

Minutes of a meeting of the Strategy & Resources Committee held at the Oakwood Centre on Tuesday 16 June 2015 at 8:00 pm

Present: *Councillors K. Baker (Chairman); S. Brindley; J. Cheng; R. Dolinski; D. Mills; S. Rahmouni; D. Stares; M. Walker*

Officers present: *D. Mander, Town Clerk; K. Murray, Service Support Manager; L. Matthews, Committee Officer*

1. **APOLOGIES**

Apologies for absence were received from Councillor A. Chadwick.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

3. **MINUTES OF THE STRATEGY AND RESOURCES COMMITTEE MEETING HELD ON 14 APRIL 2015**

RESOLVED:

- ◆ That the minutes of the Strategy and Resources Committee meeting of 14 April 2015 be approved and signed by the Chairman as a correct record.

4. **FINANCE**

a) **Budgetary Control**

- i) The Town Clerk presented the draft year-end figures for 2014/15. Members were pleased to note that the expenditure for the year had been less than budgeted for and the income had been above the budget estimates.

RESOLVED:

- ◆ To note Report No. SR 21/15.

ii) **RESOLVED:**

- ◆ To note Report No. SR 22/15

b) **Payments**

RESOLVED:

- ◆ To approve the following payments, listed in **Appendix A** (March) and **Appendix B** (April):

	Current account	Imprest account
March 2015	£207,095.85	£41,575.36
April 2015	£106,129.97	£48,215.61

c) **Internal Audit**

RESOLVED:

- ◆ To receive the internal auditor's report for the 2014/15 financial year.

d) **Appointment of Internal Auditor**

RESOLVED:

- ◆ To appoint Lightatouch IAS as the Town Council's internal auditor for 3 years, from 2015/16 to 2017/18.

e) **Local Audit and Accountability Act 2014**

Members noted the information from NALC regarding changes to the appointment of external auditors and that the Council would receive further information on the arrangements for this. This would include the opportunity to opt in to the contracting of audit services through a new Audit Appointments body being established by organisations within the local council sector and other representatives' bodies.

5. **CATERING PARTNERSHIP MANAGEMENT PANEL**

Members noted that the meeting of the Catering Partnership Management Panel scheduled for 6 March 2015 had been inquorate and did not take place.

6. **URGENCY COMMITTEE**

The Town Clerk presented Report No. SR 23/15 and explained that the Urgency Committee had approved the use of Section 106 funds of £7,894 for a new artificial cricket wicket to be supplied and installed as soon as possible to enable bookings to be honoured and to prevent hirers going elsewhere. The new wicket had been installed on 4 June. The Chairman thanked officers for their prompt actions in this matter.

RESOLVED:

- ◆ To note Report No. SR 23/15.

7. **SECTION 106 PROJECT LIST**

The Service Support Manager reported on the Section 106 project list and informed Members that, as noted in minute number 6, £7,894 of Section 106 developers' contributions had been successfully applied for to fund the purchase and installation of a new artificial cricket wicket in Woodford Park.

Members noted that it had previously been agreed that the Section 106 project list would be reviewed and discussed how this could be taken forward.

RESOLVED:

- ◆ That a report on a process to prioritise the Section 106 project list be provided to the next meeting.

8. **WOODFORD PARK LEISURE CENTRE DEVELOPMENT**

The Town Clerk presented Report No. SR 24/15. Members discussed the report and agreed that, before proceeding to fund further development of a scheme, it was necessary for the Council to identify which new activities it wished to provide at Woodford Park Leisure Centre.

It was agreed that a Woodford Park Leisure Centre Regeneration Task and Finish Group should be set up to look at these matters, consisting of 4 Members from the Strategy and Resources Committee and 3 Members from the Leisure Services Committee with a member from the Strategy and Resources Committee taking the chair. The terms of reference for the task and finish group would be drawn up by the Town Clerk and brought to the next meeting for approval.

