

**Minutes of a Meeting of the Town Council held at the Oakwood Centre on
Tuesday 12 December 2017 at 8 pm**

Present: Councillors S. Rahmouni (Chairman); K. Baker; T. Barker;
A. Chadwick; C. Dixon; R. Dolinski; P. Etherington; M. Forrer;
D. Fradley; M. Green; J. MacNaught; D. Mills; D. Smith;
W. Soane; D. Stares; J. Trick; M. Walker; P. Wicks; M. Willson

Officers present: K. Murray, Deputy Town Clerk; L. Matthews, Committee Officer

Also present: 1 member of the public

The Deputy Town Mayor informed Members that he would be deputising for the Town Mayor as she was recovering from an accident. He wished the Mayor a quick recovery and hoped that she would have a happy Christmas.

Before the start of the meeting:

- *The Deputy Town Mayor presented grant cheques to representatives of local community groups and other organisations and individuals, as reported in **Appendix A**.*
- *A maximum of 30 minutes was set aside for members of the public to pose questions to the Council in the Town Forum. As there were no members of the public wishing to address the Council the Town Forum did not take place.*

44. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors S. Brindley, J. Cheng, B. Franklin, K. Gilder, R. Horskins and R. Lay.

45. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by Members.

46. **MINUTES OF COUNCIL MEETING HELD ON 3 OCTOBER 2017**

The Deputy Town Mayor presented the minutes of the Council meeting held on 3 October 2017.

RESOLVED:

- ◆ To approve the minutes of the Council meeting held on 3 October 2017 and that they be signed by the Deputy Mayor as a correct record.

47. **COMMITTEE REPORTS**

47.1 **Minutes of the Planning Committee: 10 October 2017**

Councillor Barker presented the minutes of the Planning Committee meeting held on 10 October 2017.

Minute number 98: Local Plan update – Site assessment engagement

Councillor Baker said that although the Planning Committee did not send a representative to attend the site assessment meeting held by Wokingham Borough Council, he and Councillor Dolinski had attended as borough councillors. Councillor Baker gave a brief report on the assessment of the two Woodley sites.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 10 October 2017.

47.2 **Minutes of the Planning Committee: 7 November 2017**

Councillor Barker presented the minutes of the Planning Committee meeting held on 7 November 2017.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 7 November 2017.

47.3 **Minutes of the Leisure Services Committee: 21 November 2017**

Councillor Barker presented the minutes of the Leisure Services Committee meeting held on 21 November 2017.

Minute number 35: Town centre public toilet update

In reply to a question the Deputy Town Clerk informed Members that the licence agreement from Wokingham Borough Council was expected the following day and he hoped to be able to place the order for the toilet unit by the end of the week.

RESOLVED:

- ◆ To receive the minutes of the Leisure Services Committee meeting held on 21 November 2017.

47.4 **Minutes of the Strategy and Resources Committee: 28 November 2017**

Councillor Baker presented the minutes of the Strategy and Resources Committee meeting held on 28 November 2017.

RESOLVED:

- ◆ To receive the minutes of the Strategy and Resources Committee meeting held on 28 November 2017.
- ◆ To approve the recommendation of the Strategy and Resources Committee that the Town Council applies for a loan of £100,000 from the Public Works Loan Board to fund the workshop building, depot/lake area boundary fencing and lake pathways, with the exact amount of the loan to be formally approved by the Urgency Committee.
- ◆ To approve the schedule of meetings for the 2018/19 municipal year, as attached at **Appendix B**.

47.5 **Minutes of the Planning Committee: 5 December 2017**

Councillor Barker presented the minutes of the Planning Committee meeting held on 5 December 2017.

RESOLVED:

- ◆ To receive the minutes of the Planning Committee meeting held on 5 December 2017.

48. **COMMITTEE MEMBERSHIP**

Members noted that Councillor Lay had resigned from the Leisure Services Committee due to increased work commitments.

It was proposed by Councillor Soane, seconded by Councillor Dolinski and

RESOLVED:

- ◆ To appoint Councillor Walker to the vacant position on the Leisure Services Committee.

