



Woodley Town Council

The Oakwood Centre
Headley Road
Woodley
Berkshire RG5 4JZ
Tel: 0118 969 0356

To: **Members of the Community Services Committee**

Councillors D. Smith (Chairman); J. Cheng; R. Dolinski; M. Forrer; J. MacNaught;
D. Mills; W. Soane; M. Walker; M. Willson

NOTICE IS HEREBY GIVEN that a meeting of the Community Services Committee will be held at The Oakwood Centre at 8:00 pm on Tuesday 8 September 2015, at which your attendance is requested.

Deborah Mander
Town Clerk

A G E N D A

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members on agenda items.

3. **MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 9 JUNE 2015**

To approve the minutes of the Community Services Committee meeting held on 9 June 2015 and the Chairman to sign them as a true record. ***(These minutes were provided in the Full Council agenda of 30 June 2015.)***

4. **WOODLEY ADOPT A STREET PROJECT**

Mrs Shelagh Flower will attend the meeting to update Members on the Woodley Adopt A Street Project.

5. **JUST AROUND THE CORNER**

To receive the report from Just Around the Corner charity, attached at ***Appendix 5.***

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6. **BUDGETARY CONTROL**

To note **Report No. CS 13/15.**

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7. **COMMUNITY YOUTH PARTNERSHIP**
To consider **Report No. CS 14/15** of the Community Youth Partnership meeting held on 2 September 2015. Page 7
8. **WOODLEY TOWN CENTRE MANAGEMENT INITIATIVE**
To receive the report of the Woodley Town Centre Management Initiative Committee meeting held on 1 July 2015. (**Appendix 8**) Page 9
9. **ALLOTMENTS UPDATE**
There are currently 10 vacant plots and 21 tenants on the waiting list. These plots are being allocated to waiting tenants over the coming weeks. The Tenants Association has produced advertising banners, which have been erected on the fence by the entrance gate. This seems to have had a very positive response with new enquiries and tenants now waiting for plots.

20 tonnes of road planings were purchased from the Capital Programme and a team of around 20 volunteers have commenced work to repair the roadways around the site. This work will be ongoing.
10. **HIGHWAYS**
Road Works/Street Works Major Project Co-ordination meetings
To note the minutes of the Wokingham Borough Council Road Works/Street Works Major Project Co-ordination meetings held on 16 June (**Appendix 10(i)**) and 14 July 2015 (**Appendix 10(ii)**). Pages 12 & 20
11. **CONSULTATION BY WOKINGHAM BOROUGH COUNCIL: PROHIBITION OF WAITING ORDER**
To note correspondence received from Wokingham Borough Council, attached at **Appendix 11**, regarding a proposal to prohibit waiting on Addington Gardens and Loddon Bridge Road, Woodley. The views of Members were sought prior to the meeting as responses were required by 15 July 2015 and a response was sent in support of the proposal. Page 27
12. **APPLICATION FOR A MINOR VARIATION OF PREMISES LICENCE UNDER THE LICENSING ACT 2003: BARGAIN FOOD AND WINE, 47 RAVENSBOURNE DRIVE**
To note correspondence received from Wokingham Borough Council, attached at **Appendix 12**, regarding an application for a minor variation of the premises licence for Bargain Food and Wine, 47 Ravensbourne Drive, Woodley. The views of Members were sought prior to the meeting as responses were required by 17 August 2015 and a response was sent indicating Members' concern that the proposed new layout would lead to increased sales of alcohol, and that this may not be appropriate in a residential location. Page 30
13. **APPLICATION FOR GOODS VEHICLE OPERATORS LICENCE: 1 VISCOUNT WAY**
To note that notification was received from Wokingham Borough Council of the following application for a Goods Vehicle Operators Licence:

Operating Centre: 1 Viscount Way, Woodley, RG5 4DZ
New authorisation: 4 vehicles, 0 trailers

The views of Members were sought prior to the meeting as responses were required by 8 July 2015 and no objections were raised.

14. **APPLICATION FOR GOODS VEHICLE OPERATORS LICENCE:
29 VISCOUNT WAY**

To note that notification was received from Wokingham Borough Council of the following application for a Goods Vehicle Operators Licence:

Operating Centre: 29 Viscount Way, Woodley, RG5 4DZ
New authorisation: 2 vehicles, 1 trailer

The views of Members were sought prior to the meeting as responses were required by 1 September 2015 and no objections were raised.

15. **SUPERFAST BROADBAND PROJECT: SUPERFAST BERKSHIRE**

To note correspondence received from the Right Honourable Theresa May, MP, attached at **Appendix 15**, regarding the possibility of attending a meeting with BT officials to discuss any issues regarding Superfast Berkshire, and to consider a reply.

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16. **BUS SHELTER – LIVINGSTONE GARDENS**

A new bus shelter in Livingstone Gardens is scheduled for installation by Wokingham Borough Council on 4 September 2015. The shelter will be added to the Town Council's maintenance schedule as agreed by the Community Services Committee on 9 June 2015.

17. **PUBLICATIONS/INFORMATION**

To note receipt of the following:

- *ReadiBus Review of the Year 2014/15*
- *TCMI Newsletter – August 2015*

18. **FUTURE AGENDA ITEMS**

To consider any future agenda items for the committee to consider.

19. **PUBLICITY/WEBSITE**

To consider items to be publicised.

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Woodley Detached report August 2015



We have appointed Fiona Adamson as our new Woodley Team Leader

She has completed training and induction and has been getting to know the detached team throughout the summer.

Fiona has vast experience in building supportive relationships with young people across the age range, including those with complex needs. We are very lucky to have her and are sure that she will bring a fresh impact to our work in Woodley.

Over the summer holidays we took a group to Southbourne for a day out including fun on the beach and a BBQ in the evening. Detached sessions continue to run throughout the holidays. Sessions at Vauxhall Park are continuing (where groups sometimes gather); Woodford Park becomes quiet from 8:30 or 9 onwards (as people leave the skate park area) and the precinct is more popular later on. Groups gather at Tesco but there is no regular pattern to this and occasionally a small group use the alcove at the library by the car park.

We have been talking to young people about renovating the shelter and there are a few groups who would be happy to help with this. We have made it clear that there are no funds but we have asked young people for their suggestions regarding the ground underneath the A329M bridges. Suggestions so far: BMX, free running area (put up obstacles and people run through them), outdoor cinema - where they could project the film onto the supports of the A329M bridge.

Training & Staff

Due to the fact that we had a waiting list for most of last year and the increase in demand for our services – we have recruited one full time and one part time Equine Youth Worker who will run sessions at our stables. They have received training and induction over the summer and will be a great asset to our team. We also have 3 new sessional staff who will undertake mentoring with our young people.

Mentoring sessions continue to take place weekly, in the community, and at Rehoboth. We are still working with other key agencies on complex cases and family issues.

Equine sessions: Over the summer holiday we had groups of young people volunteering most days (6 days per week). Young people have been covering staff and other volunteers' holidays to ensure the animals are looked after. We ran a volunteer fun day at the stables for all our volunteers last week, as a celebration to thank them for their commitment and time. The Woodley Schools have booked back in for the autumn term.

Young mums sewing group stopped for the summer break and there will be discussions as to how that goes forward in the autumn.

Inside Out continued over the break except during volunteers' holidays.

