

**Minutes of a Meeting of the Town Council held at the Oakwood Centre on
Tuesday 6 December 2016 at 8 pm**

Present: Councillors J. Cheng (Chairman); K. Baker; T. Barker; S. Brindley; A. Chadwick; C. Dixon; R. Dolinski; P. Etherington; M. Forrer; D. Fradley; B. Franklin; R. Lay; J. MacNaught; D. Mills; S. Rahmouni; D. Smith; W. Soane; D. Stares; J. Trick; M. Walker

Officers present: D. Mander, Town Clerk; K. Murray, Deputy Town Clerk; L. Matthews, Committee Officer

Also present: 1 member of the public

Before the start of the meeting:

- The Town Mayor presented grant cheques to representatives of local community groups and other organisations and individuals, as reported in **Appendix A**.
- A maximum of 30 minutes was set aside for members of the public to pose questions to the Council in the Town Forum. As there were no members of the public wishing to address the Council the Town Forum did not take place.

49. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors K. Gilder, M. Green, R. Horskins and P. Wicks.

50. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

51. **MINUTES OF COUNCIL MEETING HELD ON 27 SEPTEMBER 2016**

The Town Mayor presented the minutes of the Council meeting held on 27 September 2016.

RESOLVED:

- ◆ To approve the minutes of the Council meeting held on 27 September 2016 and that they be signed by the Mayor as a correct record.

52. **COMMITTEE REPORTS**

52.1 **Minutes of the Planning Committee: 18 October 2016**

Councillor Barker presented the minutes of the Planning Committee meeting held on 18 October 2016.

Councillor Baker reminded Members that there had been a number of changes to the work of the Planning Committee during the past year: the Planning Committee had taken on much of the work of the former Community Services Committee and had also moved to electronic viewing of planning applications. Councillor Baker reported that he had attended several Planning Committee meetings during the year and had been very pleased to see how well the Committee had adapted to the new practices and increased workload, and he thanked the Committee Officer and Councillor Barker, the Chairman of the Planning Committee, for their efforts to ensure the smooth running of the Committee.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 18 October 2016.

52.2 **Minutes of the Leisure Services Committee: 8 November 2016**

Councillor Soane presented the minutes of the Leisure Services Committee meeting held on 8 November 2016.

RESOLVED:

- ◆ To receive the minutes of the Leisure Services Committee meeting held on 8 November 2016.

52.3 **Minutes of the Planning Committee: 15 November 2016**

Councillor Barker presented the minutes of the Planning Committee meeting held on 15 November 2016.

Minute No. 138: Neighbourhood Policing

Councillor Mills drew Members' attention to the presentation Inspector Lloyd had given to the Planning Committee and said that the Inspector had been keen for the Town Council and the local community to become more involved with policing matters. Councillor Mills thought that this was very encouraging and would improve the relationship between the police and the community. Councillor Dolinski reported that he had arranged a meeting with borough councillors, the police and JAC following negative comments on social media and the police had explained how they were managing antisocial behaviour problems. There had been a healthy exchange of views and a follow up meeting would take place on 19 January, which town councillors would be welcome to attend.

There was some discussion about how a local speed watch group would work, as it was Inspector Lloyd's aim to set up a network of local groups, and Councillor Baker suggested that a member of the speed watch group in Finchampstead could be invited to speak to Councillors about this as their group had been in operation for several years.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 15 November 2016.
- ◆ To invite a representative from the Finchampstead speed watch group to speak to the Town Council.

52.4 **Minutes of the Strategy and Resources Committee: 22 November 2016**

Councillor Baker presented the minutes of the Strategy and Resources Committee meeting held on 22 November 2016.

RESOLVED:

- ◆ To receive the minutes of the Strategy and Resources Committee meeting held on 22 November 2016.
- ◆ To approve the recommendation of the Strategy and Resources Committee that the Town Council seek to lease the area under the A3290 from Wokingham Borough Council in order to work with other organisations to provide activities for young people at the site.

- ◆ To approve the recommendation of the Strategy and Resources Committee that £5,000 from the Capital Programme funds be allocated to replace the bus shelter in Beechwood Avenue.
- ◆ To approve the schedule of meetings for the municipal year 2017/18, as attached at **Appendix B**.

53. **LEADER'S STATEMENT**

The Leader of the Council made the following statement:

"In keeping with the brevity of this agenda I too will be brief.

May I thank all the Councillors here for the tremendous effort you have put in over the last year. It is a little over 18 months since you were all elected and this is your first full year. For many of you it has been a bit of a baptism of fire but I have been impressed how all of you have participated fully.

It only leaves me to wish you and your families a very merry Christmas and I hope you have a great break and I will see you all in the New Year."

