



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Leisure Services Committee**

Councillors: B. Soane (Chairman); T. Barker; B. Franklin; K. Gilder; M. Green;
R. Lay; S. Rahmouni; D. Stares; M. Willson.

NOTICE IS HEREBY GIVEN that a meeting of the Leisure Services Committee is to be held at the Oakwood Centre at 8:00pm on Tuesday 5 September 2017, at which your attendance is requested.

Deborah Mander
Town Clerk

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE MEETING HELD ON 6 JUNE 2017**
To approve the minutes of the meeting of the Leisure Services Committee held on 6 June 2017 and for the Chairman to sign them as a true and accurate record. *(These minutes were provided in the Full Council agenda of 27 June 2017).*
4. **JUST AROUND THE CORNER (JAC)**
To receive the report from JAC, attached at **Appendix 4.** Page 3
5. **BUDGETARY CONTROL**
To note **Report No. LS 19/17.** Page 4
6. **WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES**
To receive **Report No. LS 20/17.** Page 6
7. **PARKS AND BUILDINGS**
To receive **Report No. LS 21/17.** Page 8

8. **COMMUNITY YOUTH PARTNERSHIP**
To receive **Report No. LS 22/17** of the Community Youth Partnership Page 14 meeting held on 12 July 2017.
9. **COLEMANS MOOR ROAD OPEN SPACE**
To consider the offer from Wokingham Borough Council for the Town Council to take over the maintenance and management of the Colemans Moor Road Open Space under a community asset transfer.
10. **WOODFORD PARK LEISURE CENTRE REGENERATION TASK & FINISH GROUP**
To review the membership of the Woodford Park Leisure Centre Regeneration Task & Finish Group.
11. **TOWN CENTRE PUBLIC TOILET UPDATE**
Danfo, the Council's appointed contractor for the supply and installation of the public toilet, are in discussion with Wokingham Borough Council about the works to be carried out. Once these are agreed it is hoped that the lease can be signed and the unit ordered.
12. **FUTURE AGENDA ITEMS**
To propose future agenda items for the Committee's consideration.
13. **PUBLICITY & WEB SITE**
To consider which items to publicise.

Woodley Detached Report August 2017

The older teenagers (mostly boys) that we know well have not been about much, some of them have been going to other areas and some have been staying in more to avoid getting into trouble. When we do see an individual or two we have a good catch up which is invaluable. They know JAC are a constant in the area should they need us and this does bring comfort to many. During the holidays we brought a couple of young people to Rehoboth to introduce them to the surroundings and help wash the JAC van in preparation for a detached session, Daniel (a trained hairdresser) gave free haircuts in the park. On a fairly quiet afternoon the team leaders organised a spontaneous trip to McDonalds, activity consent forms were taken to homes for authorisation and a small group gathered for food and amazing conversation! We are hoping to get some these youngsters more involved with JAC through volunteering.

Over the last few months a teenage girl who has emotional/behavioural needs has relied on our presence in Woodley due to her being involved in a few altercations with a couple of others. This young person likes to chat and walk around with us, she listens as we try and guide her in the right direction with the hope that she will be able to deal with certain situations avoiding conflict. There have been summer opportunities for her job wise but they haven't worked out. We have spoken to her about volunteering for JAC at the stables; she wants to but is a bit hesitant as it's something new, we hope to make progress with her soon.

A large group of usually the same young people have been hanging around Sandford Park a lot, we are not aware of them causing trouble just hanging out there on the way to gatherings or on the way back from them. There have also been some older young people hanging around Vauxhall Park.

Lately there has been a large group of boys from out of the area looking for a couple of Woodley individuals. This was during July and we noticed that the Woodley young people have been keeping a low profile. We have spoken to the boys and it was an opportunity to discuss the issue and suggest alternative ways of dealing with the problem. They haven't been around in August so far so we're hoping they have decided to drop it. It was interesting talking to them and telling them about who we were as they didn't know us, we're not sure if having adults react positively towards them was something they were used to.

We look forward to the autumn months out on JAC and continuing our meetings in the community with the local young people.

Kevin and Sam met 2 representatives from Highways at Loddon Mead on 20 July to discuss their concerns about placing of equipment. They want all structures in metal as a safeguard against fire. They have requested layout drawings before work commences but on agreement of careful placement of equipment they are relatively happy for this to proceed. Kevin and Sam have discussed potential site of the container café. Sam has measured up the bays and sketches are currently being drawn up. Unfortunately our application to Children in Need for funding was unsuccessful.