COMMUNITY SERVICES COMMITTEE**BUDGETARY CONTROL 2015/16**

REPORT No. CS 13/15

EXPENDITURE	Budget 2015/16	Actual Exp as at 31/07/2014	Actual Exp as at 31/07/2015	Actual Exp as % of Budget	Information
ALLOTMENTS	19885	8041	6601	33.2	6 month lease costs paid, low water rate costs at this point.
PARTNERSHIP PROJECTS	40754	15576	15869	38.9	Service level agreement quarterly payment to JAC paid in advance, no expenditure in respect of Bulmershe Youth Club.
GRANTS	31000	17580	18000	58.1	50% of most grants paid in May.
AMENITIES	16539	2432	2901	17.5	No amenity repairs costs at this point.
EVENTS	4428	1414	840	19.0	No expenditure on promotions at this point.
CAPITAL AND PROJECTS	8476	0	0	0.0	Loans payments made in March and September
TOTAL	121082	45043	44211	36.5	

INCOME	Budget 2015/16	Actual Inc as at 31/07/2014	Actual Inc as at 31/07/2015	Actual Inc as % of Budget	Information
ALLOTMENTS	8996	725	142	1.6	Income from new tenants - invoices sent out in December.
PARTNERSHIP PROJECTS	0	0	0	0.0	
GRANTS	0	0	0	0.0	
AMENITIES	0	0	0	0.0	
EVENTS	0	0	0	0.0	
CAPITAL AND PROJECTS	0	0	0	0.0	
TOTAL	8996	725	142	1.6	
NET	112086	44318	44069		

Month 4 = 33%

Woodley Town Council

Report of a Meeting of the Community Youth Partnership held at The Oakwood Centre on Wednesday 2 September 2015 at 5pm

Present:

Sam Milligan – JAC (Chairman)	Paul Cassidy – ARC Counselling
Cllr Mary Walker (Vice Chairman)	Natalie Yorke – Girlguiding
Cllr Richard Dolinski	Trina Farrance – Bulmershe Gym Club
Cllr Kay Gilder	Paul Brown – Reading Community Football
Cllr David Stares	Mohammed Zain Ahmed - WBC
Cllr Michael Forrer	
Steve Outen – Woodley United FC	

Officers present: Deborah Mander - Town Clerk, Andrew Dawe – Sports Officer

Apologies: Ashwani Gupta WBC, Nicola Shepherd - Thames Valley Police, Graham Sumbler – Woodley Baptist Church, Cllr Keith Baker WTC, Megs Dimbylow – Network Vineyard Church/Bulmershe Youth Club, Deb Brown Strategic Assets WBC

Under this item it was noted that Shelagh Flower would no longer be attending meetings.

DECLARATIONS OF INTEREST

No declarations of interest were made.

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 27 May 2015 were agreed as a correct record.

LODDON MEAD AREA – POTENTIAL PROJECT

The Chairman reported on the covenants on the site which were: no permanent structure being allowed to be built there and the requirement for access to under the A road above to be maintained. He also reported on the site visit made by some of the project panel members along with officers from Wokingham Borough Council and the Town Council. It was noted that Cllr Richard Dolinski had also visited the site separately. There was general agreement that the space could provide a real opportunity for a variety of activities for young people. During the site visit it had been agreed that vehicle access to the area be followed up with Highways. No information had yet been provided and Deborah Mander agreed to follow up on this.

There was general agreement that the age range of young people to be targeted for the activities at the site would be the same as those for the partnership, ie 10 – 18 year olds - with the understanding that both older and younger could also be involved. General agreement was also given to the proposal from the Chairman that the process for defining the activities for the area should not be by competition but by consultation and discussion with young people and that this should be a wider area than just Woodley, given that young people travel to school and tend to use facilities outside their areas already.

It was agreed that the panel members along with the Chairman and Vice Chairman of the partnership would meet on Wednesday 16 September 2015 at 5pm at the Oakwood Centre to receive any information from Highways and to prepare information that could go out to schools and organisations working with young people to let them know about the consultation and ask them to take part. Paul Cassidy offered to liaise with Waingels School, Richard Dolinski with

Bulmershe School and Trina Farrance provided information about the Schools Sports Coordinators locally who she thought would be willing to be involved.

Some ideas for activities at the site mentioned at the meeting included street art, parkour/free running, outdoor cinema, climbing wall, BMX track. The meeting agreed that it was likely that these kinds of activities would be attended by young people who could come by bike, on foot or be dropped off by parents and that these were probably going to be more realistic options for the site, given the road layout.

READING FC – WOODLEY PROJECTS AND EDUCATIONAL PROGRAMMES

Paul Brown from Reading FC explained the work they were doing, funded by the Premier League Charity, to provide opportunities for local young people, both boys and girls. In Woodley a free 'Kicks' session runs on Mondays between 3 and 5pm at Goals for ages 11 – 19, (9 and 10 year olds can attend with parental permission). Paul is hoping to attract more Woodley youngsters to the sessions where the aim is to engage with young people, get them active and reduce anti social behaviour. They run four further sessions in Wokingham Borough, including cheerleading at St Crispins. The club has engaged with 836 different young people this year in the borough. The scheme is also a education pathway for young people and includes traineeships, apprenticeships and a Princes Trust Programme. The club can provide a wide range of educational sessions on various matters at the 'Kicks' sessions.

It was suggested that the club could contact Beechwood and Rivermead Primary Schools in Woodley where there may be a positive response. Deborah Mander agreed to include information about the session in the next Woodley Herald.

FUNDING REQUEST

It was agreed that this item would go forward to the agenda for the meeting on 21 October when it was hoped that more information about the funding request would be provided.

YOUTH SHELTER – WOODFORD PARK

The Chairman reported that he and Deborah Mander had discussed a project to work with young people to refurbish the youth shelter in Woodford Park. Funding from an earmarked reserve for youth projects could be used for this and the Chairman also intended to seek some sponsorship from a local company.

REGISTER OF INTERESTS

Deborah Mander provided information about the requirement for the appointed voluntary sector members of the partnership to complete a register of interests form under the Council's Code of Conduct. This would involve the completed forms being available on the Town and Borough Council websites and the forms and guidance would be sent out to all the appointed members representing the voluntary sector for them to complete and return.

DATE AND TIME OF NEXT MEETINGS

Future meeting dates at 5pm:
Wednesday 21 October 2015
Wednesday 13 January 2016,
Wednesday 23 March 2016

Meeting closed at 6.10pm

Minutes of the Woodley Town Centre Management Initiative Management Committee held at 6pm on Wednesday 1 July 2015 at the Oakwood Centre

Present:

M Holmes	Chairman	J Yule	Woodley Trader Boots
M Norris	Vice Chairman	P Baraudeau	Waitrose Manager
J Lherbier	Town Centre Manager	S Smith	Woodley Resident
K Baker	WBC Cllr	I Hills	Woodley Resident
J Dobson	Traders Rep Woodley Pets	J Wright	Woodley Resident
H Beilby	WTC Admin Officer	M Perry	Woodley Resident
		M Millard	Woodley Resident

Apologies:

Cllr K Haines, Cllr D Mills, Cllr B Rowland, D Mander (Town Clerk WTC), J Baker, Cllr R Dolinski, C Lawley, L Grebol (Saturday Market Manager), Thames Valley Police, A Nicholls (WTC Officer), M Finch, P Armstrong (Head of Ambleside Centre)

The Chairman welcomed everyone to the meeting and everyone present introduced themselves.

Appointed Representatives to WTCMI for this municipal year 2015 / 2016

The appointments of 2 Wokingham Borough Council WTCMI representatives, Cllr Keith Baker and Cllr Kate Haines, with Cllr Beth Rowland as substitute were noted.

The appointments of 2 Woodley Town Council WTCMI representatives, Cllr Dave Mills and Mrs Mary Holmes were noted.

Minutes of the TCMI meeting held on the Wednesday 8 April 2015

It was agreed that the minutes of the above meeting be approved.

Security in the Town Centre - Police Report

There were no representatives from the Police as they'd all been diverted to be on duty at Henley Regatta. The Chairman said she'd been told that there was in fact little to report. However, all Woodley traders present disagreed and believed crime has been escalating in the Town Centre and more preventative measures are required. PB stated that a strong PCSO presence would make a major difference, although he understands they are stretched, but there is rarely a PCSO to be seen in the Town Centre and response times are slow. JD commented that lack of CCTV makes the Town Centre much more of a target and it was unfair that the traders have to bear the cost of losses incurred. JW also felt there were concerns for both people's safety and property. KB advised that CCTV was the responsibility of the police.

