



## Woodley Town Council

The Oakwood Centre  
Headley Road  
Woodley RG5 4JZ  
Tel: 0118-969-0356

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To: **Members of the Leisure Services Committee**

Councillors: B. Soane (Chairman); T. Barker; A. Chadwick; P.Challis; N. Cox;  
A. Downes; B. Franklin; S. Outen; S. Rahmouni

**NOTICE IS HEREBY GIVEN that a meeting of the Leisure Services Committee is to be held at the Oakwood Centre at 8:00pm on Tuesday 27 May 2014, at which your attendance is requested.**

Deborah Mander  
Town Clerk

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## AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE MEETING HELD ON 7 JANUARY 2014**  
To approve the minutes of the meeting of the Leisure Services Committee held on 8 April 2014 and for the Chairman to sign them as a true and accurate record. *(These minutes were provided in the Full Council agenda of 13 May 2014).*
4. **BULMERSHE GYM CLUB**  
To receive an update from Donna Fitzpatrick, the club's Development Officer.
5. **BUDGETARY CONTROL**
  - a) To note **Report No. LS 10/14.** Page 4
  - b) To note **Report No. LS 11/14** – 2013/14 draft year-end figures. Page 6
6. **LEISURE CENTRES**  
To receive **Report No. LS 12/14.** Page 8

7. **PARKS AND BUILDINGS**  
To receive **Report No. LS 13/14.** Page 11
8. **POWERS AND DUTIES OF THE LEISURE SERVICES COMMITTEE**  
To review the powers and duties of the Leisure Services Committee and make any recommendations to Council. A draft copy of the proposed document is attached at **Appendix 8.** Page 15
9. **FUTURE AGENDA ITEMS**  
To propose future agenda items for the Committee's consideration.
10. **PUBLICITY & WEB SITE**  
To consider which items to publicise.
11. **EXCLUSION OF THE PUBLIC AND PRESS**  
**To resolve that, in view of the confidential nature of the business about to be transacted in relation to legal matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 12 on the agenda.**
12. **BULMERSHE LEISURE CENTRE**  
To receive an update on Bulmershe Leisure Centre. **(Appendix 12)** Page 17

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**LEISURE SERVICES COMMITTEE****BUDGETARY CONTROL 2014/15**

Report No. LS 10/14

<b>EXPENDITURE</b>	<b>Original Budget 2014/15</b>	<b>Actual Exp as at 30/4/13</b>	<b>Actual Exp as at 30/4/14</b>	<b>Actual Exp as % of Budget</b>	<b>Information</b>
<b>WOODFORD PARK LC</b>	259920	15189	18754	7.2	Rates, cleaning consumables, repairs, vending supplies, equipment and sanitary services all over 8.3%. Other costs under.
<b>BULMERSHE LC</b>	482271	40009	38123	7.9	Rates, swimming sales and certificates, phone, stationery, skip hire, equipment and pool chemicals over 8.3%. Other costs under.
<b>GROUPS MAINTENANCE</b>	21903	960	753	3.4	All costs under 8.3%
<b>FOOTBALL</b>	16369	1048	1058	6.5	No expenditure on seed or equipment at this point.
<b>CRICKET</b>	8371	524	529	6.3	No expenditure on seed or equipment at this point.
<b>BOWLING GREEN</b>	11268	640	676	6.0	No expenditure on seed or water rates at this point.
<b>WOODFORD PARK</b>	25593	2116	1798	7.0	No expenditure on water rates, seed, play equipment or tournament costs at this point. Repairs cost higher than 8.3%
<b>MEMORIAL GROUND</b>	6635	496	501	7.6	No expenditure on seed or play equipment at this point. Staff costs under 8.3%
<b>GARDEN OF REMEMBRANCE</b>	4842	349	353	7.3	No expenditure on seed or inscription costs at this point. Staff costs under 8.3%.
<b>PLAY AREAS &amp; OPEN SPACES</b>	10289	769	778	7.6	No expenditure on rent and play equipment. Staff costs under 8.3%.
<b>CORONATION HALL</b>	32542	2359	2544	7.8	Staff, rates and sanitary services costs over 8.3%. All other costs under.
<b>CHAPEL HALL</b>	18522	1453	2089	11.3	Staff, rates and sanitary services costs over 8.3%. All other costs under.
<b>CAPITAL &amp; PROJECTS</b>	55900	0	0	0.0	First half of loans paid in September, second in March.
<b>TOTAL</b>	<b>954425</b>	<b>65912</b>	<b>67956</b>	<b>7.1</b>	

