



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ  
www.woodley.gov.uk

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To: **Members of the Planning and Community Committee**  
Councillors J. Cheng (Chairman); K. Baker; D. Bragg; M. Doyle; M. Forrer; C. Jewell;  
J. MacNaught; D. Mills; M. Nagra; R. Skegg; P. Wicks

**NOTICE IS HEREBY GIVEN that a meeting of the Planning and Community Committee will be held at The Oakwood Centre at 7:45 pm on Tuesday 18 June 2019, at which your attendance is requested.**

Deborah Mander  
Town Clerk

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## A G E N D A

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 21 MAY 2019** Page 5  
To approve the minutes of the Planning Committee meeting held on 21 May 2019 and for the Chairman to sign them as a true record.
4. **CURRENT PLANNING APPLICATIONS**  
To consider current planning applications and agree comments to be forwarded to the planning authority. **(Appendix 4)** Page 11
5. **PLANNING DECISIONS**  
To note information on decision notices received from the planning authority since the last meeting. **(Appendix 5)** Page 16
6. **PLANNING APPEALS**  
To note the following appeal decision:  
  
Application: 183082  
Location: 57a Colemans Moor Lane, Woodley, RG5 4BT.  
Details: Appeal against the refusal of planning permission for the proposed erection of a detached garage.  
Decision: The appeal was allowed and planning permission granted.

7. **TREE PRESERVATION ORDERS**

To note that Wokingham Borough Council has made Tree Preservation Order 1686/2019 – relating to an oak tree located on the rear boundary of 45 and 47 Knowle Road, Woodley, RG5 3QE. This order was made in response to an enquiry seeking permission to remove this Council owned tree. The Tree Preservation Order can be used to ensure that the tree, which makes a significant contribution to the local landscape, is retained. The order took effect, on a provisional basis, on 4 June 2019 and will continue in force for 6 months or until the order is confirmed by Wokingham Borough Council.

8. **BUDGETARY CONTROL**

To note **Report No. PC 2/19**.

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9. **COMMUNITY SPEEDWATCH UPDATE**

To receive an update on matters relating to Community Speedwatch.

10. **WOKINGHAM BOROUGH COUNCIL: PROPOSED INTRODUCTION OF ADDITIONAL WAITING RESTRICTIONS ON ROADS IN WOODLEY**

Notification has been received of proposals by Wokingham Borough Council to vary, or introduce waiting restrictions on certain roads. The affected roads in Woodley are:

- Keane Close and Ravensbourne Drive – protect junction with new double yellow lines.
- Duffield Road – extend double yellow lines outside school by approximately 20metres and re-align School Keep Clear markings, install controlled crossing extents.
- Hurricane Way – extend yellow lines, re-align School Keep Clear markings and install controlled crossing extents.

Drawings showing these proposals are attached at **Appendix 10**.

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Committee members were notified of the proposal ahead of the meeting and comments sought, as responses were required by Wokingham Borough Council by 13 June 2019. A response was subsequently sent stating that the Committee had no objections to the proposals, but sought assurance that residents in Ravensbourne Drive, on either side of Keane Close, had been made aware of the proposal to install new double yellow lines in this location.

Correspondence has since been received from the Traffic Management team confirming that consultation letters have been sent to residents in Keane Close and residents in Ravensbourne Drive who live close to the proposed location.

11. **WOKINGHAM BOROUGH COUNCIL: PEDESTRIAN CROSSING INSTALLATION – HURRICANE WAY, WOODLEY**

To note correspondence received from Wokingham Borough Council, attached at **Appendix 11**, notifying residents of the installation of a pedestrian crossing on Hurricane Way, Woodley. The works are scheduled to take place between Thursday 25 July 2019 and Friday 16 August 2019 and will be carried out under a full road closure.

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12. **READING BOROUGH LOCAL PLAN**

To note that Reading Borough Council are consulting on the Main Modifications to the Local Plan following the recent public examination. The schedule of Main Modifications is on the Council's website at:

[www.reading.gov.uk](http://www.reading.gov.uk)

Comments are requested by 24 July 2019.

13. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- *Me2 Club Newsletter – May 2019*
- *Connecting Communities in Berkshire E-Bulletin – May 2019*

14. **FUTURE AGENDA ITEMS**

To consider suggestions for future agenda items.