RESOLVED:

- ◆ To note Report No. SR 24/15.

- ◆ To suspend the decision to fund works to develop a scheme at Woodford Park Leisure Centre to 'cost confidence'.
- ◆ To appoint the following Members to the Woodford Park Leisure Centre Regeneration Task and Finish Group:
Councillors Baker, Brindley, Cheng and Mills from the Strategy and Resources Committee. Councillors Barker, Lay and Stares from the Leisure Services Committee.

9. **3G PITCH PROJECT UPDATE**

The Town Clerk presented Report No. 25/15.

RESOLVED:

- ◆ To note Report No. 25/15.
- ◆ To approve the allocation of funds (estimated at £11,000) from the general reserve to make the loan payment in respect of the 3G pitch project due in September 2015.

10. **TOWN CENTRE PUBLIC TOILET**

Members noted that discussions with Wokingham Borough Council, on the matter of the preferred site for the town centre public toilet (in the Crockhamwell Road car park), were ongoing.

11. **LODDON MEAD**

The Town Clerk presented Report No. 26/15, and informed Members that at a recent meeting of the Community Youth Partnership officers from Wokingham Borough Council's Strategic Assets and the Youth Service presented a proposal for a joint project to make provision for youth activities in Loddon Mead, which is owned by the Town Council, and the adjacent area under the A3290, which is owned by the Borough Council. The proposal included an invitation to young people to submit their suggestions for the use of this area to a panel for consideration. The Community Youth Partnership had subsequently set up a panel to progress the proposal.

Members generally felt that this area of land had a great deal of potential and thought that this would be a fantastic opportunity for young people to be able to have a say in how the land could be used and then to benefit from it themselves. However, some concern was expressed about the dangers due to the proximity of the river and Loddon Bridge Road, which is very busy and narrow at this point. The Town Clerk explained that the Town Council would have to give approval for any proposed change of use of Loddon Mead from open amenity land.

RESOLVED:

- ◆ To note Report No. SR 26/15.

RECOMMENDED:

- ◆ That the land at Loddon Mead be included in the proposed project with Wokingham Borough Council and other agencies to develop youth provision, subject to final details and implications being presented to Council, once they are known.

12. **WOODLEY BUSINESS CLUB**

Members noted that the annual Woodley Festival of Business would take place at the Oakwood Centre on a day in November, from late afternoon until 8pm, and would make use of the halls, the theatre and the Brunel Room.

RESOLVED:

- ◆ To confirm that Woodley Business Club have free use of the Oakwood Centre for the annual Woodley Festival of Business.

13. **FUTURE AGENDA ITEMS**

No future agenda items were suggested.

14. **PUBLICITY AND WEBSITE**

The following adjustments to the website were requested:

- The link to the Carnival Committee website should be easier to find.
- The email links for councillors were not working.

15. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED:

- ◆ That in view of the confidential nature of the business about to be transacted in relation to commercial matters and personal information, it was advisable in the public interest that the public and press were temporarily excluded and asked to withdraw for the following agenda items.

16. **INN ON THE PARK**

The Town Clerk presented Report No. SR 27/15, and explained that the present contract with LT Pub Leasing for the supply of services at the Inn on the Park would expire on 30 October 2015.

RESOLVED:

- ◆ To note Report No. SR 27/15.
- ◆ To commission Fleurets to assist in matters relating to future management arrangements at the Inn on the Park, at a cost of £2,000.
- ◆ To allocate funds of £2,000 from the general reserve to cover Fleurets' fee.

17. **PERSONNEL SUB COMMITTEE**

The Service Support Manager presented Report No. SR 28/15.

RESOLVED:

- ◆ To note Report No. SR 28/15.
- ◆ That the post of Venues Supervisor be deleted from the establishment with effect from 1 July 2015.
- ◆ That the full time post of Venues Manager be established and that the proposed job description be approved with effect from 1 July 2015.
- ◆ That the post holder of the current Venues Supervisor post be appointed to the post of Venues manager with effect from 1 July 2015.

