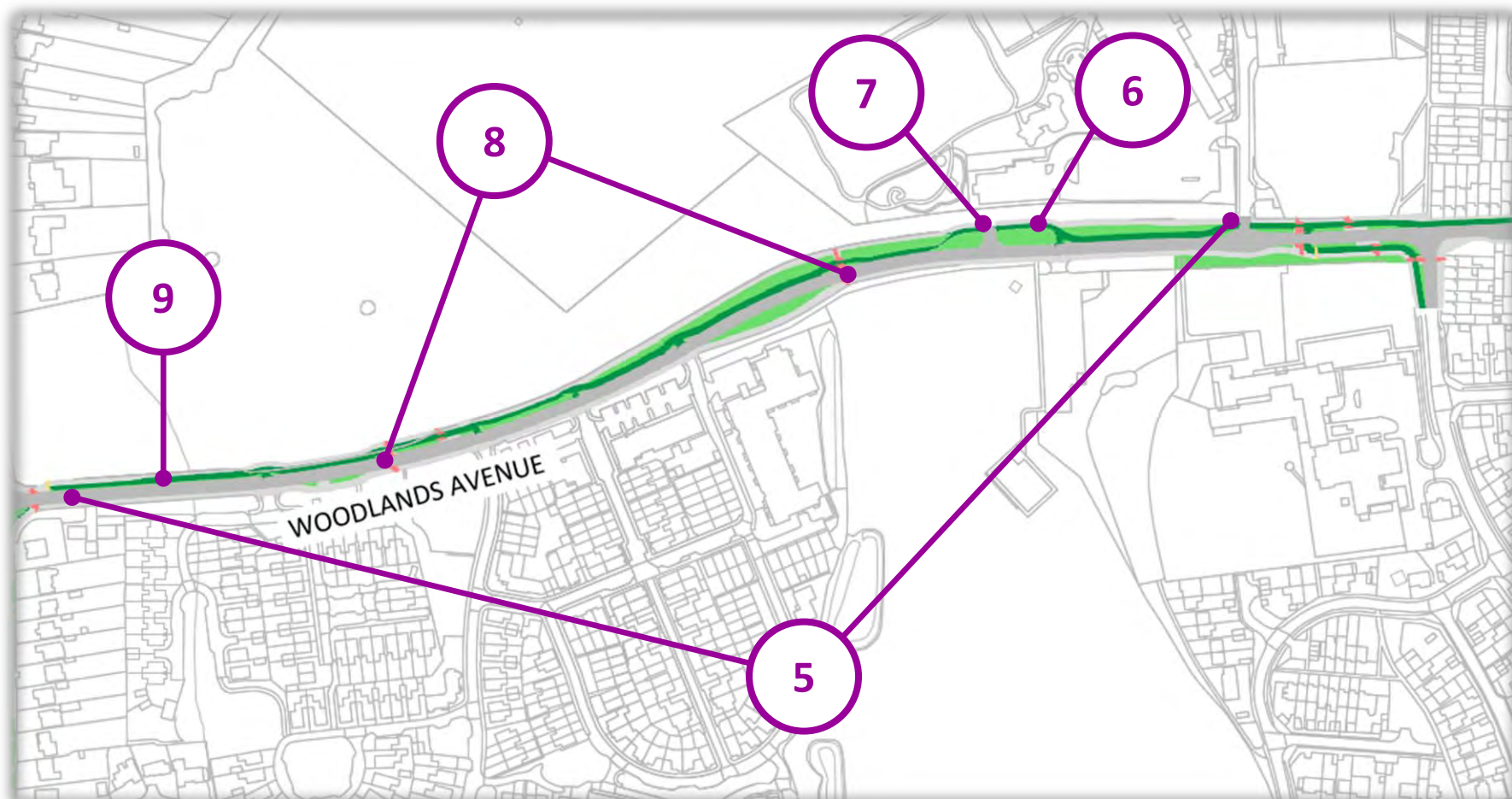
The school entrance would be improved with a shallow raised crossing to prioritise pedestrians and cyclists while leaving enough space for queues. A guardrail is proposed on the footway approaching the entrance.

8

Zebra crossings along Woodlands Avenue West will now be provided on shallow raised tables.

9

Parts of the cycle track have been moved to create a green space for drainage and separating it from the road.



Woodley to Reading Active Travel Route

Summary of Design Changes

Church Road, Palmerstone Road and Culver Lane

10

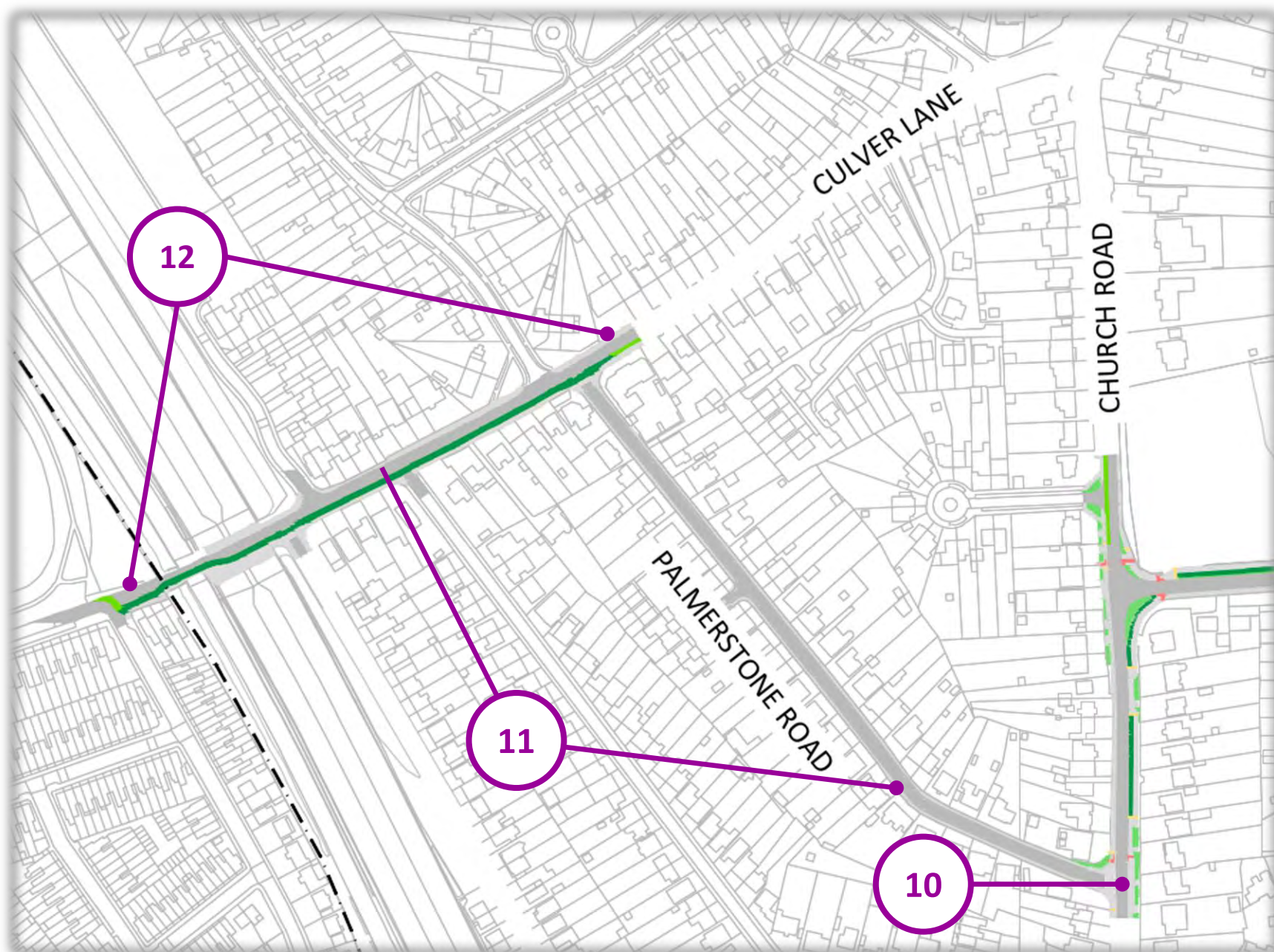
The proposed cycle track now stops at the Palmerstone Road junction and a continuous footway crossing at this location has been adjusted to tie into the existing layout.

11

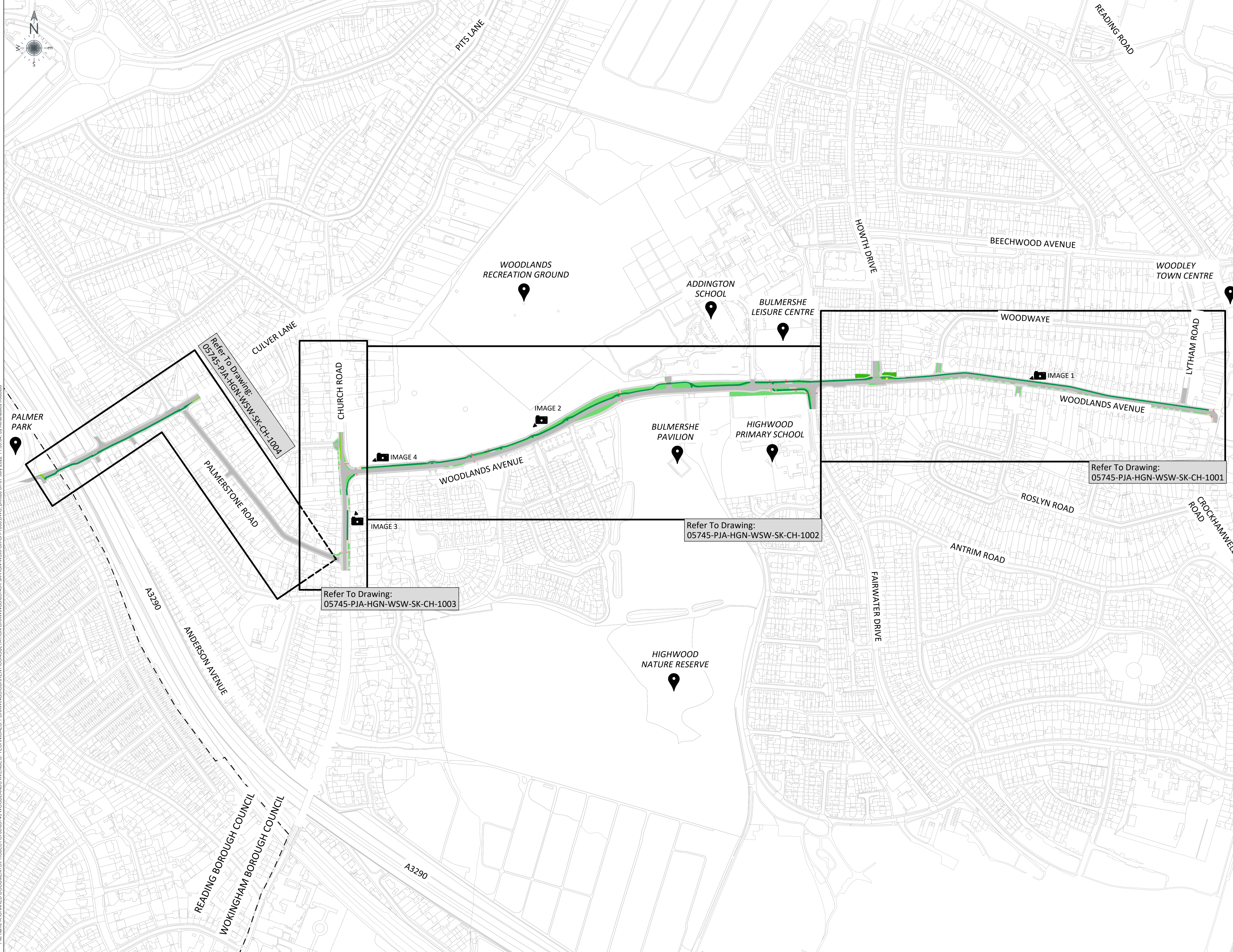
The speed limit on Palmerstone Road and Culver Lane would be reduced to 20mph while the junction of Culver Lane and Eastcourt Avenue would be improved to give cyclists and pedestrians priority.

12

Double yellow lines would be painted to restrict parking along Culver Lane.



