

**Minutes of a Meeting of the Community Services Committee held at the Oakwood Centre on Tuesday 8 September 2015 at 8:00 pm**

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**Present:** *Councillors: D. Smith (Chairman); J. Cheng; M. Forrer; J. NacNaught; D. Mills; M. Walker*

**Also present:** *Shelagh Flower, Woodley Adopt a Street Project  
1 member of the public*

**Officers present:** *D. Mander, Town Clerk; L. Matthews, Committee Officer*

20. **APOLOGIES**

Apologies for absence were received from Councillors R. Dolinski and W. Soane.

21. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

22. **MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 9 JUNE 2015**

**RESOLVED:**

- ◆ That the minutes of the meeting held on 9 June 2015 be approved and signed by the Chairman as a correct record.

23. **WOODLEY ADOPT A STREET PROJECT (WASP)**

Mrs Shelagh Flower was welcomed to the meeting and gave a verbal update of WASP's activities, informing members that there were currently nearly 150 volunteers who litterpicked in approximately 200 streets around Woodley. She explained that all the volunteers were given Health and Safety information and were supplied with litterpickers, bags and high-viz jackets.

Shelagh Flower reported that WASP had carried out litterpicking at the Winter Extravaganza and at the Woodley Carnival and had also recruited at these events. WASP also participated in the borough-wide "Clean-Up" weekend, organised by Wokingham Borough Council, which took place in the spring of each year. WASP was trying to make connections with other litterpicking groups and had supplied information leaflets for inclusion in the packs distributed to new residents through the New Neighbour Scheme. WASP also helped residents who were experiencing litter problems in their neighbourhood by reporting problems to Wokingham Borough Council.

Shelagh Flower thanked the Council for the help that officers gave to WASP and for the support given by the Town Council and the community grants that had been awarded.

The Chairman said that WASP had been a tremendous success, starting with a dozen volunteers and growing to nearly 150, and that it took a great deal of work to run such a group and keep in contact with everyone. He thanked Shelagh Flower for all the hard work she put into WASP and for coming to the meeting to update Members on progress.

24. **JUST AROUND THE CORNER (JAC)**  
Members noted the report from Just Around the Corner charity, which had been distributed with the agenda. Sam Milligan was unable to attend the meeting and had sent his apologies.
25. **BUDGETARY CONTROL**
- RESOLVED:**
- ◆ To note Report No. CS 13/15.
26. **COMMUNITY YOUTH PARTNERSHIP**  
Members discussed Report No. CS 14/15 of the Community Youth Partnership meeting held on 2 September and commented that the Partnership had been very busy. One proposed project had been for JAC to work with young people to refurbish the youth shelter in Woodford Park and the Town Clerk confirmed that, should it go ahead, the work would be overseen by the Town Council Maintenance Team
- RESOLVED:**
- ◆ To note the minutes of the Community Youth Partnership meeting of 2 September 2015.
27. **WOODLEY TOWN CENTRE MANAGEMENT INITIATIVE (WTCMI)**  
Mary Holmes, who was present at the meeting, was invited to comment on the minutes of the last meeting of the Town Centre Management Initiative. She reported that no progress had been made on the project to refurbish the north end of the town centre, as a project leader had not yet been appointed. Following a question about the perceived increase of unreported crime in the town centre Mary Holmes replied that the WTCMI was trying to encourage the reporting of all crimes in the town centre.
- RESOLVED:**
- ◆ To note the report of the Woodley Town Centre Management Initiative meeting held on 1 July 2015.
28. **ALLOTMENTS UPDATE**  
Members noted the information provided regarding the success of the banners advertising vacant plots. There were currently 21 people on the waiting list and 10 vacant plots, which would be allocated over the coming weeks.
- The ongoing work by tenants to repair the roadways around the site using planings purchased by the Council was also noted.
29. **HIGHWAYS**  
**Road Works/Street Works Major Project Co-ordination meetings**  
Members noted the minutes of the Wokingham Borough Council Road Works/Street Works Major Project Co-ordination meetings held on 16 June and 14 July 2015.
30. **CONSULTATION BY WOKINGHAM BOROUGH COUNCIL:**  
**PROHIBITION OF WAITING ORDER**  
Members noted that correspondence received from Wokingham Borough Council regarding a proposal to prohibit waiting on Addington Gardens and Loddon Bridge Road, Woodley had been circulated to Members during the summer recess. The

views of Members had been sought prior to the meeting as responses were required by 15 July 2015 and a response was sent in support of the proposal.