The meeting closed at 9:55pm

CURRENT ACCOUNT

List of Payments made between 01/03/2015 and 31/03/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Paid</u>
13-Mar-15	Allen's Design & Print Ltd	1915.20	WTCMI leaflets & posters
31-Mar-15	Allen's Design & Print Ltd	216.00	WTCMI leaflets & posters
06-Mar-15	Amersham & Wycombe College	1987.00	Staff training
13-Mar-15	BE Fuelcards	78.66	BE - fuel
06-Mar-15	BE Fuelcards Ltd	2.48	BP Plus cards + admin
31-Mar-15	Berkshire Tree Care	5316.00	Tree works - Malone & Woodford Park
06-Mar-15	Bowak Ltd	100.93	Cleaning supplies
13-Mar-15	Bowak Ltd	322.75	Cleaning supplies
25-Mar-15	Bowak Ltd	333.26	Cleaning supplies
25-Mar-15	Brake Bros Foodservice Ltd	340.14	Vending supplies
25-Mar-15	Broker Network Ltd	30175.03	Insurance
31-Mar-15	Broker Network Ltd	2700.88	Insurance
10-Mar-15	BT Direct	145.80	Phone
16-Mar-15	BT Retail	8.40	Phone
31-Mar-15	Bullseye Awards & Garments Ltd	78.06	Engraving
13-Mar-15	Churchill Contract Services Lt	5018.54	Contract cleaning WPLC - Dec 2014 - Feb 2015
20-Mar-15	Churchill Contract Services Lt	1790.10	Contract cleaning WPLC March 15
13-Mar-15	Complete Tools & Fixings Ltd	355.15	Building supplies
17-Mar-15	Crown Gas & Power	283.08	Gas supply
17-Mar-15	Crown Gas & Power	293.80	Gas supply
25-Mar-15	Crown Water & Coffee	79.20	Bottled water
25-Mar-15	EDF Energy 1 Ltd	8.65	Electricity for clock tower
06-Mar-15	Ellis Whittam Ltd	6390.00	HR and H & S services - annual
13-Mar-15	Energy Electrical Distributors	221.91	Electrical supplies
20-Mar-15	EURODEC	145.36	Decorating supplies
25-Mar-15	EURODEC	272.32	Decorating supplies
13-Mar-15	Frasers Office Supplies Ltd	68.18	Stationery supplies
20-Mar-15	Frasers Office Supplies Ltd	406.12	Stationery supplies
25-Mar-15	Frasers Office Supplies Ltd	337.37	Stationery supplies
25-Mar-15	Greenham Trading Ltd	610.91	Pallet truck/boots/hose
13-Mar-15	HC Slingsby Plc	42.72	Sign
25-Mar-15	HC Slingsby Plc	97.10	Sign
25-Mar-15	Henley Theatre Services Ltd	11.40	Electrical supplies -Oakwood Theatre
20-Mar-15	HM Revenue & Customs Only	11078.91	PAYE & NI
06-Mar-15	Howardson Ltd	57.37	Gardening supplies
25-Mar-15	InTouch	107.97	Web maintenance
25-Mar-15	J P Lennard Ltd	162.00	Shuttlecocks - WPLC
31-Mar-15	J P Lennard Ltd	11.04	Table tennis nets
25-Mar-15	John Willis	110.00	Window Cleaner - Oakwood Centre
25-Mar-15	Just Around The Corner	5667.00	Grant
20-Mar-15	Just In The Park CIC	1548.60	Charged on behalf of Just in the Park café
25-Mar-15	Just In The Park CIC	584.50	Charged on behalf of Just in the Park café
13-Mar-15	Just Tiles Ltd	148.67	Decorating supplies
25-Mar-15	Keyline Builders Merchants Ltd	251.35	Building supplies
25-Mar-15	KLM Digital Office Solutions L	7.93	Delivery charge
20-Mar-15	Lamps & Tubes Luminations Ltd	1514.28	WTCMI xmas lights/ new banners
31-Mar-15	Lantec Security Ltd	1716.00	Annual fire/emergency lighting maintenance
25-Mar-15	Lightatouch	345.83	Internal auditors
13-Mar-15	Lister Wilder Ltd	574.80	Brush cutter - Depot
13-Mar-15	Lloyds Bank	129.96	Cardnet charges
31-Mar-15	M J & K A Collions	174.00	Salt tablets - OC
18-Mar-15	Mailcoms Ltd	260.29	Annual franking charge
16-Mar-15	Mainstream Diital	1.64	Phone
25-Mar-15	Margaret Macknelly Design	108.00	Precept leaflet design
16-Mar-15	Merchant Rentals	35.23	Monthly cardnet charge

