



Woodley Town Council

The Oakwood Centre
Headley Road
Woodley RG5 4JZ
Tel: 0118-969-0356

To: **Members of the Leisure Services Committee**

Councillors: B. Soane (Chairman); T. Barker; B. Franklin; K. Gilder; M. Green;
R. Lay; S. Rahmouni; D. Stares; M. Willson.

NOTICE IS HEREBY GIVEN that a meeting of the Leisure Services Committee is to be held at the Oakwood Centre at 8:00pm on Tuesday 5 April 2016, at which your attendance is requested.

Deborah Mander
Town Clerk

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE MEETING HELD ON 5 JANUARY 2016**
To approve the minutes of the meeting of the Leisure Services Committee held on 5 January 2016 and for the Chairman to sign them as a true and accurate record. *(These minutes were provided in the Full Council agenda of 9 February 2016).*
4. **BUDGETARY CONTROL**
To note **Report No. LS 7/16.** Page 4
5. **WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES**
To receive **Report No. LS 8/16.** Page 6

6. **PARKS AND BUILDINGS**
To receive **Report No. LS 9/16.**

Page 11

7. **FUTURE AGENDA ITEMS**
To propose future agenda items for the Committee's consideration.

8. **PUBLICITY & WEB SITE**
To consider which items to publicise.

**THIS PAGE IS INTENTIONALLY
LEFT BLANK**

LEISURE SERVICES COMMITTEE

BUDGETARY CONTROL 2015/16

Report No. LS 7/16

EXPENDITURE	Original Budget 2015/16	Revised Budget 2015/16	Actual Exp as at 28/2/15	Actual Exp as at 29/2/16	Actual Exp as % of Rev Budget	Information
WOODFORD PARK LC	280772	279547	226265	244610	87.5	Uniform, rates, water rates, phone, repairs, skip and vending costs over 91.7%. Other costs under.
GROUNDS MAINTENANCE	25597	26301	17971	22592	85.9	Water rates, phone, fire equipment, cleaning supplies, and tree maintenance over 91/7%. Other costs under.
FOOTBALL	17208	17208	14244	15342	89.2	Lower expenditure on grass seed.
CRICKET	9555	8724	7796	7546	86.5	Water costs higher than anticipated, horticultural supplies lower.
BOWLING GREEN	11353	10437	10188	9722	93.1	Water costs higher than anticipated, horticultural costs over 91.7%.
WOODFORD PARK	28320	27299	23748	24324	89.1	Water and paddling pool costs over 91.7%. Other costs under.
MEMORIAL GROUND	7494	7458	5730	6708	89.9	Play equipment costs over 91.7%. Other costs under.
GARDEN OF	5203	5203	4909	4629	89.0	Inscription costs lower than estimated.
REMEMBRANCE						
PLAY AREAS & OPEN SPACES	12044	11727	9856	10697	91.2	Rent and play equipment costs 100%, staff costs under.
CORONATION HALL	31194	30076	29520	27274	90.7	Rates, repairs and washroom costs over 91.7%, other costs under.
CHAPEL HALL	20023	18738	20637	16085	85.8	Rates, repairs and washroom costs over 91.7%, other costs under.
CAPITAL & PROJECTS	55900	66540	27950	38591	58.0	First half of loans paid in September, second in March.
TOTAL	504663	509258	370864	428120	84.1	