MM pointed out that the old cameras should have been left in place as a deterrent to which JD suggested that dummy cameras could be a cheap and effective measure. IH asked if perhaps a local community group / neighbourhood watch would be a possibility but it was agreed that this would prove difficult to organise.

Overall crime reports are not reflecting the number of incidents taking place and it was agreed that all crimes should be reported to the Police and a summary report of all these crimes be submitted by traders to the Town Centre Manager on a quarterly basis.

Financial Report to end of year Budget Report – Final Audited Report 2014/15

Current bank balance of £88,098.12 as of end of May had now been officially finalised and audited. Net income for the year was £6,262 with the TCMI reserve standing at £72,340, including the £10,000 from the Mary Portas bid application. SS questioned the time limit on using the funds from the Mary Portas bid and it was confirmed that there was none.

KB questioned the £600 difference between 2014 and 2015 in respect of miscellaneous expenditure. JL had already queried this with the auditor and advised the meeting that the extra costs included our annual subscription to the ATCM (Association of Town & City Management),

some ramp equipment & the Linda Doyle court fees. MH suggested that the annual ATCM subscription should be listed separately in next year's accounts. The audited accounts for 2014/2015 were approved by the voting members present and the chairman signed them off, asking that we write to Alan Harland to thank him for his work as our auditor.

Town Centre Manager's Report

The Town Centre Manager presented his report.

It was agreed that the defibrillator would be placed in an alternative location due to the lack of response from the Landlord of the Iceland block to locate it on its wall. It was agreed that JL should now seek permission from Woodley Town Council for it to be affixed to the base of the clock tower. In response to a question on training JL advised that use of the defibrillator is self-explanatory but free training is available from the Lily-May Trust. IH added that information can be found on YouTube as an alternative method for training. There was some concern that the defibrillator was at risk from vandals.

JL announced that a prospective new trader has decided against moving into the ex-Warrens Pet Shop unit, but another business is now very interested and is expected to exchange contracts in the near future. There had also been a planning application submitted to Wokingham Borough Council to turn part of the first floor above Iceland into a dance studio. The first floor flats above Iceland are being refurbished and should be finished by the end of July. It is unknown at present as to whether these will be to rent or buy.

JL reported that the Executive Sub Committee had previously approved a window sticker for the traders who contributed financially to the WTCMI in 2014/15 and the first one was presented to Mark Norris (H. F. Newberry). The remaining ones will be issued to contributors next week.

KB advised that the scheme *Beat the Street* had been successful and that Woodley had done better than Embrook in Wokingham. He also advised that the boxes were to be removed but the scheme may be repeated with WBC considering buying its own boxes. JD pointed out that traders had not been informed of the *Beat the Street* scheme. JL said he had been assured by the company involved that all those concerned would be made aware.

MM expressed concern about the proximity of one of these boxes, near Brightons, to an electrical supply box and its associated cables. MM has contacted WBC about his concerns but met with no response. JL agreed to liaise with our Saturday Market Manager over this matter and took MM's photographic evidence.

North End Town Centre Improvements

KB informed the meeting that significant developers' contributions from local developments for children's play facilities had been identified which can be allocated to the refurbishment of the town centre. The project at the town centre, which will require the services of a project manager, will be a joint project with WBC, WTC and WTCMI moving forward together for the good of the whole of the Town Centre. Initially, internal meetings will take place to discuss the possibilities and an eventual proposal will go before the WTCMI prior to going forward. JD asked if the proposal would be put to the general public. KB advised this would be a possibility through a public meeting.

IH asked about the current situation with the planned Town Centre public toilet. KB advised that the Town Council was still moving ahead with the single toilet, with costs amounting to £100,000 to build and estimated running costs of £10,000 per annum net of income with a charge of 20p a time. However, the loss of the 3 parking spaces at the Crockhamwell Road car park for this project has another financial implication and this matter is currently being negotiated. KB also pointed out that there was now an anti-toilet group of people on the social media web site StreetLife, who were asking why public funds were being spent on this when there was a Local Loo scheme. In the recent past, there had been petitions submitted by asking for a new public toilet and the Town Council organised a survey to pinpoint the best place for one to be built.

JY stated that in Wokingham Town Centre the Rose Street Public toilet was not used in great numbers and suggested it would be better to stick with the Local Loo scheme in Woodley and

improve signage. It was noted that this was something the Town Centre Manager had been requesting assistance with from WBC for 3 years.

KB suggested that if the signage for the Local Loos were dramatically improved, making everyone aware of these facilities, a new public toilet may not be required and the budget could be used to better the Town Centre in other ways. Posts with finger signs on them, the mushroom, the advertising pillars, waste bins and car parks, could all be used for signage and maps identifying not only local loos but also the shops and any other facilities within the Town Centre.

Any Other Business

JD was concerned for the safety of the public crossing at the service area behind the HSBC Bank as this area can be confusing for both motorists and pedestrians. KB suggested that humps would be a possibility, being the easiest and cheapest to install. Similarly, JL was concerned for the public safety in the WBC Headley Road car park (near Lidl and the Library) where there have been several incidents.

JL reported that a planning application had been submitted to WBC by Brown Bag for some extra seating outside his business in Library Parade.

(Note: following objections from MN, these plans have since been revised in agreement with Brown Bag and should be resubmitted)

The meeting closed at 7.35pm

Dates of next Management Committee meeting for 2015:

Wednesday 7 October at 6pm

WOKINGHAM BOROUGH COUNCIL
Road Works / Street Works Major Project Co-ordination Meeting
Held on the 16 June 2015 in the Council Chambers

Attendees:

Neil Scott	Reading Buses	Graham Barnwell (chair)	WBC
Barry Storey	First Group	Theresa Couchman	WBC
Andrew Vickery	Courtney Buses	Jason Archer	WBC
Constantin Poloboc	Courtney Buses	Julia Tredwell	WBC
Chris Butcher	McNicholas	Richard Brommell	WBC
Craig Siddle	McNicholas	Tony Jackman	WBC
Kevin Barnwell	Options	Phil Milburn	WBC
Todd Sullivan	Savills	Dexter Pereira	WBC
Tristan Coates	SEW	Olli Baron	WBC
Martin Neller	SEW	James Sherwood	WBC
David Smith	SGN	Joyce Stone	WBC
Jim Hogan	SSE	Cllr Shepherd-DuBey	WBC
Richie Kingston	SSE	Cllr Malcolm Richards	WBC
Dave Mood	SSE	Cllr Bob Pitts	WBC
Mark Wheatley	Thames Water	Steve Bromley	Finchampstead Parish Council
Laura Jacklin	TVP Travel	Mary Walker	Woodley Town Council
Mohammed Amin	Virgin		

*as per sign in sheet

Graham Barnwell (GB) covered house-keeping, welcomed all attendees and opened the meeting.

1. Minutes from the last meeting held on the 12 May 2015 were agreed

asked for any corrections or amendments of the minutes from the previous meeting.

2. Southern Gas Networks renewal of Gas Mains and Services

David Smith (DS) presented the dates for SGN's Major Works.

Barkham Road Project 2015 - 2016 – 2017

Renewal of mains and Services Length 6.7km

- Barkham Road
- Limmerhill Road
- Doles Lane
- Sandy Lane
- Aggisters Lane
- Bearwood Road
- Woosehill Lane
- Ormonde Road
- Barkham Street
- School Road

Dates for works still to be confirmed.

Orchard Road Project 2015 - 2016

Renewal of mains and Services Length km

- Orchard Road

Dates for works still to be confirmed previous dates have been removed from the programme.

Chestnut Cresent Project

Renewal of Mains and Services Length 3.6km

- Chesnut Crescent

[UNCLASSIFIED]

- School Green
- Oatlands Road
- Wychem Road
- Wheatfields Road
- Hitres Avenue
- Ilbury Close
- Hyde End Road
- Seymour Avenue
- Cutbush Lane
- Brookers Hill
- Lane End Close
- Hollow Lane
- Arborfield Road
- Milsom Close
- Rosecroft Way
- Goddard Close

Works likely to be programmed for 2016.