13-Mar-15	MKR Electrical Services Ltd	130.54	Electrical supplies
31-Mar-15	New Neighbours Ltd	60.00	Distribution of leaflets
31-Mar-15	Norman J Mousley	50.00	Photo - Mayor
25-Mar-15	OCS Group UK Ltd	259.20	Refuse collection
13-Mar-15	Office Depot International (UK	41.99	Stationery supplies
20-Mar-15	P & H Snacksdirect Ltd	326.37	Vending supplies
25-Mar-15	P.A. Tree Care Ltd	420.00	Tree works - Malone Park
13-Mar-15	PDG Group Services	154.38	Cleaning supplies
25-Mar-15	PDG Group Services	32.69	Cleaning supplies
31-Mar-15	Phonographic Performance Limit	329.34	Annual charge - music licence OC
31-Mar-15	PHS Group Plc	24.00	Annual waterlogic charge WPLC
20-Mar-15	Prudential Assurance	30.00	AVC payment deducted from pay
31-Mar-15	Public Works Loan Board	84657.37	Loan A/C - Public Works Loan Board repayment
24-Mar-15	Rathbones	1919.42	Investment portfolio
25-Mar-15	Regency Cleaning Services Ltd	1351.46	Contract cleaning Oakwood Centre
13-Mar-15	Rigby Taylor Ltd	1053.64	Gardening supplies
25-Mar-15	Riso (UK) Ltd	237.90	Qtrly charge - printing/photocopying OC
25-Mar-15	RLSS UK Enterprises Ltd	438.00	Little family pack lifesaving - BLC
13-Mar-15	SGW Payroll Ltd	156.62	Payroll services
25-Mar-15	SGW Payroll Ltd	170.90	Payroll services
25-Mar-15	Siemens Financial Services Ltd	720.00	Qtrly charge - printing/photocopying WPLC
06-Mar-15	SITA UK Ltd	510.76	Refuse collection
20-Mar-15	SITA UK Ltd	406.70	Refuse collection
25-Mar-15	SITA UK Ltd	393.72	Refuse collection
31-Mar-15	Southern Electric Contracting	905.22	Electricity supply
25-Mar-15	Surfacing Standards Ltd	4920.00	3G arboricultural impact assessment - 3G pitch
25-Mar-15	Thames Valley Temperature Control	94.80	Call out - heating Oakwood Centre
20-Mar-15	The Berkshire Pension Fund	10571.26	Pension - employers and employees
25-Mar-15	The BSS Group Ltd	12.48	Building supplies
13-Mar-15	Token Security Solutions Ltd	19.85	Building security cover
18-Mar-15	Total Gas & Power	1569.50	Gas supply
18-Mar-15	Total Gas & Power	1657.52	Gas supply
13-Mar-15	Trade UK	403.83	Building supplies
13-Mar-15	Trade UK	353.20	Building supplies
25-Mar-15	Trade UK	617.69	Building supplies
25-Mar-15	Trade UK	502.39	Building supplies
25-Mar-15	Traditional Local Cleaning Ltd	242.12	Contract cleaning
13-Mar-15	Travis Perkins Trading Company	15.05	Building supplies
25-Mar-15	Travis Perkins Trading Company	15.94	Building supplies
25-Mar-15	TSM Copiers Ltd	32.21	Copier usage
20-Mar-15	Unison	41.90	Union fees deducted from pay
06-Mar-15	Virgin Media Payments Ltd	20.33	Phone
25-Mar-15	Virgin Media Payments Ltd	22.72	Phone
25-Mar-15	Vodafone Ltd	196.99	Phone
20-Mar-15	Warren White Carpet & Flooring	842.00	New floor - WPLC changing rooms
31-Mar-15	Where Can We Go Ltd	120.00	WTCMI - web site upgrade
31-Mar-15	Wokingham Borough Council	3298.39	By-election Bulmershe ward
25-Mar-15	Wokingham Pools and Spas	1431.60	New pipeworks - BLC
13-Mar-15	Yarnold Heating and Plumbing L	565.99	New radiators - WPLC changing rooms