<b>INCOME</b>	<b>Original Budget 2014/15</b>	<b>Actual Exp as at 30/4/13</b>	<b>Actual Inc as at 30/4/14</b>	<b>Actual Inc as % of Budget</b>	<b>Information</b>
<b>WOODFORD PARK LC</b>	178101	27510	23502	13.2	Room hire and sports hall income over 8.3% - payments in advance.
<b>BULMERSHE LC</b>	407003	60807	72233	17.7	Pool courses, public swimming and club income, hall courses and public and club income over 8.3%.
<b>GROUNDS MAINTENANCE</b>	2470	1439	1270	51.4	Annual charge for maintenance at BLC applied.
<b>FOOTBALL</b>	11000	65	0	0.0	Season starts in September.
<b>CRICKET</b>	2772	0	0	0.0	Invoices raised, income not yet received.
<b>BOWLING GREEN</b>	7588	18	11	0.1	Licence and groundrent not invoiced at this point.
<b>WOODFORD PARK</b>	3500	3910	1276	36.5	One fair visit in April.
<b>MEMORIAL GROUND</b>	220	0	0	0.0	
<b>GARDEN OF REMEMBRANCE</b>	440	0	140	31.8	Demand led
<b>PLAY AREAS &amp; OPEN SPACES</b>	0	0	0	0.0	
<b>CORONATION HALL</b>	31310	7855	6783	21.7	Payments in advance.
<b>CHAPEL HALL</b>	26033	5191	4311	16.6	Payments in advance.
<b>CAPITAL &amp; PROJECTS</b>	0	0	0	0.0	
<b>TOTAL</b>	<b>670437</b>	<b>106795</b>	<b>109526</b>	<b>16.3</b>	
<b>NET</b>	<b>283988</b>	<b>-40883</b>	<b>-41570</b>		

Month 1 - 8.3%

**LEISURE SERVICES COMMITTEE****DRAFT 2013/14 YEAR END****Report No LS 11/14**

<b>EXPENDITURE</b>	<b>Original Budget 2013/14</b>	<b>Revised Budget 2013/14</b>	<b>Actual Exp as at 31/03/2013</b>	<b>Actual Exp as at 31/03/2014</b>	<b>Actual Exp as % of Rev Budget</b>	<b>Information</b>
<b>WOODFORD PARK LC</b>	256247	246897	246012	233415	94.5	Staff, coaching, stationery, certification, fire equipment, skip and vending costs under budget. Water rates, heating, cleaning consumables and phone over budget.
<b>BULMERSHE LC</b>	466841	473370	443678	466246	98.5	Leisure attendants, coaching, uniforms, heating, stationery and sanitary equipment under budget. Phone, repairs, skip, pool chemicals over budget.
<b>GROUNDS MAINTENANCE</b>	22303	23520	21750	23265	98.9	Most costs under budget, Water rates, fire equipment and skip costs over budget.
<b>FOOTBALL</b>	16367	16238	15524	15325	94.4	Staff and seed costs under budget.
<b>CRICKET</b>	8304	8219	7424	7779	94.6	Seed and fertiliser costs under budget.
<b>BOWLING GREEN</b>	10358	11059	10528	10727	97.0	Staff, heating, seed and fertiliser costs under budget. Water rates higher than budgeted for.
<b>WOODFORD PARK</b>	25230	24799	23991	24678	99.5	Staff, water rates and seed costs over budget. Other costs under budget.
<b>MEMORIAL GROUND</b>	6648	6481	6348	6605	101.9	Play equipment costs over budget, seed costs under.
<b>GARDEN OF REMEMBRANCE</b>	4729	4954	4680	5165	104.3	Inscription costs higher than budgeted for.
<b>PLAY AREAS &amp; OPEN SPACES</b>	10436	9072	9538	9011	99.3	Lease rent lower than budgeted for.
<b>CORONATION HALL</b>	37010	32151	35236	30584	95.1	Staff, water rates, certification and heating costs under budget. Cleaning materials, phone and repairs costs over budget.
<b>CHAPEL HALL</b>	21392	20351	18630	20718	101.8	Water rates and heating costs under budget. Cleaning materials, phone, certification and repairs over budget.
<b>CAPITAL &amp; PROJECTS</b>	55900	55900	55900	55900	100.0	
<b>TOTAL</b>	<b>941765</b>	<b>933011</b>	<b>899239</b>	<b>909418</b>	<b>96.6</b>	

