



The Oakwood Centre, Headley Road, Woodley, Berkshire, RG5 4JZ
www.woodley.gov.uk

To: **Members of the Leisure Services Committee**

Councillors: B. Soane (Chairman); T. Barker; B. Franklin; K. Gilder; M. Green;
R. Lay; S. Rahmouni; D. Stares; M. Willson.

NOTICE IS HEREBY GIVEN that a meeting of the Leisure Services Committee is to be held at the Oakwood Centre at 8:00pm on Tuesday 21 November 2017, at which your attendance is requested.

Kevin Murray
Deputy Town Clerk

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members on agenda items.
3. **MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2017**
To approve the minutes of the meeting of the Leisure Services Committee held on 5 September 2017 and for the Chairman to sign them as a true and accurate record. *(These minutes were provided in the Full Council agenda of 3 October 2017).*
4. **JUST AROUND THE CORNER (JAC)**
To receive the report from Just Around the Corner charity. (Report to be available at the meeting.)
5. **BUDGETARY CONTROL**
To note **Report No. LS 23/17.** Page 4
6. **WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES**
To receive **Report No. LS 24/17.** Page 6
7. **PARKS AND BUILDINGS**
To receive **Report No. LS 25/17.** Page 8

8. **COMMUNITY YOUTH PARTNERSHIP**
To receive **Report No. LS 26/17** of the Community Youth Partnership Page 14 meeting held on 18 October 2017.
9. **TOWN CENTRE PUBLIC TOILET UPDATE**
The Town Council is awaiting a draft licence from Wokingham Borough Council for the toilet site in Woodley town centre. Once this is signed the unit will be ordered. The lead in time is likely to be 10-12 weeks.
10. **FUTURE AGENDA ITEMS**
To propose future agenda items for the Committee's consideration.
11. **PUBLICITY & WEB SITE**
To consider which items to publicise.
12. **EXCLUSION OF PUBLIC AND PRESS**
To resolve that, in view of the confidential nature of the business about to be transacted in relation to commercial matters, it is advisable in the public interest that the public and press are temporarily excluded and they are asked to withdraw for item 13 on the agenda.
13. **THE GYM ON THE PARK**
To receive information from the Leisure Services Manager regarding the proposed offer for December 2017.

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LEISURE SERVICES COMMITTEE

BUDGETARY CONTROL 2017/18

Report No. LS 23/17

EXPENDITURE	Budget 2017/18	Actual Exp as at 31/10/16	Actual Exp as at 31/10/17	Actual Exp as % of Budget	Information
Woodford Park LC	314921	152890	205098	65.1	Centre staff, coaching, rates, water rates, washroom, phone, services and vending costs all over 58%. All other costs under.
3G Pitch	17511	1188	6529	37.3	Additional costs at end of retention period, expenditure on rubber crumb - no other costs at this point.
Grounds Maintenance	25839	15325	18307	70.9	Water rates, cleaning, supplies, skip, equipment costs, fuel and tree works over 58%. Other costs under.
Football	16622	7735	8260	49.7	Low expenditure on grass seed.
Cricket	8681	4657	4746	54.7	Low expenditure on grass seed, none on equipment. Staff costs under
Bowling Green	10788	5637	7623	70.7	Water rates and horticultural costs over 58%. Other costs under.
Woodford Park	27372	13580	16381	59.8	Water rates and repairs over 58%. All other costs under.
Memorial Ground	7635	4016	4157	54.4	No expenditure on grass seed, play equipment costs over 58%.
Garden of Remembrance	5667	3120	2893	51.0	No expenditure on plants.
Play areas and open spaces	12474	5606	7352	58.9	No expenditure on rent, play equipment budget overspen by 152 due to repairs required.
Coronation Hall	32040	17292	18596	58.0	Staff, rates, certification and washroom services over 58%. Other costs
Chapel Hall	20196	9570	10621	52.6	Rates, water rates, washroom services and certification over 58%. Other costs under.
Allotments	16929	8418	9605	56.7	Water rates over 58%. Other costs under.
Amenities	7417	6020	4022	54.2	Streetlighting maintenance and repairs costs at 55% at this point and these costs relate to the period before the lights were installed. However, the new lights are now in place and the maintainance contract should only relate to any repairs required. Energy usage will be much lower.
Events	6640	8575	4817	72.5	Woodley Carnival grant paid.
Public toilet	10718	0	0	0.0	Toilet not yet installed.
Youth Services	27015	17414	17960	66.5	Quarterly payment to Just Around the Corner Service Level in adv.
Capital and Projects	77489	42828	38744	50.0	First half of most loans paid in September, second in March. 3G pitch project loan paid in June and December. One loan paid off.
TOTAL	645954	323871	385711	59.7	
Month 7 - 58%					