The Community Youth Partnership have identified mental health as another area of work much needed in Woodley, a small working party has been tasked with arranging a conference early in the New Year.

LEISURE SERVICES COMMITTEE

BUDGETARY CONTROL 2017/18

Report No. LS 19/17

EXPENDITURE	Budget 2017/18	Actual Exp as at 31/7/16	Actual Exp as at 31/7/17	Actual Exp as % of Budget	Information
Woodford Park LC	314921	89155	103478	32.9	Centre staff, coaching, rates, water rates, washroom, phone, services and vending costs all over 33.3%. All other costs under.
3G Pitch	17511	0	2325	13.3	Additional costs at end of retention period, no other costs at this point.
Grounds Maintenance	25839	6994	11545	44.7	Water rates, cleaning, phone, skip, equipment costs and fuel over 33.3%. Other costs under.
Football	16622	4421	4762	28.6	Low expenditure on grass seed.
Cricket	8681	2414	2213	25.5	No expenditure on grass seed or equipment.
Bowling Green	10788	3082	3142	29.1	Water rates and horticultural costs over 33.3%. Other costs under.
Woodford Park	27372	7706	7950	29.0	Water rates over 33.3%. All other costs under.
Memorial Ground	7635	2333	2291	30.0	No expenditure on grass seed, play equipment costs over 33.3%.
Garden of Remembrance	5667	1859	1566	27.6	No expenditure on plants.
Play areas and open spaces	12474	3130	4169	33.4	No expenditure on rent, play equipment budget spent.
Coronation Hall	32040	9085	11154	34.8	Staff, rates and washroom services over 33.3%. Other costs under.
Chapel Hall	20196	5776	6128	30.3	Rates, certification and washroom services over 33.3%. Other costs under.
Allotments	16929	6070	7641	45.1	Water, lease rent, and repairs over 33.3%. Other costs under.
Amenities	7417	3970	2829	38.1	Streetlighting maintenance and repairs costs at 55% at this point and these costs relate to the period before the lights were installed. However, the new lights are now in place and the maintenance contract should only relate to any repairs required. Energy usage will be much lower.
Events	6640	8150	4242	63.9	Woodley Carnival grant paid.
Public toilet	10718	0	0	0.0	Toilet not yet installed.
Youth Services	27015	11609	11974	44.3	Quarterly payment to Just Around the Corner Service Level in adv.
Capital and Projects	77489	10641	10641	13.7	First half of most loans paid in September, second in March. 3G pitch project loan paid in June.
TOTAL	645954	176395	198050	30.7	
Month 4 - 33.3%					

INCOME	Budget 2017/18	Actual Inc as at 31/7/16	Actual Inc as at 31/7/17	Actual Inc as % of Budget	Information
Woodford Park LC	266249	90518	116291	43.7	All income streams over 33.3%, apart from equipment hire.
3G Pitch	40500	5877	11802	29.1	High season due to start in September.
Grounds Maintenance	1000	623	266	26.6	Income from grass cutting at Bulmershe Park.
Football	6500	67	283	4.4	Season starts September.
Cricket	3547	2572	1233	34.8	Invoices for cricket issued & payable in July.
Bowling Green	7017	6850	7027	100.1	Licence fee paid in June.
Woodford Park	3500	1003	2057	58.8	Two fair visits plus funding received for memorial bench.
Memorial Ground	226	222	226	100.0	All anticipated bookings paid for.
Garden of Remembrance	1092	313	427	39.1	Demand led.
Play areas and open spaces	0	0	0	0.0	
Coronation Hall	32000	12914	13532	42.3	Payments in advance.
Chapel Hall	34000	12293	14932	43.9	Payments in advance.
Allotments	11000	167	472	4.3	Income from new tenants - rents payable in January.
Amenities	0	0	0	0.0	
Events	0	0	0	0.0	
Public toilet	1460	0	0	0.0	
Youth Services	0	0	0	0.0	
Capital and Projects	0	0	0	0.0	
TOTAL	408091	133419	168548	41.3	
NET	237863	42976	29502		
Month 4 - 33.3%					

WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES

REPORT OF THE LEISURE SERVICES MANAGER

PURPOSE OF REPORT

To inform and update Members on developments at Woodford Park Leisure Centre.

