



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Planning and Community Committee**
Councillors P. Wicks (Chairman); D. Bragg; J. Cheng; C. Jewell; M. Nagra;
S. Rahmouni; J. Sartorel; R. Skegg; B. Soane;

NOTICE IS HEREBY GIVEN that a meeting of the Planning and Community Committee will be held at the Oakwood Centre at 7:45 pm on Tuesday 4 January 2022, at which your attendance is requested.

The Town Council reserves the right to record and broadcast this meeting. Anybody attending the meeting will, by virtue, consent to having their image and audio recorded for this purpose.

Kevin Murray
Deputy Town Clerk

A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 30 NOVEMBER 2021** Page 5
To approve the minutes of the Planning and Community Committee meeting held on 30 November 2021 and for the Chairman to sign them as a true record.
4. **CURRENT PLANNING APPLICATIONS** Page 13
To consider current planning applications and agree comments to be forwarded to the planning authority. ***(Appendix 4)***

5. **PLANNING DECISIONS**

To note information on decision notices received from the planning authority since the last meeting. (**Appendix 5**)

(Note: Due to an issue with Wokingham Borough Council's software, the majority of decision notifications processed in November were not received until December)

6. **PLANNING APPEALS**

To note the following appeal decision:

Application: 210734
 Location: 13 Renault Road, Woodley, RG5 4EY
 Proposal: Extension to the front, side and rear of house, loft conversion with integrated PV cells on the roof and an adjustment to onsite parking.
 (Woodley Town Council had objections to the proposal.)
 Details: Appeal against refusal of planning permission.
 Decision: The appeal was dismissed .

7. **PRIOR APPROVAL SUBMISSION**

This type of application does not require consultation.

To note application 214024:

Location: 19 Roslyn Road, Woodley, RG5 3HP
 Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.00m, for which the maximum height would be 3.40m and the height of the eaves 2.98m.

8. **ADVERTISEMENT CONSENT NOTIFICATION**

This type of application does not require consultation.

To note application 213914:

Location: Unit 9 Base 329, Headley Road East, Woodley, RG5 4AZ
 Proposal: Application for advertisement consent for 2 no. externally illuminated fascia signs and 1 no. non-illuminated fascia sign.

9. **TREE PRESERVATION ORDERS**

Applications for works to trees

This type of application does not require consultation.

To note application 213657:

Location: TPO 170/1980 T2, G2 and G3: 4, 5, 6 and Land to the North of Peel Close, Woodley, RG5 4SR.
 Proposal: T1, Lime (G3 on TPO) – Crown lift to 6m; crown thinning by 15-20%.
 T2, Lime (G3 on TPO) – Crown lift to 6m; crown thinning by 15-20%.
 T3, Lime (G3 on TPO) – Crown lift to 6m; crown thinning by 15-20%.
 T4, Lime (G3 on TPO) – Crown lift to 6m; crown thinning by 15-20%.
 T5, Lime (G3 on TPO) – Crown lift to 6m; crown thinning by 15-20%.

To note application 213890:

- Location: TPO 0003/1951, WOODLAND 3: 65 and 67 Woodlands Avenue, Woodley, RG5 3HF.
- Proposal: T1, Oak – Fell to ground level.
T2, Holly – Fell to ground level.
T3, Oak – Remove major deadwood
T4, Sycamore – Crown lift to approx.. 4m where the tree overhands no. 65 Woodlands Avenue.

To note application 213900:

- Location: TPO-0169-1979-A2 and TPO-0169-1979-A3: Dinton Pastures Woodland, Sitting Between, The Bader Way, And Kingsford Close.
- Proposal: T1, Ash – Reduce height to gain 7m clearance from the network.
G2, Oak/Willow – Side prune to gain 7m clearance from the network.
G3, Oak – Reduce height and side prune to gain 7m clearance from the network.

To note application 213808:

- Location: Section 211 Notification for works in a conservation area: St John the Evangelist Church, Church Road, Woodley, RG5 4QJ
- Proposal: T44, Leyland Cypress – Remove all snapped and hanging branches and any branch that has suffered significant damage
T45, Leyland Cypress – Remove all snapped and hanging branches and any branch that has suffered significant damage

10. **REVISED ESTIMATES 2021/22 AND BUDGET ESTIMATES 2022/23**

To consider the Revised Estimates 2021/22, the Budget Estimates 2022/23 and the Annual Grant applications, set out in **Report No. PC 1/22**.

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11. **EARLEY STATION FOOTBRIDGE UPDATE**

- a) To receive any available update on the Earley Station Footbridge project from the Chairman.
- b) To note that a site visit will take place on 20 January 2021 at 10am for members of the Planning & Community Committee to meet with project officers from Wokingham Borough Council.
- c) To collate any questions regarding the project to be sent to Wokingham Borough Council as soon as possible prior to the site visit.

12. **THAMES VALLEY POLICE COMMUNITY SPEEDWATCH SCHEME**

At the Committee meeting held on 30 November 2021, Members noted communication from Matthew Barber, Police and Crime Commissioner for the Thames Valley, which highlighted a new Community Speedwatch initiative. Members asked the Committee Officer to seek more information and include the matter on the agenda for this meeting (Minute 52).

The Committee Officer contacted PC Lee Turnham, Community Speedwatch Co-ordinator for the Thames Valley. PC Turnham confirmed that the Community Speedwatch Scheme has been set up to provide communities with equipment and training to monitor speeding in their area.

The scheme is run in partnership with Community Speedwatch UK, a not-for-profit social enterprise which supports Speedwatch schemes. Using the Community Speedwatch UK website, members of the public are able to either join an existing Speedwatch group in their area where one has been set up or, if not, set up a new group.

Groups can initially loan Speedwatch equipment compatible with the Community Speedwatch UK system and, following appropriate training, conduct roadside Speedwatch checks. Community Speedwatch activities, assuming all relevant training has been undertaken by volunteers, are then covered under Thames Valley Policy insurance.

Following a pilot at the beginning of 2021, the new Community Speedwatch Scheme has launched across the Thames Valley, with the Bracknell and Wokingham area roll out taking place on 4 October.

PC Turnham provided the Council with two newsletters and an information document regarding Community Speedwatch start dates (**Appendix 12**). Page 25

PC Turnham indicated that the scheme is intended to be community led, with individual members of the public responsible for setting up and running Community Speedwatch schemes within their area. The Committee Officer is currently awaiting a response from PC Turnham as to what the Town Council can do to support the scheme, as well as details of any other Council's involved with the scheme and a list of equipment which is compatible with the Community Speedwatch UK system.

Members are asked to note this information.

13. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- Me2 Club – November 2021
- WBC Special Local Plan Update Newsletter – December 2021
- CCB Action for All eBulletin – December 2021
- Me2 Club – December 2021

14. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

15. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

16. **ENFORCEMENT ISSUES**

a) To note the enforcement notifications listed in **Appendix 16a**. Page 34

b) To note the enforcement case closures listed in **Appendix 16b**. Page 35

Minutes of a Meeting of the Planning and Community Committee held at the Oakwood Centre on Tuesday 30 November 2021 at 7:45 pm

Present: *Councillors: P. Wicks (Chairman); D. Bragg; J. Cheng; C. Jewell; S. Rahmouni; R. Skegg; B. Soane*

Officers present: *M. Filmore, Committee Officer; K. Murray, Deputy Town Clerk*

Also present: *Cllr A. Heap
12 members of the public*

38. **APOLOGIES**

Apologies for absence were received from Councillor M. Nagra and J. Sartorel.

39. **DECLARATIONS OF INTEREST**

Councillor R. Skegg – Pecuniary interest: Agenda item 4: Current Planning Application – application 213845, as he owns a neighbouring property.