AI



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CDM NOTE

These drawings have been produced with reference to the CDM Regulations 2015. Please note that these are pre-construction phase drawings and should be subject to further design risk management as required in accordance with Regulation 9

NOTES

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2. All dimensions in metres unless stated otherwise.
3. Design is based on Topographical Survey conducted by TGL on behalf of Wokingham Borough Council. (ref: TGL/1313/1 rev. A)
4. OS background shown indicatively.
5. Purpose of the drawing is to present a proposed cycle route connecting Woodley Town Centre and Reading.
6. For Cycle Network Design Details refer to drawings: 05745-PJA-HGN-WSW-SK-CH-1001 to 1005.
7. For Typical Cross Sections refer to drawing: 05745-PJA-HGN-WSW-SK-CH-1006

KEY

-  Carriageway
-  Footway
-  Cycle Track
-  Cycle Lane
-  Verge
-  Computer Generated Image Location
-  Local Landmark Location

Refer To Drawing:
05745-PJA-HGN-WSW-SK-CH-1004

Refer To Drawing:
05745-PJA-HGN-WSW-SK-CH-1003

Refer To Drawing:
05745-PJA-HGN-WSW-SK-CH-1002

Refer To Drawing:
05745-PJA-HGN-WSW-SK-CH-1001

PO3	04/07/2022	ISSUED FOR CONSULTATION	TI	SG	SG
PO2	24/06/2022	UPDATED IN RESPONSE TO CONSULTATION	ML	TI	SG
PO1	14/01/2022	ISSUED FOR CONSULTATION	TI	SG	SG
REV	DATE	REVISION NOTE	DRW	CHK	APP

FOR INFORMATION

DRAWING ISSUE STATUS

PJA

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CLIENT
Wokingham Borough Council

PROJECT
Wokingham Borough Active Travel Fund
Woodley/Reading Active Travel Route

DRAWING TITLE
Preliminary Cycle Network Design Key Plan

PJA JOB No.	SCALE	DATE
05745	NTS	07/01/2021
DRAWING NO.	REVISION	
05745-PJA-HGN-WSW-SK-CH-1000	PO3	
DRAWN	CHECKED	APPROVED
TI	SG	SG

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 - Junctions along the route are to be upgraded to Copenhagen continuous crossings, prioritising pedestrian and cyclist movements
- The design has been developed with no services information, therefore it should be taken as indicative and for discussion purposes only.

KEY

- Highway Boundary
- Carriageway
- Footway
- 2-way Stepped Cycle Track (Raised 50mm above carriageway)
- 2-way Stepped Cycle Track (Raised 50mm above carriageway with additional segregation kerb)
- 1-way on-carriageway advisory cycle lane
- Verge
- Buff Tactile Paving
- Red Tactile Paving
- Hazard Warning Paving
- Double Yellow Lines



For Cross Section details refer to drawing 05745-PJA-HGN-WSW-SK-CH-1006

REV	DATE	REVISION NOTE	DRW	CHK	APP
P07	04/07/2022	ISSUED FOR CONSULTATION	TI	SG	SG
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P05	14/01/2022	ISSUED FOR CONSULTATION	TI	SG	SG
P04	23/12/2021	PROJECT TITLE AMENDED	SG	SG	SG
P03	20/12/2021	WBC COMMENTS INCORPORATED	SG	SG	SG
P02	17/12/2021	HATCHING ADDED	TI	SG	SG
P01	26/11/2021	FIRST ISSUE	TI	SG	SG

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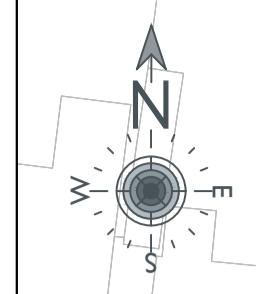
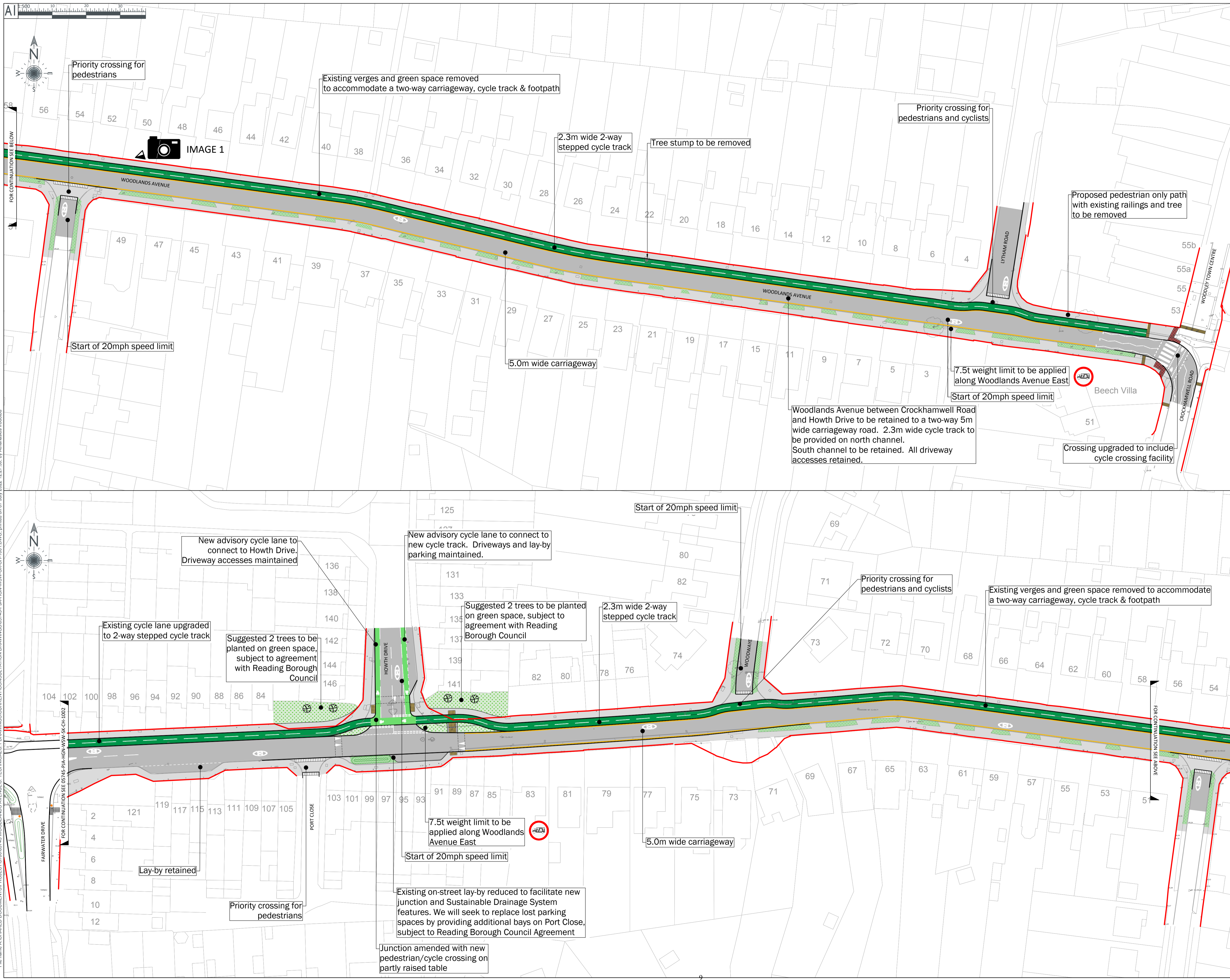
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Preliminary Active Travel Design Sheet 1 of 4

PJA JOB No.	SCALE	DATE
05745	1:500	07/01/2022
DRAWING NO.	REVISION	
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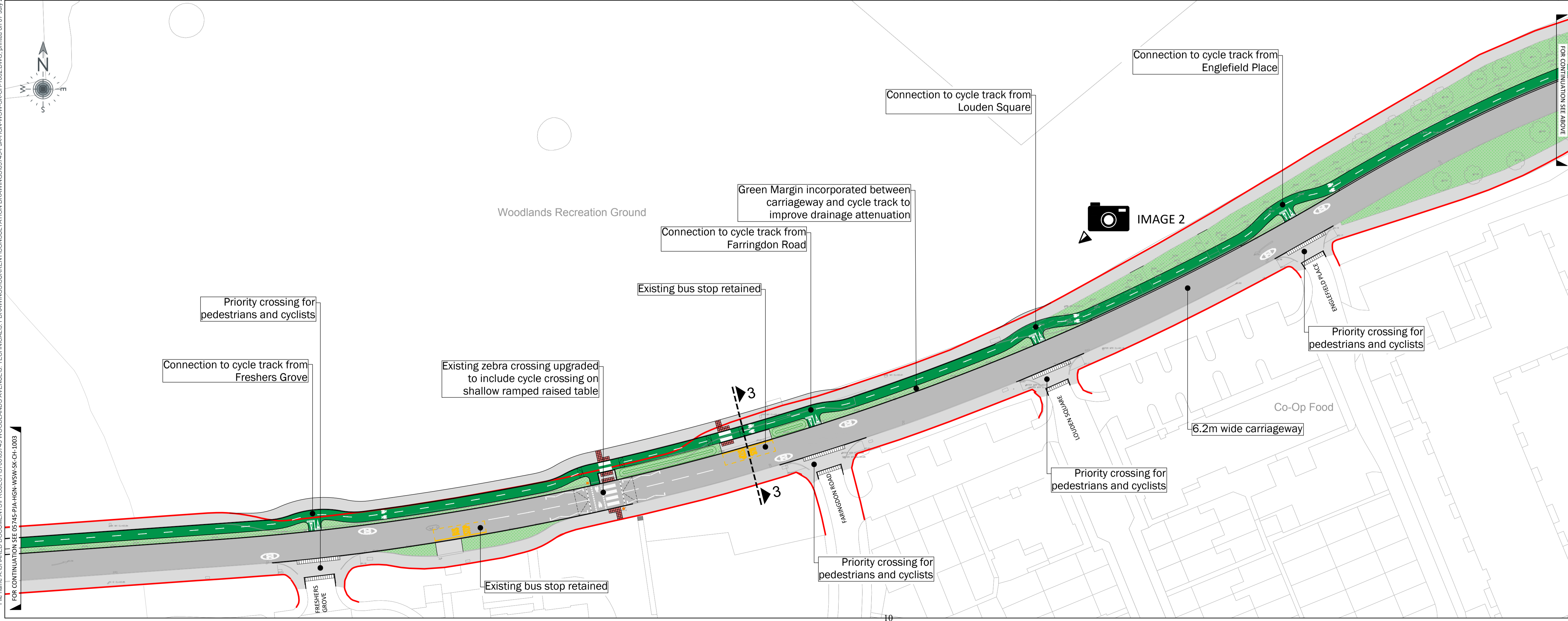
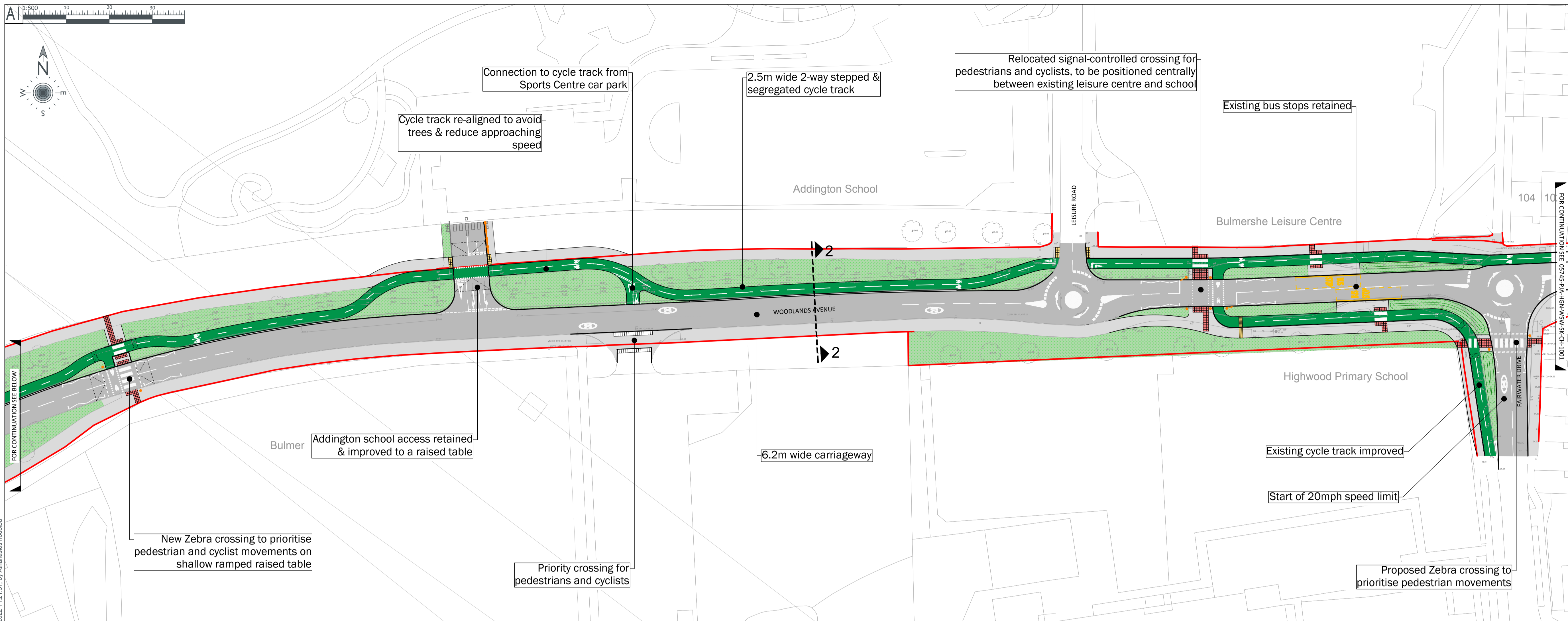
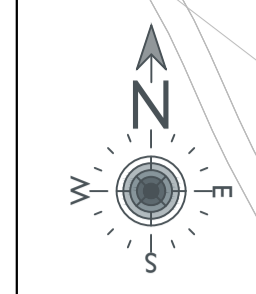
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- Hazard Warning Paving
- Pedestrian Guardrail
- Computer Generated Image Location