SPORTS DEVELOPMENTS AND EVENTS

FA Respect Seminar / Presentation

At the last meeting of the 3G Pitch Steering Group it was decided that all partner clubs would be interested in and benefit from a pre-season update on the FA Respect campaign. The campaign, which is focussed on promoting a safe and positive environment within which to play football, is often unfamiliar to new players and parents entering at the bottom of the grassroots ladder. An early education is seen as an important step in helping to prevent future incidents as both players and their parents move up the ages and eventually into adult football.

The Referee Development Officer for the Berks and Bucks FA will be using the theatre at the Oakwood Centre to deliver an interactive presentation to all four of our partner clubs on Tuesday 5th September. The focus of the presentation will be on awareness, respect, the rules of the game and include a number of proactive approaches to preventing negative incidents within grass roots football.

Each club is permitted to invite 50 parents, coaches and/or players of their choosing, and if popular the event will hopefully be hosted annually.

WOODFORD PARK LEISURE CENTRE

Les Mills Licence, Body Balance & The Exercise Class Timetable

After reaching 350 gym members in mid July it became clear that an expansion to the group exercise timetable was needed ready for the busy September term. For many years a small group of customers has been requesting a weekly Body Balance class (a Les Mills licenced class that is yoga-based with elements of Tai Chi and Pilates blended in) and after negotiating a reduced monthly fee for the licence we will be launching two new sessions from September.

The licence will cost £160 per month, but has already directly resulted in 20 new or renewed gym memberships as of 29th August, with additional new members joining daily just for the new Body Balance classes.

The new additions also mean September will see the launch of our biggest and most varied group exercise timetable to date, with 24 regular adult classes running each week (compared with 9 classes before the opening of the gym). The timetable is also being heavily used to promote the gym and has become one of the primary reasons why residents are choosing our membership over our competitors.

Staff Changes

September will see a number of major staff changes at Woodford Park Leisure Centre, most significantly the loss of Andrew Dawe, who has worked for the Council since September 2011. Andrew, who also worked for the Council as a full-time Sports Officer at Bulmershe Leisure Centre before it was transferred to 1life, played a key role in the development of the now popular children's holiday programme and is moving on to work at Southlake Primary School.

The full-time Sports Officer position vacated by Andrew has been filled by Aaron Hedgecox, who completed a year long leisure operations apprenticeship at Woodford Park Leisure Centre during 2015/16 and who currently works over 17 hours per week as a part-time receptionist and sports coach. Aaron will require minimal training, is already familiar with both staff and customers and has already begun making his mark on the children's activity programme.

The gaps left on the rota by this appointment have been filled by current staff who are already undergoing training and will hopefully be in place by early October.

Summer Holidays

Despite the poor weather limiting the popularity of the paddling pool in 2017, the Centre's summer holiday camp programme has proved successful. A total of 16 holiday camps ran across the 6 weeks, with old favourites such as trampolining camp and soccer skills camp proving popular.

There were also success stories relating to new camp ideas, in particular the running of our first ever Nerf Camp which when announced on social media was seen by more than 4400 people. The first two Nerf Camps were fully booked and as a result an additional camp has been programmed in for the last week of the school holidays.

We were also successful in teaming up with a number of external companies this year. FAB Academy successfully ran x3 separate holiday camps on the 3G pitch and the Reading FC Community Trust also used the 3G pitch to run x6 "Mini Royals" sessions. It is hoped that both organisations will make use of the pitch again during October half-term.

Christmas Opening Hours

Following the opening of the gym and our responsibility to be open for our members I would like to recommend the following opening hours for Christmas 2017:

- Open as normal Friday 22nd December
- Closed Saturday 23rd December – Tuesday 26th December
- Open as normal Wednesday 27th December – Friday 29th December
- Open 10am – 5pm on Saturday 30th December and Sunday 31st December
- Closed Monday 1st January
- Open as normal Tuesday 2nd January

By announcing our plans early we will give our members enough time to plan when they will visit the gym over the Christmas period. We will also be able to open the rest of the Centre (toilets, Sports Hall etc) at the same time.