Paddock Heights Project

Renewal of Mains and Services Length 3km

- Waltham Road
- Stanlake Road
- Byron Road
- Paddock Heights
- A321 Hurst Road
- Colleton Drive

Waltham Road to Lodge Road

06.07.2015 – 21.08.2015

DS confirmed that dates have been agreed with GB and consideration will be taken regarding the proposed resurfacing works commencing shortly.

Hamilton Road Project

Renewal of mains and Services Length .5km

- Hamilton Road
- Silverdale Road
- Clifton Rise
- School Hill
- Braybrook Road
- Victoria Road

Dates have been agreed with GB.

Bayliss Road Project

Renewal of Mains and Services Length .25km

- Bayliss Road

TBC

Henley Road Project

Renewal of Mains and Services Length .5km

- A321 Wargrave Road *junction of Willow Land to outside Lake*

13.07.2015 – 10.08.2015

DS confirmed events taking place in Henley would be taken into account.

Churchill Drive Project

Renewal of Mains and Services Length .6km

- King Street Lane
- Harmon Court
- Churchill Drive

TBC
TBC
TBC

DS covered the works to be undertaken which will be taking place during school holidays.

Pheasant Close Project

Renewal of Mains and Services Length .8km

- Pheasant Close TBC
- A329 Reading Road *Between 307 – 381* TBC
- Melbourne Avenue TBC

Mary Walker (MW) asked if the traffic management for Pheasant Close would be going out onto the A329. DS confirmed some works will be undertaken on the A329 and will be liaising with GB on this project.

Barrett Crescent Project

Renewal of Mains and Services Length .98km

- A329 London Road *Binfield Road to Peach Street* 22.06.2015 – 18.08.2015
- Barrett Crescent 26.06.2015 – 23.07.2015

DS provided copies of letters and leaflets delivered to residents and businesses.

Munro Avenue Project

Renewal of Mains and Services Length .4km

- Clivedale Road TBC
- Coppice Road TBC

Redwood Avenue Project

Renewal of mains and services Length km

- Redwood Avenue TBC
- Oak Drive TBC

Windmill Avenue Project

Renewal of mains and services Length km

- Windmill Avenue On site – 22.06.2015
- Chestnut Avenue On site – 20.07.2015

DS confirmed the works on Windmill Avenue were nearing completion and hoped they would be finished by Friday.

Shinfield Relief Road

- Cutbush Lane On site – 03.07.2015

Replace 40 lin metres of main between Barn Close Cottage and Grange Cottage

- Arborfield Road On site – 17.07.2015

Abandon 70m of main and divert approx. 270m of 10" sun iron main for new relief road and roundabout

DS advised SGN are undertaking trial holes.

DS was happy to announce that SGN had completed the works on Twyford Road and that the location was now free for Highways Alliance to plan their resurfacing works.

3. Scottish & Southern Energy Renewal of Mains & Services

Jim Hogan (JH) and Richie Kingston (RK) presented Scottish and Southern's programme for Overlays work.

Shinfield

- Hyde End Lane *Junction Church lane to Ryeish Green* TBC
- Brookers Hill *Six Bells to the junction of Hollow Lane* TBC
- Church Lane *Nursery Cottage to junction with Hyde End Lane* TBC
- Hollow Lane *Brookers Hill to School Green* TBC

Earley

- Bythorn Close 15.09.2015 – 22.12.2015
- Huntingdon Close 15.09.2015 – 22.12.2015
- Tinwell Close 15.09.2015 – 22.12.2015
- Redhatch Drive 01.10.2015 – 12.01.2016
- Radstock Lane 01.10.2015 – 12.01.2016
- Beech Lane 01.10.2015 – 12.01.2016
- Thistleton Way 15.09.2015 – 22.12.2015
- Ridlington Close 15.09.2015 – 22.12.2015

Phil Milburn (PM) asked JH if the proposed overlay in Redhatch Drive could take into account the proposed new site access for the housing development. Jason Archer (JS) advise there was not street works licence proposed for the development at the present time.

Tony Jackman (TJ) asked JH if he was aware of the school in Radstock Lane and the effect of the works on Beech Lane.

Dexter Pereira (DP) asked for confirmation of works near Broad Hinton as there was resurfacing works in that area. JH covered the extent of the work completed and the connections yet to be planned.

Winnersh

- Primrose Lane 05.10.2015 – 14.12.2015
- Bluebell Meadow 05.10.2015 – 14.12.2015

4. **BT Openreach**

GB advised BT have no Major Projects as not representative present.

Neil Scott (NS) asked GB why Openreach have works appearing on roadworks.org featuring closures on the Bader Way interchange. GB responded that Openreach had failed to update their works. No permits confirmed by WBC.

Mary Walker (MW) asked if WBC was aware of the delays caused by BT Openreach on the A4 Knowl Hill. JA confirmed WBC was aware and had been in contact with BT Openreach.

5. **Network Rail**

GB covered presentation on behalf of Network Retail as no representative present.

Ruscombe

- Southbury Lane 23.09.2015 – 06.10.2015
- Stanlake Lane 13.08.2015 – 23.08.2015

To ensure compliance with the Overhead Line Electrification requirements, work to existing bridge parapets will include raising the height of the parapets and providing anti-climb measures. Night Works 20.00 to 07.00

Cllr Bob Pitts (BP) asked GB if WBC was aware of what Network Rail intended to do in Ruscombe, Southbury Lane overbridge which is listed. GB advised that the streetworks team would be writing to Network rail and would ask for clarification.

Twyford

- Waltham Road 09.09.2015 – 21.09.2015

To ensure compliance with the Overhead Line Electrification requirements, works to existing bridge parapets will include raising the height of the parapets and providing anti-climb measures. Night works 20.00 to 07.00

Wokingham

- Easthampstead Road 18.08.2015 - 19.08.2015

Annual Barrier Maintenance working from 00.01 – 06.00 nightly

Woodley

- Bath Road 14.10.2015 – 09.11.2015
- Butts Hill Road 10.10.2015 – 26.10.2015
- Warren Road 04.10.2015 – 07.11.2015

Parapets and providing anti-climb measures. Night Works 20.00 – 07.00hrs

6. South East Water Renewal of Mains and Services

Tristan Coates (TC) provided information on Major Projects 2015 - 2016.

Finchampstead

Renewal of Mains and Services Length 1.2km

- Nine Mile Ride TBC
Between Park Lane and Warren Lane

Wokingham

Renewal of Mains and Services Length .7km

- Waterloo Road 27.07.2015 – 31.03.2016
Between Rances Lane and Priest Avenue (Road Closure approximately 10 weeks)
- Priest Avenue 27.07.2015 – 31.03.2016
Between Waterloo Road and Tudor Close

Wokingham

Renewal of Mains and Services Length .84km

- Woosehill *Dorset Way – Sirius Close* TBC
- Heron Road *Woosehill – Kestrel Way* TBC

TC informed the meeting that a walk in session had been planned by Southeast Water to be held at the Mansion House. (Further information after meeting: venue at Reme Room, Wokingham Town Hall 12:00 – 14:30)

Richard Brommell (RB) enquired about planned dates. WBC will be working on London Road while SEW works are in progress and pointed out WBC signs may need to be marked up. Clarification needs to be made to avoid a clash of works.

7. Thames Water

Mark Wheatley (MW) advised Thames Water have no Major Projects.

NS asked about the progress on Blakes Road and Victoria Road Wargrave. JA confirmed the works were completed on the Highway and that a small section on the footway was to be finished later when off highway works were completed. MW verified this.