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P06	04/07/2022	ISSUED FOR CONSULTATION	TI	SG	SG
P05	01/07/2022	UPDATED IN RESPONSE TO CONSULTATION	ML	TI	SG
P04	18/01/2022	ISSUED FOR CONSULTATION WITH MINOR TEXT EDIT	TI	SG	SG
P03	14/01/2022	ISSUED FOR CONSULTATION	TI	SG	SG
P02	07/01/2022	PROJECT TITLE AMENDED	TI	SG	SG
P01	26/11/2021	FIRST ISSUE	TI	SG	SG

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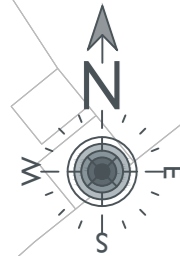
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PROJECT
Wokingham Borough Active Travel Fund
Woodley/Reading Active Travel Route

DRAWING TITLE
Preliminary Cycle Network Design
Sheet 2 of 4

PJA JOB No.	SCALE	DATE
05745	1:500	07/01/2021
DRAWING NO.	REVISION	
05745-PJA-HGN-WSW-SK-CH-1002	P06	
DRAWN	CHECKED	APPROVED
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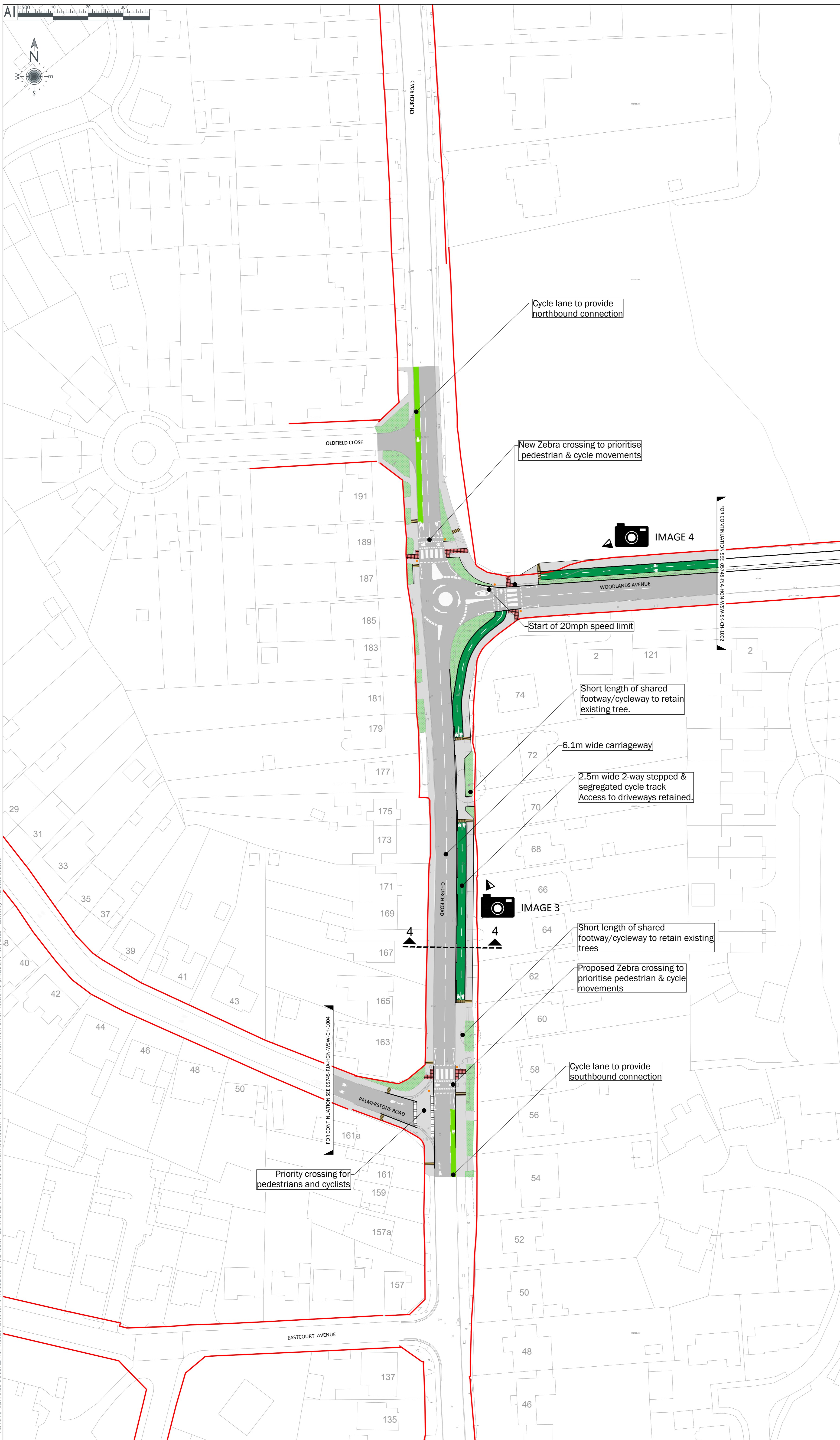
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DRAWING TITLE
Preliminary Cycle Network Design
Sheet 3 of 4

PJA JOB No.	SCALE	DATE
05745	1:500	07/01/2021
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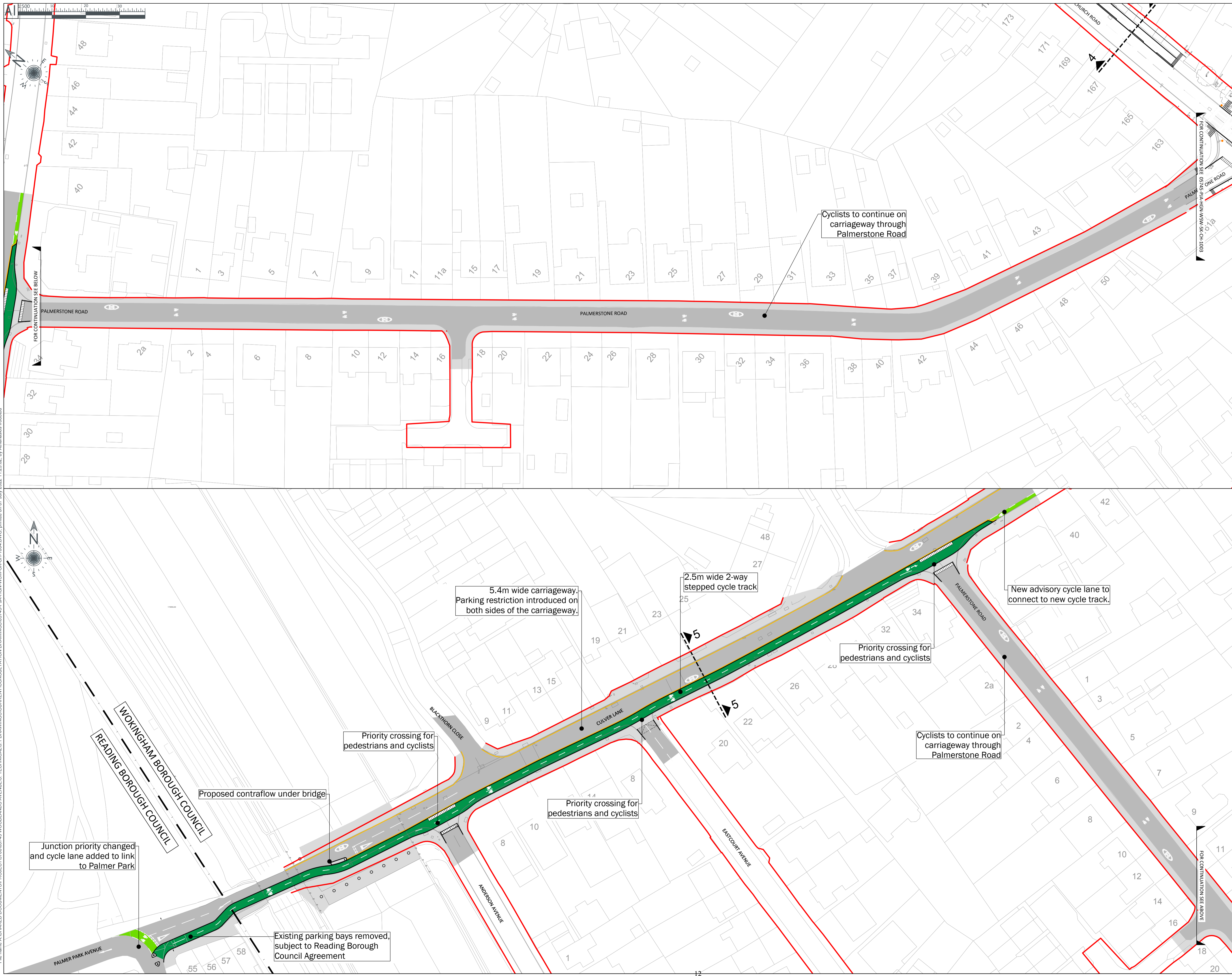
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P01	26/11/2021	FIRST ISSUE	TI	SG	SG

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PROJECT
Wokingham Borough Active Travel Fund
Woodley/Reading Active Travel Route

DRAWING TITLE
Preliminary Cycle Network Design Sheet 4 of 4

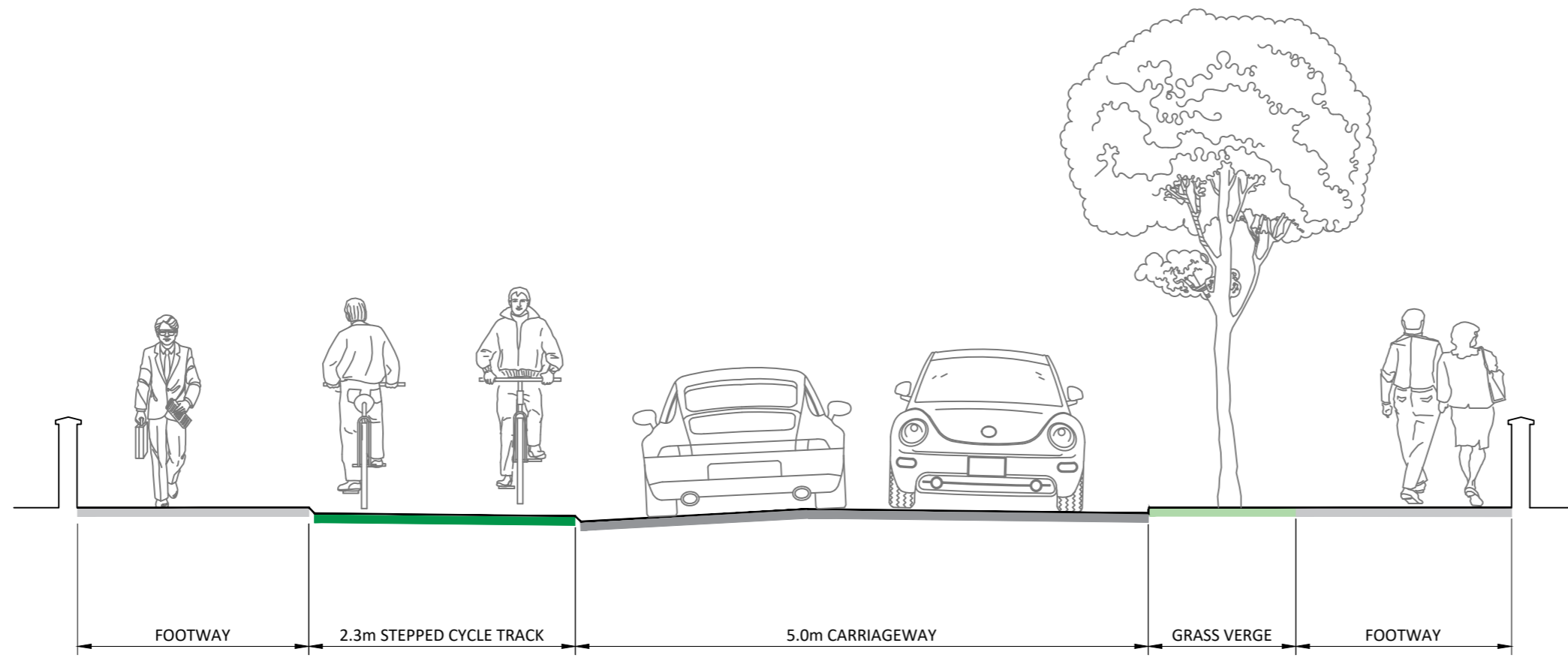
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DRAWN	CHECKED	APPROVED
TI	SG	SG