RECOMMENDATIONS

- ◆ **That Members note the contents of the report.**
- ◆ **That Members approve the recommended Christmas opening hours for Woodford Park Leisure Centre**

Woodley Town Council

PARKS AND BUILDINGS

REPORT OF THE DEPUTY TOWN CLERK

Purpose of Report

To inform Members of matters concerning the Town Council's buildings and maintenance of the facilities.

Woodford Park Leisure Centre

Roofing

Quotes have been received for the replacement of the flat roofing at the centre. The preferred quote is being considered by the Strategy and Resources Committee on 19 September.

Travellers

A small number of travellers set up an illegal encampment in the overflow car park from 20 to 25 July. The travellers were issued with a notice to leave the site by the Town Council shortly after they had arrived. Officers are looking at options for height restriction barriers on the overflow car park and new car park extension – as these would be most vulnerable to illegal encampments. A barrier on the main drive would be problematic for a number of vehicles visiting the site on a daily basis – including the Optalis bus.

Gym

New window blinds have been installed in gym to address issues with strong sunlight, which had been commented on by gym users.

Woodley Pre-school building proposal

Woodley Pre-School has now submitted a planning application for the proposed modular school building to be located in Woodford Park. The deadline for completion is June 2018.

Relocation of Maintenance Workshop

Proposals for the new workshop, office and toilets space at the Grounds yard are still being developed to establish costs. These proposals will be presented to the Leisure Services Committee and Strategy and Resources Committee for approval.

Woodford Park

Skate Park

Repairs to the mounded areas around the skate park are scheduled for September. This will involve reshaping the earth mounds to create a shallower slope to aid with grass cutting. Repairs to some areas of concrete will also be carried out.

Tree works

One dead willow tree near the entrance to the park from Haddon Drive has been reduced to leave just the trunk in situ. The trunk is safe and will continue to provide habitat for insects, birds etc.

One large, damaged limb has been removed from a willow tree adjacent to the Garden of Remembrance.

Garden of Remembrance

Path

The pathway leading to the Garden of Remembrance has been re-laid in order address the persistent flooding of the old path which was in poor condition.

Antisocial behaviour

The Council has received a number of reports of antisocial behaviour in the garden with groups gathering and smoking cannabis. One of the seats at the back of the garden has been removed as a temporary measure to discourage groups of young people from congregating in this more secluded part of the garden. The situation is being monitored and the seat will be replaced once the hoped improvement is seen.

Lake Project

Further work is being carried out on the detail of some of the design elements in order to produce the specification for costing. Work is on-going to identify individual trees that require work or removal. Some tree and cutting works will be carried out by the Grounds Team as soon as the growing season ends. A project timeline will be provided to members of the Committee shortly.

Friends of Woodford Park

Volunteers have been clearing weeds and planting the shrub beds at the front of the Oakwood Centre, putting mulch on the shrub beds in the rotary garden and Queen's Birthday Gardens and cutting back areas in the Garden of Remembrance.

Notes of the meeting of the group held on 18 July 2017 are attached at **APPENDIX A**.

Allotments

Plots

The Tenants Committee is continuing to carry out plot inspections. There are currently 19 people on the waiting list for a plot.

Roadways

Roadway repairs were carried out by a working group of tenants over the August Bank Holiday weekend.

Tree planting

Officers have met with the Chairman of the Tenants Committee to look at locations on the site for planting new trees. Several areas have been identified that are not suitable for cultivation as plots. The Town Council has a number of small trees that have been donated which would be suitable for planting at the site.

Hedging

Hedging and undergrowth from the site along the footpath in Town Lane has been cut back.

Recommendations

- ◆ **That Members note the contents of the report.**

Friends of Woodford Park Meeting Eight

18.30 – 20.00 18th July 2017
Meeting Room, Oakwood Centre, Woodley

Attendees:

David Provins, Chair (DP), Martin Aust (MA), Sheila Cooley (SCo), Sheila Cooper (SC) Morag Frost (MF), Bob King (BK), Kevin Murray (KM), Patricia Postles (PP), Alison Provins (AP),