Councillor Skegg took no part in the discussion or the decision regarding planning application 213845.

Councillor B. Soane – Pecuniary interest: Agenda item 4: Current Planning Application – application 213666, as the related property is owned by a family friend.

Councillor Soane took no part in the discussion or the decision regarding planning application 213666.

40. **MINUTES OF THE PLANNING AND COMMUNITY COMMITTEE MEETING HELD ON 2 NOVEMBER 2021**

RESOLVED:

- ◆ That the minutes of the Planning and Community Committee meeting held on 2 November 2021 be approved and be signed by the Chairman as a true and accurate record.

41. **CURRENT PLANNING APPLICATIONS**

RESOLVED:

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

42. **PLANNING DECISIONS**

RESOLVED:

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

43. **PRIOR APPROVAL SUBMISSION**

RESOLVED:

- ◆ To note application 213822:
Location: 25 Woodlands Avenue, Woodley, RG5 3HN
Proposal: Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 8.00m, for which the maximum height would be 3.20m and the height of the eaves 3.00m.

44. **ADVERTISEMENT CONSENT NOTIFICATION**

RESOLVED:

- ◆ To note application 213569:
Location: 148 Crockhamwell Road, Woodley, RG5 3JH
Proposal: Application for advertisement consent for 1No internally illuminated Fascia sign and 1No internally illuminated projecting sign.

45. **TREE PRESERVATION ORDERS**
Applications for works to trees

RESOLVED:

- ◆ To note application 213798:
Location: TPO 0003-1951-W3: Land to the South of Nightingale Road, Woodley, RG5 3RZ.
Proposal: T118169 – English Oak, Sycamore and Willow – Reduce height to previous reduction points to 8m clearance. T118171 – Common Ash and English Oak – Reduce height to 7m clearance. T118170 – English Oak and Lime – Reduce height, to previous reduction points to 7m clearance.

46. **EARLEY STATION FOOTBRIDGE UPDATE**

Members noted that Councillor Wicks, as Chairman of the Planning & Community Committee, would continue to attend meetings with Wokingham Borough Council regarding the potential replacement of the Earley Station footbridge and would represent Woodley Town Council at these meetings. Councillor Cheng would also continue to attend meetings with Wokingham Borough Council regarding this matter and Members noted that this would be in her capacity as a Borough Councillor.

Members highlighted the importance of retaining a bridge at this location. Whilst it was noted that data indicated only 300 people used the bridge each day, Members were concerned that removal of the bridge could lead to an additional 300 cars on the road which would exacerbate existing highway issues in and around this area.

Members noted that the potential option of repairing the existing bridge would be expensive and the repairs might not last for long. The existing bridge is also non-DDA compliant, so financial support may not be available to fund repairs.

Following a discussion Members determined that they would like to arrange a site visit to better understand the proposed replacement plans. This would ideally be with either a relevant member of staff from Wokingham Borough Council and / or WSP who are the consultants who have designed the options scheme. It was agreed the Committee Officer would contact Wokingham Borough Council to arrange this.

RESOLVED:

- ◆ To note the report of a meeting between Wokingham Borough Council and Town and Parish Councillors held on 8 November 2021, as given in the agenda.
- ◆ For the Committee Officer to arrange a date for a site visit with Members, ideally at a time when either WBC and / or WSP can also attend.

47. **STREET TRADING CONSENT APPLICATION**

RESOLVED:

- ◆ To note application ST26:
Applicant: Mr Jan Ratip – Mo’s Kebabs
Trading Site: Woodlands Avenue, Woodley
Trading Times: Sunday to Thursday – 0700 to 0100 Hours
Friday and Saturday – 0700 to 0300 Hours
(One hour shut down at 3pm to prepare for evening food)
- ◆ To note that comments were required prior to this meeting and details were therefore circulated to the Committee and Members’ views sought, and no objections were raised.

48. **READING BOROUGH COUNCIL – PERMITTED DEVELOPMENT RIGHTS REMOVAL**

RESOLVED:

- ◆ To note that notification has been received from Reading Borough Council of Non-immediate Direction under Article 4(1) of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) removing permitted development rights as described in the direction, as given in the agenda.

49. **WOKINGHAM BOROUGH COUNCIL – LOCAL PLAN UPDATE**

RESOLVED:

- ◆ To note the correspondence from Wokingham Borough council regarding the launch of a public consultation into the updated Local Plan Update, which runs from Monday 22 November 2021 to 24 January 2022.

50. **READIBUS ANNUAL GRANT / SLA**

Following a discussion Members determined that, due to the current financial uncertainty provided by the Covid pandemic, it would be appropriate to continue to consider funding requests from Readibus under the annual grant scheme and not via a service level agreement.

51. **PUBLICATIONS/INFORMATION**

RESOLVED:

- ◆ To note receipt of the following:
 - Me2 Club Newsletter – October 2021
 - CCB Action for All e-Bulletin – November 2021
 - Wokingham Borough Council Planning Policy Newsletter – November 2021

52. **FUTURE AGENDA ITEMS**

Councillor Bragg notified Members that he had received an email from Matthew Barber, Police and Crime Commissioner for the Thames Valley, advising that Thames Valley Police have launched a Community Speedwatch scheme, and they would like local councils to get involved.

Members noted that tremendous work had been put in to the Town Council's own speedwatch scheme previously, although activity had ceased when Police would not take the data collected. The equipment which had previously been used was still owned by the Town Council.

Members requested the item be added to the agenda for the next Planning & Community Committee, and that the Committee Officer write to Thames Valley Police in the meantime to enquire about the programme and request information.

53. **PUBLICITY/WEBSITE**

There were no suggestions for items to be publicised.

54. **ENFORCEMENT ISSUES**

RESOLVED:

- ◆ To note the information on enforcement issues received from the planning authority, as given in the agenda.

The meeting closed at 9:19 pm

Woodley Town Council

Observations on the following Planning Applications made at the Planning & Community Committee meeting held on 30 November 2021

Application No. & Address	Proposal
213515 Tawnies, Sandford Lane, Woodley, RG5 4SY	Householder application for the proposed erection of a single storey side extension, following demolition of existing sun room, single storey rear extension, plus changes to fenestration.
Observations: No objections.	
213520 99 Colemans Moor Road, Woodley, RG5 4DA	Full application for the proposed erection of 2 no. three bedroom dwellings with associated parking, following demolition of the existing dwellinghouse.
Observations: The Planning & Community Committee considered the proposal and recommended that the application be refused on the following grounds: <ul style="list-style-type: none"> - The three storey design of the proposed properties is out of keeping with neighbouring properties and out of character with the street scene. - The site plan provided is inaccurate; it reflects that the access road (Loddon Gardens) is a 'New Adopted Road' when WBC have confirmed the road is not-adopted and due to become a private road on completion of the Loddon Gardens development, and the existing footpath shown running along the left hand side of the road is believed to be on the right hand side of the road. <p>The Committee also noted the concerns of 12 residents who attended the Planning & Community Committee meeting held on 30 November 2021 regarding the provision of access to 99 Colemansmoor Road via Loddon Gardens. It was noted that there was an understanding that Right of Access was granted to 99 Colemansmoor Road via Loddon Gardens on the basis that this was a single bungalow. However, the building of two town house style properties, with parking provision for up to 5 vehicles, would increase traffic on this private road with the residents of these properties potentially not liable for the upkeep of the road.</p> <p>The Planning and Community Committee are requesting that this application be listed.</p>	
213536 4 Bibury Close, Woodley, RG5 3PE	Householder application for the proposed erection of a two storey side extension following demolition of existing garage, erection of a single storey front extension to form porch.
Observations: The Planning & Community Committee considered this application and had no objections, but noted and supported the concerns of residents expressed in response to the application on the Wokingham Planning Portal, which should be taken into account.	
213544 173 Fairwater Drive, Woodley, RG5 3JQ	Householder application for the proposed erection of single storey front and rear extensions including 3 no. rooflights, plus changes to fenestration.
Observations: No objections.	