<b>INCOME</b>	<b>Original Budget 2013/14</b>	<b>Revised Budget 2013/14</b>	<b>Actual Inc as at 31/03/2013</b>	<b>Actual Inc as at 31/03/2014</b>	<b>Actual Inc as % of Rev Budget</b>	<b>Information</b>
<b>WOODFORD PARK LC</b>	174646	170833	169058	176417	103.3	Room hire, course, equipment hire and counter sales over budget. Sports hall and Hard Surface Are lower than budget.
<b>BULMERSHE LC</b>	361901	394578	370452	418255	106.0	Rent, counter sales, public pool, pool courses, and hall course and club income over budget. Pool exclusive use and club income under budget.
<b>GROUNDS MAINTENANCE</b>	2430	2430	2306	2474	101.8	Inceom from grass cutting Bulmershe park under budget.
<b>FOOTBALL</b>	8600	10700	8639	11730	109.6	Pitch fee income over budget.
<b>CRICKET</b>	3000	2689	2352	2677	99.6	Pitch fees under budget.
<b>BOWLING GREEN</b>	6505	7095	6353	7001	98.7	Fuel costs (recharged) under budget.
<b>WOODFORD PARK</b>	2500	6564	2414	6564	100.0	
<b>MEMORIAL GROUND</b>	200	200	297	202	101.0	
<b>GARDEN OF REMEMBRANCE</b>	300	500	420	800	160.0	Demand led. One plaque provided FOC to the family of an Honorary Townsperson
<b>PLAY AREAS &amp; OPEN SPACES</b>	0	0	0	0	0.0	
<b>CORONATION HALL</b>	32940	30400	31501	28947	95.2	Income under budget - changes in regular hirers.
<b>CHAPEL HALL</b>	24400	25275	24968	24683	97.7	Income under budget - changes in regular hirers.
<b>CAPITAL &amp; PROJECTS</b>	0	0	0	0	0.0	
<b>TOTAL</b>	<b>617422</b>	<b>651264</b>	<b>618760</b>	<b>679750</b>	<b>104.4</b>	
<b>NET</b>	<b>324343</b>	<b>281747</b>	<b>280479</b>	<b>229668</b>		

## **WOODFORD PARK AND BULMERSHE LEISURE CENTRES**

### **REPORT OF THE LEISURE SERVICES MANAGER**

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#### **Purpose of Report**

To inform and update Members on developments at Woodford Park Leisure Centre and Bulmershe Leisure Centre.

#### **General Matters**

##### **Healthy Habits**

Total number of members: **843** (501 at Woodford Park & 342 at Bulmershe)

##### **August Bank Holiday**

Members are asked to approve the proposed hours at the leisure centres over the August Bank Holiday:

<u>Date</u>	<u>Bulmershe Leisure Centre</u>	<u>Woodford Park Leisure Centre</u>
25 August	Closed	9am – 5pm

#### **Sports Development**

##### **Cardiac Rehabilitation**

I am pleased to report that Wokingham Borough have finally found an instructor to lead the cardiac rehab sessions at Woodford Park Leisure Centre. These will commence on Wednesday 4 June and Thursday 5 June. The high demand for the session has meant we have had to offer an additional day to cope with the number of people wishing to attend a Woodley session rather than travelling to Loddon Valley Leisure Centre in Earley.

##### **Woodley Sports Week 19 – 23 May 2014**

The third annual Woodley Sports Week took place between 19 and 23 May. Members will receive an update at the meeting on how the week went.