Month 8: 91.7%

INCOME	Original Budget 2015/16	Revised Budget 2015/16	Actual Inc as at 28/2/15	Actual Inc as at 29/2/16	Actual Inc as % of Rev Budget	Information
WOODFORD PARK LC	200478	202917	186378	205991	102.7	Hall hire, courses, tennis and netball income over 91.7%. Other costs under.
GROUNDS MAINTENANCE	1227	1227	2271	1154	94.1	No income this year in respect of grounds maintenance at Bulmershe LC. Income is seasonal - grass cutting at Bulmershe Park.
FOOTBALL	9677	10316	9688	8744	90.4	Some payments due before the end of the season.
CRICKET	2268	3214	1888	3214	141.7	Season over.
BOWLING GREEN	6955	6770	6785	6770	97.3	Season over.
WOODFORD PARK	1830	5085	1799	5194	283.8	Fair visits at Easter and Carnival, circus and unanticipated extra fair visit.
MEMORIAL GROUND	109	109	104	109	100.0	One booking.
GARDEN OF REMEMBRANCE	800	800	818	800	100.0	Demand led.
PLAY AREAS & OPEN SPACES	0	0	0	0	0.0	
CORONATION HALL	32800	27500	29328	29848	91.0	More ad hoc bookings than anticipated.
CHAPEL HALL	29500	29500	27902	30744	104.2	More ad hoc bookings than anticipated.
CAPITAL & PROJECTS	0	0	0	0	0.0	
TOTAL	285644	287438	239059	292568	102.4	
NET	219019	221820	131805	135552	61.9	

Month 11: 91.7%

WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES

REPORT OF THE LEISURE SERVICES MANAGER

PURPOSE OF REPORT

To inform and update Members on developments at Woodford Park Leisure Centre

SPORTS DEVELOPMENTS AND EVENTS

Wokingham Schools Badminton Tournament

Robert Piggott were the winners of the first ever Wokingham Schools Badminton Tournament held in late January, which was well received and enjoyed by all. Students from The Bulmershe School volunteered to umpire the matches and were very helpful on the day. Following the event all schools expressed an interest in taking part in badminton on a more regular basis and both the children and teachers stated that they are all looking forward to next year. Prior to the event, funding from the Wokingham Community Badminton Network allowed sixteen new and appropriately sized racquets to be purchased as well as a trophy for the winning school.

Woodley 10km Road Race - Update

Since the last Committee meeting, progress has been made on a number of key areas:

- Entry for the race is now open, with Barnes Fitness reporting an encouraging 231 runners entered as of 23rd March. Depending on how entries progress registration will also be available on the morning of the race.
- Promotional material in the form of flyers and banners has now been printed and work is underway to try and display these in as many prominent locations as possible.
- The traffic management plan for the race has now been confirmed which includes details and timings of road closures and marshal placement (see **Appendix A**).
- Medal design has been finalised and incorporates a slightly altered version of the Woodley Town Council logo (see **Appendix B**). Each race finisher receives a medal.
- Barnes Fitness have ordered six portable toilets for the Memorial Ground to help ease the pressure on the Oakwood Centre toilets for the morning of the race.
- Discussions are currently taking place with the Brown Bag Café management team regarding working with Woodford Park Leisure Centre staff on the morning of the race to offer food and refreshments to runners and spectators.
- Barnes Fitness have reported that volunteers from Woodley United FC will be handing out water to runners as they cross the finish line.

Sid Hopkins Football Tournament

Willow Bank (boys) and Southlake (girls) were the eventual winners of the Sid Hopkins football tournament hosted in early February. In total, 140 children took part in the event which volunteers from The Bulmershe School again helped to officiate. Officers are now also looking into the potential for increasing the number of teams that can participate in future tournaments through use of the additional pitches available following completion of the 3G-pitch project.

Orienteering Competition

Woodford Park hosted the level 2 Wokingham Schools Orienteering competition in late March, which saw 11 schools and 132 children from across Wokingham compete in an attempt to reach the level 3 competition in early June. Children worked in pairs and used a map of Woodford Park and the Memorial Ground to locate key locations across the Council grounds in the quickest time possible, with the fastest school being declared the winners.

Woodley Sports Week

Work is well underway regarding the planning for the 5th Woodley Schools Sports Week which will take place this year between Monday 23rd and Friday 27th May. This year's events at

Woodford Park include the opening ceremony dance festival, Cecil Trembath kwik cricket tournament, Paralympics, multi skills and an athletics competition. We are also organising two Aquasplash events and the swimming gala at Bulmershe Leisure Centre. In total, including the Bulmershe cluster events being organised by the secondary school, an estimated 2,750 children are expected to take part across the week.

WOODFORD PARK LEISURE CENTRE

Online Marketing

Over the last six months significant improvements have been made in how we promote the Centre's activities online; specifically relating to Facebook and the email programme Mailchimp.