INCOME	Budget 2017/18	Actual Inc as at 31/10/16	Actual Inc as at 31/10/17	Actual Inc as % of Budget	Information
Woodford Park LC	266249	147809	194879	73.2	All income from sports activities over 58%.
3G Pitch	40500	21549	21996	54.3	High season started in September.
Grounds Maintenance	1000	835	331	33.1	Income from grass cutting at Bulmershe Park. This is being reviewed.
Football	6500	5466	6717	103.3	Season started September, most clubs are paid up for season.
Cricket	3547	3778	2413	68.0	Lower use of the cricket pitch than previous year.
Bowling Green	7017	6936	7040	100.3	All income due now received.
Woodford Park	3500	4251	6597	188.5	Three fair & 1 circus visits plus funding received for memorial bench.
Memorial Ground	226	272	226	100.0	All anticipated bookings paid for.
Garden of Remembrance	1092	977	427	39.1	Demand led.
Play areas and open spaces	0	0	0	0.0	
Coronation Hall	32000	19949	20223	63.2	Payments in advance.
Chapel Hall	34000	22915	23688	69.7	Payments in advance.
Allotments	11000	203	287	2.6	Income from new tenants - rents payable in January.
Amenities	0	0	0	0.0	
Events	0	0	0	0.0	
Public toilet	1460	0	0	0.0	
Youth Services	0	0	0	0.0	
Capital and Projects	0	0	0	0.0	
TOTAL	408091	234940	284824	69.8	
NET	237863	88931	100887	42.4	
Month 7 - 58%					

WOODFORD PARK LEISURE CENTRE, SPORTS DEVELOPMENT AND ACTIVITIES

REPORT OF THE LEISURE SERVICES MANAGER

PURPOSE OF REPORT

To inform and update Members on developments at Woodford Park Leisure Centre.

SPORTS DEVELOPMENTS AND EVENTS

Woodley 10km

Barnes Fitness are currently planning the Woodley 10km for Sunday 15th April (slightly earlier than previous years as a result of conflicting races in the area). One potential major change from the previous two races would be to run the course in reverse, which would hopefully result in the "Just-Tiles roundabout" being closed for a shorter duration and would also mean that participants are running facing the traffic along Wokingham Road. Additionally the start time of the race may be brought forward by 15 minutes to 9am.

Barnes Fitness are working with Wokingham Borough Council and Thames Valley Police on the above changes and hope to confirm a traffic management plan and complete the risk assessment for the race within the coming weeks. As always Barnes Fitness are searching for race sponsors and any help finding potential funding sources is welcome.

WOODFORD PARK LEISURE CENTRE

The Gym on the Park – Update

Gym membership has reached a plateau as we approach the quieter winter period. Plans are in place for an end of year membership offer, ready for the expected January fitness boom, which will be announced towards the end of November.

The ratio of members attending the gym has remained at over 60% each month since opening. However, this number is expected to decrease in both November and December before rising again in January (the ratio of gym attendees in January 2017 was over 90%).

Plans are also in place to open the gym early on two days of the week. Since opening we have had requests to open earlier than our current 8:30am time and, with some basic rota changes, we will be able to open the facility at 6:30am on both Tuesdays and Fridays from January.

The Racket Pack

Following a decline in attendance to our weekly Junior Badminton Club over the past two years, a decision was made in August to sign up to Badminton England's new primary age focused initiative – The Racket Pack.

The overall aim of the initiative is to increase the number of young people taking part in badminton from an early age by providing a positive and fun first experience of the sport. This is achieved through skill focussed yet simple session plans and a progressive but achievable award system suitable for both beginners and more experienced players. The initiative is also linked to local primary schools with the aim of signposting pupils to local clubs.

Since signing up to the initiative we have received a large bag of colourful and quirky badminton equipment (such as getnets, fluff balls and throw down spots) as well as a full Racket Pack awards package that includes certificates and skill passports. The number attending the club has now also risen to an average of fifteen per week making it one of our most popular classes for children.