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CLERKS IMPREST A/C

List of Payments made between 01/03/2015 and 31/03/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount</u>	
17-Mar-15	(Personal Information)	50.00	Refund deposit
24-Mar-15	(Personal Information)	9.12	Refund deposit
31-Mar-15	(Personal Information)	50.00	Refund deposit
26-Mar-15	(Personal Information)	50.00	Refund deposit
03-Mar-15	(Personal Information)	24.48	Refund deposit
31-Mar-15	(Personal Information)	50.00	Refund deposit
06-Mar-15	(Personal Information)	50.00	Refund credit union deduction
13-Mar-15	(Personal Information)	50.00	Refund deposit
24-Mar-15	(Personal Information)	5.00	Refund deposit
17-Mar-15	(Personal Information)	50.00	Refund deposit
06-Mar-15	(Personal Information)	180.00	Refund deposit
19-Mar-15	(Personal Information)	50.00	Refund deposit
19-Mar-15	(Personal Information)	24.48	Refund swim BLC tickets
10-Mar-15	(Personal Information)	150.00	Refund deposit
13-Mar-15	(Personal Information)	250.00	Refund deposit
06-Mar-15	(Personal Information)	250.00	Refund deposit
05-Mar-15	Earley Crescent Comm Assoc	84.84	Overpaid inv 2478 BLC
31-Mar-15	Lidl UK	14.96	Wine for Civic Awards
31-Mar-15	Lidl UK	19.96	Wine for Civic Awards
13-Mar-15	Lloyds Bank	31.18	Charges 10 Jan to 9 Feb 2015
26-Mar-15	Lloyds Bank	39716.23	Net March 2015 payroll
16-Mar-15	Nothing but Padlocks	112.55	WTCMI - padlocks
20-Mar-15	Nothing but Padlocks	-16.92	Credit - overcharged
17-Mar-15	PETTY CASH A/C	153.09	Topup petty cash
05-Mar-15	Pictorialmeadow.com	44.39	Flower seeds - Woodford Park
20-Mar-15	Post office Shop	6.84	Rubber bands
05-Mar-15	Reading Ramgahria Sabah	15.16	Overpaid inv 2478 BLC
19-Mar-15	Theatre Train Reading	100.00	Refund deposit
		41575.36	