We have now created a new Facebook page for the Centre which has over 820 people connected to it, with each message we post being viewed by an average of 200 individuals. Whilst we primarily use the page to let our followers know about new and current activities at the Centre we have also found that the page is an effective way to let local residents know about other developments, events and projects (e.g. maintenance work to the play park).

Our Mailchimp account now allows us to send promotional emails to over 1,500 email addresses. Following every email we send a report is available that shows the number of times the email has been opened (both uniquely and in total), the number of times specific links have been clicked (e.g. the website visited) and also the number of email addresses that have unsubscribed following the recent delivery.

3G Pitch project

An update on the installation of the pitch and the associated works is provided in the Premises Report from the Deputy Town Clerk.

In terms of bookings, we have now secured a partnership with Stocker Soccer who will be hiring the full pitch for an hour on a Monday evening and running small-sided adult leagues throughout the year. Stocker Soccer were chosen from a large number of companies due to their previous success at other venues, their affiliation to the FA, their commitment to use qualified referees for every match and their desire to work with us closely. There is also potential that during the summer months Stocker Soccer will hire additional evening space and run extra small-sided leagues; which tend to swell following the end of the 11-a-side season.

We have also taken a provisional booking from Woodley Saints for an hour on a Friday night for their under 16's squad training and have been in discussion with both Woodley United and the Wokingham under 11's schools district team with regards to using the facility as their home pitch for their competitive matches during the 2016-17 season.

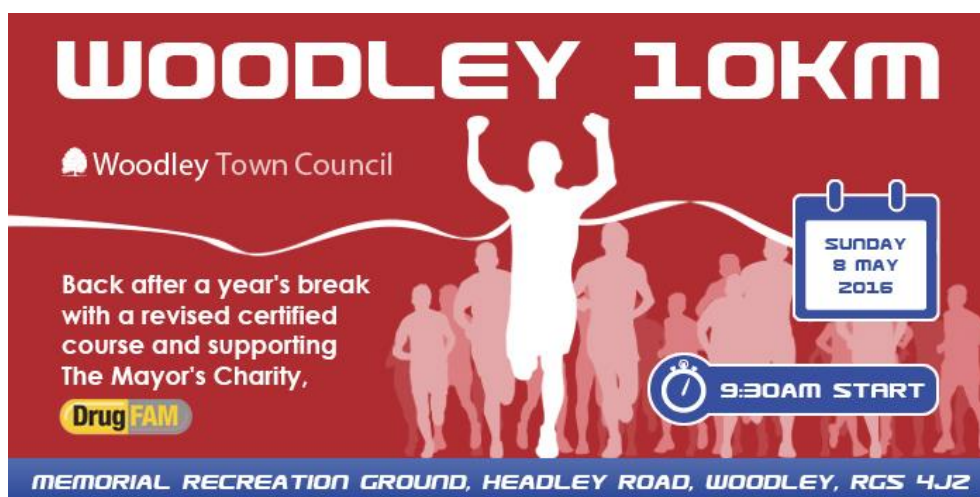
Football Scholarship Programme - Update

Since the last committee meeting, our partnership with VLUK has been terminated following further investigation into the additional costs and work associated with the programme.

We have since been looking for alternative ways to still be involved with the programme and we have now been approached by CCS (Community Coaching Scheme), an independent organisation who are planning to run a similar programme and hire both the 3G pitch and the Oakwood Centre to do so. CCS have booked an open evening for the programme at the Oakwood Centre on Tuesday 29th March which currently has around 20 people booked in to attend. In order to run the programme CCS need a minimum of 18 students enrolled for September.