Silver Circuits

Our Silver Circuits class, which was launched in response to the cancelled Wokingham Borough Active Hearts classes, has grown again and now attracts an average of seventeen people per week. The class still caters for, and is suitable for, the previous attendees of the Active Hearts programme but is also now open to others who are looking for a gentle and guided exercise option. New attendees are always welcome and the possibility of multiple classes per week is being looked into.

Nerf

Following two popular summer camps, where we hired an external company to host Nerf Camps at the Centre for us, the decision was made to purchase our own Nerf equipment. We have spent just over £500 on Nerf guns, protective goggles and vests, foam bullets and camouflage nets to help us launch weekly sessions, children's parties and holiday camps.

Our first holiday camp in October half-term was fairly popular and our free trial for the weekly sessions is fully booked (twenty children between the ages of seven and eleven years). Children's Nerf parties are scheduled to launch in January and are expected to be popular.

The lowest target of the Sports Officer responsible for children's activities is to cover the £500 spent on equipment before the end of the financial year. However, a more realistic target is for the Nerf activities to result in a minimum of £500 profit during the same time period.

RECOMMENDATIONS

- ◆ **That Members note the contents of the report.**

Woodley Town Council

PARKS AND BUILDINGS

REPORT OF THE DEPUTY TOWN CLERK

Purpose of Report

To inform Members of matters concerning the Town Council's buildings and maintenance of the facilities.

Woodford Park Leisure Centre

Roofing

The works to replace the flat roofing and install a new steel joist have commenced and are due for completion by mid December.

Exterior improvements

Timber cladding and contrasting rendering has been trialled on the frontage of the building by the gym and Optalis office. This has greatly improved the look of this part of the building at a low cost and could be extended along the building. This can be considered by the WPLC Regeneration Task & Finish Group. It is proposed that the group meets in the new year to discuss potential developments at the centre.

Paddling Pool

The liner of the paddling pool has become damaged over the summer season and is coming away from the joins at the edges of the pool. The liner which was installed in 2008 has been inspected by a contractor and is not considered to be repairable and the pool will not be usable in its current state in for the 2018 summer season. Quotes for a replacement liner have been received and are in the region of £10,000. It is proposed that a report be submitted to the Strategy and Resources Committee to request the allocation of £10,000 from the buildings and facilities fund to cover the cost of the new paddling pool liner.

Solar Panels

Officers have met with the Reading Community Energy Society (RCES) to explore the potential for installing solar panels on Council buildings. RCES is a not for profit social enterprise that can offer installation of solar panels at no cost with a low unit rate for electricity. Woodford Park Leisure Centre, The Oakwood Centre, Coronation Hall and potentially the new workshop building have all been identified as ideal for solar panels due to their size, structure and orientation. A report will be submitted to the Strategy and Resources Committee to consider entering into a contract with RCES for this.

Woodley Pre-school building

A planning application has been submitted for the modular school building to be located in Woodford Park. The deadline for completion is March 2018. The pre-school is arranging for surveys in respect of utilities, drainage and demolition of the existing building. A decision on the planning application is expected in early December.

Grounds Depot and Maintenance Workshop

Proposals for the new maintenance workshop, office and toilet space at the grounds yard are being developed to establish costs. These proposals will be presented to the Leisure Services Committee and Strategy and Resources Committee for approval, prior to submission for planning permission. The existing grounds workshop/tractor shed will remain. New roller doors have been installed on the grounds workshop building as the old sliding doors were in very poor condition and had become unsecure and unsafe. This work was funded from the Repairs and Renewals budget.

Woodford Park

Skate Park

Repairs to the mounded areas around the skate park were carried out in September. This included repairs to some areas of concrete and reshaping of the eroded earth mounds to create a shallower slope to aid with grass cutting.

Tree planting

A number of new trees are being planted in partnership with the local CommuniTrees project. Some of the planting is scheduled to take place during National Tree Week from 25 November – 3 December. Initial locations have been identified for 6 specimen trees (London Plane, Oak, Beach, Silver Birch) in addition to a row of 8 cherry trees to go along the northern boundary of the sports pitches. These would replace the poplars that were removed some years ago and are a much smaller size, more suitable for the location.

Grass Cutting

Grass cutting has been difficult, particularly on the hills due to the exceptional growing conditions this year. The new ride on mower has helped with this although some areas have been difficult to cut as frequently as normal.