49. **LEADER'S STATEMENT**

The Leader of the Council stated that the Town Council had produced some amazing achievements for Woodley in the previous 12 months and still had many plans for the future. He noted that these outcomes would not be possible without the drive and determination of the Council's officers and he thanked them all for their hard work.

The Leader of the Council also thanked Councillor Barker for chairing the Planning Committee and Councillor Soane for chairing the Leisure Services Committee and said that both committees were operating well. Finally, he thanked all councillors for participating in meetings and wished everyone a happy Christmas.

50. **WOODLEY PRE-SCHOOL**

The Deputy Town Clerk presented Report No. FC 4/17 and asked Members to formally approve the proposed location in Woodford Park of the new modular building for Woodley Pre-School.

RESOLVED:

- ◆ To note Report No. FC 4/17.
- ◆ To approve the location for the pre-school building, as shown in Report No. FC 4/17.
- ◆ To approve the use of the Council's seal on a lease with Woodley Pre-School for the use of land in Woodford Park to site a modular building from which to operate the school.

51. **OUTSIDE BODIES**

Members noted the written report on ARC submitted by Mrs Shelagh Flower and distributed with the agenda.

Councillor Baker informed Members that the C-Salt Community Forum, which was run by 1Life, had not met as the contract for the provision of the Borough Council's leisure services was out to tender and the future of the forum would not be known until the contract was awarded.

52. **TOWN MAYOR'S ENGAGEMENTS**

- a) Members noted the 14 events attended by Councillor Cheng as Town Mayor.
- b) Councillor Rahmouni reported on the 6 events he had attended as Deputy Town Mayor.

53. **FUTURE AGENDA ITEMS**

No suggestions were made for future agenda items.

Under this item, Councillor Soane informed Members that he had resigned from the Carnival Committee after 30 years.

Councillor Fradley made a statement about the Remembrance gathering at the war memorial and the refreshments provided afterwards and said that they did not match the standard expected for this event. He said that he had passed his comments on to the Council's officers and hoped that the event would be better organised in future.

Meeting closed at 8:55pm

Meeting of the Town Council on 12 December 2017

Before the start of the meeting the Mayor presented grant cheques to representatives of the following local community groups and other organisations and individuals:

Berkshire Vision
Home-Start Wokingham District
Wokingham Volunteer Centre
Woodley Adopt A Street Project (WASP)

Individuals:
William Cowen
Alexander Cowen
Rosie Cowen
Hannah Evans

A grant had also been awarded to Berkshire Multiple Sclerosis Therapy Centre, who were unable to send a representative to the meeting and had sent their apologies.

TIMETABLE OF MEETINGS - 2018/19
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All Council and Committee meetings are held on Tuesdays. Plans Committee meetings start at 7:45pm. All other Council and Committee meetings start at 8:00pm (unless otherwise notified). Members of the public are welcome to attend all meetings.

PLANNING COMMITTEE	LEISURE SERVICES	STRATEGY & RESOURCES	FULL COUNCIL
<u>2018</u> 22 May 19 June	<u>2018</u> 5 June	<u>2018</u> 12 June	<u>2018</u> Annual Meeting: 8 May 26 June
17 July 14 August (SH) 11 September	4 September	18 September	2 October
9 October 6 November 4 December	20 November	27 November	11 December
<u>2019</u> 8 January 29 January	<u>2019</u> 15 January	<u>2019</u> 22 January	<u>2019</u> 5 February
26 February 26 March 23 April	9 April (SH)	16 April (SH)	Town Electors: 5 March Annual Meeting: 14 May

(SH = School Holidays)

SCHOOL TERM DATES

2018 Monday 16 April to Tuesday 24 July
Monday 3 September to Wednesday 19 December
(NOTE: Training days - to be agreed)

Half Term: 28 May - 1 June
Half Term: 22- 26 October

Good Friday: 30 March 2018
WBC Elections: 3 May 2018

2019 Thursday 3 January to Friday 5 April
Tuesday 23 April to Tuesday 23 July
(NOTE: Training days - to be agreed)

Half Term: 18 - 22 February
Half Term: 27 - 31 May

Good Friday: 19 April 2019
WBC & WTC Elections: 2 May 2019