RECOMMENDATIONS

- ◆ **That Members note the contents of the report.**



WOODLEY 10KM

Woodley Town Council

Back after a year's break with a revised certified course and supporting The Mayor's Charity,

DrugFAM

SUNDAY 8 MAY 2016

9:30AM START

MEMORIAL RECREATION GROUND, HEADLEY ROAD, WOODLEY, RGS 4JZ

ROAD CLOSURES

Road Closed	Direction	Closure Time	Re-opening Time
Woodford Park Leisure Centre Entrance	Both	9.25am	9.35am
Haddon Drive (from entrance to Woodford Park Leisure Centre entrance to Butts Hill Road)	East	9.25am	9.35am
Butts Hill Road	North	9.25am	9.45am
Western Avenue	Both	9.25am	10am
Western Avenue/Reading Road roundabout to A4	North	9.35am	10.05am
Reading Road (from Western Avenue to A4)	Both	9.35am	10.05am
Pitts Lane B3350 to Pitts Lane/Woodlands Avenue roundabout	South	9.35am	10.10am
Mays Lane	Both	9.40am	10.20am
Loddon Bridge Road (from Wokingham Road to Headley Road)	North	9.45am	11am
Loddon Bridge Road (from Topps Tiles Roundabout)	South	9.45am	11am
Topps Tiles Roundabout	All	9.45am	11am
Butts Hill Road (to Haddon Drive)	North	9.47am	11am
Haddon Drive (to Woodford Park Leisure Centre entrance)	West	9.50am	11am
Woodford Park Leisure Centre Entrance	All	9.50am	11am