CURRENT ACCOUNT**List of Payments made between 01/04/2015 and 30/04/2015**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount</u>	<u>Paid</u>
17/04/2015	Accounting Solutions	281.40	Accountancy services
30/04/2015	Accounting Solutions	527.40	Accountancy services
17/04/2015	Allen's Design & Print Ltd	780.00	WTCMI banners installation
30/04/2015	ASAP Computer Services	1902.00	Annual computer maintenance charge
30/04/2015	Badgemaster Limited	6.24	Staff name badge
07/04/2015	BE Fuelcards	52.19	Diesel
10/04/2015	BE Fuelcards	52.00	Diesel
17/04/2015	Berks Association of Local Councils	2684.67	Annual subscription charge
30/04/2015	Brake Bros Foodservice Ltd	346.39	Vending supplies
17/04/2015	British Gas	7770.93	Electricity supply
24/04/2015	British Gas	2960.41	Electricity supply
17/04/2015	Brown Bag Cafe Ltd	39.00	Buffet x 10 Oakwood Centre clients
24/04/2015	Broxap Ltd	1077.60	Building supplies
20/04/2015	BT Group Plc	28.62	Phone
13/04/2015	BT Retail	8.40	Phone
24/04/2015	Community Sports Arts & Leisur	19326.78	Income/payments owing re Bulmershe LC
01/04/2015	Corporate Finance	166.37	Qtrly rental charge photocopier
17/04/2015	Crown Gas & Power	279.15	Gas supply
17/04/2015	Crown Gas & Power	289.85	Gas supply
17/04/2015	Crown Water & Coffee	89.40	Annual rental charge
24/04/2015	Crown Water & Coffee	31.68	Bottled water
30/04/2015	Crown Water & Coffee	31.68	Bottled water
30/04/2015	Crown Water & Coffee	31.68	Bottled water
17/04/2015	Dejac Associates Ltd	2460.00	Annual computer maintenance/support
30/04/2015	Earth Anchors Ltd	350.34	Garden supplies
17/04/2015	EDF Energy 1 Ltd	10.89	Electric for clock tower
24/04/2015	Fencing Products Ltd	96.35	Building supplies
17/04/2015	Fox Williams LLP	396.00	Legal services - BLC
24/04/2015	Fuel Fitness Ltd	90.00	Coaching
17/04/2015	Gilbert Thompson	1650.00	Delivery of Herald newsletter x 3
24/04/2015	HM Revenue & Customs Only	15048.86	PAYE & NI
17/04/2015	InTouch	71.98	Monthly website charge
30/04/2015	InTouch	48.00	Monthly website charge
17/04/2015	John Willis	120.00	Window cleaner - Oakwood Centre
24/04/2015	Just Around The Corner	5715.50	Grant
30/04/2015	Just In The Park CIC	2727.90	Charged on behalf of Just in the Park café
17/04/2015	Just Tiles Ltd	157.56	Decorating supplies
17/04/2015	KLM Digital Office Solutions L	58.77	Service & maint photocopier
17/04/2015	Lamps & Tubes Luminations Ltd	90.00	WTCMI - town centre lights repairs
17/04/2015	Laundry Depot	84.20	Wash/press table cloths OC
16/04/2015	Lloyds Bank	261.09	Cardnet monthly service charge
17/04/2015	Lyreco UK Ltd	93.08	Stationery supplies
14/04/2015	Mainstream Digital	55.47	Phone
17/04/2015	McVeigh Parker Ltd	123.60	Rat bait pellets/station
15/04/2015	Merchant Rentals	35.23	Monthly cardnet machine charge
30/04/2015	MKR Electrical Services Ltd	1617.58	Electrical supplies
17/04/2015	OCS Group UK Ltd	291.60	Refuse collection
30/04/2015	P & H Snacksdirect Ltd	346.34	Vending supplies
17/04/2015	P J Drew Ltd	11.28	Hose clips/key cut
24/04/2015	PHS Group Plc	252.99	Qtrly charge - mats OC/WPLC
01/04/2015	Pitney Bowes	250.00	Postage top up
24/04/2015	Prudential Assurance	30.00	AVC payment deducted from pay
17/04/2015	Rialtas Business Solutions Ltd	318.00	Annual bookings software charge
24/04/2015	RPT Consulting Ltd	4200.00	Feasibility study - WPLC development
17/04/2015	Sentiva	208.80	WTCMI - web site support
17/04/2015	Serviceline	257.28	Call out - Café dishwasher