213545 72 Drovers Way, Woodley, RG5 3PN	Householder application for the proposed erection of a single storey rear extension (retrospective).
<p>Observations: The Planning and Community Committee noted that this application is for retrospective planning permission for an extension built in 2018. They noted a previous application for the building of an extension was refused by Wokingham Borough Council in 2017 (ref 171434), although the Committee noted that the extension built, and for which planning permission is now being sought, appears to be smaller in size; the new plans are less clear as to the exact dimensions of the extension built.</p> <p>The Committee believe that, dependent on the exact dimensions of the extension, the building may be acceptable under permitted development, however they noted a concern regarding the loss of light the extension has caused to the neighbouring properties at 70 and 74 Drovers Way.</p> <p>The Committee would like these points taken into account, and would like to request that a Planning Officer visits the site, if they have not already done so, prior to determining the application to ensure that there has not been an unacceptable reduction in natural light to the properties at 70 and 74 Drovers Way.</p>	
213568 148 Crockhamwell Road, Woodley, RG5 3JH	Full application for the proposed change of use of retail/hair salon to a restaurant and take-away including installation of extraction flue system to rear and rear new cold room condenser external to buildings rear.
<p>Observations: The Planning & Community Committee considered this application and had no objections subject to extraction unit being deemed suitable so as not to provide adverse noise or fumes to the properties above.</p>	
213590 69 Beechwood Avenue, Woodley, RG5 3DF	Householder application for the proposed erection of a single storey rear extension, to include the insertion of 2no. roof lights, plus changes to fenestration.
<p>Observations: No objections.</p>	
213596 19 Ravensbourne Drive, Woodley, RG5 4LH	Householder application for the proposed erection of a single storey front extension to dwelling.
<p>Observations: No objections.</p>	
213600 71 Campbell Road, Woodley, RG5 3NB	Householder application for the proposed erection of a single storey rear extension.
<p>Observations: No objections.</p>	
213631 5 Austin Road, Woodley, RG5 4EJ	Householder application for proposed erection of single storey front and rear extensions plus changes to fenestration.
<p>Observations: The Planning & Community Committee considered the proposal and recommended that the application be refused on the grounds that the extent of the front extension is not in keeping with neighbouring properties and is out of character with the street scene.</p>	

213655 86 Butts Hill Road, Woodley, RG5 4NR	Householder application for the proposed erection of a first floor side extension, erection of a first floor rear extension, re-roofing of the front porch, plus changes to fenestration.
Observations: No objections.	
213661 10 Linden Road, Woodley, RG5 3QT	Full application for the proposed conversion of 2 no. garages into habitable accommodation, erection of a 2 storey side extension, erection of a single storey out building/ workshop, use of amenity land.
Observations: The Planning & Community Committee considered this application and had no objections, subject to the proposed workshop being ancillary to the domestic use of the property and that the workshop is not being built in land deemed to be amenity land by Wokingham Borough Council.	
213666 35 Wyndham Crescent, Woodley, RG5 3AY	Householder application for the proposed erection of a timber framed shed and outbuilding following the demolition of two timber sheds (part-retrospective).
Observations: No objections.	
213671 12 Redwood Avenue, Woodley, RG5 4DR	Householder application for the proposed development of a single storey side extension to form a shower room.
Observations: No objections.	
213714 21 Stanton Close, Earley, RG6 7DX	ADJOINING PARISH CONSULTATION Householder application for the proposed two storey side and rear extensions, loft conversion with rear dormer and raising the roof by 200mm to create habitable accommodation to include removal of the chimney.
Observations: No comment.	
213725 23 Stanton Close, Earley, RG6 7DX	ADJOINING PARISH CONSULTATION Full application for the erection of a two storey dwelling following the demolition of the existing dwelling house.
Observations: No comment.	
213740 8 South Lake Crescent, Woodley, RG5 3QW	Householder application for the proposed erection of a two storey side extension, erection of a part single part, two storey rear extension and associated rear roof alterations, and changes to fenestration and extension of existing loft conversion with dormer.
Observations: The Planning & Community Committee considered the proposal and recommended that the application be refused on the following grounds: <ul style="list-style-type: none"> - Overbearing (massing) on the neighbouring property at 9 South Lake Crescent. - Insufficient on-site / off street parking 	

<p>213750 16 Fawcett Crescent, Woodley, RG5 3HU</p>	<p>Householder application for the proposed development of a single storey side and rear extension.</p>
<p>Observations: No objections.</p>	
<p>213845 42 Cartmel Drive, Woodley, RG5 3NG</p>	<p>Householder application for the proposed development of a front single storey extension, side first floor extension and rear single storey extension.</p>
<p>Observations: No objections.</p>	

Woodley Town Council

PLANNING APPLICATIONS

Application No. & Address	Proposal
213817 24 Hawthorn Crescent, Woodley, RG5 4FH	Householder application for the proposed development of a shed outbuilding in the garden to be used as a gym and an eating area (retrospective).
213913 Unit 9 Base 329, Headley Road East, Woodley, RG5 4AZ	Full application for the proposed change of use from Class E(g)(iii) research and development to Class E(e) veterinary practice, plus associated external alterations including installation of air transfer grilles and air conditioning units (chiller units), infilling of roller shutter door and insertion of new fenestration.
213930 10 Arundel Road, Woodley, RG5 4JL	Householder application for the proposed erection of a part single part two storey side extension following demolition of existing garage, erection of single storey rear extension with no.2 roof lights following demolition of existing conservatory, erection of a single storey front extension.
213980 6 Bosworth Gardens, Woodley, RG5 3RS	Householder application for the proposed conversion of garage to create habitable accommodation, erection of single storey front porch, changes to fenestration, single storey rear extension, and single storey side / rear extension, to include installation of 2 no. rooflights to the existing ground floor roof, to include dropped kerb to the front of the dwelling.
213983 78 Butts Hill Road, Woodley, RG5 4NR	Householder application for the proposed development of a porch, side and rear extension.
213993 18 Caldbeck Drive, Woodley, RG5 4LA	Householder application for the proposed development of a single storey rear extension and new pitched roof to existing side extension.
214009 44 Coppice Road, Woodley, RG5 3RA	Householder application for the proposed installation of a dropped kerb and new access to the front of the property.
214030 2 Chaffey Close, Woodley, RG5 4EQ	Householder application for the proposed loft conversion to create habitable accommodation, including the insertion of 1no. dormer and 2no. roof lights.
214037 11 Cottessmore Road, Woodley, RG5 3NX	Householder application for a proposed new garage, single front and rear extension including garage conversion with first floor side extension.
214058 39 Western Avenue, Woodley, RG5 3BJ	Householder application for the proposed development of a single storey rear & side extensions including removal of pitched roof to the existing rear extension following demolition of the existing detached garage.
214082 41A Crockhamwell Road, Woodley, RG5 3JZ	Householder application for the proposed development of a single storey flat roof extension to the rear of the detached dwelling.
214101 15 Dartington Avenue, Woodley, RG5 3PD	Householder application for the proposed erection of a single storey front extension and first floor side extension, including the insertion of 2no. roof lights.