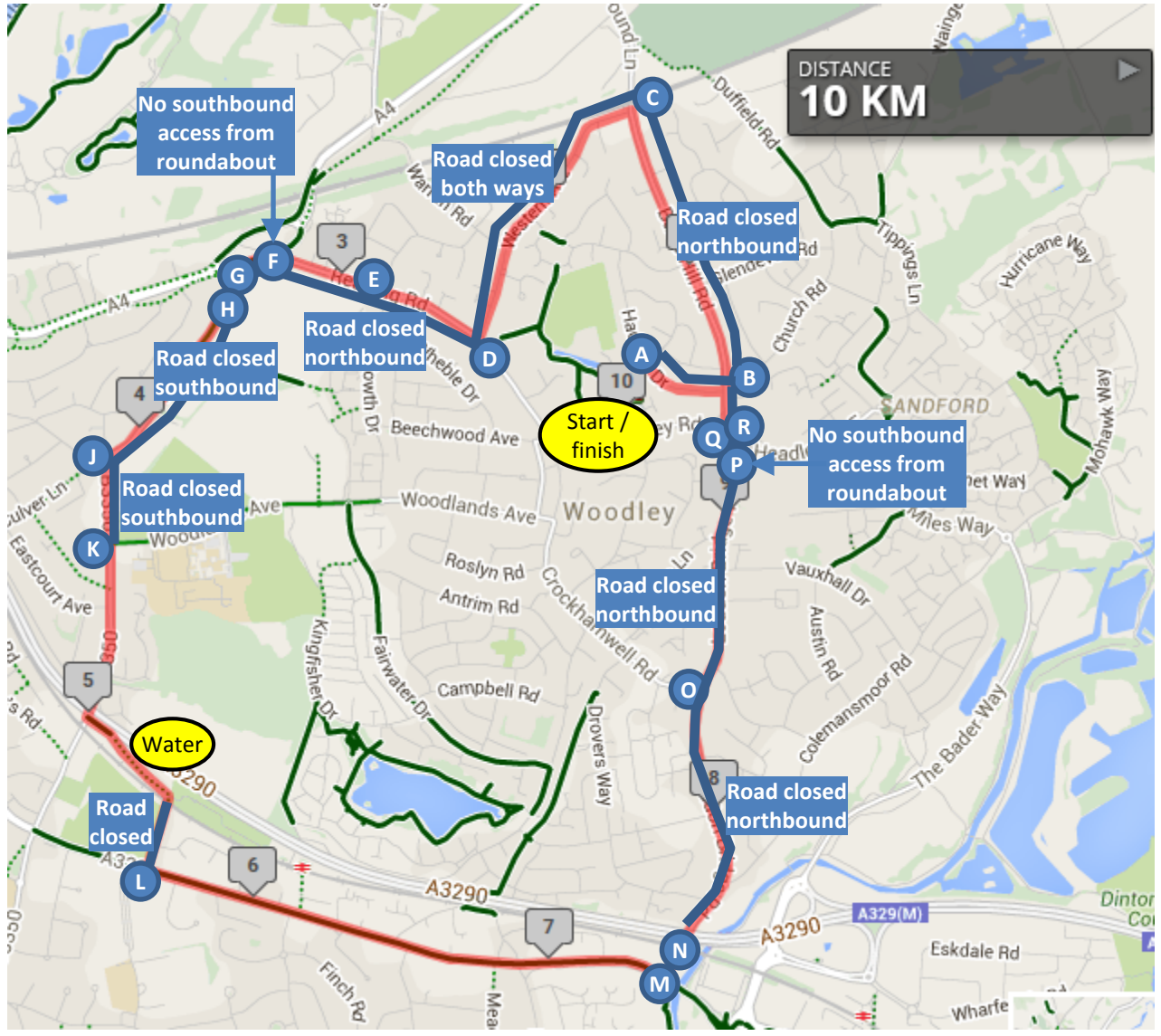


Back after a year's break with a revised certified course and supporting The Mayor's Charity, **DrugFAM**

9:30AM START

WOODLEY 10km ROUTE

MEMORIAL RECREATION GROUND, HEADLEY ROAD, WOODLEY, RGS 4JZ





Woodley 10km
2016



Woodley 10km
2016

Woodley Town Council

PARKS AND BUILDINGS

REPORT OF THE DEPUTY TOWN CLERK

Purpose of Report

To inform Members of matters concerning the Town Council's buildings and maintenance of the facilities.

Vandalism

None reported.

Woodford Park Leisure Centre

Flat

New tenants are expected to move in to the flat during the first week of April, subject to receipt of appropriate reference checks information through the service provided by the letting agent.

Ground floor space

Officers are obtaining quotes for potential uses of the ground floor space vacated by the Inn on the Park as per the specification distributed to the members of the Woodford Park Leisure Centre Regeneration Task and Finish Group. These should be received shortly and will enable the project to move to the next step.

3G Pitch Update

The 12-week work program is slightly ahead of schedule although the completion date will depend on weather conditions and progress on other parts of the project.

The works to the car park and driveway have been discussed in more detail with the contractor and it is expected that disruption for vehicles will be limited to 2 – 3 days when the resurfacing work is carried out.

Signage has been placed around the site advising of the timescale and project progress. Residents in Haddon Drive will receive a letter advising as best we can of the likely disruption and the potential knock on effect of vehicles parking in Haddon Drive.

Play Area Repairs / Improvements

The following works have been carried out in the play area adjacent to the leisure centre;

- Construction of timber edging and steps to the sandpit
- Replacement of play sand
- Replacement of safety surfacing underneath the zip-wire
- Reseeding / turfing of damaged grass areas

These works were required as a result of the heavy use of this play area, which remains very popular.

Although the work was completed before the Easter holiday the sandpit and zip-wire have remained closed temporarily to allow the new turf to establish.

Memorial Ground

Funfairs

Pelhams funfair visited the Memorial Ground over the Easter weekend. Pelhams will visit again in June as part of the Carnival and Masons Funfair will be coming on 26 July for 1 week.

Woodford Park

Lake

Officers are awaiting a quote from Landshape Design for initial design work for the regeneration of the lake and it's surroundings. Landshape Design has worked previously with the Council on the Civic Space project and the sketch designs for the exterior of Woodford Park Leisure Centre and has experience of lake and waterway projects elsewhere. This design work will be the first stage in the developing a full project plan and will form the basis for seeking funding for the project.

Friends of Woodford Park

An initial meeting took place at the Oakwood Centre on Tuesday 8 March. The notes of this meeting are attached for information at **Appendix A**.

Subsequently, Officers have met onsite with the organiser of the group, Mr Provins to discuss the potential for a Queens Birthday flowerbed on the Memorial Ground. Mr Provins is seeking sponsorship for the project and has obtained help with the design of the flowerbed from a local garden design business. It is hoped that with the necessary sponsorship and volunteer labour the flowerbed could be completed before Woodley Carnival at the beginning of June.