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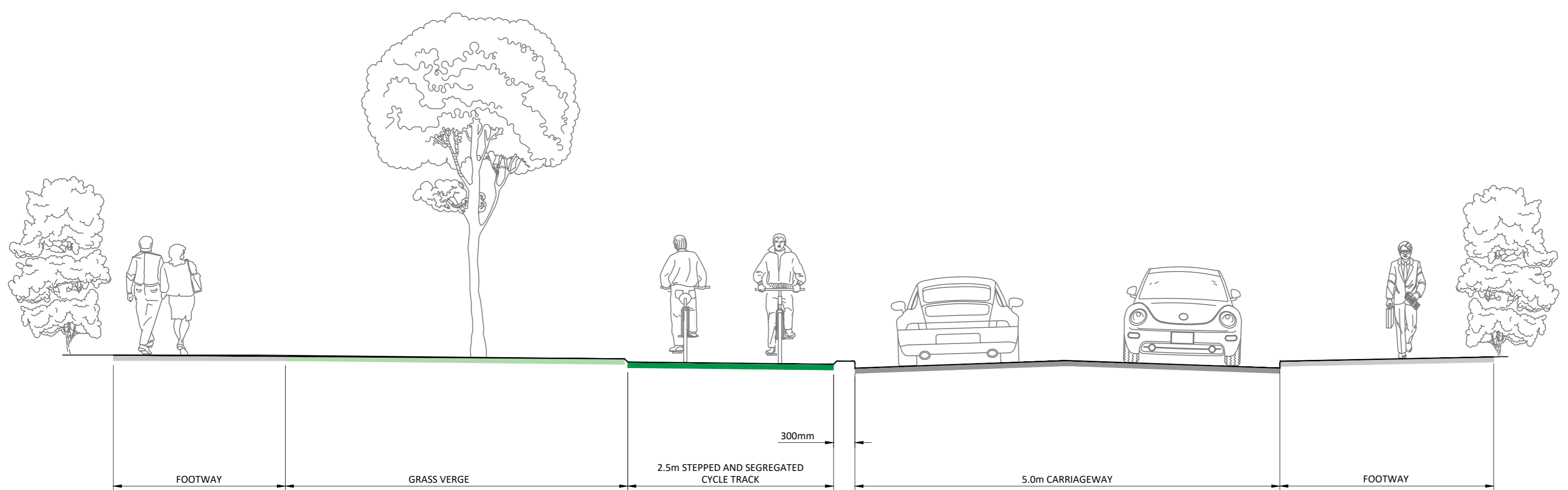
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3. To be read in conjunction with all relevant engineering drawings and documentation.
4. Typical cross sections are shown indicatively and are not part of construction details.
5. For cross section location refers to drawings 05745-PJA-HGN-WSW-SK-CH-1001 to 1004



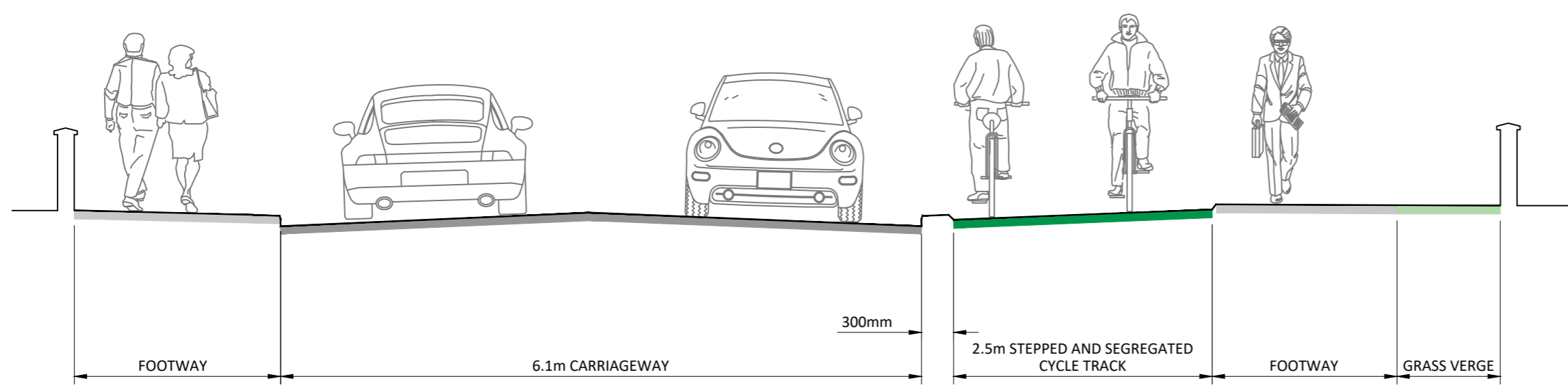
SECTION 1 - WOODLANDS AVENUE - LOOKING EAST



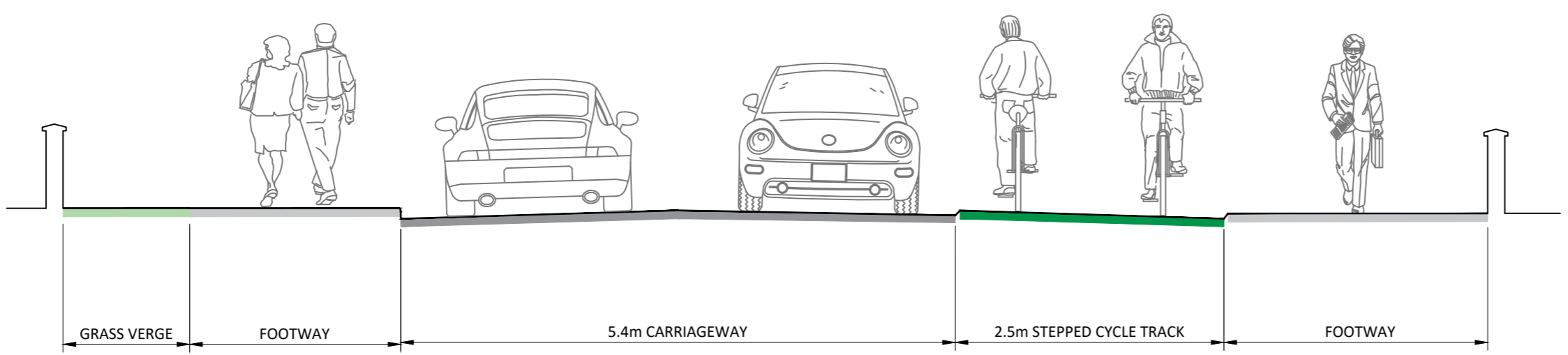
SECTION 2 - WOODLANDS AVENUE - LOOKING EAST



SECTION 3 - WOODLANDS AVENUE - LOOKING EAST



SECTION 4 - CHURCH ROAD - LOOKING NORTH



SECTION 5 - CULVER LANE - LOOKING EAST

REV	DATE	REVISION NOTE	DRW	CHK	APP
P03	04/07/2022	ISSUED FOR CONSULTATION	TI	SG	SG
P02	30/06/2022	UPDATED IN RESPONSE TO CONSULTATION	TI	SG	SG
P01	14/01/2022	FIRST ISSUE	ML	SG	SG

FOR INFORMATION

DRAWING ISSUE STATUS:
PJA
 The Aquarium - King Street
 Reading - RG1 2AN
 Tel: 0118 956 0909
 Birmingham - Bristol - Cambridge
 Exeter - London
 Manchester - Melbourne - Reading
 pja.co.uk

CLIENT
Wokingham Borough Council

PROJECT
 Wokingham Borough Active Travel Fund
 Woodley/Reading Active Travel Route

DRAWING TITLE
 Preliminary Cycle Network Design
 Typical Cross Sections

PJA JOB No.	SCALE	DATE
05745	1:50	07/01/22
DRAWING NO.	REVISION	
05745-PJA-HGN-WSW-SK-CH-1006	P03	
DRAWN	CHECKED	APPROVED
ML	TI	SG

Woodley to Reading Active Travel Route Computer Generated Images (CGI)

Image 1 – Woodlands Avenue /Roslyn Road Junction – Looking west



Woodley to Reading Active Travel Route Computer Generated Images (CGI)

Image 2 – Woodlands Avenue / Louden Square Junction – Looking west



Existing



Proposed

Woodley to Reading Active Travel Route Computer Generated Images (CGI)

Image 3 – Church Road– Looking North



Existing



Proposed

Woodley to Reading Active Travel Route Computer Generated Images (CGI)

Image 4 – Woodlands Avenue /Church Road Roundabout– Looking west



Equality Impact Assessment (EqIA) form: the initial impact assessment

1. Process and guidance

The purpose of an EqIA is to make sure that the council meets all our residents' needs by ensuring we consider how different groups of people may be affected by or experience a proposal in different ways.

The council has a two-stage EqIA process:

- Stage 1 - the initial impact assessment
- Stage 2 - the full impact assessment.

This form is for use at Stage 1 of the process. This must be completed when undertaking a project, policy change, or service change. It can form part of a business case for change and must be completed and attached to a Project Initiation Document. The findings of the initial impact assessment will determine whether a full impact assessment is needed.

Guidance and tools for council officers can be accessed on the council's Tackling Inequality Together intranet pages.

Date started:	22/02/2022
Completed by:	Malcolm Pinto / Daniela Figueroa
Service:	Highways and Transport
Project or policy EqIA relates to:	Wokingham Borough Council's Active Travel Fund Tranche 2 & 3 Scheme Proposals Woodley / Reading Active Travel Route – Work Order: C3186-100
Date EqIA discussed at a service team meeting:	
Conclusion (is a full assessment needed?):	This form would be kept as a live document during the design stage and will be re-assessed upon completion of the detailed design stage.
Signed off by (AD):	Andy Glencross
Sign off date:	7/7/2022

2. Summary of the policy, project, or service

This section should be used to summarise the project, policy, or service change (the proposal).

What is the purpose of the proposal, what are the aims and expected outcomes, and how does it relate to service plans and the corporate plan?

The scheme proposal has been identified during the development of the Wokingham Borough Local Cycling and Walking Infrastructure Plan with the main aim to improve the cycling and walking connectivity between Woodley and Reading, which is of substandard provision. Providing new cycling and walking facilities that are safe, attractive, and inclusive for all could unlock the huge potential of a modal shift towards more active transport modes whilst reducing car dependency for journeys on this corridor. The design proposal will embrace inclusivity considering the users' needs of all ages and abilities.

We aim to get more people to walk and cycle realising the benefits that this will have on our residents' health and wellbeing, improving air quality, addressing inequalities, tackling congestion on our roads, and helping us respond to the [climate emergency](#).

The project is in line with the vision of the Corporate Delivery Plan to keep the Borough moving (enable safe and sustainable travel around the Borough) and enjoy a Clean and Green Borough now and for future generations to come.