No.	Item	Action
1.	<p>Apologies : Shelagh Flower (SF), Lynne Reed (LR), Carolyn Davies (CD), Anne Brown (AB), Brian Hughes (BH), Joan Hughes (JH), Chris Harrison (CH), Elaine Shone (ES), Rosie Bell (RB), Richard Dolinski(RD)</p> <p>Welcome: Patricia Postles (PP)</p>	
2.	<p>Approval of the Minutes of the Previous Meeting: Approved.</p>	
3.	<p>Outstanding Actions:</p> <p>B/F</p> <p>Action 6.1 KM to keep group updated on lake improvements.</p> <p>Action 4.3 KM to update group on feedback received re Green Flag application</p> <p>Action 5.4 KM to update group on Memorial Tree project</p> <p>Action 4.4 KM to keep group updated on wooded area by lake.</p> <p>Action 5.7 DP to advise group of judging date when known</p> <p>Action 6.2 KM to keep the group updated on path maintenance work.</p> <p>Action 6.3 LR to keep group updated on school poster competition</p> <p>Action 4.5 RD/KM update & provide details of the forthcoming school event</p> <p>Action 4.6 KM to invite Terry to future FoWP meetings.</p> <p>Action 5.12 All to come along on 16th May wherever possible.</p> <p>Action 5.13 DP/KM to keep the group updated on tool shed/water access.</p> <p>Action 6.4 DP to look at sponsorship or other funding options and keep group updated.</p> <p>Action 6.5 All to keep eyes and ears open for free tools, plants and shrubs.</p> <p>Action 6.10 DP/KM/MA/PM to arrange follow up dog survey, CCTV cameras and sign moving.</p> <p>Action 6.6 KM to talk to arrange the re-seeding of the (very popular) wild flower beds.</p> <p>Action 6.7 KM to discuss litter problem with Brown Bag</p> <p>Action 6.8 KM to review the planting of the Remembrance garden planters.</p> <p>Action 6.9 KM to update FoWP on the maintenance plan for the orchard.</p>	<p>Agenda 4</p> <p>Agenda 4</p> <p>Agenda 4</p> <p>Agenda 4</p> <p>Closed</p> <p>Agenda 4</p> <p>Agenda 5</p> <p>Agenda 4</p> <p>Agenda 4</p> <p>Closed</p> <p>Agenda 5</p> <p>Agenda 5</p> <p>Agenda 5</p> <p>Agenda 5</p> <p>Agenda 4</p> <p>Agenda 4</p> <p>Agenda 4</p> <p>Agenda 4</p>
4.	<p>Update from Town Council representative - Kevin Murray</p> <p>Lake</p> <p>KM updated the group on the lake improvements and confirmed that the main activity at the moment was securing funding. SC asked if the group could be doing anything to help with the project and KM said that he would be very keen for them to be involved once work gets underway. He has a list of additional volunteers who expressed an interest during the consultation. He confirmed that contractors would be doing much of the work although the grounds staff will also be involved. DP mentioned that a growing number of people are asking group members what is happening with the lake project and it was decided that KM would look at ways to keep residents updated on progress.</p> <p>Action 6.1 KM to update all on lake improvements and short term rat/duck feeding issues</p> <p>Green Flag Application</p> <p>KM advised the group that unfortunately the application had been unsuccessful although this was not unexpected given that this was the first year of trying. He was pleased to report that the park came very close to the pass mark and so it should be very achievable next time. Notable strengths included the diversity of uses within the park, our 'active and robust' involvement and the newly placed bird boxes. Weaker areas included the toilets, signage, the lake area, weeds and the lack of an environmental strategy. KM will be drawing up an action plan based on this valuable feedback. MA asked when the next 'judging' would be and</p>	<p>KM</p>