Garden of Remembrance

Antisocial behaviour

The pergola in the garden was damaged and pushed over at the beginning of October. As a result the garden was closed for a day to enable the Grounds Team to remove the damaged pergola and make the area safe. This and previous incidents have been reported to the police.

Memorial Ground

Events

Hammond's Funfair - 3 weekends during September
Circus Star - Friday 3 November
Schools Remembrance – Friday 10 November
Gathering of Remembrance – Saturday 11 November
Remembrance Sunday – Sunday 12 November

Remembrance

As Armistice day fell on a Saturday this year a Gathering of Remembrance at the war memorial was arranged by local primary schools for Friday 10 November with assistance from the Town Council. The Council held its Gathering of Remembrance on Saturday 11 November, which was well attended. An informal gathering took place at the memorial on Remembrance Sunday as in previous years.

Lake Project

Quotes are being sought for the different elements of the project.

Funding applications

Grant funding is available through the Landfill Community Fund (up to £50,000). Officers believe the project would meet the criteria for funding and an application will be submitted with a view to carrying out the silt distribution and boardwalk works in September 2018.

Resources

It is proposed that the Strategy and Resources Committee be requested to allocate £10,000 from the General Reserve to the Lake Project earmarked reserve, to fund the tree works and the hire of equipment for the in-house elements of the work that can be carried out from December 2017 - March 2018.

Friends of Woodford Park

Crocus Planting

The group planted Crocuses in the area near the front of the Oakwood Centre on Saturday 21 October. This was in support of the Rotary initiative to raise awareness in the fight against polio worldwide.

In Bloom

The group achieved a 'Thriving' award in the Thames and Chiltern In Bloom Awards in 2017.

The group met on 7 November 2017. The notes of this meeting will be circulated to Members of the Committee when they are available.

Allotments

Plots

The Tenants Committee is continuing to carry out regular plot inspections with tenancies of uncultivated plots being terminated as appropriate and the plots re-let. There are currently no people on the waiting list for a plot. Banners have been erected on site and a notice placed in the Woodley Herald to advise that plots are available. Further plots generally become available when the rent letters are sent out in December. It is expected that vacant plots will be allocated to new waiting tenants and occupancy will remain at 100%.

Town Centre Play Area

Consultation was carried out for the new play equipment to be installed in the town centre – replacing the old equipment under the sail. 228 people took part in the consultation which provided some useful feedback on the proposals. A contractor and scheme design have been selected and the equipment, funded by Wokingham Borough Council, will be installed in the new year. Consultation responses are attached at **APPENDIX A**.

Transfer of open spaces

The Leisure Services Committee on 5 September 2017 declined an offer from Wokingham Borough Council to take on Colemans Moor open space under a community asset transfer. The Committee asked that a response be sent enquiring as to whether the Borough Council had any intention of offering a larger scale transfer of open spaces, along with funding for maintenance – that might make it worthwhile investing in the required equipment and staffing. The Borough Council has responded to say that it would be happy to transfer play areas and funds for maintenance to the Town Council but not larger areas of land. The transfer of play areas only may not be desirable due to the long-term maintenance and replacement costs and the current capacity of the maintenance and grounds maintenance teams.

Community Halls

One of the powered shutters at Coronation Hall has been repaired. Works included a new motor and repairs to the mechanism.

Recommendations

- ◆ **That Members note the contents of the report.**



- ◆ **That Members make a recommendation to the Strategy and Resources Committee to allocate £10,000 from the general reserve to the Lake Project earmarked reserve, to fund the tree works and in house ground works associated with the lake restoration project.**





- ◆ **That Members make a recommendation to the Strategy and Resources Committee to allocate £10,000 from the buildings and facilities fund to pay for the replacement of the paddling pool liner.**

Woodley Town Centre Play Area Consultation October 2017

Online consultation period: 5 October to 16 October 2017
On-site consultation carried out: 12 October 2017
Responses: 228

Which is your favourite item from the following;




Play Car	Musical Boat
Responses: 117 (51%)	Responses: 111 (49)
	
<p>Comments</p> <ul style="list-style-type: none"> • Bright and visually attractive • Aids development for all Inc special needs • Is this really the only best two ideas you could come up with • Much more interactive. • Think the car will cause less complaints from other shoppers and retailers about noise • It would be nice to have a musical instrument too. The park at Sol Joel is the best example of Play equipment in the area. • More opportunities for more children to play at same time • Much more play value in the boat. Like the car or has role play value, but has the addition of musical bits. Furthermore, you have an accessible roundabout, it would be nice if children with mobility issues were not limited to using just that one token piece of play equipment, the car is very difficult to access so would exclude lots of children from independent play. • Needs to be something interactive several children can enjoy at once • More to interact with 	