54. **REPRESENTATIVES ON OUTSIDE BODIES**

- a) The Town Clerk presented Report No. FC 5/16, which advised Council of the organisations to which the Council appoints representatives and made recommendations on changes to the representation.

RESOLVED:

- ◆ To note Report No. FC 5/16.
- ◆ To seek a second representative to Berkshire Association of Local Councils at the Annual Meeting in May 2017.
- ◆ To await the outcome of a decision on the future of Wokingham District Association of Local Councils before seeking representatives to this body.
- ◆ To revise the number of representatives to the Campaign Against Waste to one plus one deputy.
- ◆ To retain a place on the Citizens Advice Wokingham Trustee Board and to seek a local resident as the Council's representative on the Board if no councillor is able to undertake this role.
- ◆ That the Council make no appointment to the Mid and West Berkshire Local Access Forum and to publicise the forum and the invitation to become a forum member in the next edition of the newsletter.
- ◆ That the Museum of Berkshire Aviation Trust be consulted on reducing the Council representation to one place.
- ◆ To delete the second deputy from the representative places on the Road/Street Works Major Projects meetings.
- ◆ That the second representative place be deleted from the Sandford Farm Liaison Group and that the remaining place be deleted once the forum is disbanded.

- ◆ To retain a place on the Readibus Trustee Board and to appoint a local resident as the Council's representative if no councillor is able to undertake this role

b) Members noted the written report on the Woodley Volunteer Centre from Councillor MacNaught.

The Mayor gave a verbal report on the Poor's Land Charity, informing Members that the charity continued to look after its residents and to give money for relief in need, and that there was currently one vacant flat.

55. **TOWN MAYOR'S ENGAGEMENTS**

The Town Mayor informed Members of the 18 engagements she had attended since the last meeting, and said how much she had enjoyed the SingIN Concert performed by students of Addington School with the help of their buddies from Waingels College and Highwood Primary School. The Mayor also reported that while attending the Wokingham Borough Sports Council Awards evening she had presented the Woodley Town Council Cup for Excellence in Sport to Olivia Goves from Bulmershe Gymnastics Club.

56. **FUTURE AGENDA ITEMS**

No suggestions were made for future agenda items.

Before the close of the meeting Councillor Soane expressed the Council's thanks to the Woodley Town Centre Management Initiative, and the Town Centre Manager in particular, for the excellent Winter Extravaganza that had taken place in the town centre the previous weekend.

Meeting closed at 8:53pm

Meeting of the Town Council on 6 December 2016

Before the start of the meeting the Mayor presented grant cheques to representatives of the following local community groups and other organisations and individuals:

Berkshire Vision
Cruse Bereavement Care
Friends of Woodford Park
Wokingham Job Support Centre
Woodley & Earley Arts Group
Woodley Festival of Music and Arts

Individuals:
William Cowan
Alexander Cowan
Hannah Evans

A grant had also been awarded to Sue Ryder: The Duchess of Kent Hospice, who were unable to send a representative to the meeting and had sent their apologies.

TIMETABLE OF MEETINGS - 2017/18
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All Council and Committee meetings are held on Tuesdays. Plans Committee meetings start at 7:45pm. All other Council and Committee meetings start at 8:00pm (unless otherwise notified). Members of the public are welcome to attend all meetings.

PLANNING COMMITTEE	LEISURE SERVICES	STRATEGY & RESOURCES	FULL COUNCIL
<u>2017</u>	<u>2017</u>	<u>2017</u>	<u>2017</u>
23 May 20 June	6 June	13 June	Annual Meeting: 9 May 27 June
18 July 15 August (SH) 12 September	5 September	19 September	3 October
10 October 7 November 5 December	21 November	28 November	12 December
<u>2018</u>	<u>2018</u>	<u>2018</u>	<u>2018</u>
9 January 30 January	16 January	23 January	6 February
27 February 27 March 24 April	10 April (SH)	17 April	Town Electors: 6 March Annual Meeting: 8 May

(SH = School Holidays)

SCHOOL TERM DATES

2017 Tuesday 18 April to Tuesday 25 July
Monday 4 September to Wednesday 20 December
(NOTE: Training days - to be agreed)

Half Term: 29 May - 2 June
Half Term: 23- 27 October

Good Friday: 14 April 2017
WBC Elections: None in 2017

2018 Wednesday 3 January to Thursday 29 March
Monday 16 April to Tuesday 24 July
(NOTE: Training days - to be agreed)

Half Term: 12 - 16 February
Half Term: 28 May - 1 June

Good Friday: 30 March 2018
WBC Elections: 3 May 2018