31. **APPLICATION FOR A MINOR VARIATION OF PREMISES LICENCE UNDER THE LICENSING ACT 2003: BARGAIN FOOD AND WINE, 47 RAVENSBOURNE DRIVE**

Members noted that correspondence received from Wokingham Borough Council regarding an application for a minor variation of the premises licence for Bargain Food and Wine, 47 Ravensbourne Drive, Woodley had been circulated to Members during the summer recess. The views of Members had been sought prior to the meeting as responses were required by 17 August 2015 and a response was sent indicating Members' concern that the proposed new layout would lead to increased sales of alcohol, and that this may not be appropriate in a residential location.

32. **APPLICATION FOR GOODS VEHICLE OPERATORS LICENCE: 1 VISCOUNT WAY**

Members noted that notification from Wokingham Borough Council of the following application for a Goods Vehicle Operators Licence had been circulated to Members during the summer recess:

Operating Centre: 1 Viscount Way, Woodley, RG5 4DZ  
New authorisation: 4 vehicles, 0 trailers

The views of Members had been sought prior to the meeting as responses were required by 8 July 2015 and no objections were raised.

33. **APPLICATION FOR GOODS VEHICLE OPERATORS LICENCE: 29 VISCOUNT WAY**

Members noted that notification from Wokingham Borough Council of the following application for a Goods Vehicle Operators Licence had been circulated to Members during the summer recess:

Operating Centre: 29 Viscount Way, Woodley, RG5 4DZ  
New authorisation: 2 vehicles, 1 trailer

The views of Members had been sought prior to the meeting as responses were required by 1 September 2015 and no objections were raised.

34. **SUPERFAST BROADBAND PROJECT: SUPERFAST BERKSHIRE**

Members noted correspondence received from the Right Honourable Theresa May, MP, regarding the possibility of attending a meeting with BT officials to discuss any issues regarding Superfast Berkshire, at a date to be arranged.

**RESOLVED:**

- ◆ That Councillor Mills will attend a meeting between BT and Berkshire parish councils to discuss the progress of the superfast broadband project.

35. **BUS SHELTER – LIVINGSTONE GARDENS**

Members noted that a new bus shelter in Nightingale Road (for Livingstone Gardens), had been installed by Wokingham Borough Council and would be added to the Town Council's maintenance schedule as agreed by the Community Services Committee on 9 June 2015.

36. **PUBLICATIONS/INFORMATION**

**RESOLVED:**

- ◆ To note receipt of the following:
  - *ReadiBus Review of the Year 2014/15*
  - *WTCMI Newsletter – August 2015*
  - *CAB Wokingham Annual Review for Woodley 2014/15*

Members noted that the review of the CAB service for Woodley, 2014/15, showed that 675 Woodley residents had approached the CAB for help in that year and had asked for help with 1,243 problems.

Following a short discussion, the Chairman suggested and it was

**RESOLVED:**

- ◆ To invite a representative from the CAB to a future meeting of the Council or the Community Services Committee to talk to Members about the work the CAB does for Woodley residents.

37. **FUTURE AGENDA ITEMS**

The following items were suggested by Members:

- A presentation by the CAB.
- An update from Wokingham Borough Council on the dredging programme to relieve the silting problems at South Lake.

38. **PUBLICITY/WEBSITE**

**RESOLVED:**

- ◆ To publicise the new bus stop in Nightingale Road (for Livingstone Gardens).

The meeting closed at 9:00 pm

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Chairman