How will the proposal be delivered, what governance arrangements are in place, and the key internal stakeholders?

The project will be delivered by the Wokingham Highways Team

Internal discussions with relevant officers have already taken place, these include:

- Paul Fishwick - Executive Member for Active Travel, Transport and Highways
- Andy Glencross - Assistant Director – Highways and Transport, Place and Growth Directorate
- Matthew Gould - Team Lead, Highways and Transport
- Martin Heath - Traffic Management, Parking & Road Safety Team Manager, Highways and Transport
- Malcolm Pinto - Capital Programme Manager
- Robert Curtis - Transport Planning Team Manager, Highways and Transport

Public engagement on the preliminary designs was undertaken between 24th January and 21st February 2022. Further public consultation on the revised scheme proposals is running between 11th July and 19th August 2022. Key stakeholders including local members and town councils of the scheme area have participated in a workshop to assist shaping the scheme and reach a consensus.

Who will be affected by the proposal? Think about who it is aimed at and who will deliver it.

The project’s main beneficiaries are the residents and visitors of Wokingham Borough. The proposed scheme will improve connectivity within the borough supporting cycling and walking as the natural choice for short journeys or as part of a longer journey.

Wokingham Borough Council will make reasonable adjustments to the existing built environment to ensure the design of new infrastructure is accessible to all.

3. Data & Protected Characteristics

This section should be used to set out what data you have gathered to support the initial impact assessment.

The table below sets out the equality groups that need to be considered in the impact assessment. These comprise the nine protected characteristics set out in the Equality Act 2010 and other priority areas defined by the council.

Age	Disability	Gender reassignment	Marriage and Civil Partnership	Pregnancy/Maternity
Religious belief	Race	Sex	Sexual Orientation	Socio-economic disadvantage

What data and information will be used to help assess the impact of the proposal on different groups of people? A list of useful resources is available for officers on the Council’s Tackling Inequality Together intranet pages.

Once the preliminary design stage has been completed, an Access Audit will be carried out to highlight anything on the design performance in relation to all potential users. Accessibility groups have also been identified and informed about the ongoing public engagement. Any challenges identified will be addressed at the detailed design stage.

Subject to the outcome of the Access Audit and as the scheme progresses, EqIA may need to be updated to consider the new information.

4. Assessing & Scoring Impact

This section should be used to assess the likely impact on each equality group, consider how significant any impacts could be, and explain how the data gathered supports the conclusions made.

Scoring impact for equality groups	
Positive impact	The proposal promotes equality of opportunity by meeting needs or addressing existing barriers to participation and/or promotes good community relations
Neutral or no impact	The proposal has no impact or no disproportionate impact.
Low negative	The proposal is likely to negatively impact a small number of people, be of short duration, and can easily be resolved.
High negative	The proposal is likely to have a significant negative impact on many people or a severe impact on a smaller number of people.

Referring to the Scoring table above, please give an impact score for each group, explain what the likely impact will be, and briefly set out how the data supports this conclusion.

Equality group	Impact score	Impact and supporting data
Age	Neutral or no impact	There are no direct impacts on the group

Disability	Positive Impact	The proposed scheme will be developed in alignment with the latest cycling and walking design guidance, facilitating the movements of people with disabilities.
Gender reassignment	Neutral or no impact	There are no direct impacts on the group
Marriage and Civil Partnership	Neutral or no impact	There are no direct impacts on the group
Pregnancy/Maternity	Positive Impact	There are no direct impacts on the group
Religious belief	Neutral or no impact	There are no direct impacts on the group
Race	Neutral or no impact	There are no direct impacts on the group
Sex	Neutral or no impact	There are no direct impacts on the group
Sexual Orientation	Neutral or no impact	There are no direct impacts on the group
Socio-economic disadvantage	Neutral or no impact	There are no direct impacts on the group

5. Conclusion and next steps.

Based on your findings from your initial impact assessment, you must complete a full impact assessment if you have identified any groups as having a low or high negative impact.

If no impact or a positive impact has been identified, you do not need to complete a full assessment. However, you must include reference to the initial assessment in any associated reports, and it must receive formal approval from the Assistant Director responsible for the project, policy, or service change.

Minutes of a Meeting of the Planning and Community Committee held at the Oakwood Centre on Tuesday 12 July 2022 at 7:45 pm

Present: *Councillors: P. Wicks (Chairman); K. Baker; D. Bragg; J. Cheng; C. Jewell; J. Sartorel; R. Skegg;*

Officers present: *K. Murray, Deputy Town Clerk; M. Filmore, Committee Officer;*

Also present: *Councillors M. Green and A. Heap
Sergeant Simon Botham and PCSO Clare Towse (Thames Valley Police)
0 members of the public*

35. Prior to the meeting commencing, Sergeant Simon Botham and PCSO Clare Towse (Thames Valley Police North Wokingham Policing Team) spoke to Members regarding the issue of e-scooting and cycling within the Woodley Town precinct.

Sergeant Botham stated that Thames Valley Police (TVP) see e-scooters and e-bikes as an increasing issue, causing not only a general nuisance but also anti-social behaviour (ASB) and significant danger to pedestrians and road users.

TVP recognise that e-scooters are popular with children and young adults as they are seen as a good, low-cost form of transport. They are also easy to purchase. However, as the law currently stands, they are only permitted to be used on private land and are not road legal.

Previously TVP have tackled the issue through engagements and education, proactively stopping users and advising them of the law. However this can only go so far, and a lot of the younger users are often not interested and continue to ride their e-scooters. It was noted that there are still on-going trials around the country into the potential legalisation of e-scooters.

TVP's last phase, prior to moving to enforcement, is to try and engage with schools to educate pupils on the use of e-scooters. However, it was noted that a Section 59 warning notice was issued under ASB legislation to one individual who had been riding an e-scooter in a dangerous manner.

Sergeant Botham noted that the issue of e-bikes was different to that of e-scooters as these were legal to ride on the road, so there is appropriate legislation which gives police more powers to enforce their appropriate use.

Following a query, Sergeant Botham confirmed that the police do not have the power to formally request identification when they stop an e-scooter user as the offence is not committed under Section 1. However, if there are repeated stops, then the team do start to recognise individuals.

It was noted that, should a by-law be introduced to make the town precinct a non-cycle area, then this would give TVP more power to enforce the use of e-bikes in the area; this would be via a fixed penalty notice. However, this would not cover the use of e-scooters.

Sergeant Botham confirmed that e-scooters are seen as a non-entity as they are not currently covered in any legislation as either a pedal cycle nor another form of vehicle. This makes their illegal use difficult to enforce. It was noted that the introduction of legislation would make this matter clearer.

Further enforcement is planned in the town precinct, and Members suggested it would be beneficial for TVP to engage with the Town Council to conduct these. Sergeant Botham suggested a member of the Town Council could attend any purge, and that a joint press release could then be issued following the event to advise of the outcome and held publicise the issue more widely.

The Chairman thanked both Sergeant Botham and PCSO Towse for attending the meeting.

36. **APOLOGIES**

Apologies for absence were received from Councillor Nagra.

37. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

38. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 14 JUNE 2022**

RESOLVED:

- ◆ That the minutes of the Planning and Community Committee meeting held on 14 June 2022 be approved and be signed by the Chairman as a true and accurate record.

39. **CURRENT PLANNING APPLICATIONS**

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

40. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

41. **PLANNING APPEALS**

RESOLVED:

- ◆ To note that the following appeal against refusal of planning permission has been lodged with the Planning Inspectorate:

Application:	220206
Location:	6 Brunel Drive, Woodley, Berkshire, RG5 4PW
Proposal:	Householder application for the proposed raising of the roof to facilitate conversion of the loft to habitable accommodation, erection of single storey front and rear extensions, raising of part of existing flat roof to side and installation of 5 no. rooflights, plus changes to fenestration including installation of 2 no. Juliet balconies to rear.

- ◆ To note the following appeal decision:

Application: 210668
 Location: Land to the North East of Vauxhall Drive, Woodley, Wokingham RG5 4EJ
 Proposal: The development proposed the installation of a 20m high monopole supporting 6No. antenna apertures & 4No. 600mm transmission dishes; plus the installation of 8No. ground-based equipment cabinets within a secured, fenced compound; and ancillary development thereto.
 Details: Appeal against refusal of planning permission.
 Decision: The appeal was dismissed.

42. **PRIOR APPROVAL SUBMISSION**

RESOLVED:

- ◆ To note application 221811:
 Location: 10 Dartington Avenue, Woodley, Wokingham, RG5 3PD
 Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.50m, for which the maximum height would be 3.40m and the height of the eaves 2.25m.

43. **TELECOMMUNICATIONS NOTIFICATION**

RESOLVED:

- ◆ To note application 221799:
 Location: Land off, Colemansmoor Road, Woodley, Berkshire, RG5 4DB
 Proposal: Prior approval submission for the proposed installation of a new 15m monopole tower to support antenna, associated radio-equipment housing and ancillary development hitherto.

44. **TREE PRESERVATION ORDERS** **Applications for works to trees**

RESOLVED:

- ◆ To note application 221569:
 Location: TPO 1752/2020, WOODLAND 1: Land to rear of, 38 Redwood Avenue, Woodley, Wokingham, RG5 4DR.
 Proposal: T1, Plum - Cut back overhanging branches by approx. 3-4m. T2, Plum - Cut back overhanging branches by approx. 1-2m.
- ◆ To note application 221839:
 Location: TPO 0003/1951, WOODLAND 3: 68 Fairwater Drive, Woodley, Wokingham, RG5 3JB.
 Proposal: T1, Oak – Cut back canopy overhanging rear garden of no. 49 Quentin Road by 4m to the boundary line.
- ◆ To note application 221861:
 Location: TPO 1849/2022, WOODLAND 3: 33 Constable Close, Woodley, Wokingham, RG5 4US.
 Proposal: W3, Mixed Species – Installation of a root barrier in the rear garden of no. 33 Constable Close.

- ◆ To note application 221891:
 Location: TPO 3/1951 WOODLAND 3: 147 Nightingale Road, Woodley, Wokingham, RG5 3LZ.
 Proposal: T1, Beech – Crown reduction by approx. 2m and reshape by bringing over-extended limbs back in line with majority of crown.

- ◆ To note application 221959:
 Location: TPO 1696/2019, AREA 1: Land off Church Road, Church Mews, Woodley, Wokingham, RG5 4RJ.
 Proposal: T1, Beech - Reduce the southern quadrant by up to 2m, reducing the radial spread from 8m to 6m. Reduce the northern quadrant by up to 2m, reducing the radial spread from 8m to 6m. Ensure all cuts are made to the nearest suitable growth point and grade in to the remaining canopy. Remove deadwood 50mm in diameter or over 1m in length.

- ◆ To note application 221990:
 Location: TPO 1696/2019, AREA 1 and 2: Church Mews, Woodley, Wokingham.
 Proposal: T1, Beech – Crown reduction by approx. 3m to branches protruding the furthest from the crown; crown lift to 4.5m over parking bays. Remove deadwood.
 T2, Holm Oak – Crown reduction by approx. 2m to side of upper crowns; crown lift to 5m over driveway and parking bays and to 3.5m over fence line.

- ◆ To note application 222007:
 Location: SECTION 211 NOTIFICATION FOR WORKS IN A CONSERVATION: Church Mews, Woodley, Wokingham.
 Proposal: T1, Holm Oak – Crown lift to 5m over main access road.

- ◆ To note application 221997:
 Location: SECTION 211 NOTIFICATION FOR WORKS IN A CONSERVATION: Church Mews, Woodley, Wokingham.
 Proposal: T3, Oak – Crown lift to 5m over driveway of no. 12 Church Mews by reducing branches and removing secondary branches; crown reduction by maximum of 3m, reducing side growth and protruding areas and giving 3m clearance to buildings; crown thin by approx. 25% of leafing volume area.
 T4, Oak – Crown reduction by maximum of 2.5m, reducing side growth and protruding areas, taking crown back to previous reduction points; reduce height by 3m; crown lift to 3.5m; crown thin by 25% of leafing volume area.

- ◆ To note application 221973:
 Location: TPO 374/1988: Land northwest of 1-4 Temple Mews, Woodley, RG5 4HE.
 Proposal: T1, Oak - Reduce lateral spread on south side of canopy (east to west half of tree) by approximately 2m back to previous reduction points where present. Reduce northern half of canopy (west to east) by 2-3m back to previous reduction points. Lightly shape upper canopy, reducing height by approximately 1m. Crown-lift removing smaller secondary outer branch tips to create 4.5m canopy clearance above ground level.