	<p>KM advised that applications are in January. Judging is then by way of a number of 'unannounced' visits. Action 4.3 Closed</p> <p>Memorial Tree Project KM said that he had had very few requests at the moment and so this project will be on hold for a while. Action 5.4 KM to update group if Memorial Tree project is reinstated.</p> <p>Flooded Paths The group were thrilled to hear that work has started on the path to the Remembrance Garden. BK reminded KM of some of the other areas that suffer with flooding and KM confirmed these had not been forgotten however tree roots are causing problems and so he is looking at relocating some trees before resurfacing the paths. Action 6.2 KM to keep the group updated on path maintenance work.</p> <p>Wooded Area by Lake. This has now become an integral part of the lake project and so will be reviewed under action 6.1 Action 4.4 Closed</p> <p>New Head Groundsman Terry Gough has settled in to his new role and has met many of the group but sent his apologies today. Action 4.6 KM to invite Terry to future FoWP meetings.</p> <p>Park Warden role The group mentioned that they had not seen Paul recently and asked if he was still volunteering. KM agreed to contact him and remind him that he is welcome at future meetings. PP asked if he had a 'uniform' or badge to highlight his presence and all agreed it would be good for any future park wardens to be easily identified.</p> <p>Wildflower Beds KM said that he was looking to extend the wild flower beds possibly onto the mound. MF said that children like to use this but KM confirmed he had considered this but felt that there was room for both. MF said that the flowers had been excellent this year despite a lack of maintenance and all agreed that many residents had expressed their appreciation of the wild flowers. Action 6.6 Closed</p> <p>Litter from Brown Bag. BK gave a further example of littering due to the lack of bins in this area and KM confirmed he has a partnership meeting this week. SC asked if Brown Bag are responsible for the planters but KM said they are not which is a shame as all agreed they look a little forlorn. DP asked if sponsorship might be available from the Brown Bag for plants as the Friends would be happy to plant them up. Action 6.7 KM to discuss litter problem and any possible sponsorship with Brown Bag</p> <p>Remembrance Garden Planters KM was pleased to report these have now been filled. All agreed they look excellent although some concern was expressed over the seasonal nature of the planting. KM confirmed he would discuss this with the grounds men. Action 6.8 KM to review the planting of the Remembrance garden planters.</p> <p>Orchard MF and BK mentioned that the fruit was looking good for this year. KM confirmed there was no long term ownership of the Orchard and so the Friends were free to look after this section if they wished. A discussion took place about long term maintenance of areas such as the Rotary garden, Orchard or War Memorial and all agreed that if projects commence WTC should discuss the longer term upkeep or perhaps request some financial support to ensure areas do not fall into an untidy state. Action 6.9 Closed</p>	<p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p> <p>KM</p>
--	--	---

5.	<p>Discussion Topics</p> <p>How to make things happen/ who to contact A discussion took place around who best to contact for various issues such as the dripping water tap or squeaking gate as the group felt that perhaps they could speed the process up or take the pressure off KM by having a list of contacts. KM confirmed he is the best point of contact for all issues. The group again offered their help with any grounds or maintenance projects and suggested that perhaps a schedule of works would be useful so that expectations can be managed or volunteers sought. The Friends are often approached by residents and so this would help them to talk about future plans and would ensure that the Friends concentrate their efforts in the most appropriate way.</p> <p>Formalising our group and creating sub committees/ sponsorship from SAGE DP advised that Sage have offered a donation of £576 but as we are not a registered charity we are unable to process it at this stage. He is looking into various options but would welcome the guidance of anyone with experience in this field. He also mentioned his desire to set up a formal committee to formalise the bank account and the group in general and would welcome volunteers. Action 5.15 All to contact DP if they can help with forming a committee Action 5.12 closed</p> <p>Donations since last meeting A number of plants and tools have been received and a small tree was kindly donated by MA which is now in the Rotary area. All donations still welcome particularly trees and shrubs as the new beds will look a little sparse in winter. Action 6.5 All to keep eyes and ears open for free tools, plants and shrubs.</p> <p>Tree planting by local schools A successful event took place in May to encourage school children to plant trees. It is not yet known if this will involve the park. DP said that he has the offer of more free saplings from the Woodland Trust and so these are not needed but that larger trees are always welcome. KM confirmed that if anyone has any trees that the group don't need he would be pleased to make use of them in other areas around Woodley. Action 4.5 Closed</p> <p>Tool shed/water access. The new system is now in place and all 'Friends' have access whenever needed. Ongoing issues such as the difficult tap and stiff gate will be managed by KM Action 5.13 Closed</p> <p>'In Your Neighbourhood' visit DP reminded everyone that judging will take place on 21st July at 4.30pm and everyone is welcome to attend. DP reminded everyone of the judging criteria and that points are available for community participation and environmental responsibility as well as horticultural achievement. Results will be released in September. SC asked about the origins of our 'Friends' group and a brief history was given.</p> <p>The lake - short term solutions to rats and duck feeding KM confirmed that he has also witnessed a number of rats and their young in the lake area and was aware of the growing problem (probably due to the mild winter). He is looking at solutions as poison is not a viable option given the other wildlife in the area. He is trying to find a local duck food supplier as this could then be sold at a small price to encourage appropriate feeding. MA suggested this needs to be sold near to the lake if it is to be well used and asked if consideration had been given to the signage that the group had previously discussed. KM confirmed this was still being looked at. MF mentioned that local bungalows were experiencing problems with the rats. KM will keep the group updated.</p> <p>Anti social behaviour in the Remembrance garden A number of Friends expressed concerns that they have witnessed anti social behaviour in this area. The Friends are cutting back some of the shrubbery to mitigate the risk to members of the public but asked if there was any more that could be done. KM said that he would monitor the situation and that incidents should be reported to the police. It seems that early evening is a particular time of concern and so it was suggested that the community police could keep a specific watch on this area over coming weeks. Action 5.14 Updates on anti social behaviour to be discussed by all at next meeting.</p> <p>School poster competition LR could not attend but this is progressing and she is looking to secure a small budget for prizes. Action 6.3 LR to keep group updated on School poster competition.</p>	<p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>ALL</p> <p>LR</p>
----	---	--