15. **PUBLICITY/WEBSITE**

To consider suggestions for items to be publicised.

16. **EXCLUSION OF PUBLIC AND PRESS**

**To resolve that, in view of the confidential nature of the business about to be transacted in relation to legal matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 17 on the agenda.**

17. **ENFORCEMENT ISSUES**

To note any enforcement issues.

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**Minutes of a Meeting of the Planning and Community Committee held at the Oakwood Centre on Tuesday 21 May 2019 at 7:45 pm**

**Present:** *Councillors: J. Cheng (Chairman); K. Baker; D. Bragg; M. Forrer; C. Jewell; J. MacNaught; D. Mills; M. Nagra; R. Skegg; P. Wicks*

**Officer present:** *L. Matthews, Committee Officer*

**Also present:** *3 members of public*

1. **APOLOGIES**

Apologies for absence were received from Councillor M. Doyle.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

3. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 23 APRIL 2019**

**RESOLVED:**

- ◆ That the minutes of the Planning Committee meeting held on 23 April 2019 be approved and signed by the Chairman as a true and accurate record.

4. **CURRENT PLANNING APPLICATIONS**

**RESOLVED:**

- ◆ To forward comments to the planning authority as detailed in **Appendix A**.

5. **PLANNING DECISIONS**

**RESOLVED:**

- ◆ To note information on decision notices received from the planning authority since the last meeting, as given in the agenda.

6. **PLANNING APPEALS**

**RESOLVED:**

- ◆ To note that the following appeal against refusal of planning permission had been lodged with the Planning Inspectorate:

Application: 182995

Location: 37 Crockhamwell Road, Woodley, RG5 3LE.

Proposal: Householder application for the proposed erection of a detached outbuilding. (Part retrospective)

7. **TREE PRESERVATION ORDERS**

**RESOLVED:**

- ◆ To note that Wokingham Borough Council had confirmed the following Tree Preservation Order:  
TPO 1674/2019 – relating to an oak tree located on the front boundary of 8 Butts Hill Road, Woodley, RG5 4NH.

8. **COMMUNITY SPEEDWATCH UPDATE**

Councillor MacNaught gave a verbal update on the operation of the Woodley Speedwatch scheme for the benefit of Members who were new to the committee.

9. **WOKINGHAM BOROUGH COUNCIL: PROPOSED INSTALLATION OF CONTROLLED PEDESTRIAN CROSSINGS**

Members noted the proposal by Wokingham Borough Council to install a toucan crossing on Spitfire Way, Woodley.

**RESOLVED:**

- ◆ To send a response to Wokingham Borough Council stating the Town Council fully supports the proposal to install a toucan crossing on Spitfire Way.

10. **CITIZENS ADVICE WOKINGHAM**

Members noted the correspondence received from Citizens Advice Wokingham regarding the new Help to Claim service for people making a Universal Credit claim.

11. **WOODLEY AND NORTH EARLEY COMMUNITY FORUM**

Members noted the report of the Woodley and North Earley Community Forum meeting held on 10 April 2019.

12. **FUTURE AGENDA ITEMS**

There were no suggestions for future agenda items.

13. **PUBLICITY/WEBSITE**

There were no suggestions for items to be publicised.

14. **EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED:**

- ◆ That in view of the confidential nature of the business about to be transacted in relation to legal matters, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda item.

220. **ENFORCEMENT ISSUES**

The Chairman informed Members of five ongoing enforcement matters and two enforcement investigation closure notifications.