45. **GOODS VEHICLE OPERATORS LICENCE APPLICATION**

At this point, Councillor Green left the meeting.

Members noted a concern regarding the increased heavy goods vehicle traffic caused by this and similar applications, should they be approved, for businesses in the area. It was noted that this was an industrial area, but that road capacity was limited.

Members noted that, with regards to a previous application of this nature, a letter was written to the company asking how they intended to mitigate against the environmental impact of the increase heavy goods traffic. It was recommended that a similar letter be drafted and sent with regards to this application.

RESOLVED:

- ◆ To note the following application for a variation of a Goods Vehicle Operators Licence:

Licence:	OH2002943 SN
Operator:	B D T Transport Ltd
Directors:	Jeff Cahill, Robert Bowden
Address:	Unit 5, 6 & 7 Headley Park 8, Headley Road East, Woodley, Reading, RG5 4SL
New Authorisation:	30 Heavy Goods Vehicle(s), 12 trailer(s)

- ◆ To note that the Town Council's comments were required prior to the meeting and that, whilst concerns were raised by two members regarding the potential increase in heavy goods vehicle traffic, no specific objections were raised or submitted with Wokingham Borough Council.
- ◆ To draft and send a letter to B D T Transport Ltd requesting details of how they plan to mitigate and / or offset the environmental impact of the increase in heavy goods vehicles being proposed as part of this application.

46. **ANNUAL GRANTS 2022/23**

RESOLVED:

- ◆ To note the expressions of thanks received from Keep Mobile.

47. **CYCLING IN WOODLEY SUB COMMITTEE**

Councillor Heap requested that, when referring to Waingels Road as being unsafe for cycling, the report of the Cycling Woodley Sub Committee meeting which took place on 29 June 2022 should include a comment he made that there is a suitable cycling route up Beggars Hill Road. The Deputy Town Clerk agreed to amend the report to include this.

RESOLVED:

- ◆ To note Report No. PC 4/22 of the meeting of the Cycling in Woodley Sub Committee which was held on 29 June 2022.
- ◆ Update the report of the meeting of the Cycling in Woodley Sub Committee held on 29 June 2022 accordingly.

48. **WOKINGHAM BOROUGH COUNCIL GYPSY AND TRAVELLER ACCOMODATION ASSESSMENT**

Members noted concern that it would be difficult for the Committee to respond to a questionnaire of this nature due to the complexity of the topic, and felt Members did not have the knowledge or expertise to do so.

RESOLVED:

- ◆ To contact Wokingham Borough Council to confirm the Town Council would be making no comment in relation to the Gypsy and Traveller Accommodation Assessment.

49. **SANDFORD PARK BAILEY BRIDGE**

RESOLVED:

- ◆ To note the replies received from Wokingham Borough Council regarding how the Borough Council intend to utilise the £30k developer's fund originally provided as part of the Sandford Park development.

50. **ACTIVE TRAVEL ROUTE – WOODLEY TO READING**

The Committee Officer advised the Committee that full consultation on these proposals had now been issued, with a closing date of 19 August 2022, and that this would be brought to the next meeting of the Planning & Community Committee, due to be held on 9 August 2022, for consideration.

RESOLVED:

- ◆ To note the updated proposals for the Active Travel Route between Woodley and Reading being considered by Wokingham Borough Council and circulated as part of the agenda.
- ◆ To note the correspondence provided by Wokingham Borough Council following stakeholder workshops, including a further revision to their proposal, as circulated as part of the agenda.
- ◆ To note that a Wokingham Borough Council representative will be attending the next Planning & Community Committee meeting, due to be held on 9 August 2022, to discuss the Active Travel Route proposals.

51. **COMMUNITY SPEEDWATCH**

Councillor Bragg stated there was no further update with regards to Community Speedwatch at this time.

52. **EARLEY STATION FOOTBRIDGE UPDATE**

Councillor Wicks confirmed that an inspection of the bridge was due to take place in the middle of June and that the Committee Officer had emailed Wokingham Borough Council for the outcome of the inspection, but a response had yet to be received.

53. **COMMUNITY ISSUES**

Members noted the success of the Woodley Carnival.

54. **HIGHWAYS ISSUES**

Councillor Skegg raised concern regarding the wearing off of the painted mini roundabouts on Nightingale Road, having recently witnessed a driver missing the roundabout and nearly causing an accident. Following a suggestion, he confirmed he had raised this with Wokingham Borough Council individually.

Councillor Bragg suggested the no cycling signage in the town precinct should be improved; some painted signage on the pavement was now worn and hard to see. The Deputy Town Clerk confirmed this had been raised at the recent Cycling in Woodley Sub Committee, and the Wokingham Borough Council officer in attendance had committed to taking this issue back, however it was agreed that further communication should be made with Wokingham Borough Council on this matter.

55. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - Woodley Town Centre Partnership Newsletter – June 2022
 - CCB e-Bulletin – June 2022
 - The Wokingham Volunteer Centre E-Newsletter – June 2022
 - Me2 Club Newsletter – June 2022

56. **FUTURE AGENDA ITEMS**

There were no future agenda items raised by Members.

57. **PUBLICITY/WEBSITE**

Members suggested the following items be publicised by the Town Council:

- That, with regards to the twelve determinations made by Wokingham Borough Council in relation to planning applications since the last meeting of the Planning & Community Committee in June, Wokingham Borough Council endorsed all the comments made by the Planning & Community Committee.
- Details of Thames Valley Police's attendance at this Committee meeting, and the discussion held regarding e-scooters and e-bikes.

58. **ENFORCEMENT ISSUES**

RESOLVED:

- ◆ To note the information on enforcement issues received from the planning authority, as given in the agenda.
- ◆ To publicise the need for residents to seek planning permission for certain development.

The meeting closed at 9:06 pm

Woodley Town Council

Observations on the following Planning Applications made at the Planning & Community Committee meeting held on 12 July 2022

Application No. & Address	Proposal
221128 52 Mannock Way, Woodley, RG5 4XW	Full application for the proposed erection of a single storey front extension, single storey rear extension, two storey side extension, and change of use of amenity land to residential.
Observations: Following a vote the Planning & Community Committee determined to submit no objections to this application. Four Members voted in support of the application, one abstained from the voting, and Councillor Jewell wished for it to be recorded that she opposed the application on the grounds of the loss of amenity space.	
221627 23 Nightingale Road, Woodley, RG5 3LS	Householder application for the proposed erection of a single storey rear extension following demolition of the existing single storey rear and changes to fenestration.
Observations: The Planning & Community Committee considered this application and had no objections, but wished to draw attention to a neighbour's comment regarding concern over drainage.	
221695 71 Woodlands Avenue, Woodley, RG5 3HF	Householder application for the proposed raising of roof, insertion of 2No. side dormer windows to create habitable space following demolition of chimney stack, garage conversion to create habitable space, single storey rear/side flat roof extension with changes to fenestration, including glazed rear gable.
Observations: The Planning & Community Committee considered this application and recommended that it be refused on the following grounds: <ul style="list-style-type: none"> - The design is out of character and out of keeping with neighbouring properties - The property will be overbearing (massing) on the neighbouring bungalows - The glazed rear gable will be overlooking on neighbouring properties, resulting in a loss of privacy - The proposal is unneighbourly - The location plan is incorrect, showing the property to be opposite Howth Drive when it is in fact opposite Woodwaye 	
221723 Cadet Centre, Mohawk Way, Woodley, RG5 4UE	Full application for the permanent installation of an ISO container cabin adjacent to the existing building. (Retrospective)
Observations: No objections.	
221744 29 Concorde Way, Woodley, RG5 4NF	Householder application for the proposed erection of a single storey side extension and single storey front extension following demolition of single storey side covered storage area.
Observations: No objections	

<p>221830 21 Austin Road, Woodley, RG5 4EJ</p>	<p>Householder application for the proposed single storey rear extension and two storey side extension.</p>
<p>Observations: No objections.</p>	
<p>221942 54 Mannock Way, Woodley, RG5 4XW</p>	<p>Householder application for the proposed erection of a single storey rear extension following demolition of the existing conservatory.</p>
<p>Observations: No objections.</p>	
<p>221940 22 Lavenham Drive, Woodley, RG5 4PP</p>	<p>Householder application for the proposed erection of a single storey rear extension. Including the removal of the existing brick-built storage, replacement of the existing white framed windows with new windows with grey uPVC frames and the repositioning of the soil and vent pipe.</p>
<p>Observations: No objections.</p>	
<p>221953 50 Selsdon Avenue, Woodley, RG5 4PG</p>	<p>Householder application for the proposed installation of a rear dormer and rooflights plus associated hip to gable roof extension and removal of chimney to facilitate the conversion of the loft to habitable accommodation.</p>
<p>Observations: The Planning & Community Committee have considered this application and, whilst they have no specific objections, they did note a concern that increasing the property to 5 bedrooms with only 3 parking spaces may result in parking issues.</p>	

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Woodley Town Council

PLANNING APPLICATIONS

Application No. & Address	Proposal
221691 1 Burgess Close, Woodley, RG5 3LJ	Householder application for the proposed 1no. Juliet Balcony in replacement of existing window.
221876 Land to the rear of 16 Butts Hill Road, Woodley, RG5 4NH	Full application for the proposed erection of 1no. dwelling and detached garage.
221950 28 Fitzroy Crescent, Woodley, RG5 4EU	Householder application for the proposed erection of a single storey rear extension with 1 no. roof lantern, following demolition of existing rear conservatory.
222015 38 Clivedale Road, Woodley, RG5 3RD	Householder application for the proposed erection of a single storey front extension, single storey rear extension, part single storey, part two storey side extension, plus insertion of 1no. rear dormer to facilitate loft conversion, following demolition of existing garage.
222040 16 Austin Road, Woodley, RG5 4EJ	Householder application for the proposed erection of a single storey front extension, following demolition of existing porch.
222073 33 Cottessmore Road, Woodley, RG5 3NX	Householder application for the proposed erection of a part single storey, part two storey rear extension, first floor side extension, plus garage conversion to create habitable accommodation. (Part Retrospective).
222082 162 Reading Road, Woodley, RG5 3AA	Householder application for the erection of a front boundary wall and steel gates. (Part retrospective)
222097 21 Walmer Road, Woodley, RG5 4PN	Householder application for the proposed single storey rear extension.
222105 The Waterside, Fairwater Drive, Woodley, RG5 3EZ	Full application for the installation of 7 no. lamp posts around the rear parking area. (Retrospective)
222116 4 Dowding Close, Woodley, RG5 4NL	Householder application for the proposed conversion of existing garage to create habitable accommodation. Two storey rear extension with pitched roof. Changes to fenestration.
222125 30 Selsdon Avenue, Woodley, RG5 4PG	Householder application for the proposed erection of a single storey front and part single part two storey side extension, following demolition of the existing garage.
222161 51 Beechwood Avenue, Woodley, RG5 3DF	Householder application for the proposed erection of a single storey front and rear extension.
222176 9 Caldbeck Drive, Woodley, RG5 4LA	Householder application for the proposed two storey side extension, single storey front extension, two storey rear extension plus changes to fenestration following conversion of existing garage to create habitable accommodation.
222215 39 Antrim Road, Woodley, RG5 3NU	Householder application for the proposed single storey rear extension.

222239 13 Keats Close, Woodley, RG5 3QF	Householder application for the proposed erection of a single storey front extension, conversion of garage to habitable space and changes to fenestration.
222246 10 Dartington Avenue, Woodley, RG5 3PD	Householder application for the proposed erection of a single storey rear extension.
222249 22 Kingfisher Drive, Woodley, RG5 3LG	Householder application for the proposed two storey side / rear extension. Installation of hardstanding to form parking spaces.
222289 190 Fairwater Drive, Woodley, RG5 3JF	Householder application for the proposed erection of a two storey side extension and infill front extension with associated internal remodelling.
222291 47 Antrim Road, Woodley, RG5 3NT	Householder application for the proposed erection of a single storey front extension, two storey side extension, plus the insertion of a sun tunnel, following demolition of existing utility room.

Woodley Town Council

PLANNING DECISIONS

REFUSED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
221416 4 Bosworth Gardens, Woodley, RG5 3RS	Householder application for the proposed erection of a single storey front extension to form porch, and two storey side/rear extension, including the insertion of 2no. juliet balconies.

REFUSED – ENDORSING TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
221397 7 The Ridgeway, Woodley, RG5 3QD	Full application for the proposed subdivision of the site and erection of a 4 no. bedroom detached dwelling with associated access and parking, following demolition of the existing detached garage.