##### **Woodford Park Running Club**

I am currently in discussion with Run England and a Woodley resident about starting up a running club from Woodford Park Leisure Centre from July onwards which would offer various sessions for complete beginners and for those people wishing to run as part of a group. Run England will be funding our Run Leaders qualification as part of the partnership. Eventually, if they wish, these runners can then move onto Parkrun. This will help to sustain the weekly run in Woodley, the Woodley 10k and the Reading half marathon. Residents will be able to access information on the club through our Healthy Habits Woodley page.

#### **Bulmershe Leisure Centre**

##### **Free Swimming for under 16s and under**

Bulmershe Leisure Centre has again been offered the opportunity to participate in the Borough wide free swimming for 16s and under during the summer holidays. Funding of up to £5,000 is available from Public Health for being part of this promotion. The actual grant received depends on the number of swimmers.



## **Swim School**

The first term of Swim School has been a great success. Numbers currently attending swimming lessons stand at 545. We have seen an increase in income of £6,000 against this time last year with a total received of just under £40,000 This equates to 26% of this year's budget already achieved by the beginning of May.

## **Woodford Park Leisure Centre**

### **New bookings**

I recently secured Bulmershe Gym Club as a new booking for Woodford Park Leisure Centre who previously used Bulmershe Leisure centre on a Thursday evening. The new booking will see the Gym Club training at the centre for two nights of the week on a Monday and Thursday evening, with the aim of this being part of the club's long term plan to use Woodford Park Leisure Centre as a satellite centre. Discussions are also underway with hirers of 3 or 4 other bookings at Bulmershe Leisure Centre about transferring over to Woodford Park Leisure Centre in the next few months.

### **Berkshire LTA**

Berkshire Lawn Tennis Association will be leaving the old council offices at Woodford Park Leisure Centre at the beginning of June to move to a much smaller operation at Caversham Park. This move is largely due to the reorganisation of the Lawn Tennis Association, which has meant that regional Tennis Officers are now being based at the new purpose, built tennis facility at Bucks University Discussions are underway with Optalis, who currently have a group based at the upstairs area at Bulmershe Leisure Centre (Monday – Friday between 8am – 4pm), about moving over to Woodford Park Leisure Centre from July to take over this space. Two meetings have been held with Optalis about this and the last meeting with senior managers appeared positive.

An update on any further progress will be provided at the meeting.

### **Family Bike Rides**

The Wokingham Borough Council Cycling Training team will be running family bike rides around the borough during the summer. The Woodley family bike ride will take place on Saturday 28 June from 10am – 12pm and will meet at Woodford Park Leisure Centre.

### **3G Football Pitch project at Woodford Park Leisure Centre update**

Since the last meeting, Sports Solutions have continued with the grant funding process by submitting the headline application forms ahead of schedule to the Football Foundation which needed to be in by the end of June, along with the business case and football development plan, which was also sent to the Berks and Bucks Football Association.

From a planning perspective, the Case Officer at Wokingham Borough Council has assessed our pre-application advice request. Please see the attached pre-planning advice response from Wokingham Borough Council (**Appendix A**). Following the allocation of funds, agreed for any required surveys at the Strategy and Resources Committee meeting on 4 /2/14 Min No 67, Surfacing Standards Ltd has been commissioned to carry out the following surveys:

- outline proposals and approximate projects costs, including construction
- production of a scaled site plan with boundaries, site access and curtailments
- topographical survey for the pitch location and surrounding area
- a scheme design for planning taking into account the site surveys and project requirements

In the pre planning advice it can be seen that nothing, at this point, has emerged that is not already being considered in Surfacing Standards technical reports. Further information on the lights in particular, and detailed drawings will be required in the application.

The height of the fencing is 4.5m rather than the 2m stated in the report, which Sports Solutions have informed the Council about. The number of lights is also subject to change depending on Surfacing Standards' advice. In the meantime, Surfacing Standards, are experienced in providing the requirements for planning applications, is undertaking the required surveys to work up the planning application.