Other suggested works and projects include pruning of the shrubs in the rotary garden and involvement in the lake regeneration project.

Community Dog Warden

One resident who attended the meeting expressed an interest in becoming a volunteer dog warden. The animal warden service provided by Wokingham Borough Council is limited and is shared with West Berkshire Council. This means that they are extremely busy dealing with a variety of issues such as animal welfare and are unable to deal locally with the day to day issue of dog fouling.

There are examples of volunteer schemes in other areas and Officers are looking at the potential for local volunteers to become involved in such a scheme in Woodford Park. Volunteers equipped with dog poo bags and information leaflets could patrol the park and communicate directly with dog owners. The aim would be to raise the profile of the problem, educate dog owners and forward reports of offenders to the animal warden service while avoiding confrontation.

Bulmershe Park

A large amount of builders waste was illegally dumped along the footpath from Pitts Lane to Bulmershe Park overnight on 15 February. This was cleared by Wokingham Borough Council within two days. A missing section of railing which had allowed vehicle access to this area has also been replaced by the Borough Council. Some damage was also caused to the ground at Bulmershe Park where it appears a vehicle had become stuck. This has been repaired by the Town Council's Grounds Team.

Community Halls

An energy assessment has been carried out by an independent energy assessor at both halls in order to produce Display Energy Certificates and associated advisory reports, which are now required by law. These certificates and report are valid for 10 years.

Recommendations

- ◆ **That Members note the contents of the report.**

Friends of Woodford Park Inaugural Meeting

18.30, 8th March 2016

Falcon Room, Oakwood Centre, Woodley

Attendees:

David Provins, Chair (DP)
Alison Provins, Minute taker (AP)

Derek Allen (DA)
Martin Aust (MA)
Ann Brown (AB)
Richard Dolinski - Councillor (RD) (+wife)
Morag Frost (MF)
Lisa Large (LL)
Kevin Murray - Deputy Town Clerk (KM)
Barbara Perry (BP)
Lynne Reed (LR) (+husband)
Elaine Shone (ES)

No.	Item	Action
1.	Apologies : Rosie Bell (RB) Shelagh Flower - WASP (SF)	
2.	Approval of the Minutes of the Previous Meeting: This is the first time this group has met and so there are no matters outstanding and the meeting today has an informal agenda to allow us to get to know each other.	
3.	Outstanding Issues: None	
4.	<p>Introductions:</p> <p>DP gave a short overview of why he had decided to see if there would be an interest in setting up this group and how he has been encouraged by support from LOVE PARKS and the WTC Sports & Leisure Committee.</p> <p>AP agreed to take the minutes for the meeting.</p> <p>ACTION 4.1 AP to provide minutes</p> <p>ACTION 4.2 KM to share minutes with Sports & Leisure Committee</p> <p>ACTION 4.3 RD to share minutes with Strategy & Resources Committee</p> <p>BP explained she is a member of the WI and could encourage members to join the group.</p> <p>ACTION 4.4 BP to talk to WI members</p> <p>LL is concerned about inconsiderate dog walkers and the 'stinky' lake. KM explained that there is a large project planned for the lake area and the group may be able to get involved in this in the future.</p> <p>ES has a garden that backs on to the park and so is keen to help 'her park' in any way she can.</p> <p>MF has used the park for many years but is forced to tidy up after irresponsible dog owners. She would like to see a path around the park & is keen to retain the park as an exercise area for dogs. She has seen 'pink spray' put around the dog mess and wonders if the dog warden is doing this.</p> <p>ACTION 4.5 MA to contact dog warden and advise the group if this is the case.</p>	<p>AP KM RD</p> <p>BP</p> <p>MA</p>