214103 81 Antrim Road, Woodley, RG5 3NY	Householder application for the proposed development of a single storey rear and side extension.
214113 28 Bruce Road, Woodley, RG5 3DZ	Householder application for the proposed erection of a double side extension and single rear extension. Demolition of garage.
214146 189 Fairwater Drive, Woodley, RG5 3JQ	Householder application for the proposed erection of a front extension to include new fenestrations & steps.
214162 12 Coppice Road, Woodley, RG5 3QX	Householder application for the proposed development of a two storey side/rear extension and single storey porch.

Woodley Town Council

PLANNING DECISIONS

REFUSED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
213151 15 Dartington Avenue, Woodley, RG5 3PD	Householder application for the proposed erection of a single storey front extension and a first floor side extension.

REFUSED – ENDORSING TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
213168 2 Chard Close, Woodley, RG5 4HU	Householder application for the proposed erection of a first floor side extension with 1 no. roof light.
213416 10 Manners Road, Woodley, RG5 3EA	Householder application for the proposed erection of a two storey side extension, erection of a single storey front extension to form porch.

APPROVED – CONTRARY TO TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
212534 73 Woodwaye, Woodley, RG5 3HB	Householder application for the proposed erection of a boundary fence following the removal of existing hedge and wall.
212957 33 Western Avenue, Woodley, RG5 3BJ	Householder application for the proposed erection of a part single, part two storey side/rear extension, a single storey rear extension and demolition of existing garage.
212963 5 Sycamore Close, Woodley, RG5 3RY	Householder application for the proposed erection of a single storey front extension to form porch (part retrospective).
213631 5 Austin Road, Woodley, RG5 4EJ	Householder application for proposed erection of single storey front and rear extensions plus changes to fenestration.

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION

Reference / Address	Proposal
211870 92 Loddon Bridge Road, Woodley, RG5 4AN	Full application for the proposed subdivision of the site and erection of a 3 no. bedroom dwelling with associated parking and shared access, following demolition of existing rear outbuilding.
212563 5 Mollison Close, Woodley, RG5 4XG	Householder application for the proposed erection of a single storey rear/side extension with 1 no. roof light. (amended description)
212583 Waingels College, Waingels Road, Woodley, RG5 4RF	Full application for the proposed erection of floodlighting and new fencing for 2no. netball court areas.

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION cont...

Reference / Address	Proposal
212639 27 Ravensbourne Drive, Woodley, RG5 4LH	Householder application for the proposed erection of a single storey side and rear extensions with roof lights, relocation of front door and relocation of rear existing garage as new storage.
212667 43 Crockhamwell Road, Woodley, RG5 3JZ	Full application for the proposed change of use of part of existing ground floor office (Use Class E(i)) to form 1 no. one bedroom apartment (Use Class C3), plus erection of a part single storey part two storey side/rear extension to form 2 no. one bedroom apartments following demolition of existing detached double garage, with associated parking and amenity space.
212941 8 Munro Avenue, Woodley, RG5 3QY	Householder application for the proposed erection of a single storey side extension and pitched roof to existing rear extension with associated repairs and maintenance to the original property, plus the insertion of 3 solar powered velux lights
212947 29 Cypress Road, Woodley, RG5 4BD	Householder application for the proposed erection of a first floor side extension.
212983 75 Ravensbourne Drive, Woodley, RG5 4LJ	Householder application for the proposed erection of a single storey front extension, erection of a single storey side/rear extension, garage conversion to habitable space and changes to fenestration.
213058 28 Pitford Road, Woodley, RG5 4QF	Householder application for the proposed erection of a two storey front extension.
213141 3 Sopwith Close, Woodley, RG5 4PD	Householder application for the proposed erection of a first floor side extension, conversion of existing loft space to create additional habitable accommodation with 3 no. roof lights to the front elevation and 1 no. flat roof dormer to the rear elevation, plus new outer skin to existing garage.
213149 8 Mesenger Road, Woodley, RG5 4TR	Householder application for the proposed detached garage conversion to create habitable space, facilitated by the insertion of 2 no. rooflights and changes to fenestration.
213153 26 Bruce Road, Woodley, RG5 3DZ	Householder application for the proposed erection of a single storey side/rear extension with 8no roof lights. Conversion of the existing garage to create habitable accommodation with 4no roof lights to the side elevation.12No rooflights in total to include changes to fenestration.
213161 24 Clover Rise, Woodley, RG5 4WL	Householder application for the proposed erection of a part shed, part summerhouse rear outbuilding. (Retrospective)
213177 8 Wingate Road, Woodley, RG5 4JU	Householder application for the proposed erection of a single storey rear extension, plus the insertion of 3 roof lights.
213238 4 Kittiwake Close, Woodley, RG5 4UF	Householder application for the proposed erection of a part single part two storey rear extension with 4 no. roof lights following demolition of existing conservatory, plus changes to fenestration.
213293 5 Redwood Avenue, Woodley, RG5 4DS	Householder application for the proposed erection of a first floor rear extension over existing rear extension.
213299 67 Butts Hill Road, Woodley, RG5 4NJ	Householder application for the proposed erection of a single storey rear extension, including the insertion of 2no. roof lights, erection of car port, plus changes to fenestration.

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION cont...

Reference / Address	Proposal
213300 7 Dundela Close, Woodley, RG5 3NN	Householder application for the proposed demolition of an existing single storey rear extension, erection of a single storey rear extension and garage link with 3no. roof lights and 1no. sun pipe.
213308 8 Keane Close, Woodley, RG5 4LG	Householder application for the proposed conversion of existing garage to create additional habitable accommodation.
213319 33 Cottesmore Road, Woodley, RG5 3NX	Householder application for the proposed erection of a single storey rear extension, plus the insertion of 4 no. Velux roof lights.
213363 37 Stanton Close, Earley, RG6 7DX	Householder application for the proposed erection of a single storey rear extension, including the insertion of 2no. roof lights.
213515 Tawnies, Sandford Lane, Woodley, RG5 4SY	Householder application for the proposed erection of a single storey side extension, following demolition of existing sun room, single storey rear extension, plus changes to fenestration.
213523 18 Campbell Road, Woodley, RG5 3NA	Householder application for the proposed erection of a single storey front extension to form a front porch and a single storey rear extension to form a rear utility room
213532 Waingels College, Waingels Road, Woodley, RG5 4RF	Application to vary condition No2, 4 and 19 of planning consent 203456 for the Full planning application for the proposed construction of a 3G synthetic pitch funded through the FA framework consisting of sports fencing, LED floodlights, storage container, spectator area and pedestrian access. Condition 2 refers to approved details, Cond 4 Tree protection details, Condition 19 Drainage implementation and maintenance and the variation is to change the drainage outlet due to tree officers concerns.
213536 4 Bibury Close, Woodley, RG5 3PE	Householder application for the proposed erection of a two storey side extension following demolition of existing garage, erection of a single storey front extension to form porch.
213544 173 Fairwater Drive, Woodley, RG5 3JQ	Householder application for the proposed erection of single storey front and rear extensions including 3 no. rooflights, plus changes to fenestration.
213545 72 Drovers Way, Woodley, RG5 3PN	Householder application for the proposed erection of a single storey rear extension (retrospective).
213568 148 Crockhamwell Road, Woodley, RG5 3JH	Full application for the proposed change of use of retail/hair salon to a restaurant and take-away including installation of extraction flue system and cold room condenser at the rear of the building.
213590 69 Beechwood Avenue, Woodley, RG5 3DF	Householder application for the proposed erection of a single storey rear extension, to include the insertion of 2no. roof lights, plus changes to fenestration.
213596 19 Ravensbourne Drive, Woodley, RG5 4LH	Householder application for the proposed erection of a single storey front extension to dwelling.
213600 71 Campbell Road, Woodley, RG5 3NB	Householder application for the proposed erection of a single storey rear extension.
213655 86 Butts Hill Road, Woodley, RG5 4NR	Householder application for the proposed erection of a first floor side extension, erection of a first floor rear extension, re-roofing of the front porch, plus changes to fenestration.