NS queried a road closure, on roadworks.org, for Wilderness Road. JA advised that WBC had the proposed permit and would be having a meeting with Thames Water for detailed planning. MW confirmed that the work was to repair a Critical Sewer Failure. GB confirmed this would be planned for a Sunday pending the outcome of the meeting.

8. Wokingham Highways Alliance Major Highway Works

Tony Jackman (TJ) gave an updates on Wokingham Highway Alliance works.

Arborfield

Pre Surface Dressing

- Church Lane 24.06.2015
- Swallowfield Road 25.06.2015

Hurst

- Hurst Road 28.09.2015 – 03.10.2015

Remenham

Pre-Surface Dressing

- Aston Lane 06.07.2015

[UNCLASSIFIED]

Shinfield

- Basingstoke Road *A33 to Church Lane* 24.08.2015 – 29.08.2015

Sindleham

Resurfacing

- Mole Road *(Near to Nirvana Spa)* TBC

Sonning

Resurfacing

- Bath Road 05.10.2015 – 10.10.2015

Swallowfield

Pre-Surface Dressing

- Castle Road/Castle Hill 26.06.2015 – 28.06.2015
- Church Lane 30.06.2015 – 01.07.2015

Wargrave

Resurfacing

- Wargrave Road 12.10.2015 – 17.10.2015

Woodley

Resurfacing

- Fairwater Drive (Part) 19.10.2015 – 27.10.2015
- Kingfisher Drive 23.11.2015 – 30.11.2015

Wokingham

Resurfacing

- A321 Twyford Road 07.09.2015 – 22.09.2015
- Norreys Avenue 22.02.2016 – 02.03.2016
- A329 London Road 11.11.2015 – 18.11.2015
- Peach Street 04.11.2015 – 09.11.2015
- Milton Road 29.10.2015 – 04.11.2015

ClIr Rachelle Shepherd-DuBey (RSB) asked when Watmore Lane would be resurfaced. TJ stated that this street had been pulled from the programme due to funding.

NS asked about a road closure showing on roadworks.org for Swallowfield. TJ and GB both confirmed this was a reactive patching job not part of the Major Works Programme.

PM asked about Church Lane resurfacing. TJ confirmed this was Shinfield.

BP asked if the poor surface of London Road, Twyford would be resurfaced. TJ spoke about recent surfacing and confirmed he would look into BP's request.

9. Structures

GB advised of no Major Projects

10. Traffic and Road Safety

Oliver Baron (OB) provided an update on forthcoming Traffic and Road Safety works.

Arborfield

- Sindlesham Road 16.07.2015 – 20.07.2015
Bend improvements - Resurfacing – Road Closure
- Eversley Road *Footway improvements* 07.12.2015 – 15.02.2016

Barkham

- Bearwood Road *Bend improvements* 14.07.2015 – 15.07.2015

Earley

- Meldreth Way *Phase 2* 15.10.2015 – 02.12.2015
- Rushey Way / Beeston Way *New cycleway link* 03.09.2015 – 14.10.2015
- Thames Valley Park Drive *Signal improvements* 14.03.2016 – 08.04.2016

Remenham

- B4130 White Hill *Junction improvements* 20.07.2015 – 31.07.2015

Twyford

- Waltham Road - Stanlake Lane roundabout 03.08.2015 – 28.08.2015
Pedestrian Improvements

Wokingham

- Finchampstead Road 14.03.2016 – 08.04.2016

Woodley

Cycleway

- Miles Way *Phase 2* 22.06.2015 – 17.07.2015
Cycleway / Roundabout Improvement

NS asked OB if the two bus stops on Beeston Way would be accounted for in the Rushey Way / Beeston Cycleway project. TJ said that his team will work with Reading Busses to put in place temporary stops.

11. WBC Major Projects

GB gave update on WBC Major Projects

Coppid Beech Improvements

- A329(M)A329 London Road entry/exit slips *Night Time Road Closures 20:00 – 06:00*
Temporary Speed Limits will be in place on:
- A329(M) London Road entry/exit slips *30 miles per hour*
- A329(M) between M4 and Borough Boundary *50 miles per hour*
- A329 London Road / B3408 London Road *30 miles per hour*

Shinfield

- Shinfield By Pass On site until 31.03.2016

12. Virgin Media

Mohammed Amin (MA) provided information on new feed to Development on Hyde End Road.

Shinfield

- Basingstoke Road *A33 to Hyde End Road* TBC
 - Hyde End Road *Basingstoke Road to Winston Close* TBC
- Duration of works approximately 6 weeks*

TJ and PM enquired about dates. MA and GB confirmed the works will not affect future planned maintenance works. GB confirmed that MA is working with PM with regard to junction works.

[UNCLASSIFIED]

13. Highways England

GB provided information on ongoing works.

There will be ongoing lane closures overnight, between 22.00 and 06.00, until August 2015

- M4 Junction 10 Wokingham Berkshire Junction Improvement Work

MW asked for information on the M4 overbridges on King Street Land and Reading Road Winnersh where concrete is coming away from the bridges and rusty bars are showing through. GB confirmed street works team would make enquiries with Highways England.

14. PUBLIC EVENTS

- | | |
|------------------------------|-------------------------|
| • Bikeathon | 21.06.2015 |
| • Wokingham Armed Forces Day | 27.06.2015 |
| • Henley Royal Regatta | 01.07.2015 – 05.07.2015 |
| • Henley Music Festival | 08.07.2015 – 12.07.2015 |
| • Rewind Festival | 21.08.2015 – 23.08.2015 |

15. A.O.B

TJ brought to attention the proposed resurfacing works of Shute End footway in March 2016 and asked this to be kept in mind when planning future works.

**Date of next meeting Tuesday 14 July 2015
Council Chambers, Shute End, Wokingham.**

WOKINGHAM BOROUGH COUNCIL
Road Works / Street Works Major Project Co-ordination Meeting
Held on the 14 July 2015 in the Council Chambers

Attendees:

Graham Powey	Clancy Docwa	Graham Barnwell (chair)	WBC
Andrew Vickery	Courtney Buses	Theresa Couchman	WBC
Kevin Barnwell	Options	Jason Archer	WBC
Neil Scott	Reading Buses	Edward Day	WBC
David Smith	SGN	Tony Jackman	WBC
Tim Holman	SGN	James Sherwood	WBC
Richard Kingston	SSE	Joyce Stoner	WBC
Dave Mould	SSE	Rebecca Brooks	WSP
Graham Holman	Virgin	Clr Shepherd-DuBey	WBC
Steve Bromley	Finchampstead Parish Council	Clr Malcolm Richards	WBC
Mike Dunstan	Wokingham Town Council	Clr Bob Pitts	WBC
Mary Walker	Woodley Town Council		

*as per sign in sheet

Jason Archer (JA) covered house-keeping, welcomed all attendees and opened the meeting.

1. Minutes from the last meeting held on the 16 June 2015 were agreed

JA asked for any corrections or amendments of the minutes from the previous meeting.

Mary Walker requested for future reference that her initials should read MWA

2. Southern Gas Networks renewal of Gas Mains and Services

David Smith (DS) presented the dates for SGN's Major Works.

DS advised that SGN is still experiencing resourcing issues in the area.

SEN 30560 Chestnut Crescent Wokingham

Renewal of Mains and Services Length 1km

Engineering complete

- (Reinstatement to carry out in school holidays)

SEN 29678 Barrett Crescent Wokingham

Renewal of Mains and Services Length .98km

- A329 London Road *Binfield Road to Peach Street* On site until 18.08.2015
- Barrett Crescent 10.08.2015 – 31.08.2015

DS confirmed that delays have been experienced so open cut method is being used. A meeting would be held in the afternoon to discuss new TM measures.

Neil Scott (NS) asked if the diversionary route was still in place and for how long. DS advised new arrangements would be discussed at the meeting.

TJ enquired if the ongoing works in London Road would be a hindrance to the planned works at Coppid Beech next week. DS advised this would also be raised in the afternoon meeting.

GB stated that there had been no traffic problems during the closure.