APPROVED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
221508 16 Crockhamwell Road, Woodley, RG5 3LF	Householder application for the proposed erection of 2no rear facing flat roof dormers, 1no front facing pitched roof dormer, and erection of front side boundary wall to match existing boundary wall, following demolition of 3no existing rear dormers.
221695 71 Woodlands Avenue, Woodley, RG5 3HF	Householder application for the proposed raising of roof, insertion of 2No. side dormer windows to create habitable space following demolition of chimney stack, garage conversion to create habitable space, single storey rear/side flat roof extension with changes to fenestration, including glazed rear gable.

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
221222 52 Walmer Road, Woodley, RG5 4PN	Householder application for the proposed single storey rear extension with pitched roof, side extension to existing garage and changes to fenestration.
221373 146 Butts Hill Road, Woodley, RG5 4NY	Householder application for the proposed erection of a two storey side and rear extension and roof space conversion to dwelling following demolition and removal of existing garage
221385 54 Hazel Drive, Woodley, RG5 3SA	Householder application for the proposed erection of a single storey side and rear extension following demolition of existing detached garage, plus new hardstanding to front and an increase in the width of the existing dropped kerb.
221523 5 Mollison Close, Woodley, RG5 4XG	Householder application for the proposed part conversion of the garage, including associated changes to fenestration, and the removal of a window to the side elevation.

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION cont...

<p>221534 33 Walmer Road, Woodley, RG5 4PN</p>	<p>Householder application for the proposed erection of a single storey front extension to form new porch, single storey rear extension, part loft conversion to create habitable accommodation, including the insertion of 1no. dormer, plus part garage conversion to create habitable accommodation.</p>
<p>221557 62 Reading Road, Woodley, RG5 3DB</p>	<p>Full application for the proposed subdivision of the site and erection of a detached 3 no. bedroom dwelling following demolition of existing detached garage, with associated parking.</p>
<p>221568 6 Godstow Close, Woodley, RG5 4LE</p>	<p>Householder application for the proposed garage conversion into habitable space and erection of a single storey rear extension to include 2no rooflights, following demolition of the existing conservatory.</p>
<p>221627 23 Nightingale Road, Woodley, RG5 3LS</p>	<p>Householder application for the proposed erection of a single storey rear extension, garage conversion and changes to fenestration.</p>
<p>221632 78 Loddon Bridge Road, Woodley, RG5 4AN</p>	<p>Householder application for the proposed erection of a single storey rear extension following demolition of the existing conservatory, including a partial conversion of the garage.</p>
<p>221648 26 Cottesmore Road, Woodley, RG5 3NX</p>	<p>Householder application for the proposed erection of a single storey rear extension and conversion of storage room, including interior alterations.</p>
<p>221658 37 Butts Hill Road, Woodley, RG5 4NJ</p>	<p>Householder application for the proposed two storey front porch extension, single storey rear extension, first floor rear extension to include 1no. Juliet balcony plus changes to fenestration following demolition of existing conservatory.</p>
<p>221666 82 Fairwater Drive, Woodley, RG5 3JB</p>	<p>Householder application for the proposed first storey rear extension and a single storey front extension following demolition of the existing canopy porch.</p>
<p>221723 Cadet Centre, Mohawk Way, Woodley, RG5 4UE</p>	<p>Full application for the installation of a storage container (retrospective)</p>
<p>221744 29 Concorde Way, Woodley, RG5 4NF</p>	<p>Householder application for the proposed erection of a single storey side extension and single storey front extension following demolition of single storey side covered storage area.</p>
<p>221940 22 Lavenham Drive, Woodley, RG5 4PP</p>	<p>Householder application for the proposed erection of a single storey rear extension. Including the removal of the existing brick-built storage, replacement of the existing white framed windows with new windows with grey uPVC frames and the repositioning of the soil and vent pipe.</p>
<p>221942 54 Mannock Way, Woodley, RG5 4XW</p>	<p>Householder application for the proposed erection of a single storey rear extension following demolition of the existing conservatory.</p>

Report of a Meeting of the Cycling in Woodley Sub Committee held via Zoom video conferencing on Wednesday 29 June 2022 at 7.30pm

Present: *Councillors R. Horskins (Chairman); D. Bragg; A. Chadwick; A. Heap; M Nagra*

Officers present: *K. Murray – Deputy Town Clerk;*

Also present: *Councillor C. Jewell
Robert Curtis – Transport Planning Team Manager, WBC*

1. **APPOINTMENT OF CHAIRMAN**

Councillor Bragg proposed, seconded by Councillor Chadwick, and it was

RESOLVED:

- ◆ To appoint Councillor Horskins as Chairman of the Cycling in Woodley Sub Committee for the remainder of the 2022/23 municipal year.

2. **APOLOGIES**

Apologies were received from Councillor Gilder.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

4. **WOODLEY TO TWYFORD STATION CYCLE ROUTE**

Robert Curtis was invited to present information on the current situation regarding the proposal for a new cycle and pedestrian route from Woodley to Twyford Station. Members discussed the proposal and noted that the route along the northern side of the railway was the only practical route in terms of land ownership.

Robert Curtis stated that the land ownership was a mostly a mix of Wokingham Borough Council and Network Rail and that this should not present a significant issue going forwards. Robert advised that Wokingham Borough Council was looking at different sources of funding including the Government's Levelling Up fund, as well as a fourth round of the Active Travel Fund. Robert explained that the funding bid looked at three areas – Strategic Benefit, Economic Case and Deliverability. It was felt that the strategic case was good and that the project could potentially be delivered by the 2025 deadline, however the economic case was more challenging to demonstrate.

Robert advised that the potential cost of the project could be in the region of £3m and that the funding bid deadline was 6 July.

Members discussed the need to consider the wider routes into Woodley and linking up with other schemes providing safe cycle routes across the area e.g. the Active Travel Route proposals for a route into Reading. It was also noted that the provision of a cycle route may lessen the requirement for additional car parking at Twyford Station.

It was noted that Waingels Road was not considered safe for cycling due to the speed of motor vehicles. **It was noted that there was a potentially suitable and safe route along Beggars Hill Road from the north of the Airfield estate.**

Safety of the proposed route, particular in the winter was discussed and Robert Curtis confirmed that there were still a number of discussions to be had regarding lighting and surfacing that would be included, particularly with regard to the nature reserve.

Robert Curtis advised that in calculating the cost to benefit ratio for the project, a 5 mile cycling radius was used, which included consideration of potential benefits to Woodley residents.

Robert advised that WBC had received letters of support from Theresa May MP and from National Rail. It was suggested that a letter of support from Matt Rodda MP would also benefit the funding bid. It was agreed that the Town Council should provide a letter of support for the proposal and that the Deputy Town Clerk draft a letter and provide this to the Chairman of the Cycling in Woodley Sub Committee and the Chairman of the Planning and Community Committee before sending.

Robert advised that there was a need to maintain momentum on the proposal in order to try and secure potential funding from other sources e.g. developers funds. It was noted that the money in respect of the Bailey bridge at Sandford Park could not be used toward this project as it must be spent on the site.

5. CYCLING STRATEGY

It was noted that signage to safer cycling routes was lacking and that this signage should contain information on how far / how much time it would take to get to certain destinations or other routes. The lack of suitable bike racks was also noted, although 4 new ones had been installed at Loddon Vale shopping centre.

Cycling in the town centre was discussed as an on-going issue. Robert Curtis agreed to report back to the WBC Asset Management Team regarding the poor condition of the painted signage in the town centre. It was noted that a representative from Thames Valley Police had been invited to attend the next meeting of the Planning and Community Committee to discuss this issue.

It was noted that Councillor Jewell had previously provided a draft strategy for consideration and that this should form the basis of the strategy development going forwards. It was suggested that the next meeting should focus on that with a view to obtaining some costings against specific priorities.

RESOLVED:

- ◆ **that the Deputy Town Clerk draft a letter of support to Wokingham Borough Council regarding the Woodley to Twyford Cycle Route proposal, and circulate this to the Chairman of the Cycling in Woodley Sub Committee and the Chairman of the Planning and Community Committee prior to sending.**

Meeting closed at 8:30 pm

From: Sofia Charalampidou <Sofia.Charalampidou@wokingham.gov.uk>
Subject: Wokingham Borough Local Cycling and Walking Infrastructure Plan
Date: 12 July 2022 at 11:11:47 BST
Cc: Andy Glencross <Andy.Glencross@wokingham.gov.uk>, Chris Easton <Chris.Easton@wokingham.gov.uk>, Robert Curtis <Robert.Curtis@wokingham.gov.uk>, Rebecca Bird <Rebecca.Bird@wokingham.gov.uk>, Matthew Gould <Matthew.Gould@wokingham.gov.uk>

Dear Sir/Madam,

We are writing to let you know that our **Local Cycling and Walking Infrastructure Plan (LCWIP) consultation** on the draft cycling and walking plans and infrastructure improvements is now open for 6 weeks and will close on **19th August 2022**.

Walking and cycling are ideal modes of transport for short local trips, and convenient options for regular exercise. They are low-cost, accessible, healthy, environmentally friendly and efficient. Our aim is to improve the active travel provision within our borough supporting the Government's ambition to make walking, wheeling and cycling the natural choices for shorter journeys, or as part of a longer journey. To achieve this, a Local Cycling and Walking Infrastructure Plan (LCWIP) is being developed. The LCWIP is a strategic document that analyses local travel patterns to help identify where best to invest in cycling and walking infrastructure ideally over the next 10-year period.

Following our earlier consultation in March 2021 on the main barriers that prevent people from walking or cycling, **we are now seeking your views on the draft cycling and walking network plans and high-level infrastructure improvements** that are required on the key routes to improve safety and make it easier to walk or cycle.

Please use the following link to view the plans and share your feedback:

<https://wokinghamboroughlcwip.commonplace.is/>

The more people involved, the better the needs of the whole community will be reflected.

Kind Regards,
Sofia

Sofia Charalampidou
Specialist Transport Planning

- sofia.charalampidou@wokingham.gov.uk

Fwd: Public Spaces Protection Order to reduce harm caused by "Car Cruising" Meetings

From: Kevin Murray <kevin.murray@woodley.gov.uk>
To: Matthew Filmore <matthew.filmore@woodley.gov.uk>
Date: 03/08/2022 11:22 AM

Kevin Murray
Deputy Town Clerk
Woodley Town Council
0118 969 0356

From: Deborah Mander <townclerk@woodley.gov.uk>
To: Kevin Murray <kevin.murray@woodley.gov.uk>
Sent: 03/08/2022 10:21 AM
Subject: Fwd: Public Spaces Protection Order to reduce harm caused by "Car Cruising" Meetings

From: Ed Shaylor
To: Ed Shaylor
Sent: 29/07/2022 11:55 AM
Subject: Public Spaces Protection Order to reduce harm caused by "Car Cruising" Meetings

Dear Parish and Town Council Clerks

You may recall that in June this year the Council commenced a public consultation about creating a Public Spaces Protection Order. Some Parish and Town Councillors responded to the consultation.

I am writing to let you know that:

- public consultation found 75% in favour of the proposed PSPO and 84% in favour with modifications. The modifications suggested do not really affect the PSPO itself – they made suggestions of such things as more speed cameras and more enforcement against dangerous driving
- the 16% not in favour cite a variety of reasons, but generally fall into such categories as - sufficient powers already exist, sledgehammer to crack a nut, harmless fun, innocent people shouldn't be fined, events should be better organised and policed, too much regulation
- Council officers will be authorised to enforce the PSPO as well as police and PCSOs (although our resource is quite small, ie 10 ASB officers)

The proposal will therefore be determined at the Council's Executive meeting on 29th September. If you have any further comments you would like to make about the proposal, please let me know, if possible by 15th September due to the timescale to finalise the report to be published with the meeting agenda.

The proposed conditions in the PSPO (breach leading to a fixed penalty notice up to £100 or a fine of up to £1,000 on conviction) are:

In the restricted areas a person commits an offence if without reasonable excuse he or she continues to carry out activities from which they are prohibited namely:

1. *being the driver of or being carried in (or on) a motor vehicle in circumstances where the following activities ("the prohibited activities") take place*
 - a. *causing danger or risk of injury to road users (including pedestrians)*
 - b. *causing damage or risk of damage to property*
 - c. *aggressive acceleration or braking or racing*
 - d. *carrying out manoeuvres such as (but not limited to) skidding, handbrake turns, drifting*
 - e. *creating noise through excessive engine revving, sounding horns or playing music*
 - f. *using foul or abusive language*
 - g. *using threatening or intimidating behaviour*
 - h. *causing obstruction (whether moving or stationary).*

1. *promoting, organising or publicising (including but not limited to via email, the internet, social media, or via any publication or broadcast medium) any event where the prohibited activities take place*

1. *attending an event as defined in clause 2 above either as a vehicle owner or spectator where the prohibited activities take place*

Schedule of the restricted areas

All land owned, maintained or managed by the Council and any other place to which the public has access as of right or by virtue of express or implied permission.