	<p>MA is a dog owner and regular user of the park. He is also a WASP member. He is 'not a gardener' but is keen to name and shame those who let their dogs 'poo' in the park.</p> <p>RD attended to offer support the group. He is a member of the Strategy and Resources committee. He explained that the Leisure and Sports committee obtain funding through this route. On a personal note he is a keen dog walker in the park but has issues with owners who let their dogs off their leads and ignore their mess.</p> <p>AB would love to see a cycle path across the park as it would avoid conflicts with pedestrians. She feels it would enable more people to be able to leave the car at home when making use of the leisure centre. She would like to see more flower beds around the commemorative garden and is keen to encourage the removal of dead flowers. DP mentioned that signage had been suggested to encourage the regular removal of decaying items and KM was investigating.</p> <p>ACTION 4.6 KM to update group on progress at next meeting.</p> <p>DA appreciates that the park is a wonderful green area for residents but is worried about creeping development. He is disappointed at the state of the Reading Road entrance. KM explained that it has been impossible to determine who owns the land but in the meantime the maintenance team will try to keep it in a reasonable state of repair. Derek is concerned that other development may be planned that the group are unaware of given that there were no notices about the 3G pitch.</p> <p>LR does not want this group to focus too much on the dog issues as this is a national problem that will be hard to solve. She thinks the play facilities are superb but is disappointed by the area around the 'new' ornate gate as it appears to be unfinished. RD explained that the Strategy and Resources Committee are always looking at ways to develop the park but funding is always an issue. The funds set aside for the public toilet may have been available had this project not gone ahead. Consideration is also being given to more disabled facilities. He would love us to be in apposition where our park can win awards.</p>	KM
5.	<p>Communication:</p> <p>There was a common feeling around the room that users were not aware of changes planned for the park. RD explained that communication has been through the Herald but the group did not feel this was acceptable and made a number of suggestions including signs in the area to be effected, notices in the precinct, basic planning application signs or notices at each entrance.</p> <p>ACTION 5.1 RD to investigate other communication options and update the group</p>	RD
6.	<p>Planned Development and ideas from the group:</p> <p>LR asked if there were changes planned to the Badminton courts - RD was not aware of any.</p> <p>AB asked if the car park spaces could be larger. RD explained that the car park would be bigger as it will expand over 2 of the tennis courts. There was disappointment at the loss of this facility but RD explained usage was in decline.</p> <p>AB asked if the netballers had been considered. RD said they would be able to use the improved tennis court.</p> <p>DA was concerned local children would not be able to afford to hire the 3G pitch.</p> <p>ACTION 6.1 It would be appreciated if KM could advise us of the likely pricing structure.</p> <p>AB asked for further details about the leisure centre plans RD explained discussions are ongoing.</p> <p>ACTION 6.2 KB/RD to update group on plans for Leisure centre, Oakwood centre and lake as they develop.</p> <p>AB asked about lighting in the park. RD said funding was an issue but it would be considered.</p> <p>MF asked about tree –cutting. RD said roots have been a problem for the bowling club.</p>	KM RD/KM
7.	<p>First Project:</p> <p>DP explained that discussions had taken place and it had been suggested that our first project could be a garden for the 'Queens 90th Birthday Celebrations' which are set for June 2016.</p> <p>This was suggested as it would provide a focal point to demonstrate what the group could achieve, would go towards making the park look more welcoming and would attract publicity.</p>	