SEN 30642 Henley Road Wargrave

Renewal of Mains and Services Length .5km

- A321 Wargrave Road *junction of Willow Land to outside Lake* 13.07.2015 – 10.08.2015

SEN 29780 Paddock Heights Twyford

Renewal of Mains and Services Length 3km

- Waltham Road
- Stanlake Road
- Byron Road
- Paddock Heights 27.07.2015 – 21.08.2015

- A321 Hurst Road *Waltham Road to Lodge Road*
- Colleton Drive

14.10.2015 – 12.02.2016

SEN 30839 Hamilton Road Wargrave

Renewal of mains and Services Length .5km

- Hamilton Road
- Silverdale Road
Remainder of roads connections only
- Clifton Rise
- School Hill
- Braybrook Road
- Victoria Road

Cllr Bob Pitts (BP) asked how the parking in Victoria Road was being managed. JA confirmed no waiting cones and TM will be used.

Joyce Stoner (JS) enquired about the works at School Hill being undertaken in the school holidays. DS stated he was aware of the difficulties of the area and the specialist factors would be mitigated once a resource was acquired.

SEN 30791 Pheasant Close Winnersh

Renewal of Mains and Services Length .8km

- | | | |
|---------------------|-------------------|-------------------------|
| • Pheasant Close | | TBC |
| • A329 Reading Road | Between 307 – 381 | 07.09.2015 – 26.10.2015 |
| • Melbourne Avenue | | TBC |

DS is still awaiting TM drawings

Cllr Shepherd-DuBey (RSD) asked for the project to be classified in Winnersh.

Neil Scott (NS) asked if the bus stops would be affected. DS expects that they would.

RSD requested that the works should be in off peak hours. DS advised he was aware of the issues but explained that some of the work would need to be at peak times.

SEN 30168 Redwood Avenue Woodley

Renewal of mains and services Length km

- | | | |
|------------------|--|-------------------------|
| • Redwood Avenue | | 28.09.2015 – 23.10.2015 |
| • Oak Drive | | 28.09.2015 – 23.10.2015 |

SEN 30510 Chestnut Crescent Shinfield

Renewal of Mains and Services Length 3.6km

- Chestnut Crescent
- School Green
- Oatlands Road
- Wychelm Road
- Wheatfields Road
- Hirtes Avenue
- Ilbury Close
- Hyde End Road
- Seymour Avenue
- Cutbush Lane
- Brookers Hill
- Lane End Close
- Hollow Lane
- Arborfield Road
- Milsom Close
- Rosecroft Way
- Goddard Close

DS advised these works were scheduled for early next year.

Churchill Drive Project

Renewal of Mains and Services Length .6km

- | | | |
|--------------------|--|-----|
| • King Street Lane | | TBC |
| • Harmon Court | | TBC |

- Churchill Drive TBC

SEN 30894 Bayliss Road

Renewal of Mains and Services Length .25km

- Bayliss Road TBC

Munro Avenue Project

Renewal of Mains and Services Length .4km

- Clivedale Road TBC
- Coppice Road TBC

Shinfield Relief Road

- Arborfield Road On site – 08.09.2015
Abandon 70m of main and divert approx. 270m of 10" sun iron main for new relief road and roundabout

SEN Barkham Road Project 2016 – 2017

Renewal of Mains and Services Length 6.7km

- Barkham Road
- Limmerhill Road
- Doles Land
- Sandy Lane
- Aggisters Land
- Bearwood Road
- Woosehill Lane
- Ormonde Road
- Barkham Street
- School Road

Orchard Road Project 2016 – 2017

Renewal of Mains and Services Length km

- Orchard Road

New Wokingham Road Project 2015 – 2016

Renewal of Mains and Services Length km

- Wiltshire Avenue 14.10.2015 – 07.12.2015
- New Wokingham Road 13.10.2015 – 02.11.2015

DS confirmed the scheme is split between WBC and BFC and the scheme has been brought forward due to BFC resurfacing works.

GB raised a reminder of outstanding reinstatements in Clivedale Road and Coppice Road Woodley.

3. Scottish & Southern Energy Renewal of Mains & Services

Apologise from Jim Hogan Ed Day (ED) presented Scottish and Southern's programme on his behalf.

Shinfield

- Hyde End Lane *Junction Church lane to Ryeish Green* 05.10.2015 – 24.01.2016
- Brookers Hill *Six Bells to the junction of Hollow Lane* TBC
- Church Lane *Nursery Cottage to junction with Hyde End Lane* 05.10.2015 – 24.01.2016
- School Green 08.10.2015 – 27.01.2016

Earley

- Bythorn Close 15.09.2015 – 22.12.2015
- Huntingdon Close 15.09.2015 – 22.12.2015
- Tinwell Close 15.09.2015 – 22.12.2015

- Redhatch Drive 01.10.2015 – 12.01.2016
- Radstock Lane 01.10.2015 – 12.01.2016
- Beech Lane 01.10.2015 – 12.01.2016
- Thistleton Way 15.09.2015 – 22.12.2015
- Ridlington Close 15.09.2015 – 22.12.2015

ED advised that works on Redhatch Drive would not be near the school.

Neil Scott (NS) asked if works would affect bus stops. ED advised this would be improbable as works in trench.

Winnersh

- Primrose Lane 05.10.2015 – 14.12.2015
- Bluebell Meadow 05.10.2015 – 14.12.2015

4. BT Openreach

ED advised BT have no Major Projects as not representative present.

5. Network Rail

ED covered presentation on behalf of Network Retail as no representative present.

Ruscombe

- Southbury Lane 17.11.2015 – 07.12.2015
- Stanlake Lane 20.08.2015 – 30.08.2015

To ensure compliance with the Overhead Line Electrification requirements, work to existing bridge parapets will include raising the height of the parapets and providing anti-climb measures. Night Works 20.00 to 07.00

Cllr Bob Pitts (BP) informed that a Travellers camp was set up on Stanlake Meadows.

Twyford

- Waltham Road 18.10.2015 – 05.11.2015

To ensure compliance with the Overhead Line Electrification requirements, works to existing bridge parapets will include raising the height of the parapets and providing anti-climb measures. Night works 20.00 to 07.00

Wokingham

- Easthampstead Road 18.08.2015 - 19.08.2015

Annual Barrier Maintenance working from 00.01 – 06.00 nightly

Woodley

- Bath Road 19.10.2015 – 08.11.2015
- Butts Hill Road 28.10.2015 – 14.11.2015
- Warren Road 28.10.2015 – 14.11.2015

Parapets and providing anti-climb measures. Night Works 20.00 – 07.00hrs

6. South East Water Renewal of Mains and Services

ED provided information on Major Projects 2015 - 2016.

Finchampstead

Renewal of Mains and Services Length 1.2km

- Nine Mile Ride *Between Park Land and Warren Lane* TBC

Wokingham

Renewal of Mains and Services Length .7km

- Waterloo Road 27.07.2015 – 31.03.2016

Between Rances Lane and Priest Avenue (Road Closure approximately 10 weeks)

- Priest Avenue 27.07.2015 – 31.03.2016

Between Waterloo Road and Tudor Close

TJ enquired if the diversionary routes would affect the Coppid Beech works. ED stated that the two works should be able to work together and the SEW were aware of the Coppid Beech works.

Wokingham

Renewal of Mains and Services Length .84km

- Woosehill *Dorset Way – Sirius Close* TBC
- Heron Road *Woosehill – Kestrel Way* TBC

7. Thames Water

ED advised Thames Water have no Major Projects.

NS understand that there will not be a closure of Wilderness Road. JA gave an update on Wilderness Road Pepper Lane. Sewer collapse not as bad as expected but still awaiting confirmation.

8. Wokingham Highways Alliance Major Highway Works

Tony Jackman (TJ) gave an updates on Wokingham Highway Alliance works.

Arborfield

Pre Surface Dressing

- Church Lane TBC
- Swallowfield Road TBC

TJ confirmed that pre dressing patching is complete. Surface dressing will take place in September.