APPROVED – ENDORSING TOWN COUNCIL RECOMMENDATION cont...

Reference / Address	Proposal
213661 10 Linden Road, Woodley, RG5 3QT	Full application for the proposed conversion of 2 no. garages into habitable accommodation, erection of a 2 storey side extension, erection of a single storey out building/ workshop, use of amenity land.
213666 35 Wyndham Crescent, Woodley, RG5 3AY	Householder application for the proposed erection of a timber framed shed and outbuilding following the demolition of two timber sheds (part-retrospective).
213671 12 Redwood Avenue, Woodley, RG5 4DR	Householder application for the proposed development of a single storey side extension to form a shower room.
213714 21 Stanton Close, Earley, RG6 7DX	Householder application for the proposed two storey side and rear extensions, loft conversion with rear dormer and raising the roof by 200mm to create habitable accommodation to include removal of the chimney.
213750 16 Fawcett Crescent, Woodley, RG5 3HU	Householder application for the proposed development of a single storey side and rear extension.

REVISED ESTIMATES 2021/22, BUDGET ESTIMATES 2022/23 AND ANNUAL GRANT APPLICATIONS

REPORT OF THE DEPUTY TOWN CLERK

PURPOSE OF REPORT

To inform and advise Members of the Planning Committee's Revised Estimates for the 2021/22 financial year and to provide information on the applications for Annual Grants in respect of the Budget Estimates for 2022/23 in order to make recommendations to the Strategy and Resources Committee.

REVISED ESTIMATES 2021/22

The Revised Estimates for 2021/22, **Appendix A**, show that there have been no revisions in the year to the budget estimates that were set this time last year.

BUDGET ESTIMATES 2022/23

The Budget Estimates for 2022/23, **Appendix B**, set out the list of Annual Grant applications received along with the sum requested. A summary of the applications is provided below. The full applications, along with the Annual Grant Guidelines, are provided separately for Members' information in the **Annual Grant Appendix**.

INFORMATION

The Council has received seven Annual Grant applications;

ARC Youth Counselling

ARC provides a free and confidential youth counselling service as well as a subsidised adult counselling service for parents and families. Counsellors are based at the Oakwood Centre 2 to 3 evenings a week and in Woodley secondary schools. Young people and adults can also access counselling at ARC's main office in Wokingham. ARC's Counsellors go through a careful selection process, have been recognised with a certificate of competency, are qualified to see clients, and undergo police checks in accordance with government requirements. They are also required to keep up to date by attending training courses every year. ARC is also a member of the British Association for Counselling and Psychotherapy.

ARC has 10 part time paid staff and 35 volunteers. ARC's income in its most recent accounts was £155,924. In 2022/23 ARC anticipates income of £160,000.

ARC has requested a grant of £5,000, the same level as was awarded in 2021/22, in order to maintain and increase the service they offer to Woodley residents due to an expected increase in demand in the next two year. Last year an estimated 500 Woodley residents accessed ARC's services, around half of whom were aged 19 or below.

Citizens Advice Wokingham (CAW)

Citizens Advice Wokingham provides free, confidential, impartial and independent advice and information services helping people overcome their problems. The most common issues people seek help about include welfare benefits and tax credits, debt, access to essentials, housing, employment lay, housing, consumer issues, and relationships and families. The service is provided both over the phone and from CAWs two offices; one in Wokingham and one in Woodley. Staff, volunteers and trustees undertake induction and GDPR training, with the majority of staff then undertaking further safeguarding and other training suitable for their roles. A quarter of the team are also training in Mental Health First Aid.

CAW has 55 full time staff, 11 part time staff and 69 volunteers. CAW's income in its most recent accounts was £446,754. In 2022/23 CAW anticipates income of £400,000.

CAW has requested a grant of £7,000, the same level as was awarded in 2021/22, towards the costs of providing Citizens Advice services. CAW are seeing more challenging issues from service users as we recover from the pandemic. Between October 2020 and September 2021 CAW helped 548 unique clients in the Woodley area with 2,134 issues; this was a 31% increase in the number of issues dealt with from the previous 12 month period. Outcomes for clients in Woodley included income gain totalling £113,885, reimbursements / services / loans totalling £15,925, debts written off totalling £29,543, and rescheduled repayments totalling £1,440.

First Days Children's Charity

First Days Children's Charity provide a number services to help reduce the effects of poverty on children living in the area. They run the Woodley Toy Library based at the Ambleside Centre, where toys, puzzles and games are made available for families, child carers, and specialists working with children for an annual membership of £10. The Charity also provide pre-loved primary and secondary school uniform to the residents of Woodley via a school uniform hub based at Woodford Park Leisure centre and a van which regular visits Woodley primary and secondary schools to enable easy access for families. Their Charity's belief is that every child should have the same start in life, be safe in their home, be confident at school and have fun.

First Days' has 12 full time staff, 1 part time staff member and 80 volunteers. The Charity's income in its most recent accounts was £443,930. In 2022/23 First Day's anticipates income of £335,000.

First Days has requested a grant of £5,000 towards the cost of providing services to Woodley residents. They have not sought an annual grant previously, but received a community grant of £250 2021/22. The Charity currently supports 15 families a month on average with school uniform via the school uniform hub at Woodford Park Leisure Centre. They have also worked with Woodley primary schools to provide 20 pupils from low income families with full school uniform to aid their transition to secondary school in September 2021. A further 160 primary age children and 80 children transitioning to secondary school within Woodley have been provided with 'back to school' stationary packs. 8 Woodley based families were supported with full IT equipment for home-schooling during the 2021 lockdown. On World Book Day, the Charity, in collaboration with Woodley Lunch Bunch, provided 100 Woodley children with packs of 4 age-appropriate books. The Charity aim to continue supporting a similar number of Woodley residents in the coming year.

Keep Mobile

Keep Mobile provides transport services for individual residents with disabilities and / or long term illness, as well as contract work for volunteer organisations such as Stroke Clubs, Arthritis Care, Polio Fellowship, Berkshire Blind, Alzheimer's Association, community groups and Social Services. Members can access a Dial a Ride service, shopping trips and organised day excursions. The service is partly funded by Wokingham and Bracknell Forest Borough Councils. Keep Mobile supports the 'Campaign to End Loneliness' with its services helping people to socialise with others, providing a sense of inclusion and improved health which, in turn, reduces the burden on the NHS and Social Services. Keep Mobile estimates that its 'social value' equates to £4.60 for every £1 invested in the organisation. All drivers are MiDAS trained (Minibus Drive Awareness Scheme), and all passengers assistants are PATS trained (Passenger Assistant Training Services).

Keep Mobile has one full time and 17 part time staff as well as 24 volunteers, plus the Friends of Keep Mobile. Keep Mobile's income in its most recent accounts was £291,545. In 2022/23 Keep Mobile anticipates income of £311,800.

Keep Mobile has estimated that the cost of transporting Woodley residents in the previous year was £7,407. They are requesting a grant of £1,000, the same level as in 2020/21, towards the services for Woodley residents. The organisation wants to reduce or even eliminate the number of journey requests which it has to refuse, as well as increasing the Shopping Bus schedule capacity to allow more people to make use of this service. In 2020 Keep Mobile provided 403 Dial a Ride trips, 105 free trips for vaccinations, and 198 day excursions for Woodley residents. 198 trip

requests were refused due to funding shortages. Keep Mobile envisage there will be slightly fewer trips in 2022 due to increased fuel, maintenance and staffing costs.