Ed Shaylor
Head of Enforcement and Safety
Wokingham Borough Council

Car Cruising Public Spaces Protection Order

We are asking residents how they have been affected and what we can do to help following a rise in the number of unauthorised car meets.

We are considering adopting a Car Cruising Public Spaces Protection Order, which would give us greater powers to tackle dangerous and anti-social behaviour, ensuring the borough is a safe place to live. Car cruising is the term for when drivers meet to race or show off their vehicles.

This would restrict the activities associated with unauthorised meets, including dangerous driving, racing, aggressive acceleration and braking, sounding horns, playing loud music, foul language and threatening behaviour.

From January 2021 to January 2022, 82 incidents were reported to the council or Thames Valley Police. The most common locations for these car meets were at the Carnival Hub car park in Wokingham town, the MereOak Park and Ride near Three Mile Cross and supermarket car parks across the borough.

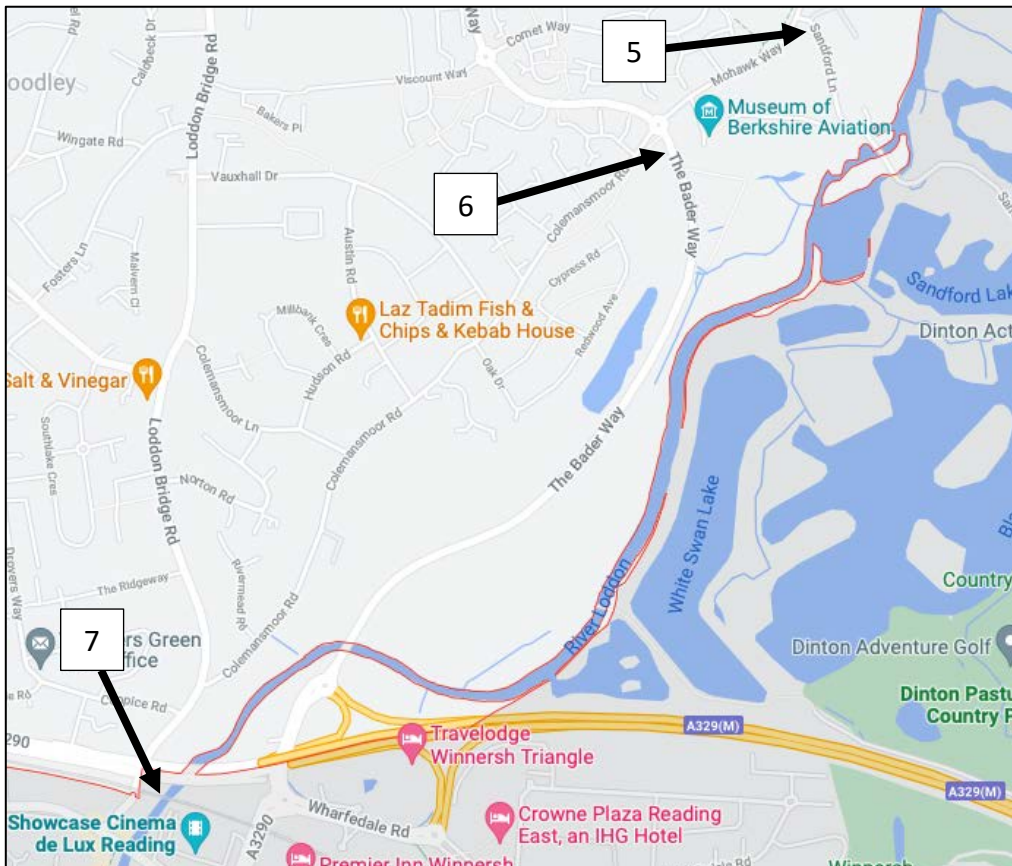
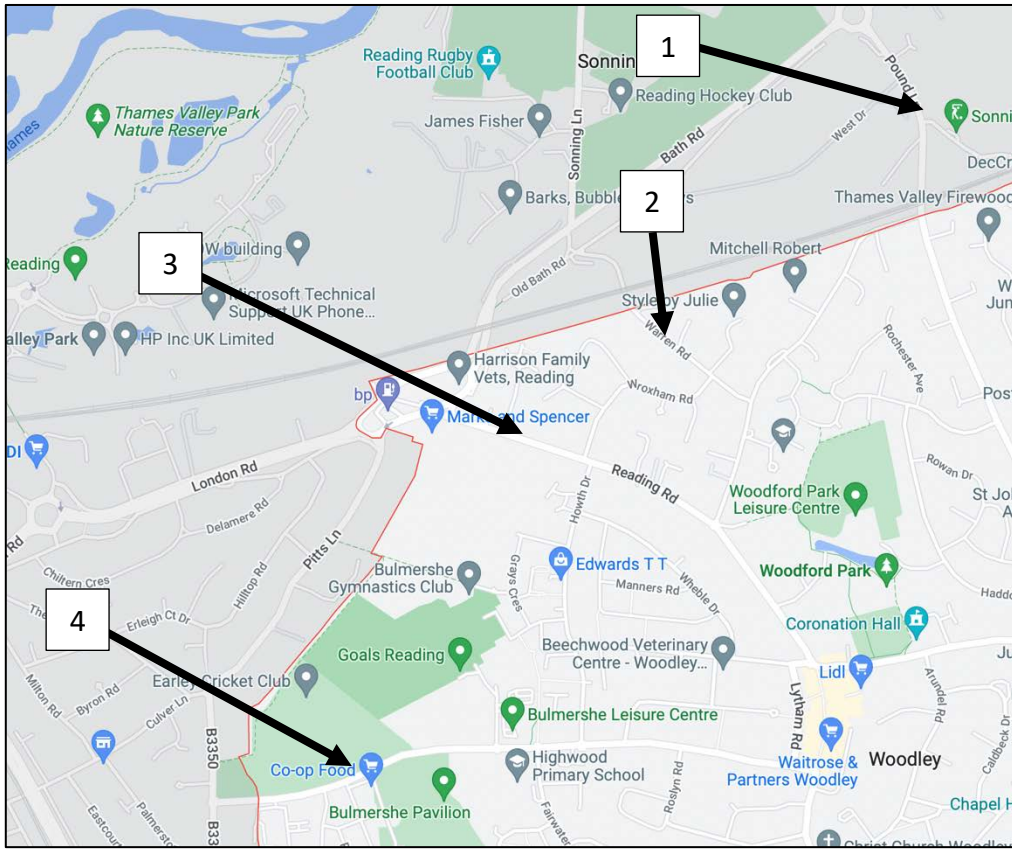
If the PSPO is created, anyone who does not comply could be fined up to £1,000, or receive a fixed penalty notice of up to £100. It can be enforced by a police officer, police community support officer, or an accredited council officer.

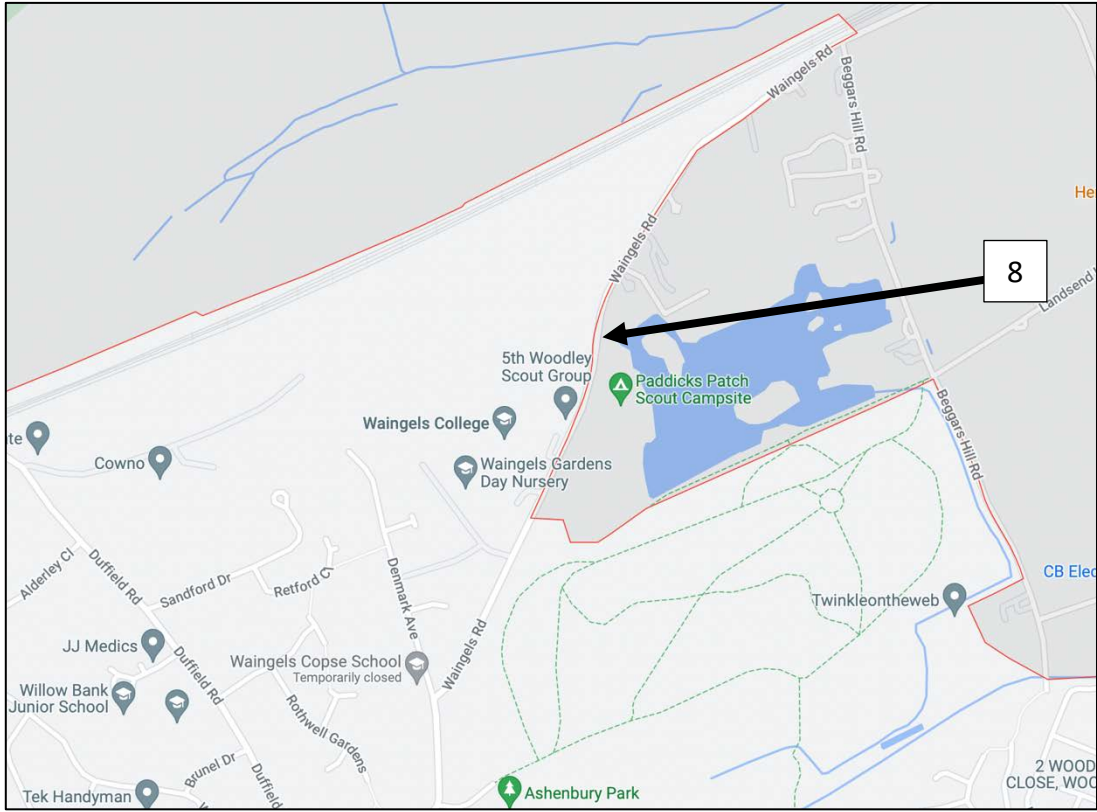
It would go against the order to be the driver of a motor vehicle where the following activities take place:

- Causing danger or risk of injury to road users, including pedestrians
- Causing damage or risk of damage to property
- Aggressive acceleration/braking or racing
- Carrying out including but not limited to skidding, handbrake turns and drifting
- Creating noise through excessive engine revving, sounding horns or playing music
- Using foul or and/or abusive language
- Using threatening or intimidating behaviour
- Causing obstruction, whether stationary or moving

It would be an offence to promote, organise or publicise any event where the prohibited activities take place and to attend an event where the prohibited activities take place.

COMMUNITY SPEEDWATCH SIGNAGE LOCATIONS





1. POUND LANE



2. WARREN ROAD



3. READING ROAD



4. WOODLANDS AVENUE



5. SANDFORD LANE



6. BADER WAY



7. LODDON BRIDGE ROAD



8. WAINGELS ROAD



ENFORCEMENT NOTIFICATIONS - 9 AUGUST 2022

52 Malone Road, Woodley, Wokingham, RG5 3NJ

Rear extension larger than permitted development allows

181 Headley Road East, Woodley, Wokingham, RG5 4JG

6ft fence adjacent to the highway

ENFORCEMENT CLOSURES - 9 AUGUST 2022

Lilly May Court, Millers Grove, Woodley, Wokingham, RG5 4BY

Breach of condition 9 of planning permission (142042) - Noise and Ventilation
Other

The Waterside, Fairwater Drive, Woodley, Wokingham, RG5 3EZ

Floodlights on poles without planning permission, and wattage too bright
Application submitted

36 Malone Road, Woodley, Wokingham, RG5 3NJ

Unauthorised building at rear & change of use of premises to business
No breach

124 Nightingale Road, Woodley, Wokingham, RG5 3LZ

6ft fence erected adjacent to highway without planning permission
No breach

33 Cottesmore Road, Woodley, Wokingham, RG5 3NX

Windows not in accordance with approved plans 210022
Application submitted

2 Munro Avenue, Woodley, Wokingham, RG5 3QY

Front porch being erected without planning permission
No breach

22 Rochester Avenue, Woodley, Wokingham, RG5 4NA

New wall in front garden without planning permission
No breach

8 Wroxham Road, Woodley, Wokingham, RG5 3AT

Building work not in accordance with approved plans
Application submitted

70 Ravensbourne Drive, Woodley, Wokingham, RG5 4LJ

Historical enforcement notice served 26.04.2006
Other