Hurst

- Hurst Road 28.09.2015 – 02.10.2015

Remenham

Pre-Surface Dressing

- Aston Lane TBC

Surface dressing will take place in September.

Shinfield

- Basingstoke Road *A33 to Church Lane* 07.03.2016 – 11.03.2016

TJ advised this was delayed due to Virgin Media project.

Sindlesham

Resurfacing

- Mole Road *(Near to Nirvana Spa)* TBC

TJ advised these works had been removed from this years programme.

Sonning

Resurfacing

- Bath Road 05.10.2015 – 09.10.2015

Swallowfield

Pre-Surface Dressing

- Castle Road/Castle Hill TBC
- Church Lane TBC

Surface dressing will take place in September.

Wargrave

Resurfacing

- Wargrave Road 12.10.2015 – 16.10.2015

Woodley
Resurfacing

- Fairwater Drive *Antrim to Fairwater* 19.10.2015 – 28.10.2015
- Kingfisher Drive 23.11.2015 – 01.12.2015

Wokingham
Resurfacing

- A321 Twyford Road 07.09.2015 – 25.09.2015
- Norreys Avenue 22.02.2016 – 04.03.2016
- A329 London Road *Peach Street to London Road* 11.11.2015 – 19.11.2015
- Peach Street *London Road to Peach Street* 04.11.2015 – 10.11.2015
- Milton Road *Road closure "off peak"* 29.10.2015 – 03.11.2015

TJ expect night work for London Road / Peach Street.

9. Structures

ED advised of no Major Projects

10. Traffic and Road Safety

ED provided an update on forthcoming Traffic and Road Safety works.

Arborfield

- Sindlesham Road 17.07.2015 – 21.07.2015
Bend improvements - Resurfacing – Road Closure
- Eversley Road *Footway improvements* 07.12.2015 – 11.12.2015

Barkham

- Bearwood Road *Bend improvements* 14.07.2015 – 15.07.2015

Earley

- Meldreth Way *Phase 2* 15.10.2015 – 02.12.2015
- Thames Valley Park Drive *Signal improvements* 14.03.2016 – 08.04.2016

Remenham

- B4130 White Hill *Junction improvements* 20.07.2015 – 31.07.2015

Twyford

- Waltham Road - Stanlake Lane roundabout
Pedestrian Improvements 03.08.2015 – 28.08.2015

Winnersh

- A329 Reading Road *Cycleway Scheme* On site until 17.07.2015

Wokingham

- Reading Road 04.01.2016 – 11.03.2016
Cycle way Upgrade Winnersh cross roads to Holt Lane
- Finchampstead Road 14.03.2016 – 08.04.2016
Junction of Evendons Lane to New Pedestrian Island

Woodley

- Miles Way Phase 2 On site until 17.07.2015
Cycleway / Roundabout Improvement

11. WBC Major Projects

ED gave update on WBC Major Projects

Coppid Beech Improvements

- A329(M)A329 London Road entry/exit slips *Night Time Road Closures 20:00 – 06:00*
Temporary Speed Limits will be in place on:
- A329(M) London Road entry/exit slips *30 miles per hour*
- A329(M) between M4 and Borough Boundary *50 miles per hour*
- A329 London Road / B3408 London Road *30 miles per hour*

Shinfield Eastern Relied Road

- A327 Arbrfield Road *03.08.2015 – 24.08.2015*
Road Closure for roundabout and culvert installation
 - M4 junction 11 *31.08.2015 – 30.09.2015*
Night-time Road Closure for bridge installation
- NS enquired which nights there would be a road closure. ED advised that the closure would be for five nights during the works.

12. Virgin Media

Graham Holman (GH) provided information on new feed to Development on Hyde End Road.

Shinfield

- Basingstoke Road *A33 to Hyde End Road*
 - Hyde End Road *Basingstoke Road to Winston Close*
- Duration of works approximately 6 weeks*
- ED confirmed the works were on site today with two way temporary traffic lights.

13. Highways England

ED provided information on ongoing works.

There will be ongoing lane closures overnight, between 22.00 and 06.00, until August 2015

- M4 *Junction 10 Wokingham Berkshire* *Junction Improvement Work*

14. PUBLIC EVENTS

- Rewind Festival *21.08.2015 – 23.08.2015*
- Cantley Fireworks Spectacular *07.11.2015*
- Remembrance Sunday *08.11.2015*
- Wokingham Winter Carnival *29.11.2015*
- Toy Run *06.12.2015*
- Wokingham Half Marathon *21.02.2015*

NS requested the times of the run for each sector from Reading to Wokingham. ED to make enquiries. Kevin Barnwell (KB) advised the duration was 90 minutes last year.

15. A.O.B

**Date of next meeting Tuesday 11 August 2015
Council Chambers, Shute End, Wokingham.**

Customer Services Tel: 0118 974 6000
Email: traffic.management@wokingham.gov.uk
Date: 23rd June 2015
My ref:
Your ref:
File ref: TM/TMC



**WOKINGHAM
BOROUGH COUNCIL**

Deborah Mander
townclerk@woodley.gov.uk

Environment
P.O. Box 153
Shute End, Wokingham
Berkshire RG40 1WL
Tel: (0118) 974 6000
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Deborah

**(ADDINGTON GARDENS AND LODDON BRIDGE ROAD, WOODLEY)
(PROHIBITION AND RESTRICTION OF WAITING) ORDER 2015**

On 9th December 2014, in consultation with the Executive Member for Highways and Planning, it was agreed to advertise and consult on a scheme to prohibit waiting on Addington Gardens, Woodley and restrict waiting on Loddon Bridge Road, Woodley.

The extents of these restrictions are shown on the attached plan and associated documents are also available online at www.wokingham.gov.uk/tro

The highway along the lengths of Addington Gardens is yet to be adopted but it has been agreed to advertise a Traffic Regulation Order and have it in place when the road is handed over to the Council. The developer agreed to place parking restrictions in appropriate locations on the development before it was adopted and this has been completed. An informal consultation with residents was carried out in June 2014 regarding these parking restrictions and at that time some minimal changes were made. It is now appropriate to legalise these restrictions so that the police can carry out any necessary enforcement when the road has been handed over to the Council.

In additional timed parking restrictions will be placed opposite the entrance to Addington Gardens on Loddon Bridge Road which will run parallel to the School Keep Clear lines so that this area remains free of parked vehicles during the peak school times.

Any objections to the new proposals, together with the grounds on which they are made, should be sent in writing to the Traffic Management Team in Environment Services, P.O. Box 153, Shute End, Wokingham, Berkshire, RG40 1WL or by email to traffic.management@wokingham.gov.uk by no later than the 15th July 2015.

If you have any queries regarding this matter please contact the Traffic Management Team on the number above or via the traffic.management@wokingham.gov.uk mailbox.