	<p>Update on the grass beds by the War memorial MF has wonderful plans for the grass beds. She will be making some ornamental poppies and asked permission to use some of the damaged wreaths for this project. The beds will be planted with a variety of grasses and complementary plants but will retain the grassland theme. Each bed will have an obelisk as a central feature.</p> <p>FoWP 'uniform' DP confirmed discussions are ongoing and he will update further at the next meeting. Action 6.4 DP to look at sponsorship for tabards and keep group updated</p> <p>Dog Poo MA will arrange the next survey during August. He asked if any progress has been made with CCTV for problem areas but this has not progressed at this stage. KM has however arranged for a replacement of the 'we are watching you' signs. Action 6.10 MA to arrange follow up dog survey</p>	
6.	<p>AOB</p> <p>Children's play Area DP mentioned that he has had a number of people asking if this is to take place. KM confirmed that it will take place but will also be linked to the lake project. Section 106 funding is available.</p> <p>Beds in Front of Brown Bag DP confirmed the group would be planting a number of 'free' shrubs over the coming weeks and so any more will be welcome. MF asked if spiky plants are allowed and KM confirmed that they are acceptable. All plants/ shrubs will need to be hardy and able to cope with tough conditions as the soil in this area is poor and dry.</p>	

Summary of Actions	Deadline
<p>C/F</p> <p>Action 6.1 KM to keep group updated on lake improvements and short term rat/duck feeding issues Action 5.4 KM to update group if Memorial Tree project is reinstated. Action 6.2 KM to keep the group updated on path maintenance work. Action 6.3 LR to keep group updated on school poster competition Action 4.5 RD/KM update & provide details of the forthcoming school event Action 4.6 KM to invite Terry to future FoWP meetings Action 6.4 DP to look at sponsorship for tabards and keep group updated Action 6.5 All to keep eyes and ears open for free tools, plants and shrubs. Action 6.10 MA arrange follow up dog survey Action 6.7 KM to discuss litter problem and any possible sponsorship with Brown Bag Action 6.8 KM to review the planting of the Remembrance garden planters. Action 6.9 KM to update FOWP on the maintenance plan for the orchard.</p> <p>New</p> <p>Action 5.14 Updates on anti social behaviour to be discussed by all at next meeting. Action 5.15 All to contact DP if they can help with forming a committee</p>	All for next meeting please!

Woodley Town Council

Report of a Meeting of the Community Youth Partnership held at The Venue, Woodley Baptist Church on Wednesday 12 July 2017 at 4pm

Present:

Sam Milligan (Chairman)	Nick Durman – Healthwatch Wokingham
Cllr Kay Gilder – WTC (Vice Chairman)	Conor Eldred-Earl – Healthwatch Wokingham
Cllr Richard Dolinski - WTC	Trina Farrance – Bulmershe Gym Club
Steve Outen – Woodley United FC	Zoran Matic – WBC Community Warden
Graham Sumbler – Woodley Baptist Church	

Officer present: Deborah Mander - Town Clerk

Apologies: Cllr Michael Forrer, Cllr David Stares, Cllr Jenny Cheng, Natalie Yorke – Girlguiding, Jackie Andrews – Woodley Schools Cluster/Girlguiding, Paul Cassidy – ARC, Tess Eagles – Me2 Club

DECLARATIONS OF INTEREST

No declarations of interest were made.