Height Measure Chart	See Saw Springer	Shop Play Panels	Mushroom Steppers
Responses: 14	Responses: 184	Responses: 91	Responses: 110
			

Comments

- Suitable for all ages - everyone loves see saws including adults!
- My son says why would you want a height chart in a playground! Think he has a good point.
- Always a favourite
- Don't pick the height measuring chart its not fun
- Height chart isn't fun - the words of my 5 year old!
- Think accessibility again. An accessible playground needs to be as accessible as possible, but just have a roundabout. A height measuring chart is not fun for children who use wheelchairs, or for that matter anyone else, is a pretty boring thing that had limited play potential. The see saw is good, but only involves a maximum of two (able bodied) children. Also has more potential to be damaged as it moves. The so panels can involve many children of any age/ability. They are also relevant to the shopping centres surroundings. The mushrooms can be used by children in wheelchairs as race markers or safe zones in tag as well as for balance so again are more inclusive. They also provide props for imaginative story telling. Both mushrooms and shop panels are static so need less upkeep.
- Need at least one ride on

**Not all respondents selected two items.*

Design 1	Design 2	Design 3
Responses: 94 (41%)	Responses: 77 (34%)	Responses: 59 (26%)
		

Comments

- But would urge you to up the age range. My son is 10yr and there doesn't seem to be anything appropriate, be it at precinct or at Woodford park, and they love to come out of school and play just as much as the younger ones.
- Looks more exciting and entertaining
- Needs some sort of fence and gate round it to stop toddlers running off
- My son has played in Woodley Precinct since he was tiny – he's now 9, and thinks these options are the best.
- Love the roundabout with wheel chair access
- I think further input from residents for what they think suitable for their children is far better than council bringing up ideas with out proper input first. All three of these schemes have floors in the design. You should also be catering to those who have autism. Something with lights and perhaps calming music. To cater for ALL children
- 3 seems to much like the new boring layout on the newly regenerated part of the precinct. We need something new, fresh and fun.
- It would be good to have an inclusive play area
- Mainly because of the seating shown, I think it's important to have this around the area if a fenced area isn't being installed as this might encourage people to use it for as a safe place for children to play as too many people cycle through the precinct when they shouldn't and all it takes is a parent to not be watching and an accident could happen if they left the area.
- I assume the sail is staying even though it only appears in scheme 1. You have to keep the sail to screen the children on a hot day, even though our youth use them as dangerous trampolines. As you have spent a fortune on the unused patterns on the floor at the Cozze end of the precinct I wouldn't spend a lot of money on the Waitrose end, just make sure the flooring is safe and colourful, it doesn't need a theme.
- Bright colors, lots of space. Looks better all round.
- Love the colours here and the pirate island theme
- Anything is better than that boring map you guys did when you got rid of the roundabout!
- Scheme 2 has the most exciting play equipment but this means that there are only 3 individual items of play equipment which will limit the number of children that can play at any one time which isn't ideal.

Woodley Town Council

**Report of a Meeting of the Community Youth Partnership held at The Oakwood
Centre on Wednesday 18 October 2017 at 5pm**

Present:

Sam Milligan (Chairman)	Cllr Jenny Cheng
Cllr Kay Gilder – WTC (Vice Chairman)	Paul Cassidy – ARC
Cllr Richard Dolinski - WTC	Tess Eagles – Me2 Club
Steve Outen – Woodley United FC	Mohammed Ahmed
Graham Sumbler – Woodley Baptist Church	

Officer present: Deborah Mander - Town Clerk

Apologies: Cllr Michael Forrer, Trina Farrance – Bulmershe Gym Club, Natalie Yorke – Girlguiding, Jackie Andrews – Woodley Schools Cluster/Girlguiding

DECLARATIONS OF INTEREST

No declarations of interest were made.

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 7 July 2017 were agreed as a correct record.