ReadiBus

ReadiBus provide a demand-responsive dial-a-ride door-to-door bus service for people with restricted mobility who are not able to make journeys via mainstream public transport. Buses are fully accessible, with drivers providing assistance in boarding and alighting. Staff are provided with a modular training programme, covering all aspects of service delivery and delivered by in-house trainers. During the pandemic, ReadiBus has provided a safe means for residents to make essential journeys. Extensive precautions have been taken including intensive cleaning routines, extensive procedures and distancing on buses.

ReadiBus has 13 full time and 37 part time staff, as well as 20 volunteers. Readibus' income in its most recent accounts was £1,234,565. In 2022/23 Readibus anticipates income of £941,697.

ReadiBus has requesting funding of £19,422, the same level as in 2020/21 in light of the impact of the pandemic. During 2020/21, 2,187 safe journeys were made by around 173 Woodley residents on Readibuses. This number is fewer than in the years prior to the pandemic but is in the context of the need to keep the travelling environment safe. Readibus hope to achieve some building back of the previous capacity in the coming year with the hope of facilitating as many journeys as required by local residents.

The Link Visiting Scheme (LVS)

The Link Visiting Scheme's mission is to reduce chronic loneliness and social isolation, to promote friendship and improve the health, wellbeing and independence of older residents. LVS offers a range of friendship services enabling people to establish new relationships so they can feel they are an integral, important part of the community. The core offering is a unique in-home 1-to-1 befriending service, where volunteers are matched to Link Friends with similar interests living nearby, enabling long term friendships and helping the wellbeing of both the Link Friend and volunteer. Due to the demographic, much of LVS' work either takes place in the home, in-person, or via telephone or video conferencing. Community services are also provided in central venues, including the Oakwood Centre. Referrals are received from many sources, including Community Navigators and NHS Social Prescribers. During the pandemic, LVS were appointed by Wokingham Borough Council as the lead partner for welfare checks and social support as part of the coordinated Community Response.

The Link Visiting Scheme has 1 full time and 9 part time staff as well as 400 volunteers. LVS' income in its most recent accounts was £328,828. In 2022/23 LVS anticipates income of £307,000.

The Link Visiting Scheme is requesting a grant of £1,250, an increase of £250 from 2020/21 to reflect the growth in demand, in order to continue to support its services in Woodley. Referrals have increased from an average of 5 per month prior to the pandemic to 30 a month currently, and over the past 12 months LVS have provided friendship services to 131 Woodley residents, compared with 92 in the previous year. Each one-to-one friendship costs over £300 per year to manage, which includes the cost of needs assessments, recruitment and training of volunteers, and ongoing client and volunteer support. In the coming year LVS aim to deal with the legacy of Covid-19 and keeping up with the demand for the service. LVS recognise that the pandemic has heightened the problem of loneliness and has severely impacted both physical and mental health.

The Wokingham Volunteer Centre (WVC)

The Wokingham Volunteer Centre provide a number of services to residents. These include a basic gardening service for those unable to look after their gardens, the recruitment and deployment of volunteer marshals to support the Covid vaccination programme including at the Oakwood Centre, supporting Woodley Medical Centre to deliver pulse oximeters to patients, and supporting Woodley charities to recruit volunteers. Volunteers are supervised by paid staff and there is frequent, weekly contact. Development and training opportunities are also provided and encouraged.

The Wokingham Volunteer Centre has 5 part time staff as well as 120 regular volunteers plus 60 regular marshals. WVC's income in its most recent accounts was £148,308. In 2022/23 WVC anticipates income of £157,000.

The Wokingham Volunteer Centre are requesting a grant of £300 towards to cost of volunteer and travel expenses. They have not sought an annual grant previously, but received community grants of £250 in 2017/18, 2018/19 and 2019/20. Around 45 Woodley residents access WVC's services each year. In the coming year WVC aim to extend and develop their service provision, as well as promoting volunteering to more people. They are also keen to support other services by lending their experience or contacts.

PLEASE NOTE: Copies of the Annual Grant applications are provided with this report - these are **CONFIDENTIAL** and for Members' information only.

GRANT REQUESTS	£
ARC Youth Counselling	5,000
Citizens Advice Wokingham	7,000
First Days Children's Charity	5,000
Keep Mobile	1,000
ReadiBus	19,422
The Link Visiting Scheme	1,250
The Wokingham Volunteer Centre	300
<hr/>	
Total	38,972

RESOURCES

In 2021/22 the Council allocated £33,422 to provide Annual Grants to ARC (£5,000), Citizens Advice Wokingham (£7,000), Keep Mobile (£1,000), the Link Visiting Scheme (£1,000), and ReadiBus (£19,422).

This year's applications total £38,972 which, if all the applications were agreed, would increase the Annual Grants' budget and SLA costs by £5,550 over last year's budget allocation.

RECOMMENDATIONS

- ◆ **That Members note the contents of the report.**
- ◆ **That Members recommend approval of the Revised Budget Estimates for the 2021/22 financial year, as set out in the Budget Appendix.**
- ◆ **That Members consider the Annual Grant applications against the guidelines and recommend which to be awarded and included in the Committee's Budget for 2022/23.**
- ◆ **That Members recommend the Budget Estimates for 2022/23 to the Strategy and Resources Committee.**

**PLANNING & COMMUNITY COMMITTEE BUDGET SUMMARY
2022/23**

Expenditure		Actual	Estimate	Revised Est	Estimate
Code	Description	2020/21	2021/22	2021/22	2022/23
	Grants	33,093	33,422	33,422	38,972
Total		33,093	33,422	33,422	38,972
Income		Actual	Estimate	Revised Est	Estimate
Code	Description	2020/21	2021/22	2021/22	2022/23
Total		0	0	0	0
Net		33,093	33,422	33,422	38,972

Annual Grants 605

Expenditure		Actual	Estimate	Revised Est	Estimate
		2020/21	2021/22	2021/22	2022/23
Code	Description				
Grants					
4663	Citizens Advice Bureau	7,000	7,000	7,000	7,000
4665	Keep Mobile	1,000	1,000	1,000	1,000
4667	ARC	5,500	5,000	5,000	5,000
4664	Revitalise	382	0	0	0
4666	Link Visiting Scheme	0	1,000	1,000	1,250
4661	ReadiBus	19,211	19,422	19,422	19,422
	First Days Children's Charity				5,000
	Wokingham Volunteer Centre				300
Total		33,093	33,422	33,422	38,972
Income		Actual	Estimate	Revised Est	Estimate
		2020/21	2021/22	2021/22	2022/23
Code	Description				
Total		0	0	0	0
Net		33,093	33,422	33,422	38,972

Decelerate.

Community Speedwatch

Newsletter # 1

Welcome to the 1st newsletter from your TVP Community Speedwatch co-ordinator for;

Buckinghamshire, Berkshire & Oxfordshire. (TVP)



TVP community speed watch newsletter, to be published quarterly, which will hopefully spark debate and allow sharing of best practice within the world of CSW.

Firstly let me introduce myself. I joined Thames Valley Police in 1990, being stationed at High Wycombe. In 1995 I joined the then Traffic department, dealing with many of the road issues we still see today on our roads. I became one of a selected few, a vehicle examiner. In 2002 I left the now Roads Policing Department, and back onto the beat. In 2004 I became a neighbourhood police officer, dealing with common issues within community life. One of the major issues was excess speed. Setting up speed watch within the community overtook my policing work following an injury at work. Speed watch in that area became the most active area within Thames Valley Police, 150 active locations with over 150 volunteers. In 2020 I re-joined the Roads policing department but within the Joint operations unit, holding the position of community speed watch co-ordinator for Thames Valley Police. I retired from the force, following 30 years of service, in August 2020, being a glutton for punishment I returned as a Police officer in October 2020 to continue this important role. My two main hobbies are restoring classic cars and motor sport.





Nothing can be more emotive than the conversations arising from excess speed. Yes we have all exceeded the speed limit, 32 in a 30 is still an offence. However we all have the ability to address this through our own distinctive ways. Many of the motoring public seem to have the mind-set that it is ok to exceed the limit in another area of which they have no community links. I believe that education is the tool, followed by enforcement as and when needed.

Over many years the implementation of community speed watch has been ad-hoc, many areas have taken the baton and run successfully. However the interpretation and knowledge of how the system works have never been cohesive.

Community speed watch is now to be driven from the PCC's (police crime commissioner) office. With a direct mandate, that the clue is in the title, **Community**. With ever increasing pressure being loaded onto front line officers the time has now come to promote the concept across TVP. Taking the emphasis back into the community, releasing officers/PCSO's back to the front line. The community as a whole know the issues with speeding motorists and in some cases the sad consequences.

Thames Valley Police (TVP) have worked hard, listening to the concerns, trying to accommodate change where necessary. Two major changes are;

1, **Use of hand held devices;** These devices were, at one time not allowed within the TVP policy and therefore not supported. This has however changed. TVP will now support the use of such devices due to the cost implications that static devices were costing, therefore impeding smaller communities from being able to use the scheme. The second was that TVP insurance/policy would not allow these devices on safety grounds. This has now been changed to accommodate their usage, BUT only **NON HOME OFFICE APPROVED** devices can be used. The likes of Laser LTI 20/20 and SPEEDAR devices are **NOT** to be used within the scheme. An example of such an approved device, and there are others, would be a Bushnell 101911 radar gun, which is currently selling online around £150. This is significantly cheaper than non-hand held devices and therefore makes it a much more viable option for all communities who wish to take part in CSW.

2, **Insurance;** The public liability insurance for a scheme of roadside activity was potentially costing some of the smaller parishes a great deal of their small precept. With this in mind TVP insurance was consulted. The outcome was that providing each scheme signed a service level agreement and had undergone the relative training, then the TVP insurance would be in place. This has a liability of £50M, far higher than that of a small parish being able to obtain.

TVP has appointed a Community speedwatch co-ordinator in order to pull all councils, parishes and volunteers together, enabling the use of technology to drive forward an education lead program. This will take place by, all device users being either contacted or visited in person, addressing concerns, installing new working practices, with a common goal of reducing speed through education.

TVP are working with outside agencies as well as other Police forces to align the working practices across the country. This will inevitably take a time to co-ordinate.

The Vision.

All community speed watch activities across Thames Valley Police are aligned in the implementation and administration of the scheme.

All community speed watch activities are carried out in accordance with Policy, procedure and the best intentions of the community volunteers.

Members of the community are happy with the education process and potential targeting of persistent offenders.

**CHECK
YOUR
SPEED**

**CHILDREN
LIVE HERE!!**

In these unprecedented times we are all feeling the constraints from the Government, COMMUNITY SPEED WATCH has been on hold since the first lockdown.

To this I add, we have been working hard, in the background, to establish a pathway forward for its re-instatement. There are numerous issues that dynamically continue to change. Following the start of the second lockdown, we now find ourselves in a position that does not allow the program to move forward. We will still be looking at a safe return when the lockdown is eased.

To this I have to inform you that there is to be **NO** COMMUNITY SPEED WATCH until it is deemed that it is safe to do so.

I will be updating everyone when we are in a position to go forward. Sitting/standing at the roadside is only a small part of the exercise, and the backroom issues are continually being assessed to make the Police environment a safe place to accommodate our Volunteers.

Kind Regards

PC 3146 Lee Turnham.
Community Speedwatch Co-ordinator
Joint Operations Unit, (Road Safety)
Roads Policing Unit
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lee.turnham@thamesvalley.pnn.police.uk



Life is fun, keep smiling, stay Safe.

Non Emergency Police number 101



Please feel free to contact me on the above email address with any feedback or how you would like to see your newsletter in the future.

Decelerate.

Community Speedwatch

Newsletter # 2

Welcome to the 2nd^t newsletter from your TVP Community Speedwatch co-ordinator for;

Berkshire, Buckinghamshire & Oxfordshire. (TVP)



Hi everyone,

Firstly can I apologise for the lateness of the second edition of this newsletter. With the evaluation of the pilot scheme and the ongoing expressions of interest in this exciting new venture, my time has been limited to edit and produce this newsletter.

The new PCC, Police Crime Commissioner, Matthew Barber has fully endorsed the introduction of the project and its continuation, following the end of the pilot period in September.



With the reintroduction of CSW within the force since April, two styles of CSW have been operating.

There is the old style of which everyone is familiar and a new Pilot scheme running in two areas. Buckinghamshire have been on the pilot the longest, with results showing that the platform is working. The second pilot in Oxfordshire is still in its infancy with numerous teams joining.

Now that the pilot scheme has been evaluated, may I take this opportunity to thank everyone who has shown an interest and your patience of having to commence activities under an old system.

GOOD NEWS

The pilot scheme has been running since April 2021 and has proven to be a platform of which individuals and the Police are able to work seamlessly. To that end, I am pleased to announce that the new platform will now be rolled out across Thames Valley within the next 3 months. As of 01st October 2021, Thames Valley Police will slowly migrate users of the old system onto the new platform.



The use of CSW signage has been raised. The position as going forward will be as follows.

Villages/towns are able to use signage that makes road users aware of an area being active in the CSW scheme. The signs can either be placed on entry to a village or town and be permanent, fixed to existing road side furniture or a single sign that must be placed between 15-20m prior to the activity taking place.

The old and very heavy 'A' frames can still be used. These will not be replaced by TVP when they come to their end of use. These signs remain the property of TVP until that end of use comes into effect. However, they may be recalled at any time.

All prices are FROM;

A 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs 600mm x 215mm with radius corners and laminated digital print in black / white on reflective yellow background £31.74

B 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs 1000mm x 360mm with radius corners and laminated digital print in black / white on reflective yellow background £68.53

C 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs 300mm x 420mm with radius corners and laminated digital print in black / white on reflective yellow background £30.18

D 1 = 3mm aluminium composite Community Speedwatch Wall mount Signs 420mm x 600mm with radius corners and laminated digital print in black / white on reflective yellow background £48.93

E 1 = 3mm aluminium composite Community Speedwatch Post mount Signs 600mm x 215mm with radius corners and laminated digital print in black / white on reflective yellow background £49.84

F 1 = 3mm aluminium composite Community Speedwatch Post mount Signs
1000mm x 360mm with radius corners and laminated digital print in black / white
on reflective yellow background £102.70

G 1 = 3mm aluminium composite Community Speedwatch Post mount Signs
300mm x 420mm with radius corners and laminated digital print in black / white on
reflective yellow background £43.22

H 1 = 3mm aluminium composite Community Speedwatch Post mount Signs
600mm x 215mm with radius corners and laminated digital print in black / white on
reflective yellow background £60.78

Stainless steel clips for above are from £3.00

The dimensions of the signs are those that would conform to TVP Community
speed watch protocols.

These prices quoted from Sign Wizzard Aylesbury.

Other sign makers in the Thames Valley may quote differently.

**AUTHORISATION MUST BE SOUGHT FROM YOUR LOCAL AUTHORITY OR
PARISH PRIOR TO PURCHASING, REGARDING FIXING TO EXISTING
ROADSIDE FURNITURE.**

EQUIPMENT

We strongly recommended that each group/village/team purchase their own
equipment. This allows flexibility of the teams to undertake activities as and when
they see fit. It takes away the potential scenario that equipment not being available

The PCC, Matt Barber is in the process of securing, short-term loan start-up kits for
new areas that are waiting for funds to be made available to purchase equipment.
These will be available, on a loan period of up to 6 months only, once loaned you
cannot request to loan again. This will enable other teams starting up in the TVP
area to get started as soon as possible.