30/04/2015	Shaw & Sons Limited	144.00	Declaration of acceptance book
17/04/2015	SITA UK Ltd	614.11	Refuse collection
24/04/2015	SLCC Enterprises Ltd	222.00	Staff training
30/04/2015	South East Employers	678.00	Annual subscription charge
17/04/2015	Southern Electric	527.46	Electricity supply
13/04/2015	Thames Water	465.14	Water rates
24/04/2015	The Berkshire Pension Fund	13000.53	Pension - employers and employees
30/04/2015	TLM Estate & Garden Maintenance	4768.80	Installation high duex fence - bowling green
17/04/2015	Token Security Solutions Ltd	19.85	Building security cover
24/04/2015	Total Gas & Power	1439.91	Gas supply
24/04/2015	Total Gas & Power	1744.91	Gas supply
17/04/2015	Traditional Local Cleaning Ltd	1861.39	Contract cleaning
24/04/2015	Travis Perkins Trading Company	38.32	Building supplies
17/04/2015	Trinity Mirror Publishing Ltd	216.00	WTCMI advertising
30/04/2015	Ukactive	546.00	Annual subscription charge
24/04/2015	Unison	41.90	Union fees deducted from pay
30/04/2015	Virgin Media Payments Ltd	18.91	Phone
17/04/2015	Vodafone Ltd	192.91	Phone
01/04/2015	Wokingham BC	43.80	Rates
01/04/2015	Wokingham BC	162.00	Rates
01/04/2015	Wokingham BC	354.00	Rates
01/04/2015	Wokingham BC	891.00	Rates
01/04/2015	Wokingham BC	1846.50	Rates

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CLERKS IMPREST A/C

List of Payments made between 01/04/2015 and 30/04/2015

<u>Date Paid</u>	<u>Payee Name</u>	<u>Amount</u>	
		<u>Paid</u>	
23/04/2015	(Personal Information)	50.00	Refund deposit
09/04/2015	(Personal Information)	50.00	Refund deposit
22/04/2015	(Personal Information)	1861.32	Net pay April 2015 o/s
29/04/2015	(Personal Information)	50.00	Refund deposit
02/04/2015	(Personal Information)	100.00	Flowers - Civic Awards
30/04/2015	(Personal Information)	50.00	Refund deposit
22/04/2015	(Personal Information)	17.80	Net pay April 2015 o/s
29/04/2015	(Personal Information)	50.00	Refund deposit
30/04/2015	(Personal Information)	8.10	Cancelled WPLC course
22/04/2015	(Personal Information)	150.00	Refund deposit
10/04/2015	(Personal Information)	9.12	Refund part rent - Allotments
15/04/2015	Allpas.co.uk	141.90	Screen - Bowling Club
17/04/2015	AO Retail Ltd	358.98	Chapel Hall-Cooker/Fridge
01/04/2015	Fiesta Catering Hire	92.70	Glasses hire - Civic Awards
01/04/2015	Lidl UK	39.12	Wine - Civic Awards
01/04/2015	Lidl UK	18.46	Wine - Civic Awards
10/04/2015	Lloyds Bank	25.56	Charges 10 Feb to 9 Mar 2015
22/04/2015	Lloyds Bank	43066.12	Net pay April 2015
08/04/2015	Makro Self Service	113.31	Banquet rolls/sugar/cups - Kwik Cricket
10/04/2015	Mayor's Charity Account	20.00	Tickets - Mayor's Charity
21/04/2015	Normans Office.co.uk	96.84	Foolsap Docbox storage
15/04/2015	PCWB Telesales	1184.97	WTCMI - Laptop & set up services
20/04/2015	PCWB Telesales	20.00	WTCMI-Back up service
22/04/2015	PETTY CASH A/C	122.69	Top up petty cash
15/04/2015	Reading Roadrunners	150.00	Refund deposit
29/04/2015	Scotia Binding supplies	12.58	Green plastic combs
29/04/2015	Woodley Netball Club	356.04	Overpayment of invoice

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