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 24 May 2017 were agreed as a correct record.

PROPOSED ONE-DAY CONFERENCE – EMOTIONAL AND MENTAL HEALTH AND WELLBEING

It was noted that the Borough Council had agreed to provide some support to the planned conference, although this appeared to depend on the conference being borough-wide and that it take place in the Autumn term. The Chairman thought the partnership could suggest that this be regarded as a pilot in Woodley. However, the meeting believed that a borough-wide event would be difficult to achieve. Cllr Richard Dolinski agreed to discuss the need for a Woodley conference with the officer and Lead Member concerned.

Nick Durman reported that Healthwatch, Wokingham had a particular interest in emotional and mental health and wellbeing of young people and would like to be involved and help with the organisation of the conference. He also mentioned the Brighter Berkshire Initiative and a proposal that that this be launched in Wokingham, the aim being to improve outcomes for people who experience mental illness. A planning meeting would be taking place on 20 July. Councillor Richard Dolinski would be attending this and it was agreed Deborah Mander would forward the email with the information about this to all members of the partnership and other contacts.

It would be World Mental Health Day on 10 October. Nick Durman agreed to forward to Deborah Mander information about a free event for secondary school children planned to take place in Reading.

The meeting agreed to appoint a conference working party that would meet on Thursday 7 September at 4.30pm at the Oakwood Centre. In the meantime Deborah Mander would seek advice from Jackie Andrews regarding what ages of primary school children may benefit from the conference and Steve Outen would raise the proposed conference with Woodley United to see if there was any interest in being involved.

AGREED:

That the following members of the partnership form a working party to progress plans for a one-day conference on emotional and mental health and wellbeing to take place in the week beginning 15 January:

Graham Sumbler, Paul Cassidy, Trina Farrance, Richard Dolinski, Sam Milligan, Nick Durman.

LODDON MEAD AREA - PROPOSED PROJECT

a) It was noted that little progress had been made in respect of a lease from Wokingham BC for the land under the A3290. The outstanding issue related to conditions on safety inspections that could prevent the site being used for parkour activities. Officers had been trying for some time to arrange to meet with Highways officers at the site to understand their requirements for inspections but had not received any response to emails on this matter.

Cllr Dolinski agreed to discuss this with the Wokingham BC Lead Member for Highways to see if the necessary arrangements for a meeting could be made.

b) Sam Milligan reported that he had spoken with Cllr Keith Baker about their plans which were to start on the project in a small way at first, working with young people at the site to develop first one bay area and then move on to the next with young people's ideas and help. He was keen on having a container at the site which would be a place to meet up with refreshments. JAC were waiting for confirmation that the site could be used as hoped before getting young people involved at the site.

OPEN FORUM/REPORTS

The Chairman asked if there were any projects or items for consideration.

Graham Sumbler suggested that the partnership look at doing something to help young people get into volunteering. This was thought to be a good idea and Deborah Mander agreed to put a piece in the next Woodley Herald about young people volunteering.

Trina Farrance reported that they had 15 – 20 young people between 14 and 16 years of age volunteering to help at gym classes.

Cllr Kay Gilder's snorkeling and octopus clubs have always benefitted from the older ones helping out in a voluntary capacity.

Steve Outen also confirmed that they have several youngsters who become coaches or referees. At the moment they were trying to encourage girls to get involved in football and there would be a festival over the next three weekends where the women's team would be helping coach. He also reported that a key aim of the club was to establish a show pitch in Woodley.

Graham Sumbler had several young people volunteering with the Shout and Vibe groups – their problem had been finding adult volunteers for these groups, although this had improved recently.

Healthwatch had a number of volunteers and given the low level of staffing they wouldn't be able to survive without these.

Just Around the Corner have up to 50 or 60 volunteers usually – they are finding it difficult to attract the 30 – 45 year olds now and have more volunteers in their 20s, including some who used to use JAC themselves.

Meeting closed at 4:50pm

MEETING DATES

Wednesday 18 October 2017 at 5pm at the Oakwood Centre

Wednesday 10 January 2018

Wednesday 21 March 2018