	<p>The downsides are the lack of time, the fact that a full consultation can't take place given the short deadline and that we must be in a position to ensure it is maintained (the Rotary garden has suffered from a lack of upkeep).</p> <p>A local designer (Bernadette from Unique Designs) has agreed to consider helping with the project if it goes ahead.</p> <p>A number of suggestions for location were given :</p> <ul style="list-style-type: none"> • Near the leisure centre - difficult at this time due to planned development • Around the Commemorative monument - may be difficult due to numbers who attend this area on formal occasions. • Next to Oakwood Centre - may be developed by Brown Bag. • Hanging Baskets - will be difficult to maintain unless adopted by precinct. • A welcome garden at entrances - could be destroyed by event 'traffic'. • Alongside Headley Road - may not be seen by everyone. • Near the lake - may be lost in larger lake project. • Rejuvenate Rotary garden - they may not wish us to do this. • Wild flower areas - whilst appreciated by many may not be appropriate for this project • Do nothing and concentrate on tidying up what we have. <p>ACTION 7.1 AB will ask representatives from Rotary about their desired involvement in their original garden and update the group.</p> <p>A number of possible sponsors/ volunteers were suggested although it was acknowledged that we can't approach them in a formal capacity until we gave a plan of action.</p> <ul style="list-style-type: none"> • Local senior schools (looks good on the CV) • Army volunteers • Thrive • Team building events for local businesses • John Hicks • Scouts • Waitrose • Estate agents • Strategy and Resource committee • Local churches • Lottery Fund • Natwest Bank <p>ACTION 7.2 DP will communicate further with the group to seek a consensus on the way forward to gain formal approval for any planned activity.</p> <p>ACTION 7.3 RD will investigate usage of the Horticulture building and update the group but confirmed that in the meantime the group can have free use of Oakwood Centre for meetings.</p>	<p>AB</p> <p>DP</p> <p>RD</p>
8.	<p>The Way Forward:</p> <p>DP reminded everyone that this was just the first meeting and so it had been difficult to plan an agenda but hoped that everyone had found the event useful and thanked everyone for their attendance.</p> <p>RD confirmed that he would pass on any issues outlined in the minutes to the relevant committee.</p> <p>ALL agreed a further meeting would be worthwhile. It was decided these would be bi- monthly but that communication would be needed before to ensure that the group did not lose momentum.</p> <p>ACTION 8.1 DP to circulate date of next meeting.</p>	<p>DP</p>
9.	<p>AOB:</p> <p>DP mentioned that a longer term project for the group could concentrate on 2019 as this would represent the 100 year milestone for the Memorial Ground.</p> <p>MA spoke about the rubbish left behind after certain (mainly adult) football matches and the group discussed the possibility of charging regular offenders a litter collection fee.</p>	

	<p>ACTION 9.1 RD to investigate the existing policy and update the group.</p> <p>MA wondered how people could help the dog warden</p> <p>ACTION 9.2 MA will contact the dog warden and update the group</p> <p>LR asked how involved we can get when tidying up as we want to support not antagonise the maintenance team who we acknowledge do a great job.</p> <p>ACTION 9.3 RD will speak to KM about how to forge a good working relationship with the existing team.</p> <p>LR asked about how we could promote the group. A stall (maybe along side WASP) at the carnival was suggested as well as word of mouth from those already involved.</p> <p>DP asked about future communication and asked if DA could help create a site or social media platform</p> <p>ACTION 9.4 DP and DA to organise.</p>	<p>RD</p> <p>MA</p> <p>RD</p> <p>DP/DA</p>
10.	Date of Next Meeting: TBC	DP

Summary of Actions	Deadline
<p>ACTION 4.1 AP to provide minutes</p> <p>ACTION 4.2 KM to share minutes with Sports & Leisure Committee</p> <p>ACTION 4.3 RD to share minutes with Strategy & Resources Committee</p> <p>ACTION 4.4 BP to talk to WI members about helping/joining our group</p> <p>ACTION 4.5 MA to contact dog warden and advise group about the 'pink spray'.</p> <p>ACTION 4.6 KM to update group on possible signage re dead flowers.</p> <p>ACTION 5.1 RD to investigate other communication options and update the group</p> <p>ACTION 6.1 KM to advise us of the likely pricing structure of 3G site</p> <p>ACTION 6.2 KB/RD to update group on plans for Leisure centre, Oakwood centre and lake.</p> <p>ACTION 7.1 AB will ask representatives from Rotary about their ongoing involvement in their garden.</p> <p>ACTION 7.2 DP will communicate further with the group to seek a consensus on the way forward re the Queens 90th Birthday Garden.</p> <p>ACTION 7.3 RD will investigate usage of the Horticulture building.</p> <p>ACTION 8.1 DP to circulate date of next meeting.</p> <p>ACTION 9.1 RD to investigate the existing policy re post match litter.</p> <p>ACTION 9.2 MA will contact the dog warden re how we can help them.</p> <p>ACTION 9.3 RD& KM to determine how we can forge a working relationship with the existing team.</p> <p>ACTION 9.4 DP and DA to organise something for us to use as a communication tool.</p>	<p>All for next meeting please.</p>