PROPOSED ONE-DAY CONFERENCE – EMOTIONAL AND MENTAL HEALTH AND WELLBEING

The Chairman presented the notes of the two meetings of the Conference Working Group held on 8 September and 12 October 2017 and said that he felt the group had now established the format for the event and the possible dates in 2018 (7,14 or 21 March). Matt Hickey, Head of Highwood School and Chair of the Woodley Schools' Cluster had joined the group and given valuable input on the arrangements and timing of the conference in order to attract teachers and parents as well as youth workers and GPs. Jackie Andrews (Woodley Schools' Cluster) would liaise with local schools to establish a preferred date.

In summary the conference would run twice on the same day; from 4 – 6pm and from 7 – 9pm, with the aim of enabling teachers and other practitioners to attend at the end of the working day and parents in the evening, although the events would not be exclusively for particular groups. There would be information from a variety of organisations available for attendees during and after the events.

The conference would open with keynote speakers making 5 -7 minute presentations (from CAMHS, GP, Head of Special Needs/Inclusion at Highwood, SENDIASS (Special Educational Needs and Disabilities Information Advice and Support Service)). These would be followed by workshops to include 'Exploding the myths', organisations working with emotional health issues, parenting skills, increasing resilience.

The meeting agreed that it would be important to address some of the myths about the support available to young people who were finding it difficult to cope. The importance of good parenting skills was also discussed and it was intended that information on this aspect for parents would be available at the events. It was also suggested that great source of advice and support could be available from parents who had been through similar situations. It was believed that there was an ADHD group in Woodley. Tess Eagles suggested that SEND Carers Unite and Parenting Special Children would be good local groups to be at the events and agreed to provide contact details to Deborah Mander. Graham Sumbler reported that he had met with a play therapy organisation which worked mostly in schools and was looking at ways of they could work with children in the community. In particular they were looking to work with anxiety and behaviour issues and may be able to provide some courses. The organisation had agreed to come to the conference.

In addition it was suggested that the police be invited to provide a stall and Mohammed Ahmed would provide contact details on Mental Health First Aid courses.

Richard Dolinski reported on his recent meeting with the Chair of the Royal Berkshire Hospital Foundation Trust who had been interested in the partnership's conference plans. He also reported on the Brighter Berkshire event, organised for 8 November at Shinfield Cricket Club, and the activities planned. He agreed to send the information to Deborah Mander for distribution to the Community Youth Partnership members and contacts. Brighter Berkshire were also looking at creating a recovery college and it was suggested that members looked online at the one already running in Reading.

The meeting discussed the planned timetable and agreed that the following would work:
Keynote speakers – 30 mins, Workshops – 1 hour, Stalls/practitioners displays etc – 30 mins

Paul Cassidy has invited CAMHS to the conference and will arrange for a local GP to provide a keynote speech.

Agreed:

That work needed to be done on achievable outcomes and this could be considered at the next meeting of the Conference Working Group – date yet to be arranged but likely to be in November once feedback on dates and possible attendance from schools had been received.

LODDON MEAD AREA - PROPOSED PROJECT

Representatives from the Town Council and JAC had met with Wokingham BC Highways Officers to discuss the use of the land under the A3290 and the restrictions that needed to apply to allow safety checks on the columns to be carried out. No structures could be installed nearer than 3m to the columns and materials on site needed to be non combustible.

Sam Milligan believed that it would be possible to install free running frameworks within these restrictions and was contacting one of the free runners who had helped at the one day event last year to establish chequered aluminium could be used on the frameworks, instead of plywood. He and Kevin Murray (WTC Deputy Town Clerk) would get some sketches drawn up. It was noted that there were 6 usable bays on the site and the plan would be to work with young people one bay at a time.

With this in mind the present plan would be to install a container café at the site (on the Town Council's land) and to work with young people and hopefully parents on site to develop the free running frameworks. It was noted that planning permission would need to be applied for the installation of the container and that the Environment Agency would also need to be aware and comment on the plans for the site.

Agreed:

Sam Milligan to make arrangements to submit an application for the installation of a container at the site.

OPEN FORUM/REPORTS

Steve Outen reported that the Girls' Festival of Football had been well attended with over 20 youngsters taking part.

Following the success of the town centre event Mohammed Ahmed would be taking part in a bike marking week at Waingel's College. He was also involved with local issues that had arisen at one of the new housing areas in the town.

Richard Dolinski reported on recent police action on issues raised by residents over a long period of time.

Meeting closed at 6:15pm

MEETING DATES

Wednesday 10 January 2018 at 5pm at the Oakwood Centre
Wednesday 21 March 2018