Yours sincerely



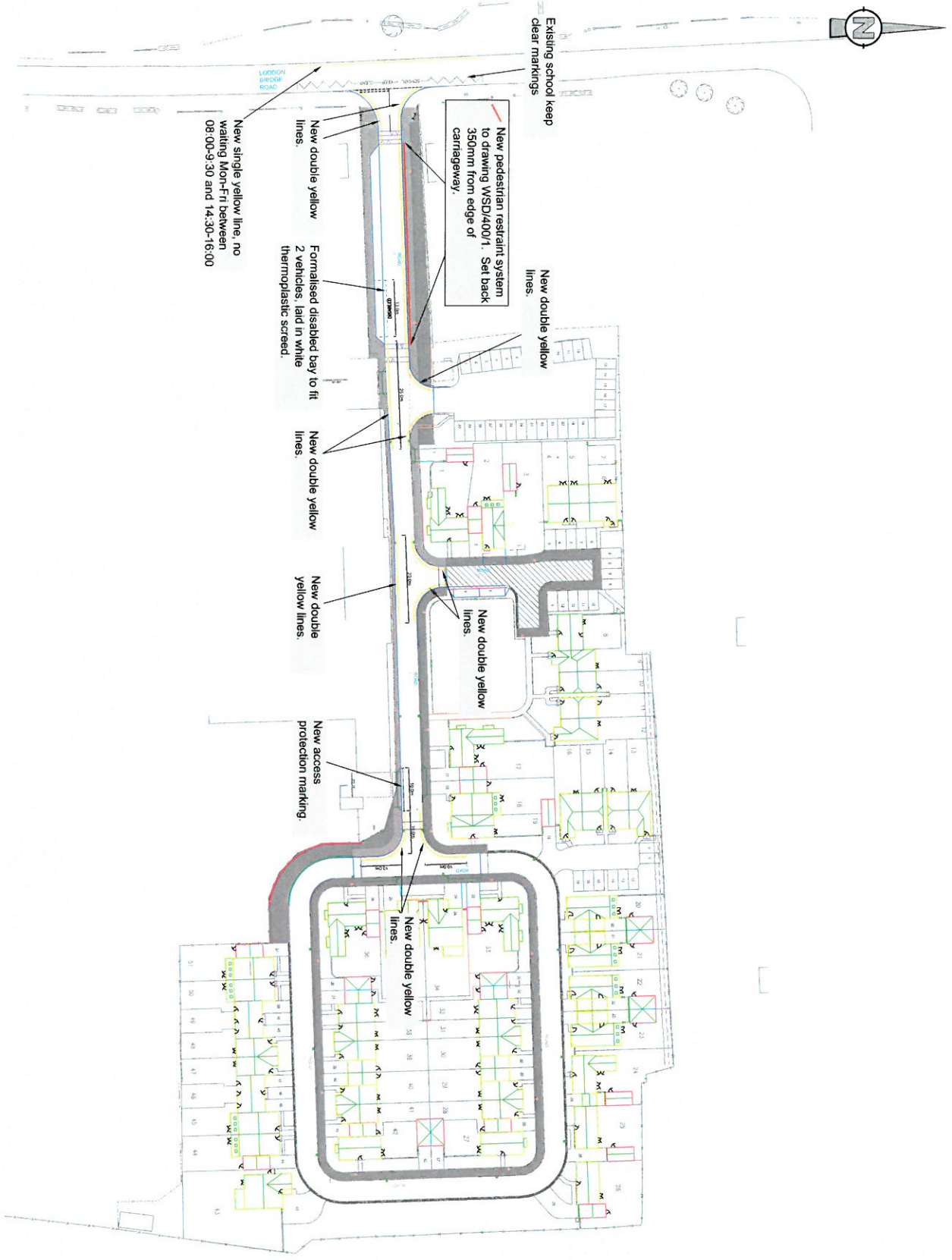
Julia Tredwell
Traffic and Transport Technician

Enc. Drawing number 5049/1927/D

DO NOT SCALE

NOTES

All yellow lines to be laid in white thermoplastic screed or spray to TSPROD diagram number 1078.1
 All white access protection markings to be laid in white thermoplastic screed or spray to TSPROD diagram number 1028.1



REV	DATE	BY	DESCRIPTION	CHK	APP
D	June 2015	JAB	Single yellow line added on London Bridge Road		
C	July 2014	JAB	Double yellow lines removed outside 34 to 36		
B	June 2014	JAB	Additional double yellow lines added		
A	N/A	XXX	FIRST ISSUE		

FOR INFORMATION ONLY

WOKINGHAM BOROUGH COUNCIL
 5046 End Wokingham, Berkshire RG40 1BN
 Tel: 0118 974 6000 Web: www.wokingham.gov.uk

CLIENT: WBC
 ARCHITECT: JWV

PROJECT: Addington Gardens, Woodley

TITLE: Proposed Waiting Restrictions & Pedestrian Guard Railing

SCALE @ A2	CHECKED	APPROVED
M15	WJ	WJ
DATE: 05/05/2014	DESIGNER: JW	DATE: November 2014
PROJECT No: TBC	DRAWING No: 5049-1927	REV: D



**PERSONAL LICENCE
COURSES LTD**

Personal Licence Courses LTD
Studio 8
Hayes Business Studio
Hayes Campus
College Way
Hayes
UB3 3BB

E-mail: info@personallicensecourses.co.uk
Phone No: 020 8606 0558

Licensing Team
Wokingham Borough Council
Shute End
Wokingham
Berks
RG40 1WW

28-07-2015

Dear Sir/Madam,

RE: Transfer and Vary of dps applications

Find attached minor variation applications for:

- **Bargain Food & Wine, 47 Ravensbourne Drive, Woodley**
- **Meadow Mart Food & Wine, 54 Meadow Road, Wokingham**

The payment has also been enclosed along with all relevant documents.

Can you please send all correspondence to above address.

The public notice will be displayed as soon as we get confirmation from licensing team.

Kind Regards

Mr M S Kapoor
Licensing Consultant

**Application for a minor variation to a premises licence or club premises certificate under the
Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

MR HARPREET SINGH PADDA

(Insert name(s) of applicant)

being the premises licence holder(s)/club holding a club premises certificate, apply to vary a premises licence under section 41A/club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises details

Postal address of premises (or, if none, Ordnance Survey map reference, or description) BARGAIN FOOD & WINE (Formerly known Maxi's News & Off Licence) 47 RAVENSBOURNE DRIVE	
Post town WOODLEY	Postcode RG5 4LJ

Telephone number at premises (if any)

[REDACTED]

Premises licence number/club premises certificate number

PR0372

**Brief description of premises (Please see Guidance Note 2)
OFF LICENCE AND CONVENIENCE STORE**

Part 2 – Applicant Details

I am/we are the premises licence holder/club premises certificate holder. (Please delete as appropriate)

Contact phone number in working hours (if any)

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS 17 KENDAL DRIVE	
Post town SLOUGH	Postcode SL2 5HT
Please provide email address if you would prefer us to contact you by email (optional)	

Part 3 – Proposed variation(s)

Please tick

Do you want the proposed variation to have effect as soon as possible? Yes No

DDMMYYYY

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?
(Please see Guidance Note 3) Yes No

Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):

<p>Details of proposed variation(s) (Please see Guidance Note 4)</p> <p>PREMISES LAYOUT HAS CHANGED WE HAVE ATTACHED A NEW LICENSING PLAN.</p> <p>CHANGE OF PREMISES NAME TO BARGAIN FOOD & WINE (FORMERLY KNOW AS MAXI'S NEWS & OFF LICENCE)</p>
--

ALIA
MAXI

STAIR
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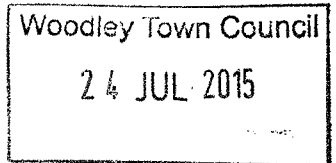
ENTRANCE



THE RT HON THERESA MAY MP
Member of Parliament for Maidenhead

HOUSE OF COMMONS
LONDON SW1A 0AA

Ms Deborah Mander
Woodley Town Council
The Oakwood Centre
Headley Road
Woodley
Berkshire
RG5 4JZ



23 July 2015

Dear Ms Mander,

I recently held a meeting with senior BT officials to discuss the progression of superfast broadband in the Maidenhead constituency.

During the meeting, I pressed BT for an update of the superfast broadband project and its first phase following concerns from my constituents.

I am writing to you as BT offered to meet with parish councils should they like to discuss any issues.

You will know that for the first phase of the project, Superfast Berkshire signed a contract with BT and I understand your parish has areas scheduled for delivery, if not already upgraded.

Should you be interested in attending a meeting with BT officials, please do let me know. Obviously this meeting will take place if there is an expression of interest from the parish councils. I appreciate some cabinets in your area may have already been upgraded but you may wish to meet with BT to ask about their continued support in the services they provide for local residents and businesses following the completion of the first stage of the project.

Yours sincerely,



The Rt Hon Theresa May MP