In addition, at its meeting on 13 May, the Council agreed to seek borrowing approval from the Department of Communities and Local Government and, subject to this being successful, to raise a loan for £255,000, half the estimated total project costs of £510,000, to include the resurfacing of the main car park and the access road, the resurfacing of two tennis courts, additional parking and purchase of the pitch maintenance equipment. An application for the remaining funds for this project is to be submitted to the Football Foundation, subject to planning permission being granted.

### **Bulmershe Gym Club and Berkshire Badminton Association**

Since the January Leisure Services Committee meeting, as agreed, I have met with representatives from Bulmershe Gym Club, Badminton England and Berkshire Badminton to establish what they would be looking for from a project to provide usable space for their club members at Woodford Park Leisure Centre and the potential funds that they would be able to contribute to such a project.

From Bulmershe Gym Club's perspective they have both short term and long-term aims. The short term aim is to set up satellite centres away from Bulmershe Gym Club to try and bring down their waiting list of over 500 and offer better training facilities for their aerobic gymnasts. We have already worked with representatives from Bulmershe Gym club to find two early evening slots at Woodford Park Leisure Centre on Monday and Thursday evenings, which started after Easter, and with the opportunity to also book out hall space in the school holidays.

The club's longer-term aim has always been to extend their current home on the Bulmershe school site, which they have tried to do for a number of years but have met various obstacles. The alternative for the club is a purpose built satellite centre, which would help them to meet the demand of their current waiting list and free up more time for their elite athletes to train. Bulmershe Gym Club are keen to work with the Town Council on the possibility of building an extension at Woodford Park Leisure Centre and could bring substantial funds to the project.

Berkshire Badminton Association currently hires Crossfield School as their performance centre to train their county elite players. For some time now the club has been looking for a site where they could enhance their facilities and somewhere they could call their home. As Berkshire Badminton already play most of their county junior and adult matches at Woodford Park Leisure Centre, they would like to move their performance centre to Woodford Park by building a further 3/4 badminton courts. Berkshire Badminton are backed by Badminton England who would be willing to support them with a funding grant for up to £150,000 on top of any funding that Berkshire Badminton were to put in. Like Bulmershe Gym club, Berkshire Badminton and Badminton England are keen to be part of any building project going forwards.

Albatross Diving Club currently using Bulmershe Leisure Centre as their dry land training centre have also approached the Council and would like to be kept informed on any future building project as they, too, have funds to invest.

In May I met with Alliance Leisure and Createability to discuss the above project and to try and get an idea of costs. At the same time I have asked Alliance Leisure and Createability to also look at any income generation ideas that would also help see a return on any investment that the council may make. Alliance Leisure and Createability are now looking at this and are prepared to come to the next Leisure Services Committee meeting to present their findings

### **RECOMMENDATIONS:**

- ◆ **That Members note the contents of the report.**
- ◆ **That Members approve the proposed Bank Holiday hours.**

Woodley Town Council

**PARKS AND BUILDINGS**

**REPORT OF THE SERVICE SUPPORT MANAGER**

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**Purpose of Report**

To inform Members of matters concerning the Town Council's buildings and maintenance of the facilities.

**Vandalism**

<b>Date</b>	<b>Details</b>	<b>Costs</b>
	Damage to metalwork – Zip wire, WPLC	£200
	Chapel Hall break in – damaged door	£100

**Woodford Park Leisure Centre**

Room partitions

The room partitions in the function room have now been replaced. These works were carried out by a contractor and funded from the 2013/14 capital programme.

Paddling Pool

The paddling pool has been cleaned and plant equipment serviced in preparation for the summer.

Entrance Improvements Working Party

This working party was tasked with identifying projects that would improve the entrance area of the centre and to implement these within the £10,000 budget allocated from the capital programme. The project list (**Appendix A**) shows the status against each project. The balance of funds from the capital programme allocation currently stands at £462 with some small invoices still to come from this budget. The main projects achieved are;

- Installation of automatic entrance doors, windows and signage
- Large sign on the side of the sports hall
- Professional design for future exterior improvements
- Removal of old unused portakabin
- New fingerpost signage
- Repainting of exterior walls
- Removal of fir trees in play area
- Replanting of walled shrub beds

Projects not completed will be put into the maintenance schedule or considered for funding from the capital programme.