The meeting closed at 9:00 pm

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## Woodley Town Council

Page 1

Date :- 22/05/2019

## Observations on the following Planning Applications

<u>Application No</u>	<u>DateRecd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>Approved on the following applications;</b>			
<b>190711</b>	01/05/2019	Mr & Mrs Humphries	5 Cody Close Cody Close Woodley RG5 4XN
<b>Proposal :</b> Householder application for the proposed erection of single storey front extension to form a porch, and first floor side extension to existing dwelling.			
<b>Observations :</b> No objections.			
<b>190750</b>	18/04/2019	Mr & Mrs Jones	Acorns Waingels Road Charvil RG10 0UA
<b>Proposal :</b> ADJOINING PARISH CONSULTATION Householder application for the proposed conversion of existing garage to create habitable accommodation, plus changes to fenestration.			
<b>Observations :</b> No comment.			
<b>190919</b>	17/04/2019	Mr & Mrs Hillyard	4 Retford Close Retford Close Woodley RG5 4TP
<b>Proposal :</b> Householder application for the proposed erection of a single storey rear extension including three rooflights, a first floor side extension, and internal alterations to dwelling.			
<b>Observations :</b> No objections.			
<b>190922</b>	09/05/2019	Mr & Mrs Brandon	25 Copse Mead Copse Mead Woodley RG5 4RP
<b>Proposal :</b> Householder application for the proposed erection of part single/part two storey side/rear extension following demolition of existing single storey rear extension.			
<b>Observations :</b> No objections.			
<b>190950</b>	18/04/2019	Mr & Mrs Walker	64 Tippings Lane Tippings Lane Woodley RG5 4RY
<b>Proposal :</b> Householder application for proposed part conversion of garage to habitable accommodation and raising of roof of garage.			
<b>Observations :</b> No objections.			
<b>190955</b>	18/04/2019	Mr & Mrs Lowe	20 Mitchell Way Mitchell Way Woodley RG5 4NQ
<b>Proposal :</b> Householder application for a proposed erection of a single storey front extension to form a porch plus garage conversion to create habitable accommodation.			
<b>Observations :</b> No objections.			

Date :- 22/05/2019

**Observations on the following Planning Applications**

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<u>Application No</u>	<u>DateRecd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>190988</b>	23/04/2019	Mr Hopping	2 Rothwell Gardens Rothwell Gardens Woodley RG5 4TJ

**Proposal :** Householder application for the proposed erection of single storey front extension, single storey side extension with rooflight and alterations to fenestration, following demolition of existing car port/ garage/store.

**Observations :** No objections.

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Date :- 22/05/2019

**Observations on the following Planning Applications**

<u>Application No</u>	<u>DateRecd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>190916</b>	29/04/2019	Unknown	Unit 5, E Reading Retail Centr Shepherds Hill Woodley RG6 1FE

**Concerns on the following applications;**

**Proposal :** Full planning application for a proposed change of use from A1 retail to Sui Generis (Tanning Salon).

**Observations :** The Committee had concerns about the available parking capacity at this location and the possible parking problems that might result if this was to become a successful business.

<b>191050</b>	09/05/2019	Mr G Bertram	29 Duncan Road Duncan Road Woodley RG5 4HR
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**Proposal :** Householder application for a proposed conversion of an existing garage to create habitable accommodation.

**Observations :** Two residents were present at the meeting to voice concern about this application.

The Committee considered the proposal and had concerns about the parking provision at the property if the garage was converted to habitable accommodation, especially as local residents had expressed concern about exacerbation of the current parking problems in the cul de sac.

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## New Applications Received Between 17/05/2019 and 13/06/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>New Application</b>			
<b>190409</b>	24/05/2019	Mr J Hayward	242 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4BS
<b>Proposal :</b> Householder application for the proposed erection of first floor side extension to existing dwelling, plus internal alterations and changes to fenestration.			
<b>Observations :</b>			
<b>190748</b>	22/05/2019	Mr Stuart Hall	Land S of Sandford Farm Cottag Perimeter Road Woodley RG5 4SU
<b>Proposal :</b> Full application for the proposed erection of a new dwelling and relocation of access, including enhancement of TPO and landscape proposals, re-submission of 182696.			
<b>Observations :</b>			
<b>190779</b>	31/05/2019	Miss V Shehu	46 Woodlands Avenue Woodlands Avenue Woodley RG5 3HJ
<b>Proposal :</b> Householder application for the proposed erection of single storey rear/side extension to existing dwelling, conversion of loft space to provide habitable accommodation including the erection of side flat roof dormers, plus internal alterations.			
<b>Observations :</b>			
<b>190851</b>	20/05/2019	Mr Iftikhar Ahmed	78 Antrim Road Antrim Road Woodley RG5 3NY
<b>Proposal :</b> Householder application for the proposed erection of single storey side/rear extension following the demolition of existing garage and shed, plus internal alterations.			
<b>Observations :</b>			
<b>190880</b>	30/05/2019	Mr M Elliott	27 Beechwood Avenue Beechwood Avenue Woodley RG5 3DE
<b>Proposal :</b> Householder application for proposed single storey side and rear extensions and garage conversion into habitable accommodation.			
<b>Observations :</b>			
<b>190904</b>	29/05/2019	Mr & Mrs Clark	1 Constable Close Constable Close Woodley RG5 4US
<b>Proposal :</b> Full application for the proposed erection of a single storey rear extension to include 2 No. rooflights and change of use from amenity land to garden use.			