1, **Use of hand held devices;** TVP will now support the use of such devices due to the
cost implications that static devices were costing, therefore impeding smaller communities
from being able to use the scheme.

Only **NON HOME OFFICE APPROVED** devices can be used. The likes of Laser LTI 20/20
and SPEEDAR devices are **NOT** to be used within the scheme. An example of such an
approved device, and there are others, would be a Bushnell 101911 radar gun, which is
currently selling online around £160 online. There is however one caveat, the use of a
device called **pocket radar** will not be sanctioned. This is due to the increased ability of
operators to misuse the equipment.

2, **Insurance;** Providing each scheme has signed a service level agreement and had
undergone the relative training, then the TVP insurance will be in place. This has a liability
of £50M, far higher than that of a small parish being able to obtain. On the new scheme
the platform will enable each location to be certified and thus creating the service level
agreement to the group.

The Vision.

All community speed watch activities across Thames Valley Police are aligned in the implementation and administration of the scheme.

All community speed watch activities are carried out in accordance with Policy, procedure and the best intentions of the community volunteers.

Members of the community are happy with the education process and potential targeting of persistent offenders.

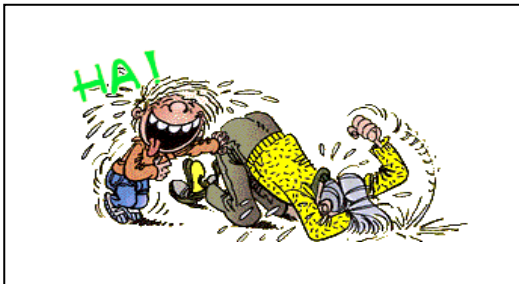


Some of the Evaluation Results.

	Old	new
Flexibility of speed watch groups	X	😊
Stats available to groups within 24hrs	X	😊
Communications between group members	X	😊
Online training (all trained to same standard)	X	😊
Online support	X	😊
Reduction in back office activity	X	😊
Partner agencies information sharing	X	😊
Activity known to police control rooms (daily)	X	😊

Kind Regards

PC 3146 Lee Turnham.
Community Speedwatch Co-ordinator
Joint Operations Unit, (Road Safety)
Roads Policing Unit
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HP6 5AL
lee.turnham@thamesvalley.pnn.police.uk



Life is fun, keep smiling, stay Safe.

Non Emergency Police number 101



Please feel free to contact me on the above email address with any feedback or how you would like to see your newsletter in the future.

SPEEDWATCH START DATES 2021

Hi

Following on from the latest newsletter, dates have now been set on the rollout program. These have been chose solely on a random process (picked out of a hat).

The timeframe for the Thames valley Police rollout is as follows.

POLICING AREA.	MONTH.	DATE.
Bracknell and Wokingham	October	04 th
Chiltern and South Bucks	October	11 th .
Oxford Local	October	21 st .
West Berkshire	November	03 rd .
Aylesbury Vale	November	15 th .
Cherwell and West Oxfordshire	November	26 th .
Windsor and Maidenhead	December	06 th .
Slough	December	14 th .
Reading	December	14 th .
Milton Keynes	December	29 th .

Whilst I fully understand that some may be frustrated at the timescales, this is a large undertaking and I have to start and finish somewhere.

If you are unsure which police area you attached to please email me on lee.turnham@thamesvalley.pnn.police.uk I will endeavour to inform you at the earliest opportunity.

WHEN AND ONLY WHEN YOUR START DATE ARRIVES PLEASE FOLLOW THE PROCEDURE BELOW.

- 1, Browse to <https://communityspeedwatch.org> PLEASE DO NOT USE .ORG.UK
- 2, On the top toolbar in the system click on 'REGISTER'
- 3, On the left hand side you will now see some drop down boxes, click on 'JOIN AN EXISTING GROUP' follow the prompts to see if there has already been a group registered in your area. If so follow the prompts to join that group, however if it shows my email address, please contact me with your contact phone number and I will contact you directly. When you have registered, please follow the instructions in the email that is sent to your account, this is to ensure we have your correct email address. If you do not appear to have received an e-mail, please check your spam/junk email folders using your online web email system if you have one. If you do not receive an email within about 30 minutes please contact support@communityspeedwatch.org by email who are able to correct this issue. Once your account is registered, please choose the 'Sign In' button and log in with your password and you will be taken to your 'Mandatory online training' this consists of six 2-minute videos, only when you have completed the final quiz will you have access to the system. You will now be registered as a group operator.
- 4, If there is not a group for you to join follow the initial steps 1 and 2 but now click on the dropdown box on the left marked 'CREATE A NEW GROUP' follow the prompts. If you are requested to contact me, please do so with a contact number, I will get back to you soonest in order to open up

your pathway. If you are not requested to contact me' please follow the prompts. These are similar to those in section 3 but will ask you to name your group. When you have registered, please follow the instructions in the email that is sent to your account, this is to ensure we have your correct email address. If you do not appear to have received an e-mail, please check your spam/junk email folders using your online web email system if you have one. If you do not receive an email within about 30 minutes please contact support@communityspeedwatch.org by email who are able to correct this issue. Once your account is registered, please choose the 'Sign In' button and log in with your password and you will be taken to your 'Mandatory online training' this consists of six 2-minute videos, only when you have completed the final quiz will you have access to the system. You will now be registered as a group co-ordinator

4a, Following your mandatory online training, those who have registered as a co-ordinator will be required to build your site locations into the system. All of this is completed without the need to attend locations and take photographs. To do this you should sign in as before, now using the tool bar click on 'SITES' this will enable the drop down boxes on the left to appear, click on 'WIZARDS'. Follow the prompts filling in the details requested as you go. PLEASE complete the details and when you get to the direction page please choose photos of the sites and where you think it's safe to stand, by choosing and using the direction pull downs until the photo shows the location. 1st photo of traffic direction and the 2nd photo of where you as either operator or co-ordinator wish to stand. Once you have completed these, only then, will I be able to assess each site. Upon completion, this will form your Service Level Agreement and your Health and Safety risk assessment, which in turn covers you and the group on the TVP insurance scheme.

5, Upon completion of the above I will need to be made aware, which device you wish to use. This will be logged to your group enabling the group to use the onsite-booking calendar. From this point, you and your group are free to carry out speed watch sessions whenever you please, but only between dawn and dusk.

Should you have any issues please email me WITH a contact number and I will do my best to assist.

Lee Turnham P3146
Community Speed Watch Co-Ordinator
Thames Valley Police.

ENFORCEMENT NOTIFICATIONS - 4 JANUARY 2022

79 Bruce Road, Woodley, RG5 3DY

Unauthorised business operating and high pergola built

Flats L & M, Galleria Apartments, Loddon Vale Centre, Woodley, RG5 4UL

Breach of Condition 2 of Prior Approval 162168

ENFORCEMENT CLOSURES - 4 JANUARY 2022

Goals Soccer Centre, Woodlands Avenue, Woodley, RG5 3EU

Breach of Conditions regarding floodlights operating hours

Voluntary Compliance

35 Wyndham Crescent, Woodley, RG5 3AY

A permanent structure at the end of his garden

Application submitted

33 Chequers Way

Rear extension that discharges rain water to adjacent property

No breach

Woodlands Avenue, Woodley

Unauthoritse Cricket Academy sign fixed to fence of sports fields

No breach