**Bulmershe Leisure Centre**

The sand filters are scheduled for replacement in the coming weeks. This periodic maintenance work will cost in the region of £7,000 and will be funded from the maintenance budget. It is expected that there will be no impact on the operation of the pool.

## **Woodford Park**

### Entrance from Western Avenue

This has been followed up with Shared Legal Solutions and a response has not yet been received.

### Planting

Wild flower beds have been prepared and planted around the park.

### Tree works

The large sycamore tree along the boundary of the Memorial Ground with Headley Road, the poor condition of which was reported to the last meeting of the Committee, has now been removed. Further tree works will be carried out in Woodford Park in the coming weeks, including the removal of several dead trees and some damaged during the storms earlier in the year.

### Woodley 10k

The Woodley 10k run was a success again this year with over 600 runners setting off from the Memorial Ground on Sunday 11 May.

## **Civic Space**

Tender documents have been sent to three contractors who expressed in interest in the project and were able to meet the criteria - including project completion within the timescale. The deadline for tender submissions is Wednesday 28 May. All members of Council will be kept up to date as the project progresses.

## **Malone Park**

The new play equipment at Malone Park is now scheduled for installation during the week commencing Tuesday 27 May. The installation has been delayed due to contractor commitments on other sites. The new equipment is in addition to that already installed at the site and was funded from Section 106 developers contributions (£13,800) and the Town Council's 2013/14 capital programme (£5,000).

## **Woodley Garden Competition 2014**

The closing date for entries to this year's competition is Friday 11 July and judges are being sought.

## **Recommendations**

- ◆ **That Members note the contents of the report.**

## Woodford Park Leisure Centre Entrance Improvement Working Party

## APPENDIX A

### Project List

	ITEM	NOTES/COMMENT	Status
<b>1</b>	SIGNAGE From entrance off Haddon Drive.	Possible planning difficulties if illumination required. Need to investigate power sources in area.=	Future project
<b>2</b>	FINGER POST SIGNAGE Car park area	Funded from annual Capital Programme allocation	<b>COMPLETE</b>
<b>3</b>	MAIN ENTRANCE SIGNAGE	New signage above door	<b>COMPLETE</b>
<b>4</b>	SPORTS HALL SIGNAGE	Illuminated sign on side of sports hall	<b>COMPLETE</b>
<b>5</b>	REDESIGN OF ENTRANCE AREAS	Initial design options received and considered by Leisure Services Committee. Will form basis of future project to develop the centre including 3G pitch project.	<b>COMPLETE</b>
<b>6</b>	CLEANING OF WALLED AREAS	Jet washing. Community Payback Team, contractor or possibly in house labour.	Added to Maintenance schedule
<b>7</b>	REPAINT OF PADDLING POOL AREA RAILINGS	Intended to be Community Payback Team project. Service not currently available.	Future project
<b>8</b>	CAR PARK RESURFACING	Dependent on funding. £15000 in current fund. Will be included in future project to develop the centre including 3G pitch project. Will need to be addressed if 3G project is delayed.	Future project / capital programme
<b>9</b>	LOWER LEVEL PLANTING IN EXISTING WALLED BEDS	Beds replanted with lower level planting offering good colour – Grounds Team	<b>COMPLETE</b>
<b>10</b>	DESIGNATED SMOKING AREA	Permanent feature will need to form part of the design for the whole area with a possible temporary solution. Funding/co-funding from the pub operator.	Future project
<b>11 (A)</b>	PERGOLA – TIDY UP (short term)	Grounds Team	<b>COMPLETE</b>
<b>11 (B)</b>	PERGOLA – REMOVAL (long term)	Long term – removal along with redesign of area. Will be included in future project to develop the centre including 3G pitch project.	Future project
<b>12</b>	OLD PLAY AREA	Improvements to surface – removal of remaining fencing/wetpour/level with concrete/tarmac. Proposals for usage of this area to be considered. Those suggested include ball court area, tennis court, crazy golf, grassed area with pathway, extension of paddling pool enclosure.	Future project