## New Applications Received Between 17/05/2019 and 13/06/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>Observations :</b>			
<b>191006</b>	06/06/2019	Mr H Kang	123 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4AG
<b>Proposal :</b> Householder application for the proposed erection of boundary wall, new side access and cross-over to front drive.			
<b>Observations :</b>			
<b>191027</b>	03/06/2019	Mr J Atkinson	184 Loddon Bridge Road Loddon Bridge Road Woodley RG5 4AA
<b>Proposal :</b> Full application for the proposed erection of 3 No. dwellings (2 x 2 bedroom semi detached houses and 1 x 2 bedroom bungalow), following the demolition of existing dwelling.			
<b>Observations :</b>			
<b>191116</b>	05/06/2019	Mr Long	7 Halstead Close Halstead Close Woodley RG5 4LD
<b>Proposal :</b> Householder application for the proposed single storey side/rear extension to existing dwelling including the insertion of 4 No. rooflights.			
<b>Observations :</b>			
<b>191131</b>	28/05/2019	Mr & Mrs Bhupathiraju	24 Hudson Road Hudson Road Woodley RG5 4EW
<b>Proposal :</b> Householder application for the proposed part single storey, part two storey side extension, single storey front extension to form porch, plus the proposed front and rear pitched roof, insertion of 2 No. rooflights following the demolition of existing garage.			
<b>Observations :</b>			
<b>191132</b>	31/05/2019	Mr N Mustoe	57 Beechwood Avenue Beechwood Avenue Woodley RG5 3DF
<b>Proposal :</b> Householder application for the proposed part single storey, part two storey front extension, single storey side/rear extension, following demolition of existing garage, insertion of 9 No. rooflights, and main roof gable change for the insertion of 9 No. solar panels.			
<b>Observations :</b>			
<b>191153</b>	04/06/2019	Mr & Mrs M Bigus	14 Scott Close Scott Close Woodley RG5 4UP
<b>Proposal :</b> Householder application for the proposed first floor side extension to existing dwelling.			
<b>Observations :</b>			

## New Applications Received Between 17/05/2019 and 13/06/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>191154</b>	20/05/2019	Stephanie Taylor	14 Cornfield Road Cornfield Road Woodley RG5 4QA
<b>Proposal :</b> Householder application for the proposed first floor side extension, single storey rear extension and porch extension to the front, including internal alterations and changes to fenestration to existing dwelling.			
<b>Observations :</b>			
<b>191160</b>	04/06/2019	Mr J Marrotto	65 Norton Road Norton Road Woodley RG5 4AJ
<b>Proposal :</b> Householder application for the proposed part single storey/ part two storey side extension to existing dwelling.			
<b>Observations :</b>			
<b>191166</b>	22/05/2019	Mr Kamphon Thampanichawong	10 Sussex Gardens Sussex Gardens Woodley RG5 4JN
<b>Proposal :</b> Householder application for the proposed erection of single storey front extension, single storey rear extension, single storey front extension to form porch plus changes to fenestration.			
<b>Observations :</b>			
<b>191197</b>	04/06/2019	Mr & Mrs S Begg	14 Welford Road Welford Road Woodley RG5 4QS
<b>Proposal :</b> Householder application for the proposed single storey rear extension, pitched roof to garage plus alterations to the front porch to existing dwelling.			
<b>Observations :</b>			
<b>191198</b>	22/05/2019	Mr & Mrs Vimalan	32A Warren Road Warren Road Woodley RG5 3AR
<b>Proposal :</b> Householder application for the erection of carport.			
<b>Observations :</b>			
<b>191213</b>	21/05/2019	Mr & Mrs Long	112 Butts Hill Road Butts Hill Road Woodley RG5 4NR
<b>Proposal :</b> Householder application for proposed erection of single storey front extension and open porch; replacement of tile hung cladding to cedar board cladding to front and side elevations and changes to fenestration.			
<b>Observations :</b>			

## New Applications Received Between 17/05/2019 and 13/06/2019

<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>191218</b>	21/05/2019	Mr M Sokoli	2 Welford Road Welford Road Woodley RG5 4QS
<b>Proposal :</b> Householder application for the proposed erection of a first floor side extension over existing garage, a part single/part two storey side/rear extension with 1 No. rooflight, part conversion of existing garage into habitable accommodation, and internal alterations to dwelling.			
<b>Observations :</b>			
<b>191219</b>	21/05/2019	Mr M Sokoli	2 Welford Road Welford Road Woodley RG5 4QS
<b>Proposal :</b> Householder application for the proposed erection of a detached outbuilding in rear garden.			
<b>Observations :</b>			
<b>191237</b>	10/06/2019	Mr & Mrs Hudson	11 Ravensbourne Drive Ravensbourne Drive Woodley RG5 4LH
<b>Proposal :</b> Householder application for the proposed single storey side and rear extension following the demolition of existing conservatory.			
<b>Observations :</b>			
<b>191280</b>	05/06/2019	Mr & Mrs Perfilyyev	20 Clivedale Road Clivedale Road Woodley RG5 3RD
<b>Proposal :</b> Householder application for conversion of loft space to create habitable accommodation, proposed single storey front side and rear extension, following demolition of existing conservatory, removal of existing shed plus internal alterations, and insertion of 6 No. rooflights plus dormer extension to rear of existing dwelling.			
<b>Observations :</b>			
<b>191297</b>	24/05/2019	Mr & Mrs Jacob	16 Kingsford Close Kingsford Close Woodley RG5 4DT
<b>Proposal :</b> Householder application for the proposed erection of single storey rear extension following the demolition of existing conservatory, conversion of garage into habitable accommodation, insertion of 4 No. rooflights and internal alterations to dwelling.			
<b>Observations :</b>			
<b>191321</b>	11/06/2019	Mr Vincenzo Cannizzaro	77 Campbell Road Campbell Road Woodley RG5 3NB
<b>Proposal :</b> Householder application for the erection of wooden fence to west of existing garden. (Retrospective)			
<b>Observations :</b>			

**New Applications Received Between 17/05/2019 and 13/06/2019**

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<u>Application No</u>	<u>Date Recd</u>	<u>Applicant Name</u>	<u>Location</u>
<b>191323</b>	28/05/2019	Mr & Mrs Clark	65 Cartmel Drive Cartmel Drive Woodley RG5 3NQ
<b>Proposal :</b> Householder application for proposed erection of single storey side/rear extension and conversion of existing store to provide habitable accommodation.			
<b>Observations :</b>			
<hr/>			
<b>191341</b>	31/05/2019	Mr & Mrs Chard	61 Woodlands Avenue Woodlands Avenue Woodley RG5 3HF
<b>Proposal :</b> Householder application for proposed erection of single storey rear extension following demolition of existing rear conservatory extension.			
<b>Observations :</b>			
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<b>Applications Received :- 26</b>			

NOTIFICATIONS OF PLANNING DECISIONS FROM Wokingham Borough Council

Thu 13 June 2019

' C ' Contrary to Borough

Page No : 1

' E ' Endorsed by Borough

**GRANTED PLANNING PERMISSIONS**

<b>E</b> 190147	Approved	87 Beechwood Avenue
190525	Approved	34 Wroxham Road
<b>E</b> 190711	Approved	5 Cody Close
<b>E</b> 190749	Approved	1 Walmer Road
190916	Approved	Unit 5, E Reading Retail Centr
<b>E</b> 190919	Approved	4 Retford Close
<b>E</b> 190950	Approved	64 Tippings Lane
<b>E</b> 190955	Approved	20 Mitchell Way
<b>E</b> 190988	Approved	2 Rothwell Gardens

**REFUSED PLANNING PERMISSIONS**

<b>C</b> 190755	Refused	Courtyard Offices, Sandford Fa Local COMMENT No objections.
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**PLANNING AND COMMUNITY COMMITTEE**

**BUDGETARY CONTROL 2019/20**

**Report No. PC 2/19**

<b>EXPENDITURE</b>	<b>Budget 2019/20</b>	<b>Actual Exp as at 31/05/18</b>	<b>Actual Exp as at 31/05/19</b>	<b>Actual Exp as % of Budget</b>	
Annual grants	12820	9500	8910	69.5	Grant to ARC (£5000) paid in full.
SLA Readibus	18761	9081	9381	50.0	
<b>Total</b>	<b>31581</b>	<b>18581</b>	<b>18291</b>	<b>57.9</b>	
<b>INCOME</b>	<b>Budget 2019/20</b>	<b>as at 31/05/18</b>	<b>as at 31/05/19</b>	<b>as % of Budget</b>	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net</b>	<b>31581</b>	<b>18581</b>	<b>18291</b>	<b>57.9</b>	



**Key to Restriction Types Displayed**

— No Waiting At Any Time



Keane Close / Ravensbourne Drive

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Licence No. 100019592 2019

SCALE	1 : 1250
DATE	25/04/2019
DRAWING No.	Consultation
DRAWN BY	Sara Allman
	Page 1 of 1



**Key to Restriction Types Displayed**

- No Waiting At Any Time
- No Waiting Mon-Fri 8.30am-9.30am and 2.45pm-3.45pm
- ◆◆◆ No Stopping Mon-Fri 8.30am-9.30am and 2.45pm-3.45pm On Entrance Markings
- ~~~~~ Pedestrian Crossing



**WOKINGHAM  
BOROUGH COUNCIL**

Duffield Road

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Licence No. 100019592 2019

SCALE	1 : 1250
DATE	11/03/2019
DRAWING No.	
DRAWN BY	Sara Allman
	Page 1 of 1



**WOKINGHAM  
BOROUGH COUNCIL**

Hurricane Way

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SCALE	1 : 1250
DATE	25/04/2019
DRAWING No.	Consultation
DRAWN BY	Sara Allman
	Page 1 of 1

Customer Care Service Desk 0118 974 6000

Date: 10<sup>th</sup> June 2019  
My ref: 1908\_SCP\_Hurricane, Wokingham  
Your ref:  
File ref:

The Owner/Occupier  
Hurricane Way  
Dear Sir/Madam,



**WOKINGHAM  
BOROUGH COUNCIL**

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Neighbourhood services

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Wokingham Highways Alliance

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P.O. Box 153

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Shute End, Wokingham

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Berkshire RG40 1WL

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Tel: (0118) 974 6000

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Fax: (0118) 974 6770

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Minicom No: (0118) 974 6991

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DX: 33506 - Wokingham

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### **HURRICANE WAY, WOKINGHAM – PEDESTRIAN CROSSING INSTALLATION**

We wish to inform you that essential improvement works will shortly commence on Hurricane Way, Wokingham, which include the construction of a Zebra Crossing facility (and associated works). The works are being undertaken by Wokingham Borough Council as part of their on-going programme of local safety schemes and are being managed and delivered through the Wokingham Highways Alliance which comprises Wokingham Borough Council, WSP and Volker Highways Ltd.

The works are scheduled to take place between **Thursday 25<sup>th</sup> July 2019 to Friday 16<sup>th</sup> August 2019** (weather permitting), and will be carried out under a full road closure in order to ensure safety of the public as well as contractor. Diversion routes will be in place.

**During working hours please be aware that vehicular access will be restricted.**

Vehicular access will be maintained to properties during the works; however there may be occasions when residents are asked to wait whilst certain works are completed. Further information will be provided as the work progresses.

#### **Private Works**

Please be aware that we have on occasions experienced situations where other contractors have claimed to be working for the council and have offered to undertake resurfacing of private driveways. The council's contractor has been instructed that they will not carry out private works. Please be aware, therefore, of anyone claiming to be Wokingham Borough Council's Contractor and offering to resurface your driveway. May we suggest that you only use recognised professional Contractors and verifies their identity before agreeing to this type of work.

We apologise for any inconvenience these essential works may cause. Every effort will be made to keep disruption to a minimum.

If this is likely to cause a major difficulty or concern, or should you have any other queries, are disabled or have special needs, then please do not hesitate to contact myself on 0118 974 6000.

Yours sincerely,

Adam Matthews  
Capital Schemes Project Manager  
Wokingham Highways Alliance