## Woodford Park Leisure Centre Entrance Improvement Working Party

## APPENDIX A

<b>13</b>	REMOVAL OF PORTAKABIN	Removed	<b>COMPLETE</b>
<b>14</b>	INSTALLATION OF NEW ENTRANCE DOORS	New automatic sliding doors with frosted glass side panels	<b>COMPLETE</b>
<b>15</b>	REPAINT EXTERIOR WALLS	Maintenance Schedule	<b>COMPLETE</b>
<b>16</b>	REDECORATE INTERIOR RECEPTION AREA	Maintenance Schedule	<b>COMPLETE</b>
<b>17</b>	REDESIGN INTERIOR RECEPTION/OFFICE	Knocking through wall into storage room to increase size of reception office. Further investigation / discussion / design required on use of area.	Future project
<b>18</b>	REPLACE RECEPTION AREA FLOORING	Investigate options / cost	Future project / Capital Programme
<b>19</b>	BOWLS CLUB TREES	Removal and replacement with railings. Open up views of the green/increase awareness/public participation.	Future project
<b>20</b>	PLAY AREA CONNIFER TREE	Removed	<b>COMPLETE</b>
<b>21</b>	BIN STORE – RESTAIN TIMBER	Maintenance schedule	Added to maintenance schedule
<b>22</b>	SKIP – RESITE/SCREEN	May be possible to construct a screened area with a gate – where the portakabin is currently located. Options for recycling are being investigated which may mean the use of different type/size of bin(s).	Future project

## Draft Powers and Duties of the Leisure Services Committee

1. To ~~provide~~ manage and promote informal and formal sports and recreational facilities within the parks and open spaces for individuals, groups and clubs.
2. To ~~make available public halls and indoor sporting facilities~~ manage and promote the use of Coronation Hall and Chapel Hall ~~for~~ by the general public.
3. To manage and promote the use of ~~the~~ Bulmershe Leisure Centre and Woodford Park Leisure Centre.
4. To recommend the fees and charges for the use of the facilities within the Committee's remit.
5. To approve ~~conditions and regulation~~ terms and conditions for the use of any of the facilities within the Committee's remit.
6. To have authority to agree one-off applications for free use of facilities, and to approve exclusive use of agreed areas or facilities by other local authorities or voluntary organisations.
7. To ~~provide informal recreation facilities for all residents and visitors to Woodley, and to recommend to the Council~~ identify areas for the development of leisure and recreational facilities and activities and make any recommendations to the Council.
8. To provide children's play equipment in the parks and open spaces managed or leased by the Council, ~~promote recreational and leisure courses, both in-house and through agencies, with authority to progress schemes within approved estimates.~~
- 8.9. To provide and promote sports and leisure courses and activities, both in-house and through agencies, to residents and the general public.
- 9.10. To manage and maintain the Council's parks, recreation grounds and open spaces, encompassing all fixed and loose fixtures and fittings.
- 10.11. To promote arts and culture in Woodley through the work of the Committee and act as an enabler to develop and provide art and cultural activities.
- 11.12. To co-operate and liaise with Wokingham Borough District Council on recreational and associated matters.
- 12.13. To co-operate and liaise with other local authorities bodies and organisations on the promotion and development of recreational facilities, Youth & Community

~~service and all voluntary groups working within the town~~ which are to the benefit of Woodley residents.

~~13.~~14. To develop new leisure and recreational facilities in the Council's ownership or jointly with other statutory or voluntary bodies.

15. To liaise and co-operate with other bodies who are developing leisure or recreational facilities of benefit to the people of Woodley.

~~14.~~16. To seek grant or other funding towards the costs of new developments or activities within the Committee's remit.

~~15.~~17. To recommend to the Strategy and Resources Committee the committee's requirements for revenue estimates, in accordance with the policies and format required by the Strategy Resources Committee.

~~16.~~18. To be authorised to appoint sub-committees and/or working parties to deal with matters delegated to the committee, and to delegate such powers as vested in the committee.

~~17.~~19. To manage the committee's budgets and be ~~To be~~ authorised to transfer funds between each head within a location to meet unexpected expenditure within the powers delegated to the committee.

~~18.~~20. To consider, where appropriate, the environmental impact on